

Guidelines for Issuance and Revocation of
Permits for Exemption From
Ordinance No. 4358
Of The County of Ventura, California

For Use By Oak Park Municipal Advisory Council (“MAC”)

1. These Guidelines, and the Application For Exemption From Ordinance No. 4358, contain the administrative procedures referred to in Paragraph 8 of the Ordinance.
2. These Guidelines and the Application may be amended by a vote of the MAC members.
3. Permits for Exemption to Ordinance No. 4358 are only required under Paragraphs 6 and 7 of the Ordinance.
4. Applications are available from the County Supervisor. At the request of an Oak Park resident, the County Supervisor will put consideration of the resident’s Application on the agenda of a MAC meeting as an action item. The County Supervisor’s office must have the completed Application in hand at least 72 hours before a MAC meeting for it to be included on the agenda.

Before voting on the Application or deciding to continue the item to the next monthly MAC meeting, the MAC members may discuss it with the applicant in order to help determine that the vehicle meets the requirements for exemption defined in Paragraphs 6 or 7. Members of the Oak Park community may also provide information to help MAC members in this process. It is useful if the applicant as well as community members who wish to give input are present at the MAC meeting, but this is not necessary for the MAC to vote on the Application. The purpose of discussion at the meeting is to assist the MAC members in weighing the accuracy of statements made in the Application. The MAC can only vote to deny an Application if the vehicle does not meet the requirements for exemption defined in Paragraphs 6 or 7.

5. Revocations of Permits are described in Paragraph 8 of the Ordinance. A revocation process can begin at the request of an Oak Park resident. The request should be brought to the attention of the County Supervisor at least two weeks in advance of a MAC meeting. The request will be placed on the next MAC meeting’s agenda as an action item after the permit –holder is notified. MAC members may choose to discuss the request with members of the public and the Permit-holder in order to gather evidence that helps them determine whether the parking of the vehicle has occurred in a manner consistent with the statements contained in the Application. The MAC can only vote to revoke a Permit if the vehicle does not meet the requirements for exemption defined in Paragraphs 6 or 7. The MAC can also decide to continue the hearing until the following MAC meeting. Revocations shall be for durations as defined in paragraph 8 of the ordinance.
6. A vehicle owner whose permit was revoked can reapply for a permit after the revocation period has expired, as defined in Paragraph 8. The reapplication will follow the guidelines described under point #4 above.

