



# REGULAR MEETING

**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**SHANE WARBURTON**  
Field Representative  
Supervisor Jeff Gorell

## MEMBERS OF THE COUNCIL

- ROSEMARY ALLISON,  
CHAIR
- AMY ELLIOT, VICE  
CHAIR
- MARK BURLEY
- KEVIN CANNON
- MICHAEL ADAMS

# AGENDA

## JULY 20, 2023

## 6:00 PM

Municipal Advisory Council  
Santa Rosa Valley, California

Rancho Santa Rosa Clubhouse  
11701 E. Los Posas Road  
Santa Rosa Valley, CA 93012

### WEB ACCESS

At: [ventura.org/santarosavalleymac](http://ventura.org/santarosavalleymac)  
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Santa Rosa Valley Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Santa Rosa Valley to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Santa Rosa Valley Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing [shane.warburton@ventura.org](mailto:shane.warburton@ventura.org). Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: [ventura.org/santarosavalley](http://ventura.org/santarosavalley)

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Santa Rosa Valley Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at [ventura.org/santarosavalley](http://ventura.org/santarosavalley)

## PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Santa Rosa Valley Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the [shane.warburton@ventura.org](mailto:shane.warburton@ventura.org) for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as

identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

### **Email or Mail Public Comment in Advance of the Meeting**

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to [shane.warburton@ventura.org](mailto:shane.warburton@ventura.org) or mail to:

Santa Rosa Valley Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
Thousand Oaks, CA 91362

### **In-Person Public Comment**

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

## **OPENING**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Santa Rosa Valley Municipal Advisory Council held on Thursday, May 18, 2023.
5. Agenda Review – The agenda review is designed so that the Chair may bring up any changes that have occurred to the Agenda in the time since its posting.
6. Comments from Office of Ventura County Supervisor Jeff Gorell– Brief announcements and report on County activities.

7. Public Comments – Citizen presentations regarding Santa Rosa Valley Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.
9. Consent Agenda Items 10 through 15.

### **CONSENT AGENDA**

**Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.**

#### **California Highway Patrol**

10. Countywide Updates provided by Public Information Officer Ryan Ayers. See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

11. Countywide Updates provided by Lieutenant Commander Heather Hoglund. See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

#### **Ventura County Sheriff**

12. Countywide Updates provided by Senior Deputy Claudia Holden. See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

#### **Ventura County Fire Department**

13. Countywide Updates provided by Scott Thomsen, Director of Communications and Public Affairs. See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

**Ventura County Public Works – Transportation**

14. Update on Yielding Yellow Turn Signal Request – On the Office of Supervisor Jeff Gorell’s request, County of Ventura Roads and Transportation requested a quote from engineering firm Kimley Horn to conduct a thorough left-turn analysis for select intersections in Santa Rosa Valley that could potentially benefit from the inclusion of flashing yellow arrow (FYA) lights. Attached is a quote for the County from Kimley Horn on what that analysis would cost.  
See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

**Ventura County Counsel**

15. Update on Bridlewood Basin Trail – County Counsel has reviewed the request for the Ventura County Watershed Protection District to grant the Bridlewood Trails Homeowners Association “HOA” a requested equestrian trail easement over District flood control easements. County Counsel does not recommend this unless the HOA agrees to indemnify the County. Our office is examining steps forward.  
See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

**REGULAR AGENDA**

**Regular Agenda items are heard at the Council’s discretion and may be heard at any time during the meeting.**

**Southern California Edison**

16. Southern California Edison Government Relations Manager Andrew Thomas will be giving a presentation on the timeline for improvement of powerlines in the Santa Rosa Valley. He will also provide updates on what has been done already and will answer questions from the Council.

**RECOMMENDATION TO RECEIVE AND FILE**

**Update by Vicky Beelik, Large Animal Evacuation Coordinator**

17. Vicky Beelik, Large Animal Evacuation Coordinator has an update for the Santa Rosa Valley Municipal Advisory Council

**RECOMMENDATION TO RECEIVE AND FILE**

**Office of Ventura County Supervisor Jeff Gorell**

18. Notice of resignation for Shane Warburton from Office of Supervisor Jeff Gorell effective July 28, 2023. The new point of contact for the Municipal Advisory Council will be Community Field Representative Israel Rodriguez ([Israel.Rodriguez@ventura.org](mailto:Israel.Rodriguez@ventura.org)) until further notice.

**RECOMMENDATION TO RECEIVE AND FILE**

**CLOSING**

19. Adjournment of the Santa Rosa Valley Municipal Advisory Council meeting to the next meeting, September 21<sup>st</sup>, 2023 at Rancho Santa Rosa Clubhouse 11701 E. Los Posas Road, Santa Rosa Valley, CA 93012



**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**SHANE WARBURTON**  
Field Representative  
Supervisor Jeff Gorell



**MEMBERS  
OF THE COUNCIL**

- ROSEMARY ALLISON, CHAIR
- AMY ELLIOT, VICE CHAIR
- MARK BURLEY
- KEVIN CANNON
- MICHAEL ADAMS

# REGULAR MEETING MINUTES

## AGENDA

**MAY 18, 2023**

**6:00 PM**

Municipal Advisory Council  
Santa Rosa Valley, California

Rancho Santa Rosa Clubhouse  
11701 E. Los Posas Road  
Santa Rosa Valley, CA 93012

**WEB ACCESS**

At: [ventura.org/santarosavalley/mac](http://ventura.org/santarosavalley/mac)  
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Santa Rosa Valley Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Santa Rosa Valley to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Santa Rosa Valley Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing [shane.warburton@ventura.org](mailto:shane.warburton@ventura.org). Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: [ventura.org/santarosavalleymac](http://ventura.org/santarosavalleymac)

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Santa Rosa Valley Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at [ventura.org/santarosavalleymac](http://ventura.org/santarosavalleymac)

## PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Santa Rosa Valley Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the [shane.warburton@ventura.org](mailto:shane.warburton@ventura.org) for



review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

### **Email or Mail Public Comment in Advance of the Meeting**

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to [shane.warburton@ventura.org](mailto:shane.warburton@ventura.org) or mail to:

Santa Rosa Valley Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
Thousand Oaks, CA 91362

### **In-Person Public Comment**

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

### **OPENING**

1. Call to Order
  - a. Rosemary Allison called the meeting to order at 6:04PM
2. Roll Call.
  - a. Chair Rosemary Allison called the roll.
  - b. Members Present: Kevin Cannon, Rosemary Allison, Mark Burley, Michael Adams
  - c. Amy Elliot expected. Quorum Met at 4/5 Councilmembers
3. Pledge of Allegiance to the Flag of the United States of America.
  - a. The Council recited the Pledge of Allegiance

4. Approval of the Minutes of the meeting of the Santa Rosa Valley Municipal Advisory Council held on Thursday, March 16, 2023.
  - a. Mark Burley Motions to Approve Minutes
  - b. Michael Adams Seconds
  - c. Approved unanimously by present members.
  
5. Agenda Review.
  - a. Chair Rosemary Allison went through the Agenda with the Council
  
6. Consent Agenda Items 10 through 16.
  - a. Mark Burley Speaks to Item 14: Comments on timing of lights- He says the issue here is that we have the protected lights, and that those lights need to be synchronized. They can't really change that, but those hours of the day would make it useful to have the yielding left turn light. He would like this passed on to Public Works. Kevin Cannon mentions that it needs to be during non-peak hours. Mark Burley says that during nonpeak hours, it changes very quickly, but during peak hours, even with no oncoming traffic, the delay is very long. Supervisor Gorell mentions that in order to make light changes, here a Consultant would need to be added.
  - b. Amy Elliot Arrives at 6:12PM
  - c. Rosemary Allison mentions Kevin Cannon's work as a Public Liaison, Kevin Cannon mentions that along with a budget request for consulting would also include budgeting for hardware. Supervisor Gorell says it will require a 3<sup>rd</sup> party to come in. Supervisor Gorell says that we would also discuss infrastructure requirements, including technology requirements. Kevin Cannon mentions Dave Fleisch's hesitation until we can data track from Thousand Oaks. Supervisor Gorell mentions that we will look into finding the budgeting for this. Kevin Cannon and Mark Burley briefly discuss the greenery around the Bridlewood Basin.
  - d. Mark Burley motions to approve the consent agenda
  - e. Kevin Cannon Seconds
  - f. Passes unanimously with now all 5 councilmembers present.
  
7. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
  - a. Supervisor Gorell has a few things to update on, thanks Mark Burley on work to get the Bridlewood trail open. Supervisor Gorell mentions that we are working with County Counsel, trying to look for solutions. We are doing a lot to improve the websites, coming up on an overhaul to drive participation to those sites. Ultimately, we are trying to make the

website a one-stop shop that works efficiently. We are having a discussion about adding a subcommittee on legislative issues. He mentions constituent affairs projects in Santa Rosa Valley. We have some significant issues coming forward that are being addressed by the Planning Department and Public Works. On Tuesday, the Board of Supervisors will meet and will take up Supervisor Gorell's proposal to bring a Family Justice Center to East County. The location would be Supervisor Gorell's old District Office on Hillcrest road in Thousand Oaks. A Family Justice Center is a renowned identified model to break the cycle of violence in families. Picture a building that doesn't look like a police station, but a welcoming property that has a miniature court house, police station, clinic, investigation unit, social service center, etc. The Family Justice Model is inspirational to Supervisor Gorell. History has shown that the largest barrier to pursuing justice in family violence, is that the old process requires the victim to be a self-starter at every single requirement that they give up. The FJC is a powerful one-stop-shop. This will be the first step. The DA, Sheriff, and the City of Thousand Oaks are all onboard. Thousand Oaks will spend money from a matching fund to get that done.

- b. Rosemary is impressed and mentions a story of people she knows who have had a nightmare experience. To have a center like this would be a blessing, and she offers her help if needed.
- c. Supervisor Gorell finishes by mentioning the transportation van that would transport people from all over East Ventura County to the Family Justice Center.
- d. Kevin Cannon mentions that there are 7,000 reports of Domestic Violence per year.
- e. Supervisor Gorell mentions that we find out that in the unincorporated areas, there are

more domestic violence calls than in Simi and Moorpark combined. He would not be surprised if there were that many, 7000 specifically. Those are all 911 calls. Not all of them result in fruition or an arrest.

- f. Rosemary mentions the whole MAC is onboard. Michael Adams mentions appreciation for that.
8. Public Comments – Citizen presentations regarding Santa Rosa Valley Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
- a. Bob Winston – Public Works gave neighbor letter requiring cleanup of property. On either side of it, there are weeds that are 20 feet tall, and then the other side on Jennifer, there are weeds so high you can lose a person. He’s not sure what to do about it. He is not sure where else to go. Supervisor Gorell mentions that we need property address and name and will look into it. Bob Winston got letters. The weeds are egregiously tall. Property owners toss tumbleweeds over fence for their HOA to clean up. Supervisor Gorell mentions if there is a watershed, to which Bob Winston confirms there is a wash. Mentions they put all the tumbleweeds in that. Supervisor Gorell mentions that Code Compliance has to do with planning. This situation is Public Works that only gets involved if there’s a watershed issue. Supervisor Gorell mentions we will call Public Works and find out more information.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.
- a. Amy Elliot has a few comments: When she walks on the old Arroyo Santa Rosa, she notices those growers are using pesticides but that there is also dumping that is going on in the Arroyo, which is concerning because it is a wildlife habitat, and food product as well. This is concerning with the wildlife there. Rosemary mentions that this could be environmental, maybe water protection. Supervisor Gorell asks for an address. Mark Burley

mentions that it is at the South End of Honey Hill. Supervisor Gorell mentions that Public Works is reactive, not proactive.

- b. Kevin Cannon realized that the email was not immediately noticeable. He was also wondering how we could get to streaming. Supervisor Gorell mentions that we are looking into this, but there are stipulations. We could implement broadcast without Public Interaction, maybe even Facebook Live. Give us one more month to look into it, because we've been looking into as interactive, but maybe just broadcast. Rosemary mentions that it's important for the Public to be informed. Supervisor Gorell mentions that we are looking at getting a hotspot.
- c. Kevin Cannon talks about Agriculture pass he went to a four-hour training for. Two things: Get the word out to Santa Rosa Valley residents that we are invited to Camarillo Wildfire Public Forum, May 30<sup>th</sup> at Camarillo Public Library from 5:30-7:30. Hopefully Wildfire Council will be promoting it through social medias. They bring the department of insurance to present on fire prevention measures impact on insurance costs, Fire Department will present on severity zone maps. They will also talk about FireWise communities, and Edison will present on Public Safety Power Shutoffs. On FireWise, he is leading charge to get that designation for Santa Rosa Valley. So far, he has three other people on organizational committee. One of the first steps is to inventory where fuels are in the community for wildfire. The proposed FireWise community would be the laid out boundaries of the MAC. We have 1159 dwellings, meaning 1159 hours of documented fuel reduction from the community to maintain FireWise designation. Amy Elliot mentions that the insurance discount part of the FireWise designation would be beneficial to getting the word out. Hopefully he can find a 5<sup>th</sup> person for the committee. Kevin Cannon posted it on Facebook, Nextdoor.
- d. Rosemary Allison mentions that she is honored to have been part of the California Delegation of Realtors who went to Sacramento to meet with legislators. One of the issues is that the people in California need help – there are two issues: Defensible space. To close in Escrow, if you have a home in high or very high fire risk zone, you need a VC Defensible space inspection. You can sign up to get it and recommends that everyone does this. Also, a closing in Camelot, Statefarm would not issue a policy on the home unless a special valve system was put on the water so if there was a leak, the water gets automatically turned off to limit expense. A great idea, and now StateFarm is requiring it on all homes values over 2 million dollars.
- e. Mark Burley has a comment – starts with anecdote – wishes Sheriff was here to discuss with them. The other day, he was horse riding E. Los Posas. There was an emergency off of Santa Rosa Road, and the car peeled off by two horses with sirens and lights blaring. Traditionally,

Sheriff's departments and Fire Department would turn that off, and see if Deputy Holden had a policy about this. There was no real need to do this. We will follow up with First Responders.

- f. Kevin Cannon mentions Stepping Stones. Mark Burley expects it to move forward.
- g. Michael Adams mentions Public Works App, the app has changed and now requires to receive marketing from third party company hosting the app. Something to look at, this should be taken off. It shouldn't be a caveat. Supervisor Gorell asks Michael Adams to take a screenshot of the app to see proof. He would like to thank public works for fixing the light and street sign at the end of E. Los Posas. The one on Yucca is having trouble. One of the lens' fell off. It's been like this for several months. Hopefully they can fix that soon. Michael Adams mentions that he is a member of a County Committee looking at pedestrian and bicycle improvements in the County. They had a meeting on Tuesday, and one of the improvements they are planning is to add a buffer to Santa Rosa Road bike lane. The three foot buffer would make it safer for bicyclists on the road. We should have a presentation in the July 20<sup>th</sup> meeting. Mentions that Amy and Michael are on Dark Sky Subcommittee and have had trouble connecting, but will get that going.

## **CONSENT AGENDA**

**Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.**

### **California Highway Patrol**

- 10. Countywide Updates provided by Public Information Officer Ryan Ayers. See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

### **Ventura County Sheriff**

- 11. Countywide Updates provided by Senior Deputy Claudia Holden. See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

### **Ventura County Fire Department**

- 12. Countywide Updates provided by Scott Thomsen, Director of Communications and Public Affairs. See attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

### **Ventura County Public Works – Public Works App**

13. Report on Public Works Requests: On April 25<sup>th</sup>, County staff reported a pothole on the crosswalk at Santa Rosa Technology Magnet School thanks to recommendation of an SRV Constituent. On May 3<sup>rd</sup>, Public Works repaired the road and closed the ticket. The County Staff member used the Ventura County Public Works App. The Ventura County Public Works App on iPhone and Android is a useful tool to quickly submit Public Works requests, anything from filling a pothole to reporting graffiti.

**RECOMMENDATION TO RECEIVE AND FILE**

### **Ventura County Public Works – Transportation**

14. Update on Yielding Yellow Turn Signal Request: Chris Kurgan from PWA-Transportation division outlined that in order to swap the current turn signals to “protected-permissive” (yielding left-turn phase) for selected locations in Santa Rosa Valley would require a “left-turn gap analysis”. Doing this would compromise vehicle safety by downgrading the light from the “protected” (exclusive left-turn phase), and could potentially impact signal synchronization during AM and PM peak periods along the Santa Rosa Road corridor. The cost of a traffic consultant to examine the specific intersections on Santa Rosa Road would cost approximately \$50,000 +. It is possible that this could be added to the FY2023/2024 budget work. Another possibility is examining the timing of the “protected” lights and determining if the timing of some of these lights could be cut back in order to minimize wait times at selected lights. Our office is continuing discussions with PWA Transport in order to find the best solution.

**RECOMMENDATION TO RECEIVE AND FILE**

### **Ventura County Probation Agency**

15. Update on Santa Rosa Road Cleanup: The Ventura County Probation Agency conducted a cleanup of Santa Rosa Road on May 2<sup>nd</sup> and May 3<sup>rd</sup>. Supervising Deputy Probation Officer Robert Barna reported “The supervised inmate work crews filled over 20 large trash bags. This was specifically on the unincorporated area of Santa Rosa Road between Hilltop Lane and Moorpark Road. The majority of the road shoulders were cleaned in both directions. However, there were a few smaller areas that could not be safely walked by the crew without closing down a traffic lane. All collected refuse was bagged and placed safely on the shoulder (along with larger items such as tires) to be collected by county Public Works staff.”

**RECOMMENDATION TO RECEIVE AND FILE**

## **Ventura County Counsel**

16. Update on Bridlewood Basin Trail: Our office is working with County Counsel on finding solutions in order to open up the Bridlewood Basin trail that has been closed down for some years now due to easement issues. County Counsel will have a memorandum completed with possible ways forward in the near future. We will have a more substantial report during July 20 MAC Normal Meeting.

