

**OAK PARK MUNICIPAL ADVISORY COUNCIL MINUTES**  
**of an official Meeting, February 25, 2020.**  
**The Oak Park MAC held an official meeting**  
**on Tuesday, February 25, 2020 at 7:00 PM in the**  
**Oak Park Library, 899 N. Kanan Road, Oak Park.**

**1. Call to Order of the meeting**

The meeting was called to order by **Chair Seema Chandra** at 7:00 PM. **Alon Glickstein** and **Jane Nye, JL Diaz** and **Janice Smets** were also present along with Oak Park High School student representative **Logan Prince**.

**2. Flag Salute**

**Logan Prince** led the Pledge of Allegiance.

**3. Adoption of the Agenda**

The MAC voted 5-0 to adopt the agenda, with **Jane Nye** making the motion seconded by **Alon Glickstein**. The order of the agenda items in the minutes follows the order in which they were decided by the MAC to be considered as the meeting progressed.

**4. Approval of the Minutes of January 28, 2020**

**Seema Chandra** made a motion to approve the draft minutes, seconded by **Jane Nye**, and passed 5-0. **JL Diaz** and **Janice Smets** were absent from the January 28 meeting.

**5. Public Safety reports**

**CHP Officer Jed Johnston** said that in the past month in Oak Park officers had dealt mostly with several oversized vehicle parking complaints and minor vehicle collisions. The previous day he had patrolled near the high school at the student drop off time and issued six citations within an hour. He noted that the CHP volunteers in uniform and in marked vehicles were doing a great job in Oak Park.

**Ventura County Sheriff's Office Senior Deputy John Chiaromonte** reported to the MAC about the previous month. He said that on January 25 near the Deerhill Road and Doubletree Avenue intersection there was a vehicle break-in, and a theft of alcohol on January 28 from the CVS store off Lindero Canyon Road. On February 15 on Bromley Avenue a home that backs up to open space was ransacked after a sliding glass door was forced open. In mid-February vehicles were broken into on Oak Bend Lane and Kanan Road. He urged residents to report suspicious behavior, such as a car arriving with a group of passengers and then letting out some near an access to open space that leads to areas behind homes. He said that from July through December, 2019 the Volunteers in Policing (VIP) in Oak Park had completed 620 extra patrols, 16 home vacation checks, and had interactions with citizens regarding law enforcement related matters 34 times. He said that the VIP work helped to deter crime in Oak Park.

**6. Comments of Ventura County Supervisor Linda Parks**

**Supervisor Parks** welcomed County staff from Real Estate Services and from the Watershed Protection District to the meeting. She noted that citizen applications to serve on the Grand Jury were currently being accepted. She said there were numerous examples of local agencies limiting or ending altogether the use of glyphosate. She expressed appreciation to **MAC Chair Seema Chandra** for her excellent presentation about the MAC's work to the Board of Supervisors when the Board met in Thousand Oaks in the month of January. She said that she was more optimistic about the clean-up of the Santa Susana Field Lab area after a recent meeting devoted to that topic. She noted that damage to stormwater facilities there during the Woolsey Fire had caused releases of contaminated stormwater. She said that she had received an emergency briefing about the coronavirus the previous day. She said that the Board had voted to support the California Fish

and Wildlife Commission's consideration of protections for area mountain lions. After agenda 11.b., she left the MAC meeting.

## **11. Advisory Matters**

- b. March 12, 1:30 PM Planning Director hearing for PL 16-0059 Conditional Use Permit for 55 foot tall Verizon wireless facility, 700 feet east of Churchwood/Kanan Road intersection.**

**Jane Nye** made a motion seconded by **Seema Chandra** and passed by the MAC unanimously to send the Planning Director a letter asking that the decision on the facility be deferred to the Planning Commission. The letter was to state that acting as the representative of the community the MAC had voted against recommending the approval of the application in the fall of 2019, on the grounds that it was controversial and close to homes and schools, and better suited to a commercial setting. The letter is attached here. Before approving this motion, the MAC had voted down 2-3 a substitute motion put forward by **JL Diaz** and seconded by **Alon Glickstein** to ask the Planning Director to deny the application.

