REGULAR MEETING

JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell

MEMBERS OF THE COUNCIL

- ROSEMARY ALLISON, CHAIR
- AMY ELLIOTT, VICE CHAIR
- MARK BURLEY
- KEVIN CANNON
- MICHAEL ADAMS

MINUTES

SEPTEMBER 19, 2024

6:00 PM

Municipal Advisory Council
Santa Rosa Valley, California

Santa Rosa Technology Magnet School
13282 Santa Rosa Road
Santa Rosa Valley, CA 93012

WEB ACCESS
At: ventura.org/santarosavalleymac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Santa Rosa Valley Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Santa Rosa Valley to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Santa Rosa Valley Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriguez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/santarosavalleymac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Santa Rosa Valley Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/santarosavalleymac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Santa Rosa Valley Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriguez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information if you do not want it to be made public. Please submit your comment to israel.rodriguez@ventura.org or mail to:

Santa Rosa Valley Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
    - Chair Rosemary Allison called the meeting to order at 6:06 PM.

2. Roll Call.
    - Members Present: **Chair Rosemary Allison, Vice Chair Amy Elliott, Kevin Cannon, Michael Adams, and Mark Burley.** Quorum met.

3. Pledge of Allegiance to the Flag of the United States of America.

4. Approval of the Minutes of the meeting of the Santa Rosa Valley Municipal Advisory Council held on Thursday, July 18, 2024.
    - Motion to accept the July 18, 2024, Minutes with corrections made by **Mark Burley**, seconded by **Kevin Cannon**. Motion passes.
        i. **Mark Burley**: Correction to item 15 of the minutes: "Change to local residents to make pies."

ii. **Kevin Cannon** Correction on Item 15 make the change to from "Precinct Captain" to "Resident Leader."

5. Agenda Review.
    - Asked for Item #16 on the agenda, Presentation from Toll Brothers on the Santa Rosa Valley Estates to be moved to the front of the Regular Agenda.
    - Asked for Item #15 Update from Verizon Generator at Vista Arroyo and Santa Rosa Road to be moved to the second item on the Regular Agenda.

6. Consent Agenda Items 10 through 12.
    - Motion to accept the Consent Agenda Items 10-12 made by **Mark Burley**, seconded by **Chair Rosemary Allison**. Motion passes.

7. Public Comments:
    - Walt and Vicky Smith spoke on Item 14 the Verizon Generator. Spoke on AB2421 requirements for emergency generator and the issues of public notification, public right-of-way, and hazards to the public due to the Verizon generator.
    - Greg Reagan spoke on the issues concerning the Verizon generator and on the addition of the bicycle lane. He feels encouraging more cyclists to use the road is more hazardous because of the speed of vehicles. He suggested that bikes be banned from the Norwegian Grade.

8. Office of Ventura County Supervisor Jeff Gorell's Comments –
    - **Supervisor Gorell** announced the Fire Insurance Town Hall that he is co-hosting with Assembly Member Irwin and Deputy Insurance Commissioner. The panel includes members from Ventura County Fire, Fire Safe Council, and subject matter experts from the real estate, insurance and mortgage industries, including our very own Rosemary Allison. The topics include ways to protect your home and communities from wildfire, and strategies for renewing your fire insurance.
    - We have new Director of Public Works and is working with our office to create a communication tool and solution to informing our team and constituents of when work is being done ahead of time.

9. Council Comments
    - Comments from Council members are recorded as part of the discussion concerning the Verizon generator.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

10. **California Highway Patrol**

- The CHP Moorpark Area continues to send Special Enforcement Units (SEU) to conduct targeted patrols throughout the Santa Rosa Valley. Citations are being issued for unsafe turns, unsafe passing, posted signage violations, unsafe speed, and various parking violations. Targeted patrols help saturate an area where multiple violations are known to be happening at once so multiple violations can be addressed in the area simultaneously.

- CHP Moorpark is hosting a Start Smart class on **Thursday, September 26th from 6:00pm-8:00pm** at the Moorpark CHP Office at 610 Spring Rd. in Moorpark. This is a FREE class offered to current and prospective teenage drivers and their parents/guardians to discuss important issues such as tips on how to avoid crashes, safe driving habits, dynamics of a crash, consequences of a poor choice behind the wheel, parental roles and responsibilities, and legal and civil liabilities. Call the Moorpark CHP office to reserve your spot at (805) 553-0800.

