

**OAK PARK MUNICIPAL ADVISORY COUNCIL MINUTES**  
**of an official Meeting, January 23, 2018**  
**The Oak Park MAC held an official meeting**  
**on Tuesday, January 23, 2018 at 7:00 PM**  
**Oak Park High School, Room G-9, 899 N. Kanan Road, Oak Park**

**1. Call to Order of the meeting**

The meeting was called to order in Room G-9 by *Chair Glickstein* at 7:05 PM. *Seema Chandra, Chris Chapman, Drew Fountaine, Jane Nye* and OPHS Student Representative *Yuval Cohen* were also present.

**2. Flag Salute**

*CHP Officer Gregg Musgrove* led the Pledge of Allegiance.

**3. Adoption of the Agenda**

The MAC voted 5-0 to adopt the agenda, with *Drew Fountaine* making a motion that was seconded by *Jane Nye*.

**4. Annual MAC reorganization, selection of Chair and Vice Chair**

*Jane Nye* made a motion, seconded by *Chris Chapman*, to select *Drew Fountaine* as Chair, and the motion passed 5-0. *Seema Chandra* made a motion, seconded by *Drew Fountaine*, to select *Chris Chapman* as the Vice Chair. The motion passed 5-0. It was agreed that *Alon Glickstein* should continue to serve as the Acting Chair for the current, ongoing MAC meeting.

**5. Approval of the minutes of November 28, 2017**

*Chris Chapman* made a motion to approve the minutes, seconded by *Seema Chandra*. It passed 5-0.

**6. Public safety reports**

*Acting Chair Glickstein* welcomed *Officer Gregg Musgrove, Sergeant Kevin Orr* and *Officer Ben Susanka* from the CHP, and *Senior Deputy Jennifer Bowie* from the Ventura County Sheriff's Office. *Deputy Bowie* was filling in for *Captain Eric Tennessen* while he attended a city council meeting.

*Officer Susanka* was introduced as the new CHP Community Alliance Officer, while *Sergeant Orr* was introduced as his supervisor at the Moorpark CHP station.

*Officer Musgrove* said that there had been no special problems in the past month. He noted that Oak Park accident data was so far not presenting any particular patterns, but that the data was being analyzed and the MAC would be receiving an update. He said that the speed feedback radar trailer would be back on a major route in Oak Park in February.

The new *CHP Community Alliance Officer Ben Susanka* noted a complaint about traffic and pedestrian safety in the area of the Conifer St. and Kanan Rd. intersection. He said that he was working on applying funding from an Office of Traffic Safety grant to improving safety there.

*Ventura County Sheriff's Office Senior Deputy Jennifer Bowie* noted six residential burglaries happened on January 6, and that two local juveniles had been arrested for the crimes. She also said that there had been thefts from unlocked vehicles recently, and a case of mail theft on December 10. She said that the Thousand Oaks area generally was seeing an increase in opiate overdoses.

She said there had been an inquiry about the disposal of unused medicine, and that the Sheriff's Station on Olsen Road accepted medicines, and had collected a ton and a half in the past year.

**7. Honoring CHP Community Liaison Officer Gregg Musgrove**

**Officer Musgrove** was presented with a certificate of appreciation signed by the MAC members, and also with an engraved freestanding acrylic award piece to thank him for his excellent service. Amid applause and acclaim for **Officer Musgrove** at the meeting, **Acting Chair Glickstein** noted that in his 5 ½ years as Community Liaison Officer, **Officer Musgrove** gave reports regularly at the MAC meetings, knew everybody and every vehicle in Oak Park, and the good and the bad, and that he would be missed.

**8. Comments of Ventura County Supervisor Linda Parks**

**Supervisor Parks** noted that the County was joining a consortium of other local agencies to provide less expensive energy with an emphasis on using clean, renewable energy sources. She spoke about her work on a proposed new free shuttle route from Oak Park to the west on Thousand Oaks Boulevard. She said that the annual County recycling event in the high school parking lot would take place on Saturday, April 14. She spoke about the County's work on updating its General Plan, and she encouraged involvement in the "Growing Works" project she had initiated which is a jobs program for people with mental illness, including veterans with PTSD, to work at a soon-to-be-built a drought tolerant plant nursery.