**RECOMMENDATION TO RECEIVE AND FILE**

## **REGULAR AGENDA**

**Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.**

17. County staff discussion with Municipal Advisory Council on the creation of a 3-5 year plan to allow the MAC to be proactive in advising the County Supervisor on County issues impacting the unincorporated area of Santa Rosa Valley. This will include the creation of a legislative subcommittee to examine Board of Supervisors Agendas to provide legislative recommendations to the Board of Supervisors.

**RECOMMENDATION TO PLAN A SPECIAL MEETING BEFORE JULY 20  
REGULAR MEETING**

- a. Shane Warburton gives brief presentation
- b. Supervisor Gorell mentions benefits of forming Ad Hoc Committee. Typically BOS agenda is filled with substance. This would be an opportunity to provide real feedback on items the Board is voting on. More informal and informational. Rosemary Allison mentions the fact finding process of the Subcommittee to provide feedback to the whole MAC. Supervisor Gorell mentions that the full board for CFROG and other organizations do this already and then lobby him. This seems right that the constituents, represented through the MAC, should have a stronger voice. Kevin Cannon brings up the bimonthly capacity of the MAC. Supervisor Gorell - have to figure out a way to do this. Kevin Cannon also mentions that the SRV MAC is primarily about Land Use. He is asking if we are expanding the purview of the MAC. Supervisor Gorell brought up that some MACs, not Santa Rosa, will go around a Supervisor and present it to full Board.
- c. Rosemary Allison has gone as an individual.
- d. Amy Elliot asks how the MAC can be more privy to BOS issues. Supervisor Gorell brings up that most big issues percolate over time, gives the Family Justice Center as an example. Another example, is that a MAC member may have an idea for a legislative item to present to Supervisor Gorell to advocate for and get on a future agenda.



It does not need to be a rapid-fire response to what is going on in the future.

This can be a strategic plan and ask the legislative subcommittee to build that out.

- e. Supervisor Gorell mentions that the formal purpose of the MAC is to inform the Supervisor. If the MAC didn't exist, he would host Townhalls. To him, the purview of the MAC is pretty broad. Once a year, the BOS adopts a broad agenda. We did it recently, including Fentanyl. Everything, including equestrian communities, we can see how much is in the legislative agenda already. We could modify the Board agenda to address it. Rosemary Allison brings up that the ADU is a big issue, and Supervisor Gorell brings up that that is a State issue.
- f. Kevin Cannon nominates Rosemary Allison.
- g. Amy Elliot volunteers. Michael Adams has interest, but cites Amy's experience.
- h. Kevin Cannon made a motion to set up a legislative subcommittee with Rosemary Allison and Michael Adams, and to create a special meeting prior to July 20 special meeting.
- i. Amy Elliot Seconds.
- j. Passes Unanimously

### **CLOSING**

- 18. Adjournment of the Santa Rosa Valley Municipal Advisory Council meeting to the next meeting, July 20, 2023 at Rancho Santa Rosa Clubhouse  
11701 E. Los Posas Road, Santa Rosa Valley, CA 93012
  - a. Mark Burley requests that we close meeting in memory of Diane Narhi.
  - b. Rosemary Allison mentions that she worked in her last three years helping people learn how to read. She unexpectedly passed.
  - c. Passes Unanimously



## CALIFORNIA HIGHWAY PATROL

**To:** the Santa Rosa Valley MAC c/o Supervisor Gorell's office

### **CHP MOORPARK'S SANTA ROSA VALLEY MAC TALKING POINTS: (07.20.23)**

- The California Highway Patrol conducted a Maximum Enforcement Period (MEP) over the Independence Day weekend. The MEP ran from Friday, June 30<sup>th</sup> through Tuesday, July 4<sup>th</sup>. The focus for this MEP was speed violations. Maximum Enforcement Periods have been a part of California Highway Patrol (CHP) policy for many years and have specific deployment and reporting procedures. During an MEP, field commands are required to deploy the maximum amount of uniformed personnel to address primary collision factor violations, impaired drivers, and assure a prompt response to any incident causing a hazard or traffic delay.
- July is vehicle theft prevention month. CHP Moorpark will be conducting specialized operations and presentations throughout the county to help decrease auto theft and increase awareness throughout Ventura County.
- Driving is a complex task, requiring a motorist's full attention. Anything that diverts the driver's eyes or attention from the roadway, even for 1-2 seconds, could result in tragedy. The bottom line, whatever the distraction, "It's Not Worth It!" Reckless and distracted driving is the number one killer of teens in America. Focus on the road ahead and get to where you are going safely. It is the responsibility of all of us who drive to help keep the roads safe. If you have teenagers in your family who are driving, make sure they understand the laws and what their responsibilities are as well.
- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit [www.betheCHP1000.com](http://www.betheCHP1000.com) for more information and to speak with a local recruiter.
- Follow CHP Moorpark on social media for traffic updates, sig alerts, evacuation notices, roadway closures, and general information on what the CHP is doing in your area.

Twitter: **@CHPMoorpark**  
Facebook: **@CHP-Moorpark**  
Instagram: **@CHPMoorpark**

Contact: **Officer Ryan Ayers**  
*Public Information Officer*  
Phone: **(805) 553-0800**  
Email: **rayers@chp.ca.gov**



VENTURA COUNTY  
SHERIFF'S OFFICE

---

M E M O R A N D U M

---



**DATE:** July 17, 2023

**TO:** The Santa Rosa Valley  
Municipal Advisory Council (MAC)  
C/O Supervisor Jeff Gorell's Office

**RE:** Ventura Sheriff's Office MAC meeting talking points: (7/20/23)

- Unfortunately, during the month of June we had one residential burglary. Santa Rosa Valley is a safe quite neighborhood, however remember to lock up your houses and vehicles. Also please keep reporting anything that seems suspicious or out of place.
- I'd like to remind everyone to please leave valuables at home when going on a hike. Although we have not had any reported thefts from vehicles here, there have been at other hiking trails in the county.
- Mail thefts have been an issue throughout the county. Here in Santa Rosa Valley we haven't had any reported mail thefts recently. As a reminder, bring in your mail every evening this includes packages. As we know mail thefts can turn into identity thefts.
- Lastly, I'd like to thank all of you who wave or give me a thumbs up when you see me or drive pass me. It's always appreciated!

Sr. Deputy Claudia Holden  
Claudia.Holden@ventura.org  
(805) 532-2700



Website: **VCFD.org**  
Twitter: **@VCFD**  
Facebook: **@VenturaCountyFire**  
Instagram: **@VenturaCountyFire**

Contact: Scott Thomsen  
*Director of Communications and Public Affairs*  
Phone: **(805) 914-8502**  
Email: **scott.thomsen@ventura.org**

July 5, 2023

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- Four rescue ambulances are now in service, stationed in Simi Valley, Thousand Oaks, Camarillo and Santa Paula. They take the place of paramedic squads. The ambulances carry all the equipment that a paramedic squad does, and add the ability to transport patients to the hospital when the county's emergency response is experiencing high call volumes.
- Peak fire season is now underway, based on moisture measurements in vegetation. The heavy rains earlier this year supported a lot of new growth across the county. Many grasses have dried out and turned brown. All that extra growth could fuel for fast moving wildfires if there is an ignition.
- The deadline for completing fire hazard reduction measures was June 1. VCFD has completed inspections on nearly 90% of properties in the Fire Hazard Reduction Program area. Ventura County has a long history of great participation by residents. Those who have not completed all the appropriate steps will have an opportunity to correct those measures or the fire department will arrange for the work to be done and bill the property owner on their property taxes.
- VCFD is prepared for wildfires with three hand crews, our aviation unit and the upgrade to a CH-47 heavy helitanker based in Camarillo for the regional quick reaction force. The CH-47 helitanker can drop up to 3,000 gallons of water at once.
- VCFD will host three five-day sessions of Junior Fire Academy for girls and boys ages 13-16, starting July 17, 24 and 31 at the Regional Training Center in Camarillo.

Sincerely,

Scott Thomsen  
Director of Communications and Public Affairs  
Ventura County Fire Department



July 5, 2023

Mr. Gianfranco Laurie, MPA, P.E., T.E.  
County of Ventura Roads & Transportation  
Ventura County Government Center  
800 South Victoria Avenue  
Ventura, California 93009

**RE: *Proposal to Prepare Left Turn Analysis for Santa Rosa Road in Ventura County***

Dear Mr. Laurie,

Kimley-Horn and Associates, Inc. (Kimley-Horn or “the Consultant”) is pleased to submit this letter agreement (the “Agreement”) to the County of Ventura Roads & Transportation (the “Client”) to perform a flashing yellow arrow (FYA) feasibility study at nine (9) signalized intersections along Santa Rosa Road in the County of Ventura. The nine locations are listed below:

1. Santa Rosa Road and Hill Canyon Road
2. Santa Rosa Road and Yucca Drive
3. Santa Rosa Road and Blanchard Road
4. Santa Rosa Road and Brittany Park Road
5. Santa Rosa Road and Penelope Place
6. Santa Rosa Road and Las Posas Road East
7. Santa Rosa Road and Vista Grande
8. Santa Rosa Road and Andalusia Drive
9. Santa Rosa Road and Moorpark Road

Our understanding of the project, scope of services, fee, and schedule are provided below.

