

## 2022 Local Agency Biennial Notice

SEP 19 2022

Name of Agency: Fillmore Piru Veterans Memorial District

Clerk of the Board

Mailing Address: 250 Central AvenueContact Person: Erika Herrera Phone No. 805-946-1712Email: eherrera@fillmoreca.gov Alternate Email: eherrera@fillmoreca.gov

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions  
 Revise disclosure categories  
 Revise the titles of existing positions  
 Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions  
 Other (*describe*) \_\_\_\_\_

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

**Verification (to be completed if no amendment is required)**

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

  
 \_\_\_\_\_  
 Signature of Chief Executive Officer

9/19/2022

\_\_\_\_\_  
 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to: **E-Mail to: [form700clerk@ventura.org](mailto:form700clerk@ventura.org)**

or  
**Mail to: Clerk of the Board of Supervisors**  
**800 S. Victoria Avenue, L# 1920**  
**Ventura, CA 93009-1920**

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

County of Ventura

DEC 02 2020

Clerk of the Board

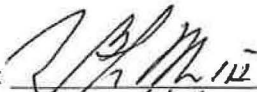
**CONFLICT OF INTEREST CODE  
Fillmore-Piru Veterans Memorial District**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the **Fillmore-Piru Veterans Memorial District**, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the **Fillmore-Piru Veterans Memorial District**. Persons holding Elected Official and Member of the Board of the Fillmore-Piru Veterans Memorial District positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Clerk of the Ventura County Board of Supervisors' Office which shall be the Filing Officer. Positions from the City of Fillmore designated in Exhibit A shall file Form 700 Statements of Economic Interest with the Deputy City Clerk of the City of Fillmore.

**IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.**

**APPROVED AND ADOPTED** this 2<sup>nd</sup> day of December 2020:

By:   
Print Name: William C. Morris  
Title: Chairman

**EXHIBIT A – DESIGNATED POSITIONS**

**FILLMORE-PIRU VETERERANS MEMORIAL  
CONFLICT OF INTEREST CODE  
EXHIBIT “A”  
LIST OF DESIGNATED POSITIONS**

**2020 BIENNIEL UPDATE**

<b><u>JOB TITLE</u></b>	<b><u>DISCLOSURE</u></b>
<b><u>CATEGORY</u></b>	
<b><u>Elected Officials</u></b>	
Member of the Board of Directors	1
<b><u>Administrative, Clerical and Other Employees</u></b>	
	1
City Manager	1
Human Resources Director/Deputy City Clerk	1,2,3,9
Information Technology “Contracted”	1, 4
Active Adult Center Coordinator	6
Parks and Recreation Coordinator	6, 8
<b><u>Finance Department</u></b>	
Finance Director	1
Assistant Finance Director	1
Finance Administrative Assistant, Purchasing	1
<b><u>Municipal Services Department</u></b>	
Municipal Services Director/City Engineer	1, 4, 5
Planning and Community Development Director	1, 4, 5
Senior Planner	1, 4, 5
Planner “Contracted”	1
Building Inspector/Code Enforcement	1
Engineer “Contracted”	1
City Engineer	1
Public Works Supervisor	1, 7, 8
<b><u>Police and Fire Department</u></b>	
Fire Chief	1
Fire Captain	1
Fire Engineer (Safer Grant)	1
Sheriff’s Captain (Chief of Police)	1

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure (Category 1) in the code subject to the following limitations: The Board of Directors or his /her designee may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of disclosure requirements. The Board of Directors or his/her designee’s determination is public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

**FILLMORE-PIRU VETERANS MEMORIAL DISTRICT  
CONFLICT OF INTEREST CODE**

**EXHIBIT "B"  
MASTER LIST OF DISCLOSURE CATEGORIES**

**Category 1**

Persons in this category shall disclose all investments, business positions, interests in real property, and other sources of income, including gifts, loans, and travel payments, in which the persons in this category or their spouses have an interest within the jurisdiction of the Fillmore-Piru Veterans Memorial District ("District"), as defined in the California Code of Regulations, Title 2 (the "Code"). Real property shall be deemed to be within the jurisdiction if the property or any part of it is located a two mile radius of the District or of any property owned or used by the District. As applicable, persons in this category shall further disclose all investments business positions in, and income including gifts, loans, and travel payments from any person or business entity which provides supplies, equipment or services of the type utilized by the department or division for which the person in this category is assigned.

**Category 2**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments from, as defined by the Code, any person or business entity which provides services, goods or equipment involving municipal elections, printing services, records management, or preparation of minutes or transcripts.

**Category 3**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments from, as defined by the Code, any person or business entity which provides human resources and risk management related services, goods, or equipment, including but not limited to recruitment, testing, selection, or placement, temporary staffing, and insurance and other benefit programs.