## **7. Information items**

- a. Updates from Watershed Protection District: the Green Streets Urban Retrofit Project; information regarding leaf blower complaints and enforcement**

**Ewelina Mutkowski** from the Watershed Protection District provided information about the work of the Green Streets Urban Retrofit Project. A PowerPoint presentation is attached here. She also explained how residents can file complaints about the improper disposal of landscaping waste.

- b. Updates from Real Estate Services: Woolsey Fire public landscape damage repair; slope damage and ground squirrel colony adjacent to Oak Hills Elementary School; Fiscal Year 20/21 Community Services Area #4 (CSA #4) budget requests**

**Charles Alvarez** the Manager of Real Estate Services gave the MAC an update on the status of funding for the public landscape damages caused by the Woolsey Fire. In addition to the \$102K damages expected to be covered by FEMA, there was additional fire damage more recently discovered which could cost almost \$23K and for which the funding was not yet determined. He spoke about ground squirrels living on a slope near a school since the Woolsey Fire and which were now creating trip and fall hazards. He said that it was not practical to continue paying \$3200 to trap and relocate the squirrels, so he hoped to introduce raptor perches nearby for natural predation of the squirrels. MAC Landscape Liaison **Janice Smets** objected to encouraging raptors in Oak Park on the grounds that the raptors attack song birds.

**Charles Alvarez** gave the MAC an update on highlights of the draft Fiscal Year 2020/2021 funding budget for Community Services Area #4 (CSA #4). It included \$52K for street sweeping, \$160K for routine landscape maintenance, \$100K for emergency tree work, \$100K for miscellaneous services, \$30K for the Kanan Shuttle, \$167K for crossing guards, \$2500 for CERT supplies, and \$30K for the VIP. He said that adding \$25K for ending the use of glyphosate could be negotiated through Supervisor Parks' office. He noted that the crossing guards now accounted for 10% of the budget due to a dramatic increase in the program expenses in recent years. He noted that the CSA #4 was deficit spending. There would be some savings from the conversion of street lights to LED lighting.

## **8. Public Comments**

**Harry Medved** inquired about extending the sidewalk further to the south on the east side of Lindero Canyon Road, to better accommodate walkers going to the Wistful Vista Open Space area. He said that this work could be added to the water agencies' upcoming construction project in the Open Space. **Jan Osterhaven** said that she could inquire into the status of the planning by

the City of Thousand Oaks for street work in the area after the water agency project and see whether that could connect in some way to Mr. Medved's idea. He also invited people to join a walk March 29 in honor of women's history.

**William Liu** asked for support in placing additional waste containers along Kanan Road. He noted that there were no receptacles from the high school to the Starbucks on the south side of the road. His letter to the MAC is attached, along with a map.

#### **9. Council Comments**

**Jane Nye** reported that she had used the new Public Works app to report concerns for Oak Park (e.g., a request for a Smoketree street sign replacement due to fading, and reporting a traffic concern at the 3-way stop near Red Oak Elementary School) – the staff was very responsive. She said that she attended a sustainability event. **Seema Chandra** congratulated her on being appointed to serve on the Triunfo Water and Sanitation District Board. It was agreed that she could take over from **JL Diaz** as the Liaison to this Board. **Jane Nye** said that the Triunfo Water and Sanitation District Board would review rates paid by customers at its next meeting.

**Janice Smets** reported that the turtle rescuer who had accepted turtles caught from the Oak Park water body was now retiring and would not be able to accept more. Meanwhile the remaining turtles were again multiplying in the water by the Community Center. **Janice Smets** said she advised Rancho Simi Recreation and Parks District (RSRPD) of this situation and was told RSRPD would not be draining the pond to capture the remaining turtles this year. With the aid of **Carolyn Cass Barton** she gave an update on the disputed ash tree at the Mae Boyar Park playground, and encouraged residents to attend the next Oak Park Parks Planning Advisory Committee meeting.

**Logan Prince** reported on events at Oak Park High School such as Mental Health Day, Super Saturday, Future Freshman Night, a fine arts assembly, and an open house and a school rally.

