OAK PARK MUNICIPAL ADVISORY COUNCIL MINUTES October 28, 2021 The Oak Park MAC held a meeting on Thursday, October 28, 2021 at 7:00 PM via Zoom Online/Teleconference.

1. Call to Order of the meeting

The meeting was called to order by **Chair Jane Nye** at 7:00 PM. MAC members **Seema Chandra, JL Diaz** and **Janice Smets** were present. **Alon Glickstein** was present and had to leave at 8:15pm. OPHS student representative **Graham Ros** was absent.

2. Flag Salute

Jane Nye led the Pledge of Allegiance.

3. Adoption of the Agenda

JL Diaz made a motion to move Item 10e to be heard after Item 10c. **Seema Chandra** seconded the motion, and it was approved 5/0.

4. Approval of the meeting minutes of September 30, 2021

Janice Smets moved approval of the minutes with two changes: Item 10a adding Janice Smets asked whether Public Works had other bids for the work and for a waiver of sidewalk repair standards from the Ventura County Board of Supervisors; Item 11 adding Janice Smets' communication with Jay Kapitz regarding the tree removal proposal. **JL Diaz** seconded the motion, and it was approved 5/0.

5. Public Safety reports

CHP Deputy Ryan Ayers said he visited Oak Hills Elementary School regarding new driving patterns for entering/exiting school property. He said there is no left-turn off of Kanan Drive, rather it is a one-way loop for drop-off and pick-up now. He said there has been a radar trailer on Deerhill Road and more patrol enforcement at the stop signs across front the park in that area. **Jane Nye** said she would forward information on the construction for the Calleguas-Las Virgenes Interconnection Project via Vanise Terry.

Ventura County Sheriff Senior Deputy Qui Vo reported only one catalytic converter theft attempt, and two residential burglaries on Buttonwood Avenue and one on Alison. He said the Special Enforcement Unit has possibly identified a South American crew that came into the area and this has become a nation-wide problem. JL Diaz asked if the homes backed up to open space. Senior Deputy Vo said the home on Buttonwood does and that entry points often are through the back door. He reported a commercial burglary at a restaurant in the Oak Park Plaza, possibly by a Los Angeles crew, and the investigators are hoping to make arrests soon. He said he met with the Safety and Security Task Force at which school traffic was discussed, and he will try to have patrol in the area when school is being let out. Lastly, he reminded residents that November is Click-It-Or-Ticket Month.

6. Comments of Ventura County Supervisor Linda Parks

Supervisor Parks discussed County review of the proposed mixed-use housing in Agoura Hills along Kanan Road. She announced that Oak Park is second in the County for most vaccinations with over 94% of residents vaccinated. She said boosters are available and guidelines allow for mixing vaccine and boosters. Residents can sign up at <u>www.vcrecovers.org</u> or at <u>www.myturn.ca.gov</u>

7. Public Comments

There were no public comments on items not on the agenda.

8. Council Comments

JL Diaz provided an update on the establishment of the Oak Park Fire Safe Council. They are continuing to work on incorporating as a 501c3 and the goal is to have it ready by the end of December. One aspect of the Fire Safe Council is to have an assessment of Oak Park for fire safety and risk, including an exit strategy. He also said the Rancho Simi Recreation and Park District Committee voted 5-2 to remove the healthy tree on Kanan Road and Conifer Street. He said he voted no.

Janice Smets said she received an email from a resident regarding uplifting on the sidewalk on Doubletree Road. **Vanise Terry** said she forwarded it to Public Works Agency. **Jane Nye** said there is an online app where people

can report a concern and if it's under the County they will take care of the issue, or if it's the responsibility of the property owner they will be contacted. She said they are very responsive, and they track the issue. **Chair Nye** said she attended the Triunfo October 25th meeting, and that Governor Newson has extended the drought emergency to the entire state, which calls on residents to restrict water use by 15%. She said the Kilburn water tank near the Verizon cell tower that sustained fire damage has an access road that must be repaired. Verizon and Triunfo will split the cost to repair the asphalt and it will be done in October. Lastly, she reported at the October 19th Oak Park Unified School District meeting they recognized the seventeen Oak Park High School National Merit semi-finalists and announced the high school was recognized as a 2021 National Blue-Ribbon School. She said Superintendent Dr. Davis commended the hard work of the teachers and staff during the pandemic, and that with the many safety protocols in place only two of 1400 students have tested positive so far. The District is also watching for declining enrollment across the state.

