PUBLIC SAFETY RACIAL EQUITY ADVISORY GROUP

MEETING AGENDA
THURSDAY, August 3, 2023
5:30 PM -7:30 PM
1911 WILLIAMS DRIVE, OXNARD, CA

MEETING PARTICIPATION:

Topic: PSREAG Regular Meeting
Location: Ventura County Behavioral Health
Large Training Room
1911 Williams Drive, Oxnard, CA

Members of the public may join in person or by Zoom link below:

Join Zoom Meeting: https://us02web.zoom.us/j/85188551246
Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 851 8855 1246
Find your local number: https://us02web.zoom.us/u/kcHEEW6fU

PUBLIC COMMENTS BY EMAIL:
IF YOU WISH TO MAKE EITHER A GENERAL PUBLIC COMMENT OR COMMENT ON A SPECIFIC AGENDA ITEM BEING HEARD, YOU CAN SUBMIT YOUR COMMENT VIA EMAIL BY 9:00 AM THE DAY OF THE MEETING TO THE FOLLOWING ADDRESS: COUNTYDEI@VENTURA.ORG. PLEASE INCLUDE THE FOLLOWING INFORMATION IN YOUR EMAIL: (A) MEETING DATE, (B) AGENDA ITEM NUMBER, (C) SUBJECT OR TITLE OF THE ITEM, (D) YOUR FULL NAME. DURING PUBLIC COMMENT ON THE AGENDA ITEM SPECIFIED IN YOUR EMAIL, YOUR EMAIL WILL BE SUBMITTED FOR THE RECORD.
1. CALL TO ORDER (5 MIN)
   a. Review PSREAG Group Norms
   b. Roll Call & Confirm Quorum

2. APPROVAL OF PAST MEETING MINUTES (5 MIN)

3. PUBLIC COMMENT OPPORTUNITY FOR ITEMS ON THE AGENDA AND/OR FOR OTHER ITEMS WITHIN PSREAG SUBJECT MATTER JURISDICTION (10 MIN)

REGULAR AGENDA

4. REPORT ON THE PROCESS FOR FILLING SEPTEMBER VACANCY OF MUNICIPAL LAW ENFORCEMENT AGENCY (5 MIN)
   a. Update by Co-Chairs
   b. Member Discussion

5. PRESENTATION FIRST DRAFT OF PSREAG SECTION OF THE ANNUAL DEI REPORT TO THE BOARD OF SUPERVISORS (10 MIN)
   a. Presentation by Co-Chairs
   b. Member Discussion

6. PRESENTATION BY POLICY AND PRACTICE AD HOC SUBCOMMITTEE REGARDING VENTURA COUNTY RIPA AND VCSO DATA (45 MIN)
   a. Presentation by Bob Bland and Assistant Sheriff Salinas
   b. Member Discussion

7. UPDATE ON PSREAG LOGISTICS AND AD HOC PROCESSES (10 MIN)
   a. Presentation by DEI Staff
   b. Member Discussion
8. UPDATE FROM NEWLY FORMED RECOMMENDATIONS AD HOC SUBCOMMITTEE (10 MIN)
   a. Presentation by Ad Hoc Member
   b. Member Discussion

9. MEMBER AND STAFF COMMENTS (10 MIN)

10. ADJOURN

Materials related to an item on this Agenda submitted after distribution of the agenda packet are available for public inspection on the Ventura County PSREAG website https://www.ventura.org/psreag/ subject to staff’s ability to post the documents prior to the meeting.

Persons who require accommodation for any audio, visual or other disability in order to review an agenda, or to participate in a meeting of the Ventura County Public Safety Racial Equity Advisory Group per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation in writing addressed to the County Executive Office, 800 South Victoria Avenue, Ventura, CA 93009-1740 or telephonically by calling (805) 654-2876 or email to CountyDEI@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.
Subject: REPORT ON THE PROCESS FOR FILLING SEPTEMBER VACANCY OF MUNICIPAL LAW ENFORCEMENT AGENCY

Summary:
The Co-chairs reached out to all four municipal police chiefs to gauge interest in joining PSREAG. No responses had been received at the time of this report’s preparation.