#### **10. Written Communications**

**Seema Chandra** reported e-mails regarding the need for street sweepers to slow down, which appeared to have been resolved by Real Estate Services after the complaint was made, and about a new restaurant in the Oak Park Shopping Center that asked for help in fulfilling its permit obligations.

#### **11. Advisory Matters**

- a. MAC recommendation, OPUSD request for a 13<sup>th</sup> crossing guard position, at the intersection of Kanan Road and Deerhill Road, to be funded by CSA #4 (2019/20 estimated annual cost was \$11,606); continued from 2019 MAC meetings**

**OPUSD Director of Student Support and School Safety Stew McGugan** and **Assistant Superintendent for Business Services Adam Rauch** from the Oak Park Unified School District helped explain the request for the additional crossing guard, saying that 100-125 students crossed there in the morning with more in the afternoon. The vehicles were from Medea Creek Middle School families, and created “an accident waiting to happen”, according to **Stew McGugan** who also noted that the Kanan Shuttle stop made the situation worse. **Alon Glickstein** made a motion seconded by **JL Diaz** and passed by the MAC unanimously to recommend funding the crossing guard, and to ask County Transportation to conduct a study of how the crossing guards employed in Oak Park measure up to the County and the State's standards for siting crossing guards at various types of intersections.

#### **12. Adjournment to the March 24 meeting in Oak Park Library**

**Chair Chandra** adjourned the meeting at 9:15 PM.



**OAK PARK MUNICIPAL ADVISORY COUNCIL (MAC)**

c/o County of Ventura  
625 West Hillcrest Drive  
Thousand Oaks, CA 91360

*Members of the Council:*

**Chair Seema Chandra**

**Vice Chair Jane Nye**

**Alon Glickstein**

**JL Diaz**

**Janice Smets**

February 26, 2020

Mr. Dave Ward, AICP  
Planning Director  
Ventura County Planning Division  
800 South Victoria Avenue  
Ventura, CA 93009-1740

**Subject: PL 16-0059 CUP Planning Director hearing on March 12 for 55' Verizon wireless facility, located 700' east of the Churchwood Drive/Kanan Road intersection**

Dear Planning Director Ward,

The Oak Park MAC would like to express again our unanimous support for a Planning decision to deny the current application for the Verizon wireless facility. The MAC represents the community members of Oak Park. The people of Oak Park are overwhelmingly opposed to siting a large cell tower close to homes and schools. We agree with our Oak Park community members that a commercial area would be much better suited for such a facility.

At our September 2019 Oak Park MAC meeting we voted 5-0 to recommend denial of PL 16-0059. We fully appreciate the care that Planning staff has taken to listen to our concerns, to take steps to improve the current project, and to keep everyone informed about the planning process. It is crucial to the quality of life enjoyed by Oak Park residents that we know we can trust the Planning Division to be responsive to our community values. In the case of PL 16-0059 we believe that alternative sites that are acceptable to residents should be used. Our position aligns with Ventura County law that to the extent feasible wireless communication facilities should not be sited in areas zoned urban residential.

Please join the Oak Park residents and the MAC in rejecting the highly controversial plan to locate a large cell tower close to homes and schools in Oak Park.

Thank you for your consideration.

Sincerely,

Seema Chandra  
Chair of the Oak Park MAC



By  
Ewelina Mutkowska, Manager  
Ventura County Public Works Agency

## Outline

- Background
  - Municipal Stormwater Permit
  - Total Maximum Daily Loads
  - Proposition 84 Stormwater Grant Program
- Oak Park Green Streets Urban Retrofit Project
  - Phase 1 – 10 modular wetlands (fall 2017)
  - Phase 2 – 10 modular wetlands (spring 2020)
- Project Schedule



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## Background

- ✓ Federal Water Pollution Control Act
  - “Clean Water Act” - 1972
- ✓ National Pollutant Discharge Elimination System (NPDES)
  - Municipal Stormwater (MS4) Permit
  - Total Maximum Daily Loads (TMDLs)



