Establishing Your LinkedIn Learning Account OR Logging Back into It Again

Step 1: *CLICK* on the following link: <u>https://www.linkedin.com/learning-login</u>

Step 2: Enter your County Email address and then CLICK on Continue:

Sign In	
Sign in using the same email address you use for Linkedin.com or your work email	
Email john.Doe@ventura.org	
Continue	
New to LinkedIn? Join now	

Step 3: CLICK on Sign in with Single Sign-On:



Step 4: You will be directed to the County Login page where you will <u>re-enter your County email address</u> and your <u>County network password</u> (the password you use to log into your work computer). Once entered *CLICK* <u>Sign in</u>.



**If you do not have a County email address, please notify your Agency Training Administrator or Jerry Zaslow.

Step 5: If you are establishing/registering your County LinkedIn Learning account, continue on with the next few steps. **If you have already registered your County LinkedIn Learning account, STOP HERE** and either search for or go to your training.

If this is the first time you are logging on and registering your account, you still have a few more steps to complete, so continue on...

Step 6: You will now be prompted to select three (3) categories. Select any 3 that interest you. After selecting them *CLICK* on <u>Continue</u>.

Step 7: Next you will be asked to set up your profile <u>OR</u> you can skip this step and do it later by *CLICKING* on a link that says you can set it up later.

Step 8: After either setting up your profile <u>OR</u> skipping it, you will finally see a button that says, <u>Start Your</u> <u>Learning</u>. *CLICK* on that button and you are at the <u>Home Page</u> of your LinkedIn Learning account.

Step 9: You can now search for courses or go to any training that has already been assigned.

Note: Should you have any questions about these steps or anything else within this process, please contact: Jerry Zaslow at <u>jerry.zaslow@ventura.org</u>.