Recommended Actions: None at this time.

Attachments & Additional Resources:

Text used in email outreach:

Dear Chief Federico,

Ventura County's Public Safety Racial Equity Advisory Group is currently seeking a municipal police chief who is interested in joining the Sheriff, District Attorney, Chief Probation Officer, and Public Defender in representing the public safety sector on this important advisory group alongside several community organizations.

The PSREAG discusses issues surrounding public safety, equity, and justice-oriented best practices to enhance policies, procedures, and community interactions while increasing access, transparency, and fostering a mutual understanding. This group meets monthly on the first Thursday at 5:30 PM - 7:30 PM. Our meeting location is at the VC Probation & Behavioral Health building, 1911 Williams Drive, Oxnard, CA 93003. Meetings are subject to the Brown Act and so open to the public and public comment.

If you are interested, please visit the PSREAG website to learn more about the functions of this group and its goals. We have also attached the bylaws for your review. If you are interested, please let us know.

If you have questions, please reach out to me.

Respectfully,

On behalf of the Co-Chairs:

Claudia Bautista, Ventura County Public Defender and

David J. Olivas, Latinx Bar Association of Ventura County
PUBLIC SAFETY RACIAL EQUITY ADVISORY GROUP

AGENDA ITEM #6
August 3, 2023

Subject: PRESENTATION BY POLICY AND PRACTICE AD HOC SUBCOMMITTEE REGARDING VENTURA COUNTY RIPA AND VCSO DATA

Summary:
Assistant Sheriff Andrew Salinas will present insights from the 2022 RIPA data from the perspective of law enforcement.

The Policy & Practice Ad Hoc Subcommittee will present additional analysis that was originally planned to be presented at the July meeting.

Recommended Actions: None at this time

Attachments & Additional Resources:
VCSO presentation slides
Policy & Practice ad hoc presentation slides
Subject: UPDATE ON PSREAG LOGISTICS AND AD HOC PROCESSES

Summary:
The Office of DEI will share important updates and PSREAG logistics considerations. CEO-HR will post the DEI Manager position. Please assist in recruitment for this position. When this position is filled Kate English will continue to provide support and training for this person for the first few months for a smooth transition of staff support to PSREAG.

Staff will provide some relevant updates and reminders related to our Bylaws regarding:

- Meeting Structure
  - Removal of Roberts Rules
  - Substance over Process
  - Consensus before Motions

- Ad Hoc Guidelines – Addendum A
  - Summary Reports
  - Time Banded
  - Age of Ad Hoc Subcommittees

Recommended Actions: None at this time.

Attachments & Additional Resources:

- Bylaws Addendum A
BYLAWS ADDENDUM A
Public Safety Racial Equity Advisory Group (PSREAG)
Ad Hoc Committee Functions & Guidance

- Ad hoc committees shall be established during a regular or special meeting by a formal action of the PSREAG.
- Ad hoc committees may not consist of more than 7 members. Alternates may fully participate in ad hoc committees along with the lead voting member from their organization.
- Ad hoc committees automatically sunset when goal is reached or timeline is maxed and may be otherwise disbanded or suspended by an action of the PSREAG.
- Ad hoc committees must be for a specific goal or goals and have an expected timeline for completion. Any changes to goal/s or timeline must be approved by an action of the PSREAG at a regular or special meeting.
- Ad hoc committees should generally last one year or less but should not exceed 2 years unless approved by the PSREAG and reviewed by County Counsel.
- Ad hoc committee members should follow the bylaws rules of engagement and work towards consensus on decisions.
- Ad hoc committee communication expectations:
  - Ad hoc committees must submit monthly summary reports to the ODEI support staff to be included in the meeting packet a minimum of one week before.
  - Ad hoc committees should bring any research, proposals, recommendations or recommended action to the PSREAG larger body for consideration.
  - Chair of Ad Hoc works directly with Office of DEI staff to arrange meetings, and requests for information.