Watershed Protection District

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## Malibu Creek Watershed Total Maximum Daily Loads (TMDLs)

TMDL	Effective Date	Promulgating Agency
Nutrients	March 21, 2003	US EPA
Bacteria	Jan. 24, 2006	LARWQCB
Trash	July 7, 2009	LARWQCB
Benthic Community & Nutrients	July 2, 2013	US EPA, LARWQCB

LARWQCB – Los Angeles Regional Water Quality Control Board  
US EPA - U.S. Environmental Protection Agency



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## Municipal Stormwater Permit

Cities and the County are required to

- Prohibit non-stormwater discharges **into** municipal storm drains or receiving waters (e.g., creeks, rivers, etc.);
- Eliminate discharges from municipal storm drain that cause or contribute to a violation of water quality limits; and
- Implement Total Maximum Daily Loads (TMDLs) requirements.



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## Permit Enforcement

- Civil Penalties for Non-Compliance
  - Up to \$27,500/day
- Criminal Penalties for Non-Compliance



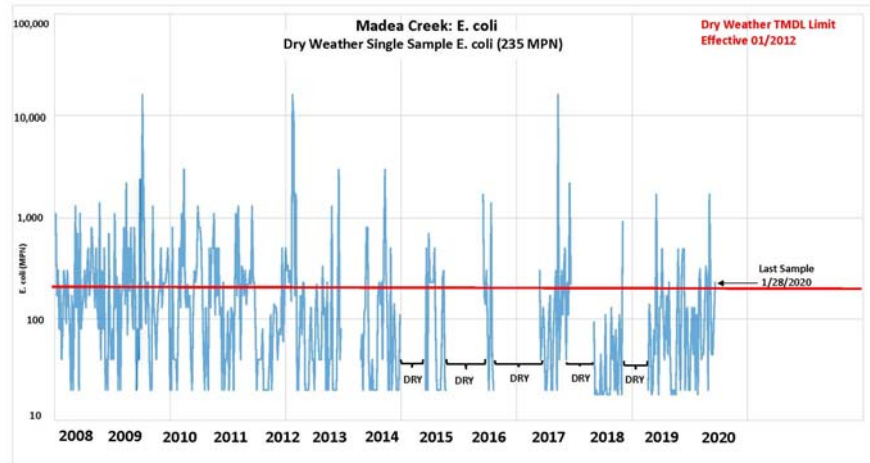
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## Medea Creek: *E. coli*



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Watershed Protection District