- CHP Moorpark will be at several upcoming community events:
  - Be "Prepared Safety Fair" on **Saturday, September 14 from 10:00am-1:00pm** at the Thousand Oaks Civic Arts Plaza.
  - Underwood Farms Fall Festival/ Public Safety Weekend, **Saturday, September 28th and Sunday, September 29th from 10:00am - 4:00pm.**
  - Make'm Smile, celebrating kids with special needs on **Saturday, September 28th from 11:00am-3:00pm** at America's Teaching Zoo at Moorpark College.

- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit **www.betheCHP1000.com** for more information and to speak with a local recruiter. Also, the CHP is hiring more than JUST officers. We are currently looking to fill 165 dispatcher vacancies across the state and are also looking for Commercial Vehicle Inspection Specialists to inspect the growing number of

commercial vehicles on California highways. The CHP will provide you with the training for all three of these positions. More details and applications can be found at www.chp.ca.gov . **FILE AND RECEIVE**

11. **Ventura County Fire Department**

- The VCFD has been contacted regarding the status of a radio communication tower that was planned for Fire Station 36 located in Oak Park. After careful consideration, we have decided not to pursue this project at the moment. Currently, we are focused on rebuilding our communications microwave system and enhancing our VHF radio capabilities. This work is integral as we evaluate all available options for our radio infrastructure's future. The tower project was intended to improve our existing system but given the ongoing design and study of the new system requirements, we are pausing the tower and other similar projects at selected locations. Additionally, we are in the process of evaluating our staffing needs, including the potential hiring of a new department IT/Radio positions following the recent departure of our previous manager as well as a Telecom Analyst. These potential new hires will play a crucial role in aligning our current and future needs to ensure we develop adequate infrastructure. Thank you for your understanding and continued support in our public safety systems.

- October 6-12 will be Fire Prevention Week. This year's theme is Smoke Alarms, Make Them Work for You. VCFD will be challenging residents to share the safety message by posting short videos of creative ways to test your smoke alarm to social media. Participants in the smoke alarm challenge could win a VIP experience with an engine company or a fire extinguisher. Start developing your ideas now. We want to see how you complete the Smoke Alarm Challenge.

- Fire conditions are high across California. VCFD firefighters have been deployed as mutual aid to many other communities this summer to help stop large wildfires, just as other agencies responded to help us on several occasions earlier this summer. That fire activity is a reminder to continue vegetation management on your property and maintain safety practices. A spark from a dragging chain on a trailer, a tossed cigarette or a hot muffler against a dry weed might be all it takes for the next fire to start. **FILE AND RECEIVE**

12. **Ventura County Sheriff**
Report will be provided at the MAC Meeting

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

13. **Update on the New Santa Rosa Valley Estates Development**

- **Bill McReynolds, Vice President of Land Acquisition for Toll Brothers** provided an update and presentation on the new Santa Rosa Valley Estates development which is scheduled to break ground in the December or January timeframe. **RECEIVED & FILED**

14. **Update on the Verizon Generator at Vista Arroyo and Santa Rosa Road.**

Public Works Deputy Director Anitha Balan provided a background on the Verizon Generator project.

- Because there was an existing Verizon utility equipment/footprint at the location there was not a need to notify the public or receive pre-approval for the addition of the Verizon Bunker and generator.
- Due to complaints that have been received about Verizon workers having to cross over private property (Bridlewood Trail) to access the bunker, the access doors are being changed to access the bunker from the Santa Rosa Road side.
- **Chair Rosemary Allison** asked about the noise factor that presents a potential danger.
- Anitha Balan stated that it is only an emergency generator and will be operational all the time.
- **Mark Burley** asked if she knew what the set-back for a building such as this from a private party. Anitha Balan was unaware what the set-back is and said she would get back with that information.
- A member from the audience referred to Assembly Bill AB2421 requires only 250 cubic feet, and that this generator represents 550 cubic feet and wanted to know how it is justified. **Supervisor Gorell** stated that our office will follow-up.

Verizon Team Introduced:

