**Cal/OSHA Notification of Worksite Quarantine**

**California Code of Regulations, Title 8, Section 3205**

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPECIFIC WORK LOCATION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE(S) OF POSSIBLE EXPOSURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pursuant to Cal/OSHA regulations (Cal. Code Regs., title 8, § 3205), this notification is to advise that you may have been exposed to COVID-19 at the location listed above. We have learned through contact tracing of an individual who has been determined to have contracted the COVID-19 virus and that while at work you may have been within six feet of the individual for more than a cumulative total of 15 minutes over a 24-hour period during the infected individual’s high-risk exposure period. The potential exposure requires taking protective measures under Cal/OSHA regulations for your health and safety and that of others in the workplace.

The other individual is afforded a right to privacy and therefore no additional information will be disclosed, and occupants of the work location are cautioned not to speculate about or discuss the health condition of others in the workplace.

Under the Cal/OSHA regulation, the County is required to exclude personnel who have had a COVID-19 exposure from the workplace for 14 days following the last exposure. Accordingly, due to your potential exposure, the County is required to exclude you from the workplace for 14 days following the date of your exposure, which in your case will be until \_\_\_\_\_\_\_\_\_\_\_\_.

Under the Cal/OSHA regulation, the County is required to offer you COVID-19 testing at no cost.

[IF SPECIFIC TESTING ARRANGEMENTS HAVE BEEN MADE – FILL IN]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please coordinate with your supervisor to arrange for testing during your regular work hours. Free testing is available at several locations throughout the County, with several drive-up sites and a walk-up site at the Ventura County Fairgrounds. Current information regarding testing sites is available under the COVID-19 tab located at [www.VCEmergency.Org](http://www.VCEmergency.Org).

Your management will evaluate the availability of remote work opportunities or alternative work to avoid interruption of your regular schedule and benefits. If remote work is not available, County COVID-19-specific benefits, such as Attestation Time, state or federal benefits, sick leave, or regular pay may be applied to ensure your pay and benefits continue during the exclusionary period. You will be contacted by your Human Resources representative to determine the available benefits during this exclusionary period.

It is important that each employee observe safe public health practices for your own protection and that of close-by co-workers and members of the public. This includes diligence in wearing face coverings in compliance with County policies and public health orders, social distancing, and good personal hand hygiene. Further information about protective measures can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>.

Should you have any questions, please contact your Human Resources representative at (805) \_\_\_\_\_\_\_.

c: Specify bargaining units…..

Industrial Relations