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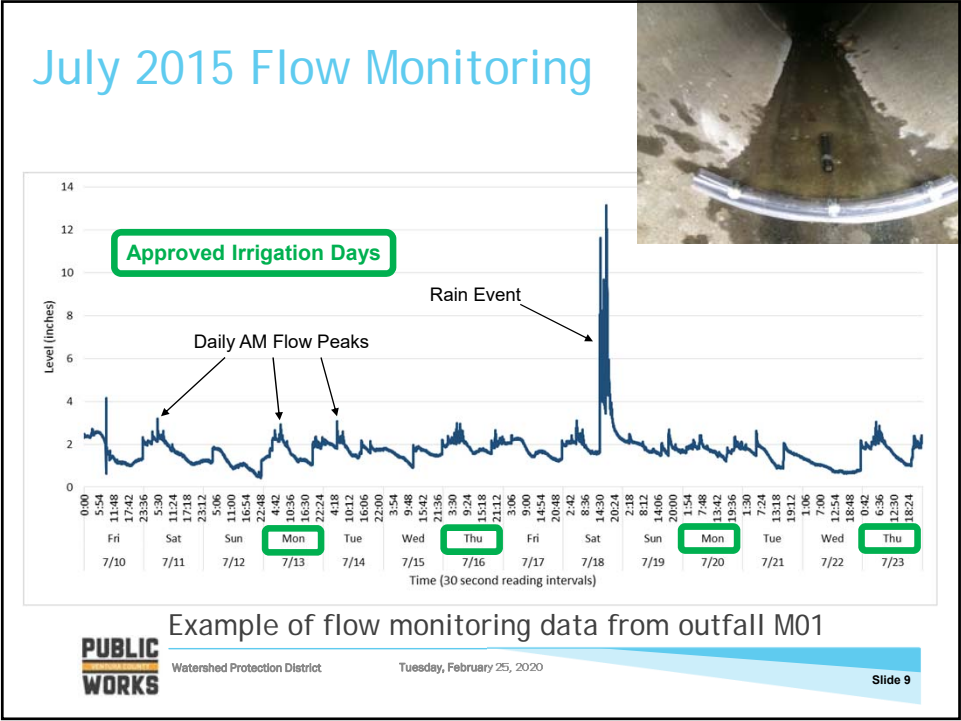
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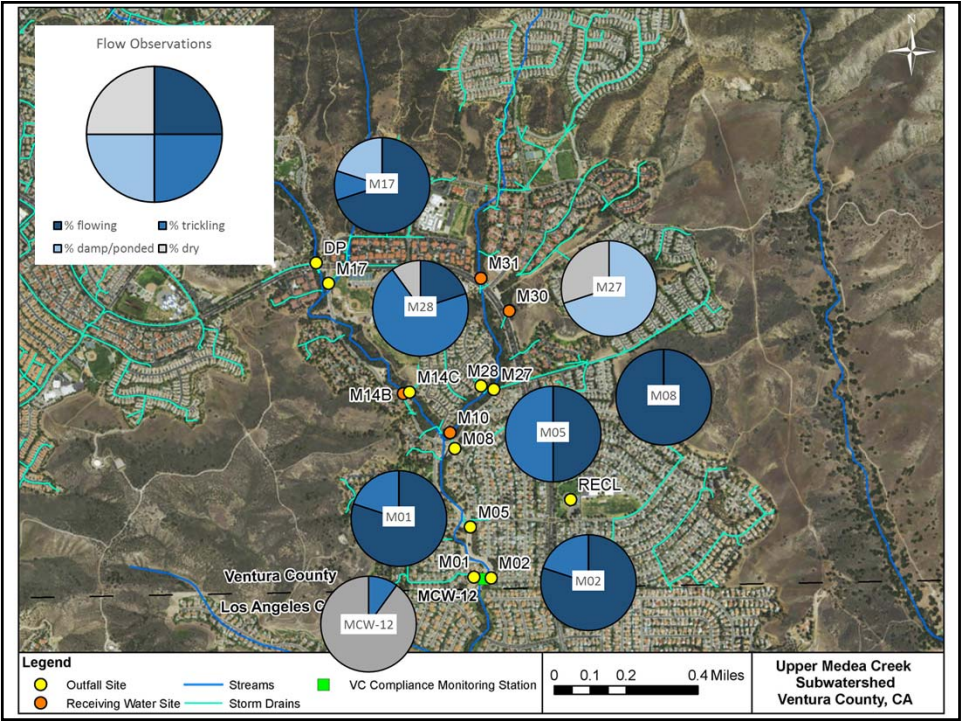


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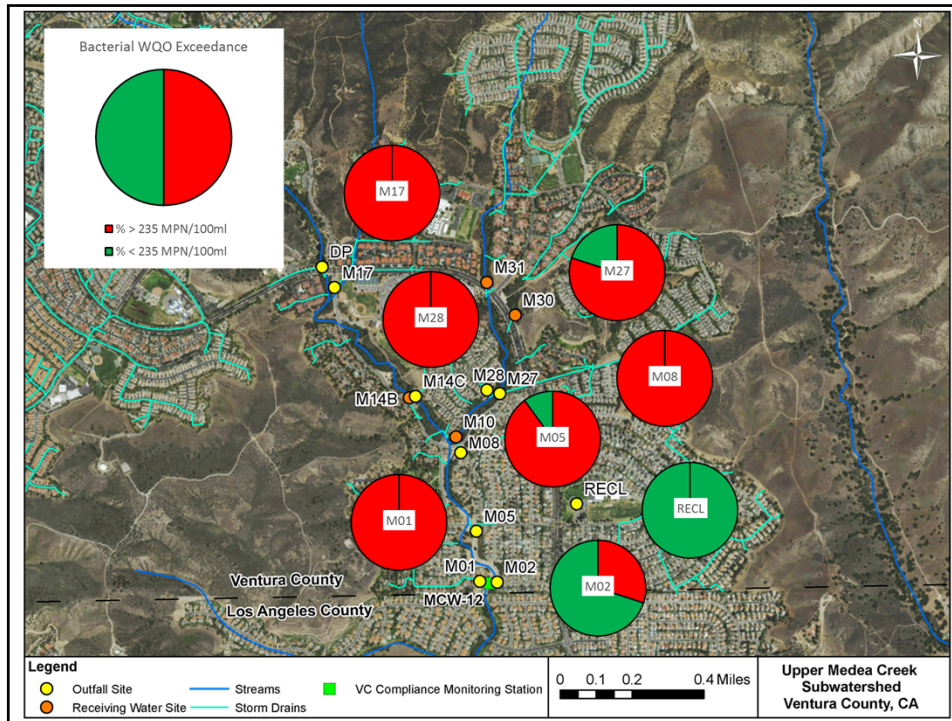