Michelle Brower – Verizon Municipal Engagement Team

Erica Jacquez– Government Affairs

Jesus Roman – Local Engagement Southern California

- The question of AB2421 was brought up. **Jesus Roman** stated that no rules have been waived as far as he knows. As far as Verizon could tell they met the requirements. The existing facility was already there and underground. The discussion of public notification came up and everyone agreed that if public notification would have been doe it would have been better. Verizon agreed that with public notification the generator could have possibly been moved closer to the road.
- Verizon indicated that during construction they did not know they were encroaching on private property, and it was believed there was a right of way for this unit. That is why they are here today to talk about relocating the access doors so that they do not violate private property.
- **Mark Burley** asked Verizon if they knew what the set back is for this type of facility. Michelle from Verizon stated that she could not quote the County code for the set back.
- **Mark Adams** asked about moving the vault to a different location. Verizon answered by stating that the generator is currently in operation and there is quite a bit of underground work in the right of way located next to the telecommunication located in the vault.
- **Supervisor Gorell** asked if moving the generator closer to the road would satisfy equestrian User/needs or is it a solution that satisfies no-one? Verizon answered said moving it would be a challenge and we have been talking with Public Works about changing the access to help solve the issue.
- **Mark Burley** said that he believes that it could have been moved further back it could be away from the trail and could still function. If it would have it come up from the very beginning with the land owners and the MAC, I think it would be in a different place and not two inches from private property.
- **Supervisor Gorell** asked if there have been injuries, have horses been taken to the vet so that we can get an idea of the magnitude of the problem. A member from the audience mentioned that when you are riding a 1,200-hundred-pound animal and if that horse gets spooked the animal can end up in the middle of Santa Rosa Road causing harm to the horse and the rider.
- **Michelle Bower** from Verizon spoke to the noise issues. The generator was built for public safety during fire shut offs (PSPS) so that the public can stay connected. The only time other than emergency shut-off the generator would only be run for once-a-week maintenance for ten minutes and we could set a weekly time for that maintenance to be conducted. We can look at ways to add materials to lower the noise factor.
- **Kevin Cannon** asked if a safety light can be installed as a visual que to warn riders before the generator goes off.

- **Supervisor Gorell** asked what further noise mitigation steps can be added. Verizon talked about adding vines and padding inside the walls. It was also mentioned that the generator meets the requirements of the law.
- **Michael Adams** stated that while it may meet the requirements, it is an issue of a horse passing 5 feet away from the generator is the issue. He stated that the suggestions from Supervisor Gorell and Kevin Cannon made a lot of sense.
- **Chair Rosemary Allison** suggested that we set up a meeting with Verizon the HOA and the home owner located next to the generator. Verizon stated they do want to make it right with the community. We can address the aesthetics and the access.
- **Supervisor Gorell** stated that he is tasking his office with taking on this issue and providing solutions which include noise mitigation, moving the access doors, implementing visual ques, and servicing the generator.

15. **Update on Santa Rosa Valley Fall Harvest**

Vice Chair, Amy Elliott will provide an update on the upcoming SRV Fall Festival that will take place on October 26, 2024, in partnership with Ventura County District 2 Office and Stepping Stones Riding Program.

- The event will take place at Santa Rosa Park
- Proceeds from vendor fees, pie auction, and drinks will benefit Stepping Stones.
- Look for people to make pies that we can auction off. Assemblymember Irwin will be making a pie.
- The event is meant to create community spirit.

16. **Update on the New MAC Structure for 2025**

Supervisor Gorell's Chief of Staff, Ashley Bautista and **Field Representative, Israel Rodriguez** presented potentially new MAC Structure for 2025.

- The goal is to accomplish more objectives and involve more people.
- The new structure proposes that a 2025 plan be in-line with the state mandate with goals and objectives in the areas of:
    - Public Health & Safety
    - Planning & Public Works
    - Community Relations or Welfare
- The proposal is to move to quarterly meetings to be supplemented by more ad-hoc committees to achieve the goals and objectives set by the MAC in the above-mentioned areas.

- MAC members will select which sub-committee they want to serve on and which ad-hoc committees they will be involved in.
- Because ad-hoc committees are project driven they do not come under the Brown Act. The new structure allows the Sub-Committees to set strategic goals and objectives with the flexibility of the ad-hoc committees to implement the goals and objectives.
- Ad-hoc committees also allow the flexibility of meetings taking place online or in peoples homes without having to post an agenda or take minutes.
- **Amy Elliott** asked about how to keep the momentum going between quarterly meetings. **Israel Rodriguez** stated that we will be having more meetings with the addition of the ad-hoc committees and generate more excitement by people getting involved in ad-hoc committees.
- Discussion took place and it was suggested that we keep the current bi-monthly meetings.
- **Kevin Cannon** made the point that our boundaries have been expanded and that more people are now included in the MAC.
- Discussion took place around the frequency of the meetings and the MAC members stated they would like to stay with bi-monthly meetings.
- **Rosemary Allison** motioned that we go to quarterly meetings with the addition of ad-hoc committees. The motion was not seconded and did not carry.

FILE AND RECEIVE

CLOSING

17. Adjournment of the Santa Rosa Valley Municipal Advisory Council meeting to the next meeting, November 21, 2024, Santa Rosa Technology Magnet School 13282 Santa Rosa Road, Santa Rosa Valley, CA 93012.