**9. Information Items**

**a) Update on Ventura County Transportation Issues with Director David Fleisch**

The item was continued to the February MAC meeting, due to scheduling delays that occurred in a previous meeting that day.

**10. Adjournment of the MAC meeting**

**{Rancho Simi Recreation and Park District conducts election, Oak Park-Parks and Recreation Planning Committee}**

**Acting Chair Glickstein** adjourned the MAC meeting at 7:26 PM.

**11. Call back to order of the regular January 23 MAC meeting**

**Acting Chair Glickstein** called the meeting back to order at 7:50 PM, and at 8:11 PM the election results of winning candidates **Janna Orkney** and **Harry Medved** were announced by **Renee Peace** from RSRPD.

**12. Public comments**

**Harry Medved** said that the Calleguas pump station project should be moved to an area other than the Wistful Vista Rancho Simi Recreation and Parks District parkland. He expressed dissatisfaction with the vote overwhelmingly in favor of the project location taken at the recent meeting of the Oak Park-Park and Recreation Planning Committee. He said there had been a lack of public notification about the project generally. He said that the pump station project would ruin a beautiful place with significant history as a filming location. He spoke in opposition to the plans recommended by the Planning Committee to install a large trailhead and parking lot at Wistful Vista, as well as a bridge that would cause grading at a scenic place. He pointed out that all this would make the place too accessible and attract parties and vandalism.

**Janna Orkney** expressed her support of the draft letter in support of a new category of protected open space (agenda item #16. b.) She also mentioned that she believed that the Mae Boyar Park building should be repurposed to serve as a senior center, because the School District would provide the before and after school programs for students that the Park District currently provided, and so the Mae Boyar Park building would not be needed for the students programs in the future.

**Herb Oberman** spoke at some length about trying to prevent the cutting down of a pine tree in the parkway strip adjacent to his property on Pinewood Ave. He said that the Public Works Agency would not allow ramping of the sidewalk over the pine tree's roots, although he knew of two other cases where Public Works had allowed such ramping. He didn't think it was fair that the Public Works Agency was requiring that the Obermans provide additional insurance for keeping the tree. He said that he had "no say" in the fate of the pine tree, and that overall he had had negative experiences working with the Public Works Agency.

**Carolyn Cass-Barton** said that she supported the Obermans' efforts to save the pine tree. She emphasized her own satisfaction with work done by a Public Works Agency contractor who she said ramped the sidewalk by her home in order to save a tree.

**Manju Venkat** introduced himself as a biologist and said that non-native trees such as pine trees were causing problems throughout Southern California. He said that, while he sympathized with the Obermans, pine trees are not adapted to the climate in Southern California, are rejected as habitat for animals, and should be replaced with native trees.

### **13. Council comments**

**Yuval Cohen** said that a blood drive would be held at Oak Park High School on February 5, and that the School District was working on updating the dress code and on stopping vaping by students inside school restrooms.

**Seema Chandra** expressed her appreciation for the Kanan Shuttle service and for Supervisor Parks' efforts to further expand the public transportation.

**Chris Chapman** commented that he was also happy about the transportation news. He expressed appreciation to **Alon Glickstein** for his service as MAC Chair. He said that **Officer Musgrove** could take deep pride in the contributions he had made, and that he was part of the reason Oak Park is such a great community.

**Jane Nye** reported on the OPUSD School Board meeting. She spoke about the lottery for school choice, about the "School Watch" newsletter which contained the school district budget, about the high level of student attendance, the need of the Education Foundation for new members, and the "Bricks" campaign. Finally, she emphasized how impressed she had been with how advanced and innovative the School District was in terms of its technology.

**Drew Fountaine** said that he supported creating a new open space sub-zone to better preserve open space.

He said he would address agenda item #14, and outlined the results of his investigation of the **Obermans'** pine tree situation. He said he met with the residents and with Public Works staff, and that he concluded that the real issue was how the tree roots were impacting the curb. He said that he had determined that when the curb would be replaced, the pine tree would need to be removed.

With regard to the CSA #4-maintained landscape areas, he said that he was pushing for planting native trees, and that the maintenance work by Enhanced Landscape was excellent.

**Alon Glickstein** said that he was happy with the news that there might be extended public transportation routes. He also congratulated **Janna Orkney** and **Harry Medved** for their election to the Planning Advisory Committee earlier that evening.