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## County of Ventura's Oak Park Green Streets Urban Retrofit Project

- ▶ County of Ventura submitted Concept Proposal for "Oak Park Green Streets Urban Retrofit" project in October 2013.
- ▶ Project was one of 41 projects throughout the State selected to submit Full Proposal (February 2014).

PIN	REG	APPLICANT NAME	PROJECT NAME	FUNDING AMOUNTS		
				Prop 84	Match	Total
25938	3	City of Santa Maria	City of Santa Maria Blosser Bioretention Project	\$ 1,954,150	\$ 341,000	\$ 2,295,150
25941	4	County of Ventura	Oak Park Green Streets Urban Retrofit	\$ 1,397,410	\$ 350,540	\$ 1,747,950
25942	4	County of Ventura	Urban LID Retrofit at Mainers Oaks	\$ 815,410	\$ 204,350	\$ 1,019,760

*Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board."*



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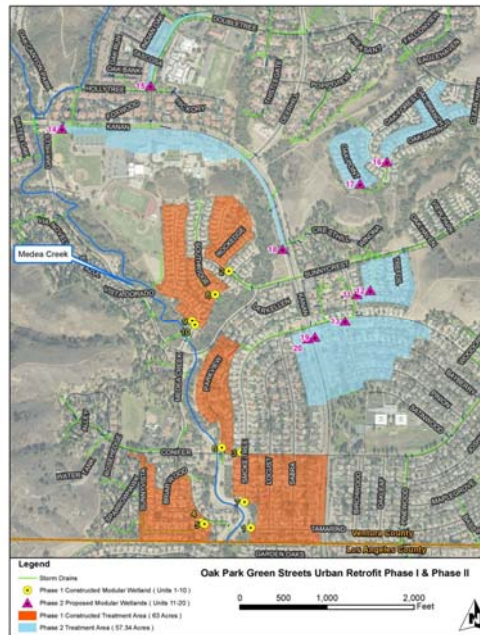
# Oak Park Green Streets Urban Retrofit

## Project Phase I –

- 10 modular wetlands,
- Sites No.'s 1 - 10 (in yellow and orange);
- Completed in fall 2017.

## Project Phase II -

- Additional 10 MWs,
- Sites No.'s 11 - 20 (in purple and blue);
- Scheduled for fall 2019



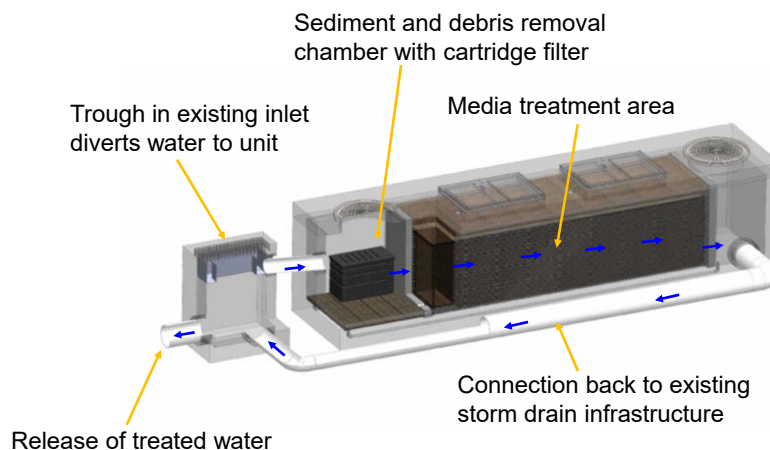
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## Modular Wetlands Pollutant Removal Process



