

## **Conflict of Interest & Statements of Economic Interests**

As a requirement of your appointment, you may be required to submit the Statement of Economic Interests Form-700 in a timely manner.

The Political Reform Act of 1974 (Government Code Sections 81000, et seq.), which was approved by the voters of the State of California, is intended to prevent conflicts of interest by requiring public officials to disclose certain personal financial interests, which could foreseeably cause conflicts. In addition, a public official may be required to disqualify himself/herself from making, participating in, or attempting to influence any government decision that will affect any of his/her financial interests, not just those that are required to be disclosed.

The Fair Political Practices Commission (FPPC) Office is available by calling toll-free (866) 275-3772 and by visiting the FPPC webpage for more information at [www.fppc.ca.gov](http://www.fppc.ca.gov).

**County of Ventura  
Office of the Clerk of the Board  
800 S. Victoria Ave L#1920  
Ventura, CA 93009**

**Telephone: (805) 654-2251  
E-mail: [clerkoftheboard@ventura.org](mailto:clerkoftheboard@ventura.org)**

Area Housing Authority of the County of Ventura  
Assessment Appeals Board No. 1  
Assessment Appeals Board No. 2  
Assessment Appeals Hearing Officer  
Behavioral Health Advisory Board  
Board of General Appeals (Building and Safety)  
Board of Grading Appeals (Building and Safety)  
Board of Parole Commissioners  
Children & Families First Commission of Ventura County  
Clean Power Alliance Board of Directors  
Cultural Heritage Board  
Cuyama Basin Groundwater Sustainability Agency  
Fire Protection District Board of Appeals  
Health Care Plan - Standing Committee  
In-Home Supportive Services Public Authority Advisory Committee  
Local Planning Council of Ventura County  
Mound Basin Groundwater Sustainability Agency  
PRISM - Public Risk Innovation, Solution, and Management Committee  
Retiree Medical Expense Reimbursement Plan Committee  
Santa Monica Mountains Conservancy Advisory Committee  
Santa Rosa Groundwater Agency Board  
Supplemental Retirement Plan Committee  
Transit Committee (Heritage Valley)  
Treasury Oversight Committee, Ventura County  
Upper Ventura River Groundwater Agency  
VCTC - Citizens Transportation Advisory Committee/Social Services Transportation Advisory Council  
Ventura County Area Agency on Aging Advisory Council  
Ventura County Climate Emergency Council (VCCEC)  
Ventura County Community Health Center Board  
Ventura County Consolidated Oversight Board  
Ventura County Emergency Planning Council  
Ventura County Employees' Retirement Association Board of Retirement  
Ventura County Health Care System Oversight Committee  
Ventura County Law Library Board of Trustees  
Ventura County Library Foundation Board of Directors  
Ventura County Medi-Cal Managed Care Commission (COHS)  
Ventura County Mobile Home Park Rent Review Board  
Ventura County Resource Conservation District Board of Directors  
Ventura County Transportation Commission  
Workforce Development Board of Ventura County



**COUNTY of VENTURA**

## **Boards, Commissions, and Committees**

### **Community Participation in Local Government**

Community participation and involvement are strongly encouraged by the County of Ventura Board of Supervisors who appoint community members to various Boards, Commissions, and Committees.

## Recruitments

Recruitments are ongoing to fill any vacancies throughout the year and to fill positions on a newly created board, commission, or committee or to provide sufficient members on a board, commission, or committee for a quorum.

As part of the recruitment process, the Clerk of the Board (COB) Office shall maintain information about each Board/Commission/Committee that is created by the Board of Supervisors. The Board Office or County Department shall review the applications and interview the applicants prior to recommending the appointment to the Board of Supervisors. In some cases, a panel may be created to review the applications.

## Eligibility

Qualifications for membership vary depending on the Board, Commission, or Committee. Appointees must be a United States citizen, 18 years of age or older, and living within the County of Ventura. In some instances, the applicant must be able to meet minimum qualifications specific to the board in which you are applying.

Membership qualifications are listed in the vacancy notice available in the County of Ventura, Clerk of the Board office, at the main Library, and on the County's website at <https://www.ventura.org/ceo/cob/bcc>

## Application Process

Persons interested in serving on a County of Ventura, Board, Commission, or Committee, including incumbents who wish to be considered for reappointment, must file a separate application for each board with the Clerk of the Board's Office. The application consists of three pages.

However, you may also submit supplemental information.

Applications may be completed for vacancies that currently exist or for consideration when future scheduled or unscheduled vacancies occur. An application remains on file in the COB Office for a period of one year from the date of receipt unless the applicant requests that it be withdrawn.

Applications may be submitted by in person, USPS, email, or by visiting online at [ventura.org/bccapplication](http://ventura.org/bccapplication)

## Equal Employment Opportunity

The County of Ventura encourages applications from all qualified candidates without regard to race, creed, color, national origin, ancestry, sexual orientation, gender identity and expression (including transgenderism), political affiliation or beliefs, sex, age (over 40), disability status, medical condition, marital status or pregnancy.

## Diversity, Equity, and Inclusion

The County of Ventura believes in leveraging and building on the distinct lived experiences of the local community. Diverse voices, especially those from underserved communities, carry strength through various perspectives and talents. Policies and practices shaped collectively with people of all identities and backgrounds, and with a special emphasis on including those who will be served or impacted by those policies, is critical in developing strategies and procedures reflective of regional needs. Inclusion of all communities, particularly

traditionally underrepresented voices, is vital through intentional outreach and thoughtful consideration of meeting logistics that remove barriers to access.

## County Values

The County of Ventura has various Boards, Commissions, and Committees that the Board of Supervisors make appointments to and that align with the **County's Values** of building and fostering public trust through:

- Ethical behavior
- Transparency and accountability
- Equitable treatment and respect of all constituents
- Excellence in service delivery

## Code of Conduct

It is the policy of the Board of Supervisors to hold public meetings in accordance with the requirements of the Brown Act (Government Code section 54950 et seq.) and any other applicable governing legislation. The Board is committed to the highest standards of conduct by and among its elected and appointed county officials in the performance of their duties on County Boards and Commissions and the Board seeks to ensure that promoting the common good is the hallmark of the decision-making process. The Board adopted a code of conduct for County appointed board and commission members to help ensure public meetings are conducive to civil discourse, including with respect to controversial matters and disparate viewpoints which is the cornerstone of representative democracy and essential to effective decision-making.