### **14. Report of the Standing Landscape Committee**

See Council Comments, **Drew Fountaine**.

**15. Written communications**

*Jane Nye* noted an e-mail about traffic issues at the Kanan/Conifer intersection, which she said the CHP addressed in comments earlier in the meeting.

**16. Advisory matters**

- a) MAC recommendation, Calleguas Municipal Water District -Las Virgenes Municipal Water District Interconnection Project, with Susan Mulligan, General Manager, Calleguas MWD and Kristine McCaffrey, Manager of Engineering, Calleguas MWD**

A power point and a video of the proposed pump station site were presented to the MAC. *John Watts* submitted a Speaker Card and spoke in favor of the project being constructed somewhere, because it was needed. *Drew Fountaine* said that the location of the pump station should be reconsidered. *Jane Nye* asked how long construction would last, and was told that the pipeline up Lindero Canyon Road could take 6 months, while the pump station could take 9 months to be constructed. *Chris Chapman* cautioned that the alternate route Kanan Road needed to be free of projects during the construction of this one. He also said that a natural color would be better than the depicted Grecian white color for the pump station. He said that a good example of a local architecture to follow would be the Community Center on Kanan Road. *Seema Chandra* stressed the importance of making the building's appearance fit in the landscape unobtrusively. She said that she was most concerned about potential traffic problems during construction. The Calleguas staff members discussed the importance of planning construction work around the traffic patterns typical at different times of the day, for example, more traffic travelling south than going north up Lindero Canyon Road in the morning commuting hours. *Alon Glickstein* asked whose project it was, who paid for it, and how much it would cost. The \$13 million cost of the Calleguas project would be shared over the Calleguas service area, *Susan Mulligan* said. He then asked if its only purpose was to build redundancy into the water supply system, and she agreed. She said the role of the MAC was limited to providing input that could improve the project. *Janna Orkney* said that she supported the project, but was also in favor of protecting open space. *Harry Medved* stressed that one night was insufficient for informing the public about the project. He said that the MAC needed to communicate with the Rancho Simi Recreation and Parks District about the project. *Alon Glickstein* said that the agenda item should be tabled for several months while Calleguas worked further on planning the project, and that Calleguas should come back then to the MAC with new information.

- b. MAC recommendation, open space protection letter for Board of Supervisors**

*Drew Fountaine* made a motion, seconded by *Seema Chandra*, to accept and to sign and send a letter, attached here requesting the Board of Supervisors add an Open Space sub-zone, OS-P where the "P" stands for Parkland. The motion passed 5-0.

- c. MAC recommendation, MAC positions and liaison appointments for 2018**

The MAC members agreed on the appointments in the list attached here. Three positions from previous years were deleted from the list, including 1.) Street Sweeping Coordinator and Landscape CSA #4; Landscape Review; Liaison to Standing Landscape Committee; 2.) Liaison Re Oak Park Youth and Community; and 3.) Graffiti.

- d. MAC recommendation, MAC schedule for 2018**

The MAC members accepted the spring semester schedule attached here.

**17. Adjournment to Tuesday, February 27 at 7 P.M. in the Oak Park Library**

The Chair adjourned the meeting at 9:24 PM.



**OAK PARK MUNICIPAL ADVISORY COUNCIL (MAC)**

c/o County of Ventura  
625 West Hillcrest Drive  
Thousand Oaks, CA 91360

*Members of the Council:*

**Alon Glickstein  
Seema Chandra  
Chris Chapman  
Drew Fountaine  
Jane M. Nye**

January 23, 2018

Ventura County Board of Supervisors  
800 South Victoria Avenue  
Ventura, CA 93009

**Subject: Initiating an Open Space-Parkland subzone as part of the General Plan Update**

Honorable Supervisors,

The Oak Park Municipal Advisory Council (MAC) supports a new Ventura County subzone, OS-P, to protect parkland meant for preservation. The OS-P subzone, where the "P" stands for "Parkland", is needed because Ventura County's Non-Coastal Zoning Ordinance allows a variety of development, including housing, jails and landfills, in its Open Space zone.

Establishing an OS-P subzone would be consistent, and further the goals of the Oak Park Area Plan that designates areas as "Public Open Space" (POS), and states on Page 9:

"The purpose of the Public Open Space designation is to identify lands devoted to natural parks, passive recreation areas, and landscaped areas owned and maintained by a public recreation agency or a homeowners association."

