

2022 Local Agency Biennial Notice

SEP 28 2022

Clerk of the Board

Name of Agency: OJAI UNIFIED SCHOOL DISTRICT

Mailing Address: 414 EAST OJAI AVENUE, OJAI, CA. 93023

Contact Person: DR. TIFFANY MORSE Phone No. 805-640-43100 X 1011

Email: tmorse@ojaiusd.org Alternate Email: hgonzalez@ojaiusd.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other *(describe)* _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

T. Morse

 Signature of Chief Executive Officer

09-27-2022

 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to: **E-Mail to: form700clerk@ventura.org**

or
**Mail to: Clerk of the Board of Supervisors
 800 S. Victoria Avenue, L# 1920
 Ventura, CA 93009-1920**

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

County of Ventura

JUN 10 2021

Clerk of the Board

OJAI UNIFIED SCHOOL DISTRICT
RESOLUTION # 20-21-32 ADOPTING A
CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the Ojai Unified School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the District's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Ojai Unified School District has recently reviewed its positions, and the duties of each position, and has determined that the addition of the Assistant Superintendent of Business Services position is a change to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the District's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Ojai Unified School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees, Disclosure Categories and updates to the Filing Officer.

PASSED AND ADOPTED THIS 2nd day of June, 2021 at a regular meeting, by the following vote:

AYES: 5 NOES: 0 ABSENT: 0

Attest:



President, Jane Seiler Weil

OJAI UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM SUMMARY

MEETING DATE: June 2, 2021

FOR: Action

TITLE: Approval of the Conflict of Interest Amendment and Adoption of Resolution #20-21-32:Ojai Unified School District (OUSD) Adopting a Conflict of Interest Code

EXHIBIT: Resolution #20-21-32: Ojai Unified School Adopting A Conflict of Interest Code
Conflict of Interest Code Amendment Form

EXPLANATION:

The Board is asked to amend the District's Conflict of Interest Code to revise the title of the Assistant Superintendent of Educational Services and reinstate the position of Assistant Superintendent of Business Services, and to change the filing officer to the Clerk of the Board for all positions within the District's Conflict of Interest Code.

RECOMMENDATION:

Staff recommends the Board approve the Conflict of Interest Code Amendment and adopt Resolution: #20-21-32.

Motion Shelly Griffen Second By Michael Shanahan Vote Y 5 N 0 A 0

CONFLICT OF INTEREST (continued)

Conflict of Interest Code of the Ojai Unified School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the Appendix below specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the District's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the District's filing officer(s) and/or, if so required, with the District's code reviewing body. The District's filing officer(s) shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. Category 1: Broadest Disclosure(Form 700 Schedules A-1, A-2, B, C, D, E)
A person designated Category 1 shall disclose:
 - a. All interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries, or of any land owned or used by the District;
 - b. All Investments or business positions in or business entities; and
 - c. All sources of income, gifts, loans and travel payments.

2. Category 2: Real Property(Form 700 Schedule B)
A person designated Category 2 shall disclose:
 - a. All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

3. Category 3: Land Development, Construction and Transactions
(Form 700 Schedules A-1, A-2, C, D and E)
A person designated Category 3 shall disclose:
 - a. All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

CONFLICT OF INTEREST (continued)

4. Category 4: Procurement (Form 700 Schedules A-1, A-2, C,D, and E)
A person designated Category 4 shall disclose:
 - a. All investments, business positions and sources of income, gifts, loans and travel payments which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of the agency or department.

5. Category 5: Regulations and Permitting (Form 700 Schedules A-1, A-2, C,D, and E)A person designated Category 5 shall disclose:
 - a. All investments, business positions, and sources of income, gifts, loans, and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Designated Positions

<u>Designated Position</u>	<u>Disclosure Category</u>	<u>Filing Officer</u>
Governing Board Members	1	Clerk of the Board
Superintendent of Schools	1	Clerk of the Board
Assistant Superintendent of Educational Services	1	Clerk of the Board
Assistant Superintendent of Business Services	1	Clerk of the Board
Purchasing Agent	1	Clerk of the Board
Bond Manager	1	Clerk of the Board
Director	2	Clerk of the Board
Principal	2	Clerk of the Board
Assistant Principal	2	Clerk of the Board
Dean of Students	2	Clerk of the Board
Director of Valley Oak Charter	5	Clerk of the Board

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

CONFLICT OF INTEREST (continued)

A consultant is an individual who, pursuant to a contract with the District, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the District to enter into, modify, or renew a contract that requires District approval
5. Grant District approval to a contract that requires District approval and in which the District is a party, or to the specifications for such a contract
6. Grant District approval to a plan, design, report, study, or similar item
7. Adopt or grant District approval of District policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's conflict of interest code. (2 CCR 18700.3)



BOARD MINUTES
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA

**SUPERVISORS MATT LAVERE, LINDA PARKS,
KELLY LONG, ROBERT O. HUBER AND VIANEY LOPEZ**
November 1, 2022 at 8:30 a.m.

CONSENT – COUNTY EXECUTIVE OFFICE – Approval of the 2022 Biennial Notices for the Board of Supervisors-District Office Staff and the Ventura County Public Financing Authority; Adoption of Conflict of Interest Codes for 127 Local Agencies; and Receive and File the 2022 Biennial Notices.

(X) All Board members are present.

(X) Upon motion of Supervisor Parks, seconded by Supervisor Huber, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 12 – 44 and 46 – 62, with a revised Exhibit 2 for Item 24 and a revised Board letter and revised Exhibit 1 for Item 37.

By: Lori Key
Lori Key
Deputy Clerk of the Board

MAY 22 2023

Agency Report of:
New Positions

A Public Document

Clerk of the Board

California Form 804

1. Agency Name (Also include, Division, Department, or Region (if applicable))
Ojai Unified School District
Agency Contact: Angie Genasci
Phone Number: 805-640-4300 ext. 1041
Email: agenasci@ojaiusd.org
Date of Original Filing: (month, day, year)
Amendment checkbox

2. New Position Information

Table with 4 columns: Position Title/Classification and Job Summary, Assigned Category, OR Disclosure Requirement, Assuming/Start Date (Optional). Row 1: Board of Directors- Valley Oak Charter, 1, Start 5/22/2023.

3. Verification

I have read and understand FPPC Regulations 18700.3 and 18734. I have verified that the disclosure assignment(s) set forth above, is in accordance with its provisions.

Signature: Angie Genasci, Name: Angie Genasci, Title: Director of Human Resources, Date: 5/18/2023

Comment: (Use this space or an attachment for any additional information.)

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