**Project Understanding**

The Client has asked Kimley-Horn to evaluate the feasibility of installing FYA display at intersections along Santa Rosa Road as identified by the Client. The National Cooperative Highway Research Program (NCHRP) Project 3-54 has found the FYA display to be the best overall alternative to the circular green as the permissive signal display for a left-turn movement. The FYA was found to have a high level of understanding and correct response by left-turn drivers. The FYA display offers greater flexibility to implement different signal phasing during different time periods. The FYA can allow the same movement at an intersection to function with protected only, permissive only, or protected/permissive phasing at different times of the day. Lastly, the FYA display can be programmed to avoid the “yellow trap” associated with some permissive turns at the end of the circular green display.



This study will evaluate the installation of FYA display at the following intersections and movements\*:

- Santa Rosa Road and Hill Canyon Road: EBL (protected), WBL (protected)
  - Santa Rosa Road and Yucca Drive: EBL (protected), WBL (protected)
  - Santa Rosa Road and Blanchard Road: EBL (protected), WBL (protected)
  - Santa Rosa Road and Brittany Park Road: EBL (protected), WBL (protected)
  - Santa Rosa Road and Penelope Place: EBL (protected), WBL (protected)
  - Santa Rosa Road and Las Posas Road East: EBL (permissive), WBL (permissive)
  - Santa Rosa Road and Vista Grande: EBL (permissive), WBL (permissive)
  - Santa Rosa Road and Andalusia Drive: EBL (protected), WBL (protected)
  - Santa Rosa Road and Moorpark Road: EBL (protected), WBL (protected)
- \* (Existing left-turn phasing mode)

Each left-turn movement will be evaluated for the feasibility of permissive mode with FYA display or protected/permissive mode with FYA display. For existing permissive left-turn movements, if Kimley-Horn finds the existing permissive mode as the most appropriate turn type, the study will recommend converting the left-turn display from green ball to FYA. For existing protected left-turn movements, this study will evaluate the suitability of protected-permissive phasing with FYA display. Locations that have passed the initial screening process for FYA display will be evaluated for their impact on intersection operations and the Santa Rosa Corridor travel time. Lastly, this study will identify software and infrastructure modifications required to implement FYA display at proposed locations.

### Scope of Services

Kimley-Horn will provide the following scope of services as outlined below:

#### Task 1 – Project Management & Kick-off Meeting

This task includes project management related tasks and up to (2) meetings. Kimley-Horn will attend a kick-off meeting with the Client to discuss the project scope and schedule and collect information required to complete the study. The information to be collected from the Client includes collision data and any other relevant data.

#### Task 2 – Field Work and Data Collection

Kimley-Horn will observe the existing traffic operations and field conditions at each study intersection during the AM weekday peak hour, PM weekday peak hour, and off-peak hours. Existing traffic observations include the following: sufficiency of existing left-turn phasing mode, driver behavior, vehicle/pedestrian interaction, and adequacy of gaps. Kimley-Horn will measure sight distance at each intersection to verify clear line of sights for potential permissive movements.



Kimley-Horn will request as-built traffic signal plans for all study intersections. Kimley-Horn will request collision data at each intersection for the past five (5) years. Kimley-Horn will collect traffic count data and determine if additional vehicle counts including pedestrian and bicycle counts are needed. Volumes will be collected at the following nine (9) intersections:

- Santa Rosa Road and Hill Canyon Road
- Santa Rosa Road and Yucca Drive
- Santa Rosa Road and Blanchard Road
- Santa Rosa Road and Brittany Park Road
- Santa Rosa Road and Penelope Place
- Santa Rosa Road and Las Posas Road East
- Santa Rosa Road and Vista Grande
- Santa Rosa Road and Andalusia Drive
- Santa Rosa Road and Moorpark Road

At some study locations the left-turn phasing could change from protected to protected/permissive. Kimley-Horn will identify the potential operational benefits as well as other implications of changing the left-turn phase from protected to protected/permissive.

### **Task 3 – Flashing Yellow Arrow Feasibility Analysis**

This study will review the existing left-turn phasing mode and determine the feasibility of permissive mode with FYA display or protected/permissive mode with FYA display based on the following screening criteria.

- **Sight Distance Analysis** – Kimley-Horn will determine if a driver has an unobstructed view of oncoming traffic and conflicting pedestrians to complete a permissive left-turn movement. Kimley-Horn will follow the intersection sight distance measurement procedure as outlined in AASHTO’s “A Policy on Geometric Design of Highways and Street”. Left-turn movements with inadequate sight distance will not be recommended for permissive or protected/permissive left-turn phasing with FYA display.
- **Intersection Geometry Analysis** – Kimley-Horn will determine if the existing intersection lane configuration can accommodate left-turn protected/permissive phasing (i.e. offset/skewed intersections, dual left-turn lanes, number of opposing lanes, intersection width). Intersections with geometric constraints that prevent safe left-turn movements will not be recommended for permissive or protected/permissive left-turn phasing with FYA display.
- **Collision Analysis** – Kimley-Horn will review the collision history of each study intersection and determine if collisions could be corrected under different left-turn phasing. The California Manual on Uniform Traffic Control Devices (CA MUTCD),



Revision 7 recommends protected phasing for left-turn movements with five (5) or more collisions during a recent 12-month period. Left-turn movements that exceed the CA MUTCD collision threshold will not be recommended for permissive or protected/permissive left-turn phasing with FYA.

- **Vehicle Volume** – Kimley-Horn will review the vehicle volumes at each study intersection and determine the most suitable left-turn phasing mode. The CA MUTCD recommends protected phasing for left-turn movements with 50 or more left-turning vehicles per hour in one direction with the product of the turning and conflicting through traffic during the peak hour of 100,000 or more. Left-turn movements that exceed the CA MUTCD volume thresholds will not be recommended for permissive or protected/permissive left-turn phasing with FYA.
- **Pedestrian Considerations** – Kimley-Horn will review the pedestrian count data and consider proximity to pedestrian generators (i.e. schools or bus stops) when recommending a left-turn phasing mode.

Locations that pass the initial screening process for FYA display will be evaluated for their impact on intersection operations. The impact on intersection operations will be measured through intersection delay using Synchro models. The existing conditions model will be compared to the proposed model with the recommended left-turn phasing mode under weekday AM peak hour and weekday PM peak hour conditions. The difference in intersection delay and travel time will be documented.

#### **Task 4a – Recommendations Memorandum**

Kimley-Horn will prepare a technical memorandum to document the findings of the feasibility and benefits analysis and provide recommendations. The field data worksheets, traffic counts, crash data, and line of sight exhibits will be included in the appendix. Kimley-Horn will submit an electronic copy of the memorandum to you for review. If there are extensive revisions to the memorandum, not based upon draft errors, we would complete the additional revisions for an additional fee.

#### **Task 4b – Preliminary Design Report with Retrofit Considerations & Opinion of Probable Cost Estimate**

Kimley-Horn will prepare a preliminary design report to document the findings of the feasibility and benefits analysis and provide recommendations. Kimley-Horn shall identify preliminary existing conditions, identify the limits and constraints of the recommended improvements, and provide conceptual design plans.

Kimley-Horn will provide a list of upgrades required for the implementation of FYA display at each intersection. Kimley-Horn will evaluate the existing traffic signal software and signal controller's compatibility with FYA displays and recommend the required equipment or





software upgrades. Kimley-Horn will determine if the proposed FYA signal head and complimentary R10-12(MOD) sign can be mounted on the existing mast arm based on existing mast arm length, case loading, and vertical clearance. Kimley-Horn will provide an opinion of probable cost estimate for the recommended improvements by intersection.

The field data worksheets, traffic counts, crash data, and line of sight exhibits will be included in the appendix. Kimley-Horn will submit an electronic copy of the design report to you for review. If there are extensive revisions to the design report, not based upon draft errors, we would complete the additional revisions for an additional fee.

### **Project Schedule**

We will complete the tasks described above as expediently as practical to meet a mutually agreed upon schedule. It is estimate that the analysis will take about 4 months to complete. We are prepared to begin work upon receipt of authorization to proceed.