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## Oak Park Green Streets Urban Retrofit Project - Modular Wetlands



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## Installation in Oak Park Fall 2017



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## Examples of Completed Modular Wetlands in Oak Park, CA

Fall 2017



Site 5 - Sunny Vista Ave  
(below Medea Creek Ln)

4' x 8' modular wetland in a parkway



Site 9 - Medea Creek Ln  
(above Oak Hill Dr.)

4' x 13' modular wetland in sidewalk



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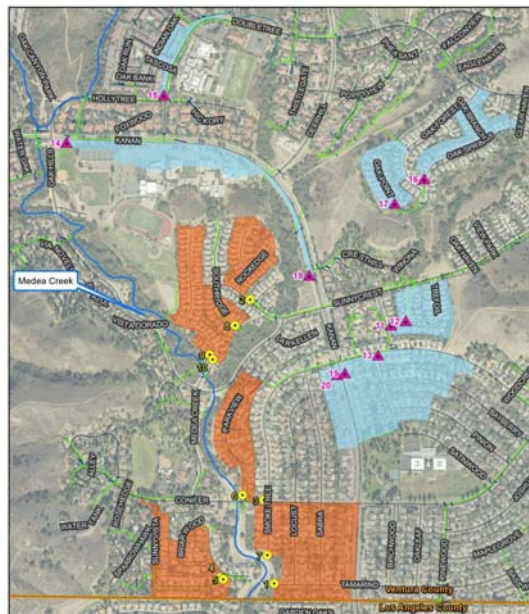
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## Oak Park Green Streets Urban Retrofit

### Project Phase II:

- ✓ Additional 10 modular wetlands,
- ✓ Site No.'s 11 - 20 including two vegetated units No.'s 19 and 20 in Kanan Rd (below Smoke Tree)



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## Oak Park Green Streets Urban Retrofit



Additional utility survey at modular wetland sites  
No.'s 19 and 20 in Kanan Rd (below Smoke  
Tree) in February 2020

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## Phase II Project Schedule

- Completion of 100% design in March 2019
- Grant Modification in July 2019
- Construction contract award in January 2020 (\$618,091)
- Construction Activities:
  - Start in February 2020
  - Modular Wetlands lead time 6-8 weeks
  - Anticipated site prep ~ 1 week before delivery of modular wetland unit
  - Estimated completion in July 2020



Watershed Protection District

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# Questions?

Ewelina Mutkowska, Manager  
County Stormwater Program  
(805) 645-1382 or [Ewelina.Mutkowska@ventura.org](mailto:Ewelina.Mutkowska@ventura.org)



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WORKS**

Watershed Protection District

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## Proposal: Add four trash cans on the Kanan Road

Date: February 25, 2020

By: Bing X Liu and William Liu

Dear MAC board members:

I have been picked up trash on the Kanan Road every Sunday for two years. I found out why there are so much trash on the bushes and road because we don't have trash cans. Therefore, people throw dogshit, Starbucks cup, snack bag etc. on the ground or bushes.

I propose to add four trash cans on the Kanan Road on the Oak Park High school site. I circled the trash can spot on red on the attached map. I hope you can consider my suggestion.

Thank you,

William Liu

Xubing@gmail.com

818-964-3115

617-669-5315



## Oak Park Municipal Advisory Council

February 25, 2020 Meeting

### SPEAKER CARD

Name William Liu

Preferred contact info. 818-964-3115 Xubing@gmail.com

Topic Add trash can on the Kanan Road

*Please hand this card to the MAC Chairperson at the front of the room*