9. Information Items

a. Presentation on Calleguas-Las Virgenes Interconnection Project

Dan Drugan, Calleguas Municipal Water District Public Information Officer, presented information on the Calleguas-Las Virgenes Interconnection Project (PowerPoint included). He discussed the construction timeline and said they are currently doing pre-construction potholing at the intersection of Kanan Road and Lindero Road. He said they have a traffic control set up from 9pm to 5am while they excavate the intersection to understand where utilities are and how far down they need to connect. He said the contractor has noise mitigation measures in place, but if there are many noise complaints, they may have to move construction to the daytime, which could be more disruptive because the area is highly trafficked. He said they are trying to complete this pre-construction work by the first week of November so as to minimize the impact to residents. He said full construction is tentatively set to begin in February 2022 and should be completed by July 2023. However, due to recent supply chain issues, there may be a delay with this start date.

b. Presentation by Friends of Oak Park Open Space

Debbie Sharpton, Chair of Friends of Oak Park Open Space, presented information on how the organization supports Rancho Simi Recreation and Park District (RSRPD) to take care of Oak Park's natural lands and supplement them through volunteerism and grant writing (Power Point included). She discussed the group's recent activities and events, other local groups they work with, and upcoming events in which residents can participate. Information can also be found at <u>www.oakparkopenspace.org</u>

c. Ventura County Sidewalk Repair Standards

Supervisor Parks said the Board of Supervisors unanimously approved her request to have staff review and consider revising the County sidewalk standards to preserve mature trees. She said it was positively received by the Board and in the interim she hopes Public Works will hold off on any removal of trees. In the meantime, there is a proposal for the sidewalk repairs on Hawthorne that includes ramping, and she has offered her office budget to offset the additional cost for fixing the sidewalk without removing the healthy trees. She has asked for accurate estimates for work there as well as for the sidewalk repair at Mae Boyar Park. She understands that RSRPD is willing to hold off removing the tree at the park if the cost to save the tree can be reduced. Regarding the bump in the road on Hawthorne, she has asked for more information on how they can fix the bump without removing the tree. She agrees with Public Works that there is a need for drought tolerant landscaping. She said Public Works is willing to look at landscaping that does not require a lot of water.

Seema Chandra asked if the Hawthorne repairs will proceed before the final sidewalk standards policy is approved. **Supervisor Parks** said she believes it will take some time for the final policy and that the cost of the Hawthorne repairs that will preserve trees will move forward with cost sharing between CSA 4 and her office budget.

In response to a question, **Supervisor Parks** said she has discussed several options on sidewalk construction with the Public Works Director, and she has provided him with the input received from the public. Resident **Lynn Rollo** thanked Supervisor Parks for her help and funding.