### **Fee and Billing**

Kimley-Horn will perform the services described in the Scope of Services for a lump sum labor fee as depicted below, depending on which Option below is desired by the Client. Shown below is a breakdown of our proposed lump sum fee billings by task:

**Option A1: (1) Intersection – Santa Rosa Road and Andalusia Drive with  
Recommendations Memorandum**

	<b><u>Task</u></b>	<b><u>Fee</u></b>
1	<b>Project Management &amp; Kick-off Meeting</b>	<b>\$1,000</b>
2	<b>Field Work and Data Collection</b>	<b>\$2,000</b>
3	<b>Flashing Yellow Arrow Feasibility Analysis</b>	<b>\$3,500</b>
4a	<b>Recommendations Memorandum</b>	<b>\$2,500</b>

---

**TOTAL      \$9,000**



**Option A2: (1) Intersection – Santa Rosa Road and Andalusia Drive with Preliminary Design Report**

<u>Task</u>	<u>Fee</u>
1 Project Management & Kick-off Meeting	\$1,000
2 Field Work and Data Collection	\$2,000
3 Flashing Yellow Arrow Feasibility Analysis	\$3,500
4b Preliminary Design Report	\$5,000
<hr/>	
TOTAL	\$11,500

**Option B1: (9) Intersections – Santa Rosa Road Corridor with Recommendations Memorandum**

<u>Task</u>	<u>Fee</u>
1 Project Management & Kick-off Meeting	\$2,000
2 Field Work and Data Collection	\$7,000
3 Flashing Yellow Arrow Feasibility Analysis	\$18,000
4a Recommendations Memorandum	\$9,000
<hr/>	
TOTAL	\$36,000

**Option B2: (9) Intersections – Santa Rosa Road Corridor with Preliminary Design Report**

<u>Task</u>	<u>Fee</u>
1 Project Management & Kick-off Meeting	\$2,000
2 Field Work and Data Collection	\$7,000
3 Flashing Yellow Arrow Feasibility Analysis	\$18,000
4b Preliminary Design Report	\$18,000
<hr/>	
TOTAL	\$45,000



### **Additional Services**

Items not covered in the preceding tasks shall be considered additional services. Kimley-Horn will complete additional services upon receipt of written authorization from the County of Ventura Roads & Transportation pending mutual agreement between the County of Ventura Roads & Transportation and Kimley-Horn regarding scope, cost, and schedule. Additional services could include street lighting plans, traffic control plans, construction support services, preparation of as-built plans, or other efforts not identified in this Scope of Services.

### **Closure**

If you concur in all the foregoing and wish to direct us to proceed with the services, please have authorized persons execute this Agreement in the spaces provided below, and return a copy to us via email or mail. We will commence services once we are in receipt of the executed Agreement.

We appreciate the opportunity to provide these services to you. Please feel free to contact me at (818) 970-2048 or [Jean.Fares@kimley-horn.com](mailto:Jean.Fares@kimley-horn.com) if you have any questions or if you need additional information.

# Kimley»»Horn

Sincerely,

**Kimley-Horn and Associates, Inc.**



Jean Fares, P.E. (#TR 2097)

Project Manager

**Agreed to this \_\_\_\_\_ day of \_\_\_\_\_, 2023**

**County of Ventura Roads & Transportation**

By:

---

---

Title:

---

(Date)

---

(Print or Type Name)

---

(Email Address)

**MEMORANDUM  
COUNTY OF VENTURA  
COUNTY COUNSEL'S OFFICE**

July 13, 2023

TO: Jeff Gorell, Supervisor, District 2  
Shane Warburton, Community Field Representative, District 2

RE: REQUEST FOR EQUESTRIAN TRAIL EASEMENT OVER VENTURA  
COUNTY WATERSHED PROTECTION DISTRICT FLOOD CONTROL  
EASEMENTS

**QUESTION**

Should the Ventura County Watershed Protection District (“District”) grant the Bridlewood Trails Homeowners Association (“HOA”) a requested equestrian trail easement over District flood control easements without requiring the HOA to defend and indemnify the District and provide liability insurance coverage for the benefit of the District?

**ANSWER**

No. Unless the HOA agrees to defend and indemnify the District and provide liability insurance coverage for the benefit of the District, County Counsel does not recommend that the District grant the HOA the requested equestrian trail easement over the District’s flood control easements due to the potential for the District to incur significant defense costs and monetary liability from third-party dangerous condition and other tort claims. The District’s granting of the requested trail easement without obtaining these standard protections from the HOA would be inconsistent with existing District policy and practice and could set a problematic precedent for similar easement requests going forward.

**BACKGROUND**

The Santa Rosa Valley Municipal Advisory Council and the HOA recently renewed their request for the District to grant the HOA an equestrian trail easement over two of the District’s flood control easements near Santa Rosa Road in the Santa Rosa Valley. In 2021, the District and the HOA previously had discussions about this potential

equestrian trail easement. During these discussions, the District, in consultation with County Risk Management, required that, as part of an easement agreement for this equestrian trail easement, the HOA: (i) maintain general premises liability insurance in an amount not less than \$3,000,000, naming the District and its officials, employees and agents as additional insureds, and (ii) agree to indemnify and defend the District only to the extent of its general premises liability insurance limits. However, the HOA refused to agree to these requirements and the discussions ended.

On August 10, 2010, the Ventura County Board of Supervisors, acting as governing board for the District (“Board”), adopted a revised Policy for Joint Use of District Rights-of-Way for Recreational Purposes (“Policy”). The Policy, attached as Exhibit A, sets forth the criteria and conditions under which District rights-of-way may be made available for development and recreational purposes, including bicycle, hiking and equestrian trails. The Policy requires, in part, that:

1. Any *public agency* empowered to engage in and finance the proposed recreational use shall enter into a formal agreement with the District regarding such use;
2. The cost of any improvements and associated maintenance necessary to accommodate the public agency’s use shall be borne by that agency;
3. The District shall not be liable for any injury or damage to persons or property arising out of the use of its rights-of-way for recreational purposes;
4. The public agency shall defend, indemnify, and hold the District harmless, including attorney fees, against all liability arising out of or connected with the use of the District’s rights-of-way for recreational purposes; and
5. Insurance requirements will conform to Ventura County standards.

The above Policy provisions appropriately protect the District by minimizing risk and exposure to the District when the District opens its property to other public agencies. Granted, the HOA is not a public agency. However, as was done with a request by Santa Rosa Valley Trails, Inc. discussed below, such provisions should also be applied to any private entity for the same risk and exposure to the District.

On October 26, 2010, the Board of Supervisors considered a request by Santa Rosa Valley Trails, Inc. (SRVTI) to use District rights-of-way along Arroyo Santa Rosa for public recreational use, including equestrian, walking, hiking, nature study, and habitat conservation, and to provide connections to other trails or recreational facilities. SRVTI is a non-profit organization formed in 2004 to plan, create, acquire and maintain multi-use, non-motorized trails for public use in the Santa Rosa Valley and surrounding

area. The Board of Supervisors approved an agreement with SRVTI which requires SRVTI to comply with the Policy and defense, indemnification and insurance requirements in favor of the District.

### **ANALYSIS**

The District lacks the authority and resources to monitor and address potential hazards, including those that may not be covered by the trail immunity statute (Government Code section 831.4), that could form the basis for lawsuits and District liability for recreational use of the proposed equestrian trail. By granting the requested equestrian trail easement to the HOA and essentially inviting the public to access and use the equestrian trail through the District rights-of-way, the District could be found liable for conditions on the trail. The District's Policy protects the District (and its taxpayers) from resulting claims and liabilities. Without this protection and assurance, the District would incur an unreasonable risk of liability based on conditions that the District itself would not control.

### **CONCLUSION**

Any decision on the granting of the requested equestrian trail easement and related agreement required under the District's Policy requires approval by the Board of Supervisors. Unless the HOA agrees to defend and indemnify the District and provide liability insurance coverage for the benefit of the District, County Counsel does not recommend granting the requested equestrian trail easement over the District's flood control easements due to the potential for the District to incur significant defense costs and monetary liability from third-party dangerous condition and other tort claims. Granting an easement without these standard defense and indemnification protections would be inconsistent with existing District policy and practice and could set a problematic precedent for similar easement requests in the future.

# **EXHIBIT A**



## **Policy for Joint Use of District Rights-of-Way for Recreational Purposes**

The Ventura County Watershed Protection District's (District) rights-of-way may be made available for development and use for bicycle, hiking, and equestrian trails, and other recreational purposes under the following criteria and conditions:

1. A public agency empowered to engage in and finance the proposed recreational use shall enter into a formal agreement with the District regarding such use. Separate District permits are required for each new improvement, facility, and use.
2. The public agency's use shall not conflict with the District's use of its rights-of-way, which is primarily for flood control purposes. All other uses shall be subordinate to flood control purposes.
3. Joint use of District rights-of-way shall be limited to: a) existing service roads, and b) bridge under-crossings along soft bottom streams or channels where use of the channel bottom is safe.
4. Construction of additional fencing shall be limited to service roads adjacent to channel embankments steeper than 2 horizontal to 1 vertical and as approved by the District.
5. The cost of any improvements and associated maintenance necessary to accommodate the public agency's use shall be borne by that agency. Such improvements and maintenance activities shall be designed and carried out in accordance with District standards. Maintenance shall include frequent removal of trash and pet/equestrian waste.
6. The public agency shall establish rules and regulations for their use of the District's rights-of-way. Such rules and regulations shall be subject to District approval.
7. Where the District's interest in its right-of-way is less than fee ownership, the public agency shall secure permission from the fee owner for its intended use.
8. The public agency shall secure permits for its intended use from any other agencies having jurisdiction.
9. Any changes to District facilities necessary to accommodate the public agency's use shall be made at the public agency's sole expense.
10. Any damage to District facilities arising from the public agency's use shall be repaired forthwith at the public agency's sole expense.