**Category 4**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments from, as defined by the Code, any person or business entity which provides services, goods, or equipment involving purchasing of supplies, equipment, or services, including but not limited to installation, maintenance, or repair of District equipment such as telephones, copiers, and computers, and purchasing of District office and computer supplies, software, and equipment.

**Category 5**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments from, as defined by the Code, any person or business entity which provides parks, recreation, building construction and maintenance supplies, engineering or public works related services, goods, or equipment, including but not limited to maintenance of parks, landscaping, District -owned facilities/buildings,

streets, and other public right-of-way.

#### **Category 6**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments from, as defined by the Code, any person or business entity which provides services, goods, or equipment for seniors, including but not limited to contract instructor services, and recreation and special event services and supplies.

#### **Category 7**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments from, as defined by the Code, any person or business entity which provides public transit, solid waste, recycling, or household hazardous waste related services, goods or equipment, including but not limited to bus and taxi services, solid waste franchise services, and household hazardous waste cleanup type services.

#### **Category 8**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments from, as defined by the Code, any person or business entity which provides parks and recreation related services, goods, or equipment, including but not limited to contract instructor services, recreation and special event services, and day care and teen event services, and supplies, and playground equipment.

#### **Category 9**

Persons in this category shall disclose all investments and business positions in, and income including gifts, loans, and travel payments, from, as defined by the Code, any person or business entity which provides vector and/or animal control related services, goods, or equipment.

**RESOLUTION 20-04**

**A RESOLUTION OF THE FILLMORE-PIRU VETERANS' MEMORIAL DISTRICT BOARD OF DIRECTORS, FILLMORE, CALIFORNIA, AMENDING THE BOARD'S CONFLICT OF INTEREST CODE**

**WHEREAS**, the Fillmore-Piru Veterans Memorial District Board of Directors ("Board") promulgated and adopted a standard Conflict of Interest Code pursuant to Title 2, Division 6, California Code of Regulations Section 18730, which is incorporated by reference and may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notices and hearings; and

**WHEREAS**, staff for the City of Fillmore provides staff to the Fillmore-Piru Veterans Memorial District; and

**WHEREAS**, during the last two years, the City has eliminated the positions of Community Parks and Recreation Director and Active Adult Coordinator; and added the positions of Park and Recreations Coordinator and Finance Administrative Assistant (Purchasing); as a result the Board wishes to make the appropriate amendments to its Conflict of Interest Code; and

**WHEREAS**, Exhibit "A" to the Board's Conflict of Interest Code contains the updated list of positions which must file statements of economic interest with the City Clerk's office and are subject to the Conflict of Interest Code; and

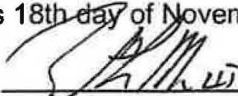
**WHEREAS**, Exhibit "B" to the City's Conflict of Interest Code contains the updated master list of disclosure categories and specification sheet of reportable investments, interests in real property, and income; and

**WHEREAS**, Government Code Section 87306.5 requires that the Board, as the code reviewing agency, review its Conflict of Interest Code on a biennial basis and make appropriate amendments and the Board of Directors desires to undertake this biennial review and amendment at this time.

**NOW, THEREFORE, THE FILLMORE-PIRU VETERANS MEMORIAL DISTRICT BOARD OF DIRECTORS OF THE CITY OF FILLMORE, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** That pursuant to Government Code Sections 87300, 87302 and 87306.5, the Fillmore-Piru Board of Directors, of Fillmore, California, hereby replaces Exhibits "A" and "B" to its Conflict of Interest Code, originally adopted on April 14, 1998 via adoption of Resolution No. 98-2243, with Exhibits "A" and "B", attached hereto and made a part hereof.

**PASSED, APPROVED AND ADOPTED** this 18th day of November, 2020.

  
\_\_\_\_\_  
William L. Morris, President

ATTEST:

  
\_\_\_\_\_  
Erika Herrera, Deputy City Clerk



**BOARD MINUTES  
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS MATT LAVERE, LINDA PARKS,  
KELLY LONG, ROBERT O. HUBER AND VIANEY LOPEZ  
November 1, 2022 at 8:30 a.m.**

**CONSENT – COUNTY EXECUTIVE OFFICE – Approval of the 2022 Biennial Notices for the Board of Supervisors-District Office Staff and the Ventura County Public Financing Authority; Adoption of Conflict of Interest Codes for 127 Local Agencies; and Receive and File the 2022 Biennial Notices.**

(X) All Board members are present.

(X) Upon motion of Supervisor Parks, seconded by Supervisor Huber, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 12 – 44 and 46 – 62, with a revised Exhibit 2 for Item 24 and a revised Board letter and revised Exhibit 1 for Item 37.

By: Lori Key  
Lori Key  
Deputy Clerk of the Board