10. Advisory Matters

a. Enhanced Landscape proposals for landscaping at Golden Eagle Drive

Marcus Cannon provided new drought tolerant recommendations for landscaping, including changing the myoporum to rosemary prostrata, which is a drought tolerant plant material and not on the Fire Department's list of hazardous plants. He said the new gold lantana has color and can be trained to be drought tolerant based on the amount of water it's given, and day lilies can be drought tolerant and deciduous depending on how cold it gets. Other recommended plants were cistus purpureus (rockrose) and rhamnus californica. He said areas with drought tolerant plants should see a decrease in water usage and there is not cost difference to change to the drought tolerant plants. **Seema Chandra** asked whether any of the plants recommended would have color. **Mr. Cannon** said the rosemary will give light blue flower in spring, the cistus gives a pinkish flower, and the lantanas and day lilies will also have color. **Ms. Chandra** said she agrees with the reduction of water usage and as long as it prevents dirt from sliding, she agrees with the changes. **Janice Smets** asked if butterflies would be attracted to any of the flowers recommended and said it would be good to have plants that could provide food to them. **Mr. Cannon** said he believes they are attracted to purples and most of the lantana. After further discussion, **Seema Chandra** made a motion to postpone a decision on the Golden Eagle Drive landscape proposals until the MAC receives feedback from a landscape architect. **Jane Nye** seconded the motion, and it was approved 4-0 with **Alon Glickstein** abstaining.

b. Enhanced Landscape proposal for retaining wall repairs at Wiggin Street and Hawthorne Drive

Chuck Alvarez asked the MAC to not vote on this issue because there is a non-prevailing wage exclusion in the proposal and the County must pay prevailing wages. He will come back with a qualified contractor. He said the retaining wall is a functional feature of the landscaping because it keeps soil from sloughing off the slope and is within the CSA 4 easement area to maintain and repair, or to remove. The estimate for repair was \$1300 but it does not reflect prevailing wages. The cost is below \$10,000 so it does not require MAC approval for funding. The MAC suggested support for repairing the retaining wall.

c. Ventura County Redistricting Process

Supervisor Parks discussed the most recent draft maps that the Board of Supervisors is considering in the Ventura County redistricting process. She said there have not been any recommendations for splitting Oak Park, but some proposals have put it in District 4 with Moorpark. She said the goal of the Board is to meet the Fair Voting Act and create another majority minority district, if possible, and showed proposed maps that accomplish this goal. She said if Oak Park is recommended to be placed with Moorpark, the MAC could send a letter stating their preference. She said the Board will discuss the draft maps again on November 9th and 16 and will approve the final map in early December. **Seema Chandra** said she would like to have the MAC send a letter and the MAC discussed points to add to the letter.

Seema Chandra moved to send a letter to the Board of Supervisors stating the MAC's preference to stay in District 2 for the reasons discussed. **JL Diaz** seconded the motion, and it was approved. 4-0.

e. Rancho Simi Recreation and Park District tree removal at Kanan Road and Conifer Street

Supervisor Parks reported that the General Manager of the Rancho Simi Recreation and Park District (RSRPD) would be willing to hold off on removing the tree at Mae Boyar Park if there are revisions of the standards that would reduce the cost of repairs that save the tree. She said the Public Works Agency (PWA) will be coming back with a better estimate. **JL Diaz** presented information on the tree proposed for removal at Mae Boyar Park (Power Point included) and said it is a healthy tree.

Carolyn Cass-Barton commented on an alternative for a serpentine sidewalk around the tree onto park land that would save it while removing liability.

Vanise Terry read a written comment from **Jay Kapitz** asking the MAC to recommend to RSRPD to take a "wait and see" approach to preserve healthy trees while the County revises the sidewalk repair standards.

JL Diaz made a motion to write a letter to RSRPD to not cut the tree and wait for a new cost estimate from Public Works Agency to save the tree and to consider the alternative of a meandering pathway around the tree. **Jane Nye** seconded the motion, and it was approved 4-0.

d. MAC protocols regarding trees and tree removals

Janice Smets presented her letter from July that revisits the policy of having Public Works Agency only bring landscape issues to the MAC that are above the \$10,000 threshold. She said her goal is to ensure the MAC is

always able to review any tree removal proposals even if they're under the threshold. **JL Diaz** said the \$10,000 is for general expenses but that the protocol could be solidified by saying any tree removal proposals, regardless of dollar amount, should come to the MAC for consideration. He said all trees should be vetted and that the community should be informed as well. **Mr. Alvarez** said there are instances where trees must come down, if they are dead for example, and PWA can override the MAC's recommendations if they feel it must be removed for safety. **Seema Chandra** commented that the \$10,000 policy has already been discussed and that Mr. Alvarez has been very transparent with tree issues, and that there are some months that the MAC doesn't meet so that could hold up decisions to cut dead trees.