11. Public agencies with sufficient land are strongly encouraged to set aside buffers along streams, separate from District property, to allow development of regional parkways with permanent structures and landscaping if required. This minimizes the potential for loss of costly recreational amenities as a result of emergency flood response and future flood control improvement needs.
12. The District shall not be liable for damage to improvements made by the public agency which arise from the District's use of its rights-of-way for flood control purposes, including changes which the District may make to its facilities.
13. The District shall not be liable for any injury or damage to persons or property arising out of the use of its rights-of-way for recreational purposes.
14. The public agency shall defend, indemnify, and hold the District harmless, including attorney fees, against all liability arising out of or connected with the use of the District's rights-of-way for recreational purposes.
15. Insurance requirements will conform to Ventura County standards.

Established by the Ventura County Watershed Protection District Board of Supervisors,  
August 10, 2010



# OUR COMMITMENT TO CALIFORNIA

## KEEPING OUR COMMUNITIES SAFE FROM WILDFIRES



# Santa Rosa Valley MAC

July 20, 2023 Update

---

Andrew Thomas — Govt.  
Relations Manager

# REDUCING WILDFIRE RISK & PSPS IMPACTS – BY THE NUMBERS

SCE has reduced the probability of catastrophic<sup>1</sup> wildfires associated with its equipment by about **75-80%** since 2018

**~4,400 MILES**  
OF COVERED CONDUCTOR



**1.9 MILLION+**  
TRIMS AND REMOVALS



**1 MILLION+**  
HFRA INSPECTIONS



**1,620+** WEATHER STATIONS  
**180+** HD CAMERAS



*Completed in high fire risk areas since 2018 through 2022*



## IMPROVED PSPS EXECUTION & CUSTOMER SUPPORT

- ~**99%** less PSPS outage time on frequently impacted circuits in 2022 compared to 2019<sup>2</sup>
- **60+** Community Resource Centers and **8** Community Crew Vehicles available
- Deployed **10,200+** Critical Care Back-up batteries to Medical Baseline customers

1. A wildfire directly causing one or more deaths, damaging or destroying more than 500 structures, or burning more than 140,000 acres of land  
2. 212M to 2.8M customer minutes of interruption

Data as of  
12/31/22

# PSPS PERFORMANCE AND EXECUTION COMPARISON

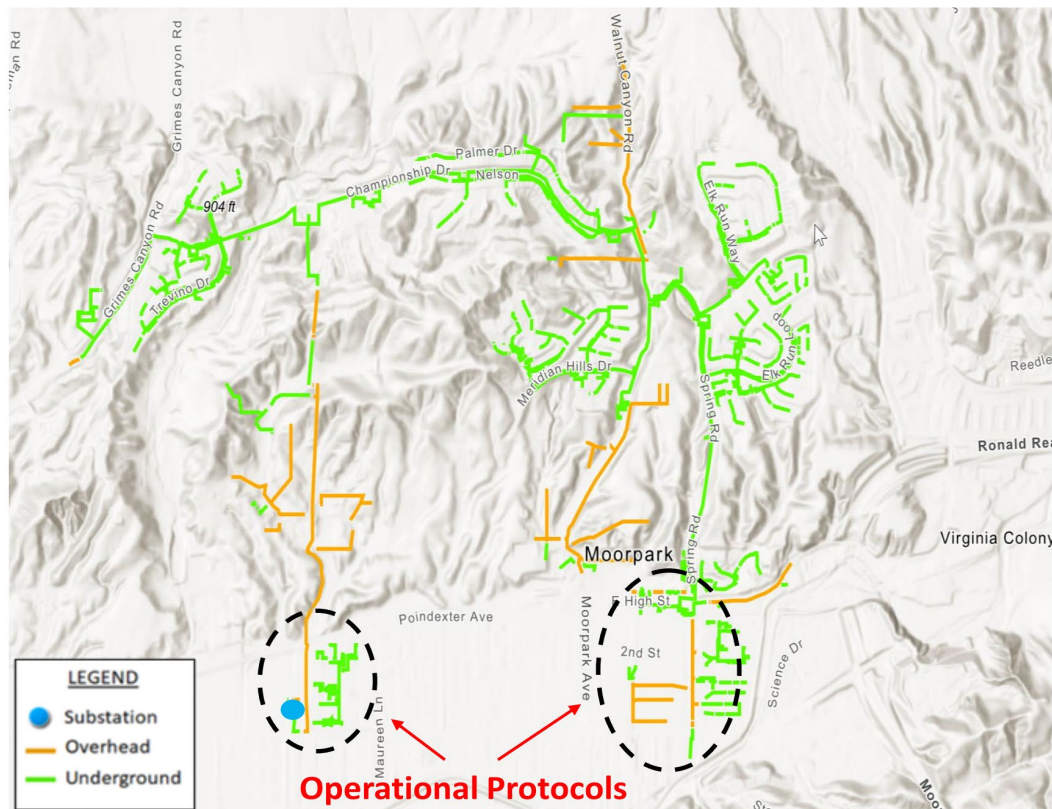
ACTIVATION STATISTICS	Total PSPS activations	Activations with de-energized customers	# Customers de-energized <sup>2</sup>	# Circuits de-energized <sup>3</sup>	Customer Minutes of Interruption (CMI)
2021	10	8	179,502	232	~222M
2022	6	3	15,784	13	~7M
Improvement <sup>1</sup>	↓40%	↓63%	↓91%	↓94%	↓97%

<sup>1</sup> Relatively mild fuel and fire weather year in 2022 and SCE's mitigations (e.g., increased thresholds from grid hardening and switching protocols) drove 2022 improvements

<sup>2</sup> Number of customer outages associated with PSPS (if multiple PSPS outages impact the same customer, count each outage as a separate "customer de-energization")

<sup>3</sup> Number of circuits de-energized per PSPS activation (If multiple PSPS outages impact the same circuit, count each circuit as a separate "circuit de-energization")

# Gabbert Circuit Plan



## Planned Work:

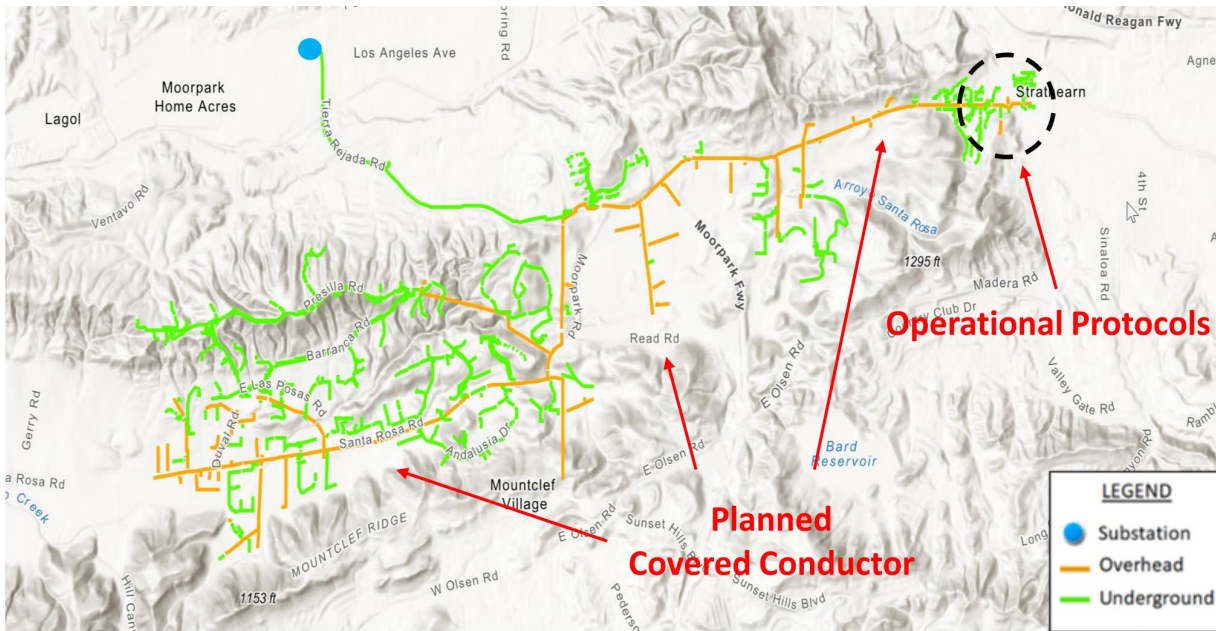
- Implement operational protocols to raise PSPS windspeed thresholds

## Expected Improvements:

- **100% reduction** in customer outage time, assuming the same weather conditions in 2021