The Area Plan also states on page 10 as a goal to "Preserve in perpetuity, the 'Public Open Space' areas within the Oak Park Community." (See sections of Oak Park Area Plan, attached.)

In Oak Park the OS-P subzone would be useful in protecting Palo Comado Canyon, Las Virgenes Canyon Open Space Preserve, and Rancho Simi Recreation and Park District open space and parkland that surround the community.

Extending an Open Space-Parkland subzone countywide on parkland intended for natural open space and passive public recreation, would benefit land use clarity in the General Plan, Area Plans and the Non-Coastal Zoning Ordinance, and protect parkland intended for preservation.

Therefore the Oak Park Municipal Advisory Council formally requests the Board of Supervisors initiate an Open Space-Parkland subzone as part of its General Plan Update.


Thank you for your consideration.

Sincerely,

The Oak Park Municipal Advisory Council, Oak Park, California

  
Alon Glickstein

  
Chris Chapman

  
Seema Chandra

  
Drew Fountaine

  
Jane M. Nye

Attachment: Oak Park Area Plan, pages 9 and 10

### 3. Land Use

The Land Use Map (Figure 4) identifies the distribution and appropriate location of the various land uses permitted within the Area Plan boundary. Within four general land use categories, there are Land Use Designations which dictate the type and intensity of land use within each category. A Summary Table (Figure 5) lists each land use designation and their total area, building intensity, population capacity and population density. The purpose of each of the four land use categories is described below:

**Public Open Space** - The purpose of the Public Open Space designation is to identify lands devoted to natural parks, passive recreation areas, and landscaped areas owned and maintained by a public recreation agency or a homeowners association. ✓

**Residential** - The purpose of the Residential designation is to identify those areas where residential development at urban densities (1 Dwelling Unit/Acre or greater) is permitted. Within this category there are six land use designations; "Residential 1-2" (1-2 DU/Ac.), "Residential 2-4" (2-4 DU/Ac.), "Residential 4-6" (4-6 DU/Ac.), "Residential 6-8" (6-8 DU/Ac.), "Residential 8-12" (8-12 DU/Ac.) and "Residential 16-20" (16-20 DU/Ac.).

**Commercial** - The purpose of the Commercial designation is to identify areas for neighborhood shopping and necessary commercial services for residents of Oak Park.

**Community Facilities** - The purpose of the Community Facilities category is to identify land required for schools, parks and other governmental and institutional facilities.

More specific land use regulations are established by zoning. The Zoning Compatibility Matrix (Figure 6) delineates which zones are compatible with the various Land Use Designations.

The following are the goals, policies and programs which apply to each land use category in the Oak Park Community. The Oak Park Community is divided into four Planning Zones (see Figure 3).

#### 3.1 Urban Form

##### 3.1.1 Goals

1. Provide for new development within a compact urban community while preserving the bulk of the Oak Park area as open space or public recreation.
2. Provide a socially and economically balanced community, including apartments, attached single-family homes and conventional single-family detached houses.
3. Preserve the major resources of the area by adapting development patterns to the natural environment.
4. Provide for unified planning and a diversified urban community which reflects modern site design standards and concepts providing for the separation of incompatible uses.
5. Allow a level of development which establishes an adequate economic base to fund needed services, improvements and long-term maintenance in the Oak Park Community.
6. Ensure that the area's growth rate does not exceed the ability of service agencies to provide quality services.
7. Provide for flexibility in the design of the Oak Park Community.
8. Encourage the provisions of a broad range of community facilities, including recreational and commercial.
9. Provide a focus for the community around which an identity can emerge.
10. Promote a lifestyle characterized by intimate and extensive experience with the natural environment, a rich and varied social context, and a strong sense of community.

