

COUNTY OF VENTURA

Natural Disaster Attestation Form

This form should be completed by any employee whose absence from work during the period of March 4, 2020, through April 4, 2020, was directly related to the COVID-19 crisis per the Board of Supervisor's Resolution dated March 24, 2020.

Employee Name: _____

Agency/Division: _____

Dates Absent from Work: _____

Total Hours Absent from Work (maximum 80 hours): _____

Leave of absence was directly related to the COVID-19 crisis, due to (choose one or more):

- ☐ Quarantine in the event of a high-risk exposure to COVID-19 (as defined by the U.S. Centers for Disease Control and Prevention (CDC)) or exhibiting COVID-19 symptoms.
- ☐ COVID-19 illness.
- ☐ Necessity to care for a dependent with COVID-19 illness.
- ☐ Necessity to care for a minor child if the child's school or place of care has been closed.
- ☐ Direction from agency/department.
- ☐ Local/state emergency orders to remain at home due to:
 - Age 75 or older, or age 70 or older and with an underlying health condition.
 - Underlying health condition that increases vulnerability to COVID-19 illness.
- ☐ Other (explain below).

Explanation: _____

My signature on this form attests that all hours reported above for the period March 4, 2020, through April 4, 2020, were directly related to the natural disaster set forth by the Board of Supervisors on March 24, 2020. I shall be paid at my regular rate of pay for the period of absence utilizing the appropriate Natural Disaster time code. I agree that by receiving my regular rate of pay for the above noted Dates Absent from Work, the County has fulfilled its payment obligations under the Families First Coronavirus Response Act detailed in the Family Public Health Emergency Leave and Emergency Paid Sick Leave provisions.

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

*Agency/Dept. Head: _____ Date: _____

**Requires approval of the Agency/Department Head prior to processing.*

Completed and signed form must be submitted to CEO-Human Resources L#1970.