# Morganstein Circuit Plan



## Planned Work:

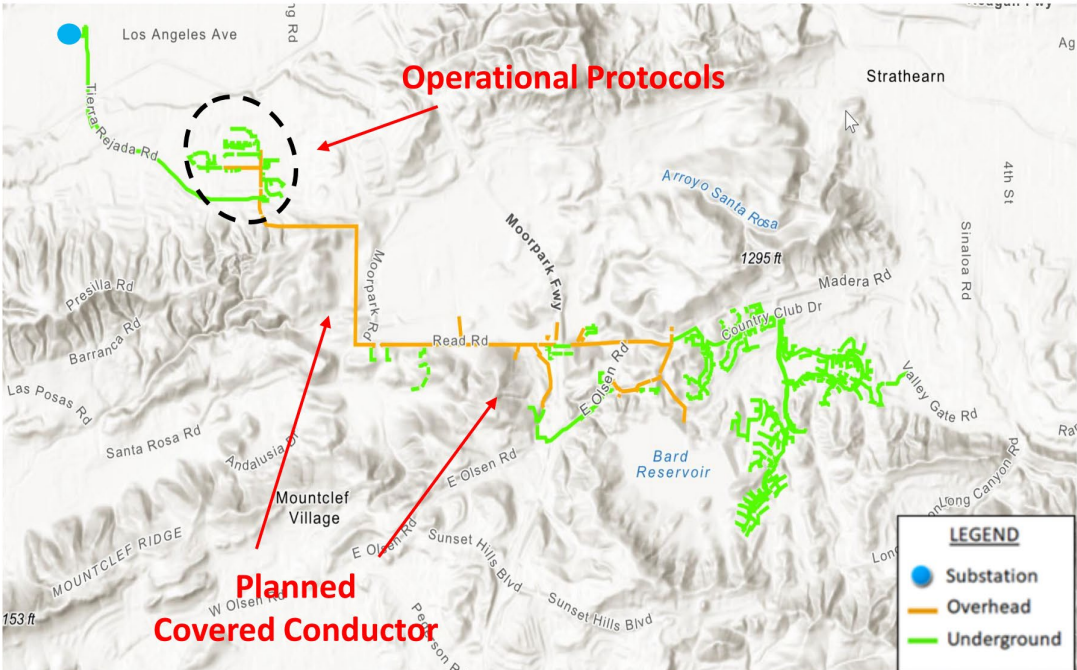
- Replace 10.29 miles of existing overhead wire with new covered conductor
- Implement operational protocols to raise PSPS windspeed thresholds

## Expected Improvements:

- **100% reduction** in customer outage time, assuming the same weather conditions in 2021 and 2022



# Brennan Circuit Plan



### Planned Work:

- Replace 7.42 miles of existing overhead wire with new covered conductor
- Implement operational protocols to raise PSPS windspeed thresholds

### Expected Improvements:

- **100% reduction** in customer outage time, assuming the same weather conditions in 2021

# HARDENING ELECTRIC GRID & INFRASTRUCTURE



## COVERED CONDUCTOR

Replacing bare wire with covered conductor to reduce wildfire risk as well as safely raise windspeed thresholds for PSPS in targeted areas. About 4,400 miles of covered conductor installed since 2018



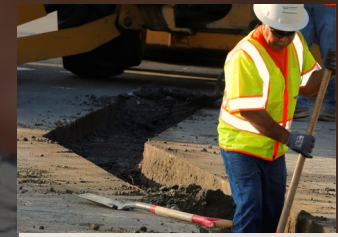
## FIRE-RESISTANT POLES

Installing mix of composite poles and wooden poles with fire-resistant wrap to reduce risk of damaged poles during an emergency



## PROTECTIVE DEVICES

Installing fast-acting fuses to interrupt electric current more quickly when there's an electrical fault and remote-controlled sectionalizing devices to segment and isolate portions of circuits during PSPS events



## TARGETED UNDERGROUNDING

Ramping up undergrounding in targeted high fire risk areas based on risk criteria and feasibility. Completed more than 20 miles of undergrounding in 2021-22.

8

Data as of  
12/31/22

# Undergrounding Update



# PSPS CUSTOMER PROGRAMS & RESOURCES



## CUSTOMER RESOURCE CENTERS & COMMUNITY CREW VEHICLES

- Services offered: information, mobile and portable medical device charging, PSPS outage alert enrollment support, access to water, snacks, ice and ice vouchers, restrooms, and insulated cold bags for medications
- Translations services for over 120 languages including American Sign Language (ASL)



## CUSTOMER PROGRAMS

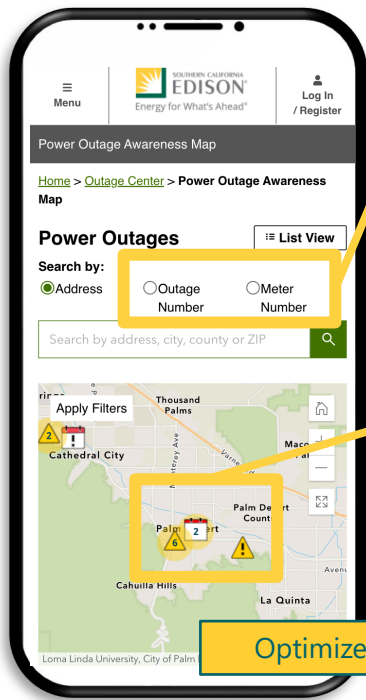
- Partner with 211 to help customers with Access and Functional Needs (AFN) develop a resiliency plan and enroll in eligible assistance programs
- Specialized referrals for customers with AFN experiencing PSPS through partnerships with foodbanks and 211. Services may include shelf-stable food, hot meal delivery, transportation and/or temporary lodging
- Ongoing effort to broaden communications access, including using ASL for marketing videos and PSPS notifications



## CUSTOMER RESILIENCY EQUIPMENT

- Critical Care Backup Battery program provides eligible customers with a portable backup battery to power a medical device during a PSPS event
- Rebates on portable batteries and generators for customers residing in high fire risk areas on [marketplace.sce.com](https://marketplace.sce.com)

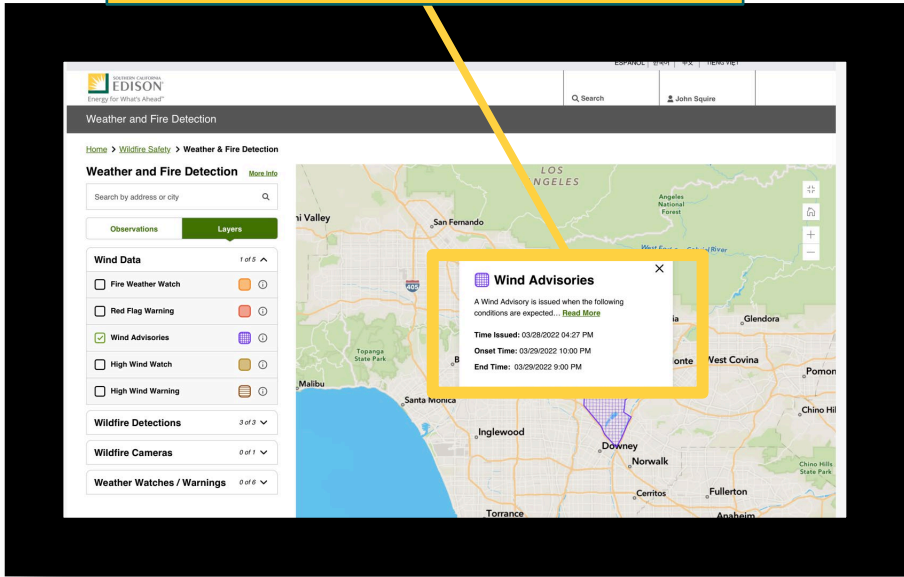
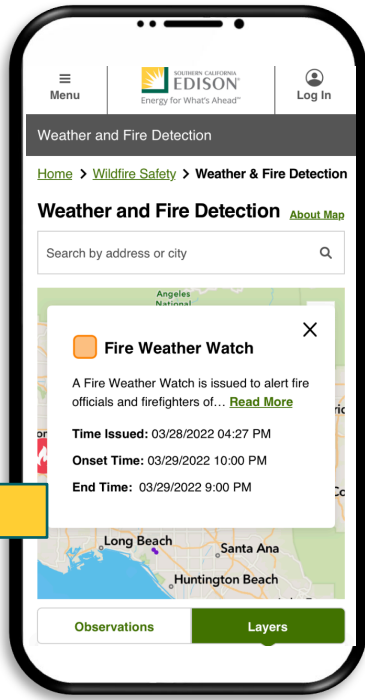
# INFORMING PARTNERS AND CUSTOMERS



Search by Meter Number or Outage Number

Dynamic outage information

Optimized for mobile users



Interactive weather and fire map including real time weather station information and location of active fires (Q4 2022)

# PSPS COMMUNICATIONS

## Notifications

- SCE provides PSPS notifications through various communication channels
  - SCE Account Holders (email, text, and voice call)
  - Address Level Alerts
- You can manage your outage notifications and ensure your information is current in the customer preference center.

