

OAK PARK MUNICIPAL ADVISORY COUNCIL MINUTES
of Special Meeting, January 9, 2014
The Oak Park MAC held a special meeting Tuesday, January 9, 2014 at 6:30 PM
Oak Park Library, 899 N. Kanan Road, Oak Park

1. Call to Order

The meeting was called to order by *Chair Michael Paule* at 6:30 PM. *Vice Chair Mike Green, Alon Glickstein, Robert von Schneidau, and Mike McReynolds* were also present, along with Oak Park High School Representative *Frankie Alchanati*.

2. Flag Salute

Ventura County Supervisor Linda Parks led the flag salute.

3. Adoption of the Agenda

The agenda was adopted 5-0 on a motion by *Mike Green*, seconded by *Alon Glickstein*.

4. Public Comments

There were none.

5. Advisory Matters

a. MAC recommendation, use of \$100,000 from CSA #4 for Kanan Shuttle to continue free service for a year

Supervisor Linda Parks presented information about funding for the Kanan Shuttle, presented in the attached Memo. The MAC members were joined by *OPUSD Superintendent Tony Knight* and *OPHS Principal Kevin Buchanan* in discussing options for funding the Shuttle. The MAC voted 5-0 on a motion by *Mike Green*, seconded by *Michael Paule* to recommend using \$75,000 from the CSA #4 to fund the Kanan Shuttle for a period of nine months ending in September, and also to form a committee at the next MAC meeting which would be comprised of representatives from local organizations and would meet to find alternative means of funding 20% of the cost of the Kanan Shuttle.

b. MAC recommendation, Letter of Support on Supervisor Parks' request for county funding assistance for sidewalk repair

The letter was approved 5-0 on a motion by *Mike Green*, seconded by *Alon Glickstein*.

6. Adjournment

The Chair adjourned the meeting at 7:50 PM to the regular January 28 MAC meeting.



COUNTY OF VENTURA
Office of Supervisor Linda Parks
Supervisor, District 2
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MEMORANDUM

DATE: January 9, 2014
TO: Oak Park Municipal Advisory Council (MAC) members
FROM: Supervisor Linda Parks, District 2 *Linda Parks*
SUBJECT: COUNTY SERVICE AREA (CSA) #4 and KANAN SHUTTLE

I am requesting the Oak Park Municipal Advisory Council recommend using \$100,000 in CSA #4 funds to continue the Kanan Shuttle as a free service for a year.

To better inform the MAC's recommendation, I would ask consideration of the following facts:

- 1.) Kanan Shuttle service was initiated August 5, 2013 and at the time it was estimated it would attract 200 riders a day. However, the popularity of the service resulted in twice the daily ridership, with up to 400 riders a day currently using the service. Since many of the riders are students who would likely have been driven to school and dropped off by parents and then picked up again, almost 800 car trips a day have been eliminated from Kanan Road, lessening traffic congestion.
- 2.) Ridership studies of other transit systems have shown that initiating a fare or increasing existing fares results in a loss ridership. Keeping the Kanan Shuttle free will help maintain the high demand for service that has made it so successful.
- 3.) Ventura County receives Transportation Development Act (TDA) funds from the State of California to operate the Kanan Shuttle. In order to qualify for funding, State law requires 20% of transit costs be covered from another funding source. The Kanan Shuttle service costs approximately \$500,000 annually, so \$100,000 is being requested from CSA #4 to keep the service free. Without this funding, a \$1.00 fare per ride will be charged.
- 4.) The Board of CSA #4 is the Board of Supervisors. Though not required, it is my desire to have a MAC recommendation on the use of all CSA #4 funds. Funds in CSA #4 are collected from property taxes in Oak Park. Currently CSA #4 has over \$1.3 million in Reserve Funds (\$1,322,717). Reserve Funds are unbudgeted funds, not needed for operation or maintenance.
- 5.) In order for the CSA #4 funds to be used to fund the Kanan Shuttle, the Board of CSA #4 and the Local Agency Formation Commission (LAFCo) must both act to make transit service an allowed use of CSA #4 funds. Because a fare for Kanan Shuttle service was to go into effect at the beginning of 2014, I have expedited the effort and a hearing has been scheduled on my request at the Board of CSA #4 (Board of Supervisors) on February 4 at 10:30am. If the Board approves the request, it will be heard by LAFCo at the earliest possible date. The process is anticipated to take two to three months and in the interim I have been assured the Kanan Shuttle will remain free.

Please feel free to call if you have questions. I will also be at the MAC meeting to assist your discussion.