JL Diaz made a motion to change the MAC protocol to any trees proposed for removal, whether for health, safety or risk issues, should be vetted by the MAC. **Janice Smets** seconded the motion, and it was approved 3-1 with **Seema Chandra** dissenting.

11. Written Communications

There were no written communications.

12. Future Agenda Items

a. Pure Water Projectb. Oak Park Community Pond

13. Adjournment

Chair Nye adjourned the meeting at 9:07 PM.

October 28, 2021





Oak Park MAC Update

OUR MISSION IS TO PROVIDE

our service area with a reliable supplemental supply of regional and locally developed water in an environmentally and economically responsible manner.





CALLEGUAS - LAS VIRGENES INTERCONNECTION





Calleguas Municipal Water District (Calleguas) and Las Virgenes Municipal Water District (LVMWD) each own and operate potable water systems largely dependent on imported water supply. Both agencies are subject to planned and unplanned interruptions of water deliveries that can negatively impact their ability to deliver potable water to their respective customers. Calleguas and LVMWD are constructing an interconnection to improve the future reliability of both systems.

Calleguas will construct a new Pump Station/Pressure Regulating Station (PS/PRS) located along Lindero Canyon Rd. Just north of the Ventura County / Los Angeles County line, as well as the North Interconnection Pipeline segment along Lindero Canyon Rd. between the PS/PRS and Kanan Rd., and other related facilities. Construction activities overseen by LVMWD, primarily south of the Los Angeles County line, will conclude in Fall 2021.

Traffic control measures will be in place along Lindero Canyon Road during construction. Calleguas and its contractor will take all feasible steps to minimize construction impacts on the public. Calleguas appreciates the patience and understanding of local residents during the construction of this vital water supply reliability project.





Project Objectives

- Improve the reliability and flexibility of both Calleguas and LVMWD potable water storage and distribution systems.
- Improve the ability of both Calleguas and LVMWD to provide potable water to existing customers during periods of reduced imported water supply.
- Reduce the risk for potential water shortages associated with natural disasters and required system maintenance.

Project Schedule

Pre-Construction Begins

n Interconnection Complete

Summer/Fall 2021 Fall/Winter 2021 Fall/Winter 2023 Please note, construction is dependent on many variables, including weather, and this schedule information is therefore subject to change.

Begins

Enhancing regional water supply reliability in an economically and environmentally responsible manner. Dan Drugan | ddrugan@calleguas.com | (800) 371-0723

) 🕞 @CalleguasMWD | www.calleguas.con

This project is funded by a Proposition 1 Integrated Regional Water Management Grant and Calleguas wishes to thank the California Department of Water Resources for their support

Construction Timeline

- June 2021 Calleguas awards the project to Kiewit Infrastructure West Co., for a contract amount of \$21,371,000
- August 2021 Calleguas issued Notice to Proceed
- September 2021 November 2021 Preconstruction Potholing Activities and Developing PS / PRS Site
- February 2022 Tentative shutdown of Calleguas' Lindero Feeder (temporary shutdown of water to TWSD)
- March 2022 July 2023 Pipeline Installation and Pump Station / Pressure Reducing Site Construction
- July 2023 End Construction Date







9:09 SEP/29/2021











3:18 OCT/21/2021



23:45 OCT/20/2021



FRIENDS OF OAK PARK OPEN Space

- Assisting Rancho Simi Recreation and Park District care for Oak Park natural resource lands by connecting people to nature.
- Being a responsible community in the regional matrix of protected lands.
- Working collaboratively with landowners to create a more resilient and healthy community for all.