## SCE Outage Map

- Consolidated outage map that incorporates PSPS outages at [sce.com/outagemap](https://www.sce.com/outagemap)

**Power Outages**

Search by address, city, county or ZIP

[Click here to enter the outage number and check the status](#)

**Current Outages**  
28 Outages | 1,065 Customers Impacted

**Upcoming Scheduled Outages**  
1,531 Outages Scheduled | 68,293 Customers Possibly Impacted

**Public Safety Power Shutoff (PSPS)**  
Search for an address to see specific PSPS details or see county-level details [below](#).

Not Seeing Your Outage?  
Last Updated: 5/2/2022 - 6:02 PM PST [Report](#)

**Outage Alerts**  
Stay informed about unplanned repair and planned maintenance outages. [Get Alerts >](#)

**Community Support**

[Resource Centers](#) [Crew Vehicles](#) [Further Assistance](#)

SCE Community Resource Centers are available to support customers during a Public Safety Power Shutoffs... [More](#)

Website: [sce.com/wildfire](https://www.sce.com/wildfire)  
Energized by Edison Stories & Videos: [edison.com/wildfire-safety](https://www.edison.com/wildfire-safety)

SCE Customer Support: [1-800-655-4555](tel:1-800-655-4555)

## STAY INFORMED



- Visit our website
- Attend a community meeting

## SIGN UP & UPDATE CONTACT



- Outage alerts
- SCE's Medical Baseline program
- SCE programs and rebates

## BE PREPARED



- Be prepared with a safety preparedness plan, some basic supplies and advance planning
- Power outage tips

# HELPFUL INFORMATION & RESOURCES

**SCE Wildfire Webpage – [sce.com/wildfire](https://sce.com/wildfire)**

## SCE Notifications

- Sign up for PSPS alerts – [sce.com/pspsalerts](https://sce.com/pspsalerts)
- Sign up for the Energized by Edison Wildfire Mitigation Newsletter – [energized.edison.com/newsletter](https://energized.edison.com/newsletter)

## Situational Awareness

- SCE outage map – [sce.com/outagemap](https://sce.com/outagemap)
- PSPS information – [sce.com/psps](https://sce.com/psps)
- PSPS decision making – [sce.com/pspsdecisionmaking](https://sce.com/pspsdecisionmaking)
- Role of weather in PSPS – [sce.com/fireweather](https://sce.com/fireweather)
- Weather awareness for PSPS – [sce.com/wildfire/weather-awareness](https://sce.com/wildfire/weather-awareness)
- Situational awareness map – [sce.com/wildfire/situational-awareness](https://sce.com/wildfire/situational-awareness)
- Wildfire cameras – [alertwildfire.org](https://alertwildfire.org)
- Weather stations – [sce.com/weatherstations](https://sce.com/weatherstations)
- CPUC wildfire maps – [ia.cpuc.ca.gov/firemap/](https://ia.cpuc.ca.gov/firemap/)

## Preparedness

- SCE emergency preparedness – [sce.com/beprepared](https://sce.com/beprepared)
- CAL FIRE preparedness – [readyforwildfire.org](https://readyforwildfire.org)

## Vegetation Management

- Vegetation Management – [sce.com/safety/power-lines](https://sce.com/safety/power-lines); contact 1-800-655-4555 or [safetrees@sce.com](mailto:safetrees@sce.com)

## Customer Programs & Rebates

- SCE Customer Programs & Resources – [sce.com/customerresources](https://sce.com/customerresources)
- SCE Marketplace (rebates and programs) – [marketplace.sce.com](https://marketplace.sce.com)
- SCE Critical Care Backup Battery Program – [sce.com/ccbb](https://sce.com/ccbb)
- SCE Access & Functional Needs Resources – [sce.com/afn](https://sce.com/afn)
- SCE Medical Baseline Program – [sce.com/medicalbaseline](https://sce.com/medicalbaseline)
- Self Generation Incentive Program (SGIP) – [sce.com/sgip](https://sce.com/sgip) or [selfgenca.com](https://selfgenca.com)
- SCE Customer Support: 1-800-655-4555

## Community Meetings

- Join SCE's wildfire safety community meetings – [sce.com/wildfiresafetymeetings](https://sce.com/wildfiresafetymeetings)

## Energized by Edison

- Stories and videos on SCE's wildfire mitigation efforts and PSPS – [edison.com/wildfire-safety](https://edison.com/wildfire-safety)



# THANK YOU

**Thanks to Supervisor Gorell and his staff  
for being a strong advocate for the Santa Rosa Valley and  
for making the region a safe and reliable place to live,  
work and play.**

**Thank You  
Santa Rosa Valley Municipal Advisory Council**

Andrew Thomas, GRM, Southern California Edison  
Andrew.Thomas@sce.com

# TARGETED UNDERGROUNDING IN HIGH FIRE RISK AREAS

## UNDERSTANDING THE FACTS

Faced with the ongoing threat of more frequent and catastrophic wildfires, California needs more resilient infrastructure. Southern California Edison continues to strengthen its electric grid, using innovative tools, technologies, and practices to further protect customers and communities from the ongoing risks of wildfires. More than 40% of the primary distribution lines in SCE's high fire risk areas are undergrounded. To further reduce wildfire risk cost-effectively and expeditiously, SCE continues to replace bare wire with covered conductor (coated wire). By the end of 2025, SCE expects to have replaced more than 7,200 miles of overhead distribution power lines in high fire risk areas with covered conductor.

### TARGETED UNDERGROUNDING AS A WILDFIRE MITIGATION MEASURE

Underground systems can help reduce the risk of wildfires and increase reliability during high winds and storms by reducing the exposure of electrical infrastructure to extreme weather conditions. We are identifying the highest risk power lines to underground. Customers will continue to see other equipment overhead, including telecommunication lines.

SCE has identified a subset of high fire risk areas as "Severe Risk Areas" where we have determined that for public safety reasons it is prudent to significantly reduce ignition risk by undergrounding, if not already hardened with covered conductor.

#### Targeting underground criteria include:

- limited exit and entry points to communities
- high burn frequency
- high wind speeds exceeding covered conductor Public Safety Power Shutoff thresholds
- exceptionally high potential consequence (could burn > 10,000 acres within 8 hours)
- communities of elevated concern
- operational feasibility

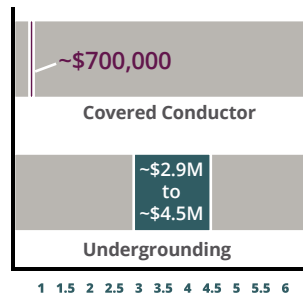
### TARGETED UNDERGROUNDING REQUIRES EXTENSIVE PLANNING AND EARLY COMMUNITY ENGAGEMENT

Undergrounding power lines take much longer to construct, are more costly, and are more difficult to maintain and repair than overhead infrastructure, particularly in mountainous and rocky terrain.

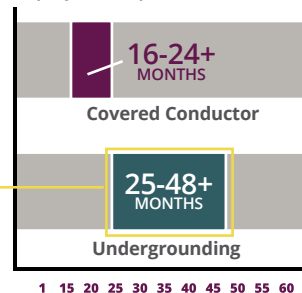
Typically, targeted undergrounding can take two to four years, and possibly longer, whereas covered conductor can be installed in less than two years. SCE will work closely with local cities and counties and engage impacted customers early in the process, especially concerning easement acquisition.

#### Mitigation Comparison

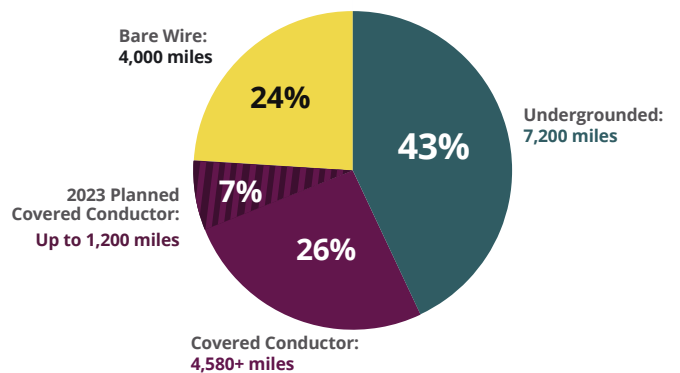
Approximate Average Lifetime Cost/Mile (Millions)



Deployment Speed (Months)



#### Primary Distribution Circuit Miles in High Fire Risk Areas



#### Undergrounding Timeline



##### INITIATE ~2-3 MONTHS

- Determine scope based on risk model
- Finalize project timelines
- Develop detailed scope

##### PLAN ~9-15 MONTHS

- Initiate early permit application (City/County CalTrans)
- Initiate Government Lands
- Initiate Environmental

##### SCHEDULE ~9-15 MONTHS

- Perform standard permitting and easement processes
- Perform environmental clearance process
- Obtain Additional Agency Permits

##### EXECUTE ~5-15 MONTHS

- Excavation, trenching, and paving
- Installation/removal of equipment