



COUNTY OF VENTURA – LEARNING AND ORGANICATIONAL DEVELOPMENT - CEO-HR

Diversity and Inclusion Task Force Meeting	
Date: July 13, 2020	Time: 1:03-2:24 p.m.
Location: CEO-Point Mugu Conf. Rm. & Zoom	
Attendees:	<u>Task Force Members:</u> Shawn Atin, Erik Cho, Rosa Gonzalez, Dr. Sevet Johnson, Danielle Keys, Melissa Livingston, Marcus Mitchell, Joseph Moore, Monique Nowlin, Jennifer Orozco, Barry Parker, Dr. Ramon Tejada <u>Staff:</u> Ashley Bautista, Matt Escobedo
Not attended:	Claudia Bautista, Rebecca Willhite
Facilitator:	Dr. Ramon Tejada
Agenda Items	Discussion Summary and Agreements
Welcome	Dr. Ramon Tejada started the meeting and welcomed those in attendance.
Agenda Review Meeting Minutes Review – 06/26/20	<ul style="list-style-type: none"> The Task Force reviewed the agenda and draft minutes from the June 26, 2020, meeting. Upon motion by Shawn Atin, the June 26, 2020, meeting minutes were approved.
Adoption/Discussion of Diversity & Inclusion Task Force Membership Recruitment and Retention Criteria	<ul style="list-style-type: none"> Matt Escobedo reported that County Counsel recommended the Task Force adopt formal Membership Recruitment and Retention Criteria. At the subcommittee meeting, the Task Force Membership Recruitment and Retention Criteria proposed was reviewed and revised. The Task Force reviewed and adopted the revised proposed criteria, subject to County Counsel review. <u>Action Items</u> <ul style="list-style-type: none"> Matt Escobedo will ask County Counsel to review the Diversity and Inclusion Task Force Recruitment and Retention Criteria.
Selection of New Members	<ul style="list-style-type: none"> The Task Force discussed the meet and greet that took place with the candidates interested in Task Force membership. It was decided that five new members will be appointed to bring the membership to 20. The new members will be Stu Gardner, Lisa Griffiths, Jose Rivera, Cynthia Salas, and Selfa Saucedo. The Task Force also discussed membership on the Advisory Committee, including representation from the indigenous population. Because the Task Force is now much larger, it was decided to use more formal procedures (<i>Robert's Rules of Order</i>). <u>Action Items</u> <ul style="list-style-type: none"> Matt Escobedo to notify all the candidates of the decisions. He will let anyone not selected know of other opportunities to be involved on the Advisory Committee, if they have an interest. Next time, Rosa Gonzalez to bring in an explanation of the Rules of Order.



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Adoption/Discussion of Term Limit Scope and Specifications	<ul style="list-style-type: none"> The Task Force discussed term limits of three years. When it is next time to change membership, the Task Force will ask for volunteers since most of the original members started at the same time.
Adoption/Discussion of Diversity & Inclusion Action Plan	<ul style="list-style-type: none"> The Task Force discussed the proposed Action Plan and thanked Marcus Mitchell for drafting the document. The Action Plan was approved. It can be amended in future if needed. <p><u>Action Items</u></p> <ul style="list-style-type: none"> The subcommittee will address how to tackle the Action Plan objectives.
Discussion of the Proposed Process to Evaluate the County Seal	<ul style="list-style-type: none"> The Task Force discussed review of the County Seal. Deciding on changes to the County Seal is a complex process and needs legal input. There are also financial implications. Rosa Gonzalez and Ashley Bautista volunteered to participate in County Seal review with community members and County leaders. The Task Force will review any final specific proposals to change the seal.
Discussion Pertaining to Upcoming Community Town Hall	<ul style="list-style-type: none"> The Task Force discussed plans for a Community Town Hall to be held in the near future.
Discussion Pertaining to Racism as a Public Health Issue	<ul style="list-style-type: none"> The issue of Racism as a Public Health Issue was brought to the Task Force for discussion. More information and specificity from the Health Care Agency is needed on this subject before a conversation can take place. <p><u>Action Items</u></p> <ul style="list-style-type: none"> Erik Cho to bring more information to the Task Force on this subject.
Next Meeting	To be scheduled following the next subcommittee meeting.
Minutes By:	Jennifer Holst

Minutes approved on July 30, 2020.