Oak Park MAC Meeting October 28, 2021









PEOPLE WANT TO HELP

- It's hard to do as an individual.
- They need a group to organize the events so they can just show up and help.
- Groups of people are organized to join programs by employers, schools and special interests.

OUR NATURAL RESOURCES NEED CARE

People and our land use practices have altered the environment.

The Mediterranean ecosystem is susceptible to negative changes brought on by invasive nonnative plants, increased fire occurrence and soil disturbance.

There isn't enough funds to pay for resource management in this region.

Bringing people together in nature provides an opportunity to build community spirit and assist in regional efforts to protect the unique natural resources of the area.

FRIENDS OF OAK PARK OPEN SPACE IS AN ACTIVITY COMMITTEE OF THE COMMUNITY FOUNDATION FOR OAK PARK, A 501(C)3 ORGANIZATION.

WHAT WOULD FRIENDS DO?

Create a workplan with the help of Rancho Simi Recreation and Park District and the Oak Park Committee.

Focus on "open space" designated areas.

Bring in local experts.

Improve habitat by removing invasive species and planting native species, with particular emphasis on monarch butterfly needs.

Secure funding for projects by writing grants and seeking donations.

Work with experts in the field of wildland fire to make the community more resilient to devastating wildfires.

Collaborate with resource agencies on issues that have no political boundaries.

And any suggestions.....

FRIENDS OF OAK PARK OPEN SPACE

Board members Debbie Sharpton - Chair Manjunath Venkat Mark Abramson Joel Goldes Aviva Medved Rich Salvato

www.oakparkopenspace.org debbie.sharpton@gmail.com 805-338-8278

Tree #1









Existing tree and infrastructure concerns: The subject tree is located in a narrow planter between 5.9 acre Mae Boyar Park and Kanan Road. The tree is conflicting with the sidewalk pavement resulting in 14 degrees of slope, exceeding published County standards. The sidewalk is cracked in 3 locations, with a history of grinding to remove exposed edges. The curb is also cracked at 13.3 feet north and 21.3 feet south of the tree. Additional photographs are available.

Existing tree condition: This tree is in fair condition due to competition induced lean (toward the west) and deferred pruning. Olive trees located in the adjacent Park planter provide shade and suppress normal branching of the pine. The root collar is raising adjacent soils and pavement due to normal root expansion.

Discussion: Standard sidewalk rehabilitation prompts sub-grade preparation to 12 inch depth, which would sever critical support roots. Combined with slight lean and wind exposure, this could create potential for tree failure. Due to the location, with periodically heavy traffic, such a tree failure may present significant consequences of harm.

Recommendations: I recommend tree removal as the best solution in this case. This would allow adequate subgrade preparation to prolong service interval, reducing costs and improving public safety.

	COUNTY OF VENTURA / ROADS & TRANSPORTATION DEPARTMENT ROAD MAINTENANCE DIVISION						
	PROJECT: AGENCY : <u>RSPRD</u> LOCATION: <u>KANAN RD / MAE BOYAR PARK</u>	REPARED B		N DATE :		021	
hemá	DESCRIPTION	QUANTITY		UNIT COST		EM COST	
	SIDEWALK REPLACEMENT		LF	0.00	s	4,200	
2	TREE REMOVAL AND STUMP AND ROOT GRINDING		LS		\$	5,600	
3	ARBORIST INSPECTION		SF		\$	375	
4	ARBORIST REPORT ATTACHED		CY		\$	-	
5			LF		\$	-	
6			CF		\$		
7			LF		\$		
8			LS		\$		
9			LF		\$	-	
10			EA		\$	-	
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13			1.8		\$		
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1 1	CONTINGENCIES @ 20%	1	LS	\$ 2,035.00	s	2,035	
I I	ESTIMATED CONSTRUCTION NOT TO EXCEED				\$	12,210	
[
\vdash							
	PROJECT COST				\$	12,200.00	

Wayne Nakaoka

Exhibit "C"

From:	Balan, Anitha < Anitha.Balan@ventura.org>
Sent:	Thursday, September 23, 2021 5:33 PM
To:	wayne@rsrpd.us
Cc:	Foster, Duane
Subject:	RE: Canary Island Pine located in the parkway area adjacent to Kanan Rd. @ Mae Boyar
	Park
Attachments:	Conifer Sidewalk reapir cost estimate also

Wayne,

Thank you for the response below. Unfortunately there was an error in our cost estimate. My apologies.

