

**OVERSIGHT BOARD – SUCCESSOR AGENCY TO THE  
FORMER REDEVELOPMENT AGENCY OF THE  
COUNTY OF VENTURA  
AGENDA REPORT**

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**DATE:** September 10, 2015

**TO:** Oversight Board to Successor Agency

**FROM:** Donna McKendry, CEO Management Analyst

**SUBJECT:** Adoption of Resolution No. 15-04 Approving the Administrative Budget for the Successor Agency to the Former Redevelopment Agency of the County of Ventura for January 1, 2016, through June 30, 2016, and Approving the Recognized Obligation Payment Schedule (ROPS 15-16B) for January 1, 2016, through June 30, 2016, Setting Forth a Schedule of Payments for Obligations of the Successor Agency, and Directing Transmission of the Approved ROPS 15-16B to the Ventura County Auditor-Controller, State Controller's Office, and State Department of Finance, as well as Posting of the Approved ROPS 15-16B Schedule on the Successor Agency's Internet Website

**DISCUSSION:**

Pursuant to subdivision (j) of Health and Safety Code Section 34177, successor agencies must prepare a proposed administrative budget and submit it to their oversight boards for approval every six months. Subdivision (b) of Health and Safety Code Section 34171 provides that an administrative cost allowance is payable from property tax revenues of up to 5% of the allocated tax increment to the successor agency in FY 2011-12 and 3% annually thereafter; however, the amount permitted for administrative expenses shall not be less than \$250,000 for any fiscal year unless the successor agency agrees to a lower amount.

The Successor Agency to the former Redevelopment Agency of the County of Ventura (SA) has prepared the attached January 1, 2016, through June 30, 2016, Administrative Budget (Exhibit A) for your Board's review and approval. In accordance with subdivision (j) of Health and Safety Code section 34177, the proposed administrative budget includes the following: (1) estimated amounts for the SA's administrative costs for the upcoming six-month fiscal period; (2) the proposed sources

of payment for the those costs; and (3) proposals for arrangements for administrative and operations services.

Successor Agency (SA) staff has also prepared a draft Recognized Obligation Payment Schedule for the January 1, 2016, through June 30, 2016, time period (ROPS 15-16B, Exhibit B), pursuant to subdivision (l) of Health and Safety Code section 34177. As stated in subdivision (h) of Health and Safety Code section 34171, a "Recognized Obligation Payment Schedule" (ROPS) is a document setting forth the minimum payment amounts and due dates of payments required by enforceable obligations for a six-month fiscal period. Further, subdivision (d) of Health and Safety Code Section 34171 provides that enforceable obligations include:

1. Bonds;
2. Loans;
3. Payments required by the federal government;
4. Judgments or settlements;
5. Any legally binding and enforceable agreement or contract; and
6. Contracts or agreements necessary for the continued administration or operation of the redevelopment agency (e.g., employee pay and benefits, rent, insurance, office supplies, etc.).

October 5, 2015, is the deadline for the SA to submit a resolution (Exhibit C) from your Board approving ROPS 15-16B (Exhibit B) to the State Department of Finance (DOF) along with a copy of the approved ROPS. Once approved by your Board, a copy of the ROPS 15-16B also must be posted on the SA's internet website and submitted to the Ventura County Auditor Controller and the State Controller's office. (Health & Saf. Code § 34177, subd. (l)(2)(C).)

Currently, the SA has the authority to continue to make payments for the obligations of the former Redevelopment Agency of the County of Ventura (former RDA) and administrative expenses of the SA listed on the ROPS 15-16A. If the ROPS 15-16B, for the period of January 1, 2016, through June 30, 2016, is not timely approved by your Board and the DOF, it is possible that future payments of obligations of the former RDA could not be timely made, which would result in defaults on such SA obligations.

**STAFF RECOMMENDATION:**

1. Adopt Resolution No. 15-04 (Exhibit C) approving the Administrative Budget (Exhibit A) and ROPS 15-16B (Exhibit B).
2. Upon approval of the ROPS 15-16B by your Board, direct SA staff to transmit the ROPS 15-16B to the DOF, the Ventura County Auditor-Controller, and the State

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Controller's Office, and to post the approved ROPS 15-16B on the SA's internet website.

Exhibit A – Administrative Budget  
Exhibit B – ROPS 15-16B  
Exhibit C – Resolution No. 15-04