

**OVERSIGHT BOARD – SUCCESSOR AGENCY TO THE  
FORMER REDEVELOPMENT AGENCY OF THE  
COUNTY OF VENTURA**

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**OFFICIAL SUMMARY  
MINUTES  
September 12, 2013  
2:00 PM**

County Government Center  
Hall of Administration  
County Executive Office  
CEO Atrium Room - 4<sup>th</sup> Floor  
800 S. Victoria Avenue  
Ventura, California 93009

**OPENING**

1. Call to Order.
2. Roll Call.

Quorum established.

**Members Present:** Matt Carroll, Tom Kasper, David Keebler, Heather Kurpiewski, and Christy Madden

**Members Absent:** Bill Bartels, Paula Driscoll

**Staff Present:** Mary Ann Guariento, Donna McKendry, Beverly Monnier, and Jaclyn Smith,

**Staff Absent:** Roberto Orellana, Mike Powers, Rosanna Bati

*Motion to appoint David Keebler as Acting Chair for the Oversight Committee meeting due to the absence of Chair Bill Bartels and Vice-Chair Paula Driscoll.*

*Motion Moved by Christy Madden, seconded by Matt Carroll*

*Vote: 5-0*

*Yes: Matt Carroll, Tom Kasper, David Keebler, Heather Kurpiewski, and Christy Madden*

3. Pledge of Allegiance to the Flag of the United States of America.
4. Public Comments regarding matters not on today's agenda.

None

5. **Receive and File Without Objection or Amendment the Minutes for August 8, 2013 Regular Meeting.**

*Motion to receive and file without objection or amendment the Minutes for August 8, 2013 Regular Meeting.*

*Without objection or modification, the Minutes were received and filed.*

6. **Review the Successor Agency (SA) Monthly Administrative Financial Status Report (FSR) and Take Action as Needed Thereon.**

*Motion to receive and file FSR and in support of Successor Agency's payment plan, as detailed by MaryAnn Guariento, CEO Fiscal Department Staff.*

*Without objection or modification, the FSR was received and filed.*

7. **Review the Transfer of the Town Square Project and Storm Drain Project to the County of Ventura and Take Action as Needed Thereon.**

No report this month.

8. **Review the Department of Finance (DOF) Response to the SA Inquiry Regarding Accelerated Bond Payments and its Impact on the Potential Transfer of the Town Square and the Storm Drain Projects to the County of Ventura and Take Action as Needed Thereon.**

No report this month.

9. **Review the Department of Finance Response to the Long Range Property Management Plan and Take Action as Needed Thereon.**

No report this month.

10. **Receive and File Resolution No. 13-07 Directing SA Staff to Send a Letter to the Piru Neighborhood Council Requesting Reimbursement for Lechler Museum Items.**

Donna McKendry, SA Secretary, stated that at the August 8, 2013 Oversight Board (OB) meeting, SA Staff was directed to (1) send a letter to PNC providing a 30-day deadline for full reimbursement of the unpaid balance of \$2,983, (2) agendize the

item on the September 12, 2013 meeting, and (3) prepare a resolution for review and approval by Chair Bartels and counsel. Staff presented the OB with a copy of the executed Resolution No. 13-07 and a copy of the letter to PNC. Staff recommended the OB receive and file Resolution 13-07 and the letter.

Public Comment: C. King, PNC President, stated that the PNC currently does not have funds to purchase the items and proposed that the items be donated to the Fillmore Museum but that the PNC receive ownership of the items.

OB Member Madden explained that in order to comply with the RDA dissolution laws, the OB must transfer ownership or donate the items. Because the PNC still owes money to the former Piru RDA for the cost of the items, the items cannot be donated to the PNC. OB Member Madden explained that the PNC could discuss the possibility of the PNC obtaining ownership of the items from the museum after the items are donated, but that any agreement between the museum and the PNC regarding ownership of the items would not involve the OB.

Counsel explained that because the OB cannot legally enter into new contractual obligations, the OB cannot require the Fillmore Museum to give the PNC ownership of the items.

OB Member Kasper suggested that before the next OB meeting, the PNC talk to the Fillmore Museum about the PNC's hope to gain ownership of the items if the OB donates them to the museum.

*Resolution No. 13-07 received and filed. OB directed staff to report back at the next OB meeting about the status of the PNC's request of Fillmore Museum to allow the PNC to retain ownership of the items once donated.*

**11. Adoption of Resolution No. 13-08 Authorizing the SA to Enter into an Amendment of the Memorandum of Agreement (MOA) Between the County of Ventura's General Services Agency (GSA) and the SA to Expand the Services and Reimbursement Rate and Methodology to Include GSA Parks Department and Direct Secretary to Sign Amendment.**

SA Secretary McKendry explained that Item 11 is an amendment of the MOA between the SA and GSA to add new labor rates for Parks Division staff which will apply when Parks Division staff performs services under the MOA at the Piru Town Square and the bank building.