### **3.1.2 Policies**

1. All zoning and development shall be in conformance with the Land Use Maps (Figure 4), which has been designed to reflect these goals and policies. The Zoning Compatibility Matrix (Figure 6) indicates the zones which are consistent with the various land use categories.
2. In case of reasonable doubt as to the precise alignment of land use boundaries on the Land Use Maps, the Planning Director is authorized to determine the precise boundary locations. Such determinations must comply with the goals and policies which are set forth in the written text of the Oak Park Area Plan. Determinations shall be graphically portrayed on the adopted Land Use Map. In granting the Planning Director such powers, it is understood that any interested party may appeal the Director's decision to the Planning Commission and subsequently to the Board of Supervisors (Ventura County Ordinance Code, Division 8, Chapter 1, Article 11) and may also file for a General Plan amendment.
3. Discretionary development shall be conditioned to incorporate good design standards including open areas, landscaping, circulation, off-street parking, energy efficiency, architectural compatibility with surroundings, etc.
4. All development shall comply with the setback standards contained in the adopted Oak Park Development Plans.

## **3.2 Public Open Space**

### **3.2.1 Goals**

1. Preserve in perpetuity, the "Public Open Space" areas within the Oak Park Community. ✓
2. The acquisition of public open space and recreation land between Cheeseboro Canyon and the Oak Park Community shall be encouraged pursuant to the Santa Monica Mountains National Recreation Area Land Protection Plan.
3. Maintain the lands outside the Oak Park Community in "Public Open Space" as a means of retaining the remote scenic character and limiting urbanization in areas which are unsuited to more intensive development due to the presence of physical hazards and development constraints, the necessity to protect natural resources, and the lack of public service and facilities required to support more intense land uses.
4. Protect public access to hills and recreation areas.
5. Preserve major drainage courses and integrate them into a public path network.

### **3.2.2 Policies**

1. Public Open Space shall be located in conformance with the Land Use Maps which have been developed in accordance with the above goals and objectives (see Figure 4).
2. Open Space areas within the Oak Park Community shall be dedicated or transferred to a public agency, homeowners association or other entity satisfactory to the County. Deed restrictions, conservation easements or other means shall be employed to ensure that the entirety of these areas remain as open space in perpetuity.

### **3.2.3 Program**

The Ventura County Planning Division shall work with the City of Simi Valley, City of Thousand Oaks, City of Los Angeles, City of Hidden Hills, City of Agoura Hills, City of Calabasas and the County of Los Angeles to establish a greenbelt within the Oak Park, Ahmanson Ranch and Simi Valley Areas of Interest to preserve a wildlife corridor between the Santa Susana Pass and the Santa Monica Mountains.



## **Oak Park MAC Assignments, Liaisons for 2018**

**CHAIR:** Drew Fountaine

**VICE CHAIR:** Chris Chapman

**SCHOOL DISTRICT\*:** Jane Nye

**PARKS & RECREATION PLANNING COMMITTEE:** Drew Fountaine

**MEETING ROOM:** VC Supervisor

**POSTING MEETING ANNOUNCEMENT (SIGNS):** VC Supervisor, Alon Glickstein

**LIAISON TO TRIUNFO SANITATION DISTRICT:** Seema Chandra

**CROSSWALK & TRAFFIC SAFETY; TRANSPORTATION LIAISON:**  
Chris Chapman

**PUBLIC RELATIONS, COMMUNITY OUTREACH (MAC Chair):** Drew Fountaine

**COMMUNITY FOUNDATION MEETINGS:** Alon Glickstein

**OVERSIZED VEHICLE ORDINANCE:** Alon Glickstein

**LIAISON TO LAW ENFORCEMENT:** Alon Glickstein

**LIAISON TO VC PUBLIC WORKS AGENCY:** Seema Chandra

**COMMITTEE FOR FUNDING OPTIONS FOR KANAN SHUTTLE:** Seema Chandra

**\*OPUSD GOVERNING BOARD, Committee assignments:** Allen Rosen, Representative to the Oak Park MAC, and Derek Ross, Alternate.

**Oak Park Municipal Advisory Council (MAC)  
2018 Spring Semester Public Regular Meeting Dates**

Time and date: 7:00 PM usually on the 4<sup>th</sup> Tuesday of the Month  
Place: Oak Park Library at 899 N. Kanan Road

2017

December no meeting

2018

January 23- **MEETING IN ROOM G-9, OPHS**

February 27

March 27

April 24

May 22

June 26

***Information about Oak Park MAC meetings:***

Ventura County Supervisor Linda Parks, District 2  
(805) 214-2510 M-F 9AM-5PM

[Linda.Parks@ventura.org](mailto:Linda.Parks@ventura.org)

Access to Oak Park MAC minutes and agendas:

<http://www.ventura.org/linda-parks/oak-park>