To construct the sidewalk over the tree roots we are proposing reinforced concrete sidewalk that is 6" thick. We did not account for this in the unit price. .

Attached is the break down of the cost.

Option 1 cost to remove tree is \$15,200.

Option 2 cost to protect the tree is \$39,000.

The alternate you have proposed as a circular sidewalk will not work to the challenges in RW and other issues.

Please confirm which option Simi Valley Park & Rec would choose to address the sidewalk issue ASAP.

Thank you,

Anitha Balan, PE Deputy Director Public Works Agency Roads & Transportation Department Operations & Maintenance Division



PUBLIC 11251-A Riverbank Drive Ventura, CA 93004 P: 805-672-2132, F:805-320-3855 VCPWA Online | Facebook | Twitter

From: Wayne Nakaoka <wayne@rsrpd.us> Sent: Thursday, September 23, 2021 11:52 AM

Recommended removals in						
the Arborist report	Item	Quantity	Unit	Unit Cost	Total C	Cost
	Remove and Replace Sidewalk with Reinforced				\$ 39,000.	
Kanan Rd @ Conifer St	Concrete Sidewalk	480	SF	75		20.000.00
Kanan Ku @ Conner St	Tree Maintenance	1.00	LS	2000	ş	39,000.00
	Import Fill	10.00	CY	100		
Total Project Cost					\$	39,000.00
*Ongoing Tree Maintentance		1	Every 5 years	2000	\$	2,000.00

1

	COUNTY OF VENTURA / ROADS & TRANSPORTATION DEPARTMENT ROAD MAINTENANCE DIVISION							
	PROJECT: AGENCY : <u>RSPRD</u> LOCATION: <u>KANAN RD / MAE BOYAR PARK</u>	PREPARED BY		N DATE :		321		
hma	DESCRIPTION	QUANTITY	UNIT	UNIT COST	т	EM COST		
1	SIDEWALK REPLACEMENT		LF		\$	4,200		
2	TREE REMOVAL AND STUMP AND ROOT GRINDING		LS		\$	5,600		
3	ARBORIST INSPECTION		SF		\$	375		
4	ARBORIST REPORT ATTACHED		CY		\$	-		
5			LF		\$	-		
6			CF		s			
7			LF		5			
8			LS		\$			
9			LF		\$	-		
10			EA		3	*		
11	ANNOUNCED BUILDING AND		EA		\$	*		
12			EA		\$			
13			LS	Herroren (* 1997)	\$			
14			EA		8			
15			LS		\$	-		
16			LS	8 - Martin Carrowski (* 1997)	\$	-		
17	CONTINGENCIES @ 20%	1	10	8 0.05F.00		0.000		
	ESTIMATED CONSTRUCTION NOT TO EXCEED	1	LS	\$ 2,035.00	5	2,035		
	CONTRACTION NOT TO EXCEED				*	12,210		
						MALLING CONTRACTOR		
	PROJECT COST				\$	12,200.00		

Recommended removals in						
the Arborist report	item	Quantity	Unit	Unit Cast	Total Cost	
	Remove and Replace Sidewalk with Reinforced					
Kanan Rd @ Conifer St	Concrete Sidewalk	480	8F	75	\$ 39,000.00	
Renter Holler Control St	Tree Maintenance	1.00	LS	2000	a as,000.00	
	Import Fill	10.00	CY	200		
Fotal Project Cost						
*Ongoing Tree Maintentance			Every 5 years	2000	5 Z,000.00	

Note: See attached Arborist report dated April 21, 2021.