Staff recommends approval of the Amendment through the adoption of Resolution No. 13-08.

*Motion to Adopt Resolution No. 13-08 Authorizing the SA to Enter into an Amendment of the MOA Between GSA and the SA to Expand the Services and Reimbursement Rate and Methodology to Include GSA Parks Department labor*

*rates and Direct Secretary to Sign Amendment.*

*Motion Moved by Matt Carroll, seconded by Christy Madden*

*Vote: 5-0*

*Yes: Matt Carroll, Tom Kasper, David Keebler, Heather Kurpiewski, and Christy Madden*

**12. Adoption of Resolution No. 13-09 Authorizing the SA to Request a Risk Analysis of the Water Fountain at the Piru Town Square Depot and Direct SA Staff to Report Back to the OB With Recommendations Based Upon the Analysis.**

SA Staff Secretary McKendry reported that the Piru Town Square has a water fountain feature that has been problematic because it is a magnet to children, who play in the fountain when it has water in it, which damages the integrity of the fountain. The fountain is not strong enough to withstand children playing and jumping inside of it. Adoption of Resolution No 13-09 would authorize SA staff to request a Risk Analysis of the water fountain and to report back to the OB with the recommendations.

Public Comment: C. King asked what would be included in the Risk Analysis. SA Secretary McKendry explained that the analysis would evaluate liability and maintenance issues for the fountain and recommend whether the fountain should be repaired, removed or maintained in light of that analysis.

*Motion: To adopt Resolution No. 13-09 Authorizing the SA to Request a Risk Analysis of the Water Fountain at the Piru Town Square Depot and Direct SA Staff to Report Back to the Oversight Board With Recommendations Based Upon the Analysis.*

*Motion Moved by Heather Kurpiewski , seconded by Matt Carroll*

*Vote: 5-0*

*Yes: Matt Carroll, Tom Kasper, David Keebler, Heather Kurpiewski, and Christy Madden*

**13. Adoption of Resolution No 13-10 Approving the Administrative Budget for the Time Period of January 1, 2014, through June 30, 2014.**

*Motion: To Adopt Resolution No 13-10 Approving the Administrative Budget for the Time Period of January 1, 2014, through June 30, 2014.*

*Motion Moved by Matt Carroll, seconded by Heather Kurpiewski*

*Vote: 5-0*

*Yes: Matt Carroll, Tom Kasper, David Keebler, Heather Kurpiewski, and Christy Madden*

- 14. Adoption of Resolution No 13-11 Approving the Recognized Obligation Payment Schedules (ROPS 13-14B) for January 1, 2014 through June 30, 2014 Setting Forth a Schedule of Payments for Obligations of the SA and Transmission of Schedules to the Ventura County Auditor-Controller, State Controller’s Office, State Department of Finance with Posting of Schedules to SA’s Internet Website.**

*Motion: To Adopt Resolution No 13-11 Approving the Recognized Obligation Payment Schedules (ROPS 13-14B) for January 1, 2014 through June 30, 2014 Setting Forth a Schedule of Payments for Obligations of the SA and Transmission of Schedules to the Ventura County Auditor-Controller, State Controller’s Office, State Department of Finance with Posting of Schedules to SA’s Internet Website.*

*Motion Moved by Tom Kasper, seconded by Matt Carroll*

*Vote: 5-0*

*Yes: Matt Carroll, Tom Kasper, David Keebler, Heather Kurpiewski, and Christy Madden*

**15. Announcements and Future Agenda Items**

- A. Announcements  
• Pending Legislation

Counsel will provide updates on any recently adopted legislation at October OB meeting.

- B. Future Agenda Items  
• Lechler Museum Items  
• Town Square Water Fountain – Risk Assessment  
• Other Administrative Issues

Matt Carroll proposed changing the frequency of OB meetings so that the OB would meet only when there are pending action items that need to be addressed. Matt Carroll questioned the need for an October meeting.

Counsel advised that without an agenda item to change the meeting schedule, and considering that visiting members of the public were advised that the OB would reconvene in October to discuss resolution of the Lechler Museum items, it would be best practice to keep the October meeting as scheduled and direct OB Staff at that meeting to agenda an item to reconsider the regular meeting schedule.

Secretary McKendry noted that Staff has cancelled meetings in the past by posting public notice of cancellation. No immediate changes were made to the meeting schedule.

Next Regular Oversight Board meeting is scheduled for October 10, 2013 at 2:00 p.m.

Adjournment: The Board adjourned at 2:44 PM