



**COUNTY of VENTURA**

County Executive Office  
Human Resources/Benefits



## **METLIFE – LONG TERM DISABILITY (LTD) INFO SHEET**

This sheet is to inform you that if you anticipate being on medical leave for 30 days or longer, you may be eligible for LTD income benefits. You can find information regarding LTD, as well as the two claim forms needed to apply on the County's website:

<https://hr.ventura.org/benefits/absence-management-disability-plans>

**Please follow the instructions below:**

### **LTD CLAIM FORM - THE EMPLOYEE STATEMENT**

Complete and sign the Employee Statement, then mail, email, or fax to MetLife.

**AND**

### **LTD CLAIM FORM - ATTENDING PHYSICIAN STATEMENT**

Deliver the Physician Statement to your doctor to complete and have then mail or fax the completed form directly to MetLife.

Your prompt attention to the completion and delivery of the claim forms will ensure your benefits are not delayed. Your completed Employee Statement and Attending Physician Statement should both be mailed, emailed or faxed directly to MetLife at:

MetLife  
Disability Management Services    OR  
P.O. Box 14590  
Lexington, KY 40511

Email: [mtpmetlife@metlife.com](mailto:mtpmetlife@metlife.com)

OR

Fax: 1-800-230-9531

***Please be advised that the Employer Statement will be completed by the CEO/HR-Benefits department and sent directly to MetLife.***

If you have any questions regarding the form completion, please contact MetLife directly at: (888) 444-1433 and reference our group number: 154209. Please contact your department representative for all other questions.

Effective 02/02/2022