

**OAK PARK MUNICIPAL ADVISORY COUNCIL MINUTES
of Meeting, March 21, 2013**

**The Oak Park MAC held an official meeting Thursday, March 21, 2013 at 7:00 PM
Oak Park High School, Room G-9, 899 N. Kanan Road, Oak Park**

1. Call to Order

The meeting was called to order by *Chair Michael Paule* at 7:05 PM. *Mike Green, Mike Mc Reynolds, Robert Von Schneidau,* and *Alon Glickstein* were also present, along with OPHS student representative *Ofir Hadari*.

2. Flag Salute

Ofir Hadari led the flag salute.

3. Adoption of the Agenda

The adoption of the agenda passed 5-0, on a motion by *Mike Mc Reynolds* and seconded by *Alon Glickstein*.

4. Approval of the Minutes of January 22 and February 26, 2013

The approval of the January minutes passed 5-0 on a motion by *Mike Green* seconded by *Mike Mc Reynolds*. The approval of the February minutes passed 4-0 on a motion by *Alon Glickstein* seconded by *Mike Green*.

5. Comments of Ventura County Supervisor Linda Parks

Supervisor Parks said that the Board of Supervisors had given the go ahead to Public Works to apply for an urban greening grant for biofilter projects on streets in the vicinity of Brookside Elementary School to help clean runoff water that flows to Medea Creek. She said that the MAC would have the opportunity to review the projects if the grant application passed the preliminary stage. She also encouraged Oak Park residents to sign up for the Sheriff's Department's "Citizen Academy" course sponsored by the Thousand Oaks Police Department. She said that the County's annual Community Beautification Event would take place on the morning of May 4 at the high school parking lot. She said that the County was working with the OPHS students from the Oak Park Solar Group to provide them with information regarding energy use and the possibilities for installing solar panels at the Oak Park Library. She commented that it was nice to see the students' good work as they researched the matter, and that she had invited them to the ribbon-cutting for the County's extensive new solar energy installation in Moorpark. Looking ahead to the next MAC meeting, she said that the County Transportation Department and Agoura Hills staff members would be making a presentation about the planned shuttle service on Kanan Road. The shuttle was planned to run every 15 minutes during peak traffic hours and help ease the traffic caused by school drop-off and pick-up times. It would have 18 seats, be possibly free initially and have a nominal cost thereafter, and could be named by local residents in a naming contest. She said that she looked forward to providing benches along the shuttle route. She said that the County Planning and Public Works departments were working on separate ordinances to set standards related to cell facilities in unincorporated areas. She said that the MAC would have the opportunity to participate in an upcoming Planning Public Workshop to learn about Planning's ordinance, while the MAC could already provide comments to the Public Works ordinance draft in advance of the hearing soon to be held by the Board of Supervisors. She said that she was saddened to learn of the death of Oak Park High School graduate *Sam Levine*. She said that the Board of Supervisors would be closing its meeting in his honor.

6. Public Safety Reports

CHP Community Alliance *Officer Gregg Musgrove* said that the CHP radar trailer used for Oak Park had been employed for two weeks on Conifer Street. He said that he hoped to use it on Oak

Hills Drive at the end of April. He reported on the status of the RV parked near the Conifer/Kanan intersection which had been the subject of complaints.

7. Information items

- a. *Update on status of CSA #4 budget*
- b. *Oak Park Community Beautification Event May 4 at OPHS parking lot*
- c. *Thousand Oaks Police Department Citizens' Academy course*

8. Public Comments

There were none.

9. Council Comments

Alon Glickstein addressed the parked RV situation described by Officer Musgrove earlier.

Mike Green said that there would be a quarterly meeting of the Oak Park Parks and Recreation Planning Committee on April 11.

Robert Von Schneidau reported on school district matters, including the planned Big Sunday event on May 5. On behalf of its Community Outreach Committee, he asked about the need for obtaining permits to paint curbs on May 5. He also reported that he had attended a "graffiti summit" sponsored by the Ventura Council of Governments.

Mike Mc Reynolds spoke regarding Triunfo Sanitation District matters, including a new 5-year capital improvement plan that had been approved the previous evening. He said that thanks to the community's cooperation, the planned closing of the Falling Star water meter for several days had gone smoothly.

Ofir Hadari reported that the school district had been notifying students about the parking restrictions on Oak Hills Drive. She said that spring break was the following week for Oak Park students.

Michael Paule commented on losses suffered by Oak Park in the previous week, including the passing of **Sam Levine** and long-time school campus supervisor **Ellen Meloeny**. He noted that he would be looking into paying from CSA #4 funds for the MAC's membership in the Greater Conejo Valley Chamber of Commerce. Regarding his community coffee chat he commented that he was considering doing a joint chat with OPUSD school board member **Mary Pallant** in the future.

10. Written Communications

There were three written communications in the past month that were mentioned by **Michael Paule**. First an e-mail he received with complaints about door to door solicitors in Oak Park.

Alon Glickstein suggested posting signs in Oak Park to inform everyone about the restrictions on such solicitation. **Michael Paule** said that this topic could be included in the upcoming joint newsletter with the school district. School board member **Mary Pallant** said that she could also try to have information about door to door solicitation printed in school mailings. The second written communication was an e-mail concerning neighbors who leave their trash bins out on the street. Finally, the third written communication was an e-mail complaining about depressions left in the street in places after streets were repaved. It was explained that the utility companies needed to use these depressions to get to their facilities and raise them to the new street level.

11. Advisory Matters

- a. *MAC recommendation, sending letter to Country Vista II HOA regarding Verizon wireless telecommunications facility alternatives*

The MAC voted 5-0 to have the MAC Chair write a letter to the HOA asking that it negotiate with Verizon in good faith and hastily regarding the placement of Verizon wireless facilities at the old Conifer water tank site. This vote was made on a motion made by **Mike McReynolds** seconded by **Mike Green**.

b. MAC recommendation, draft Public Works new ordinance for the installation of wireless telecommunications facilities within the County road right-of-way

The Oak Park MAC members expressed general satisfaction with the draft ordinance provided by the Transportation Department.

There was MAC discussion regarding the proposed "12810 Community notification" requirements. MAC members recommended that the proposed fourteen (14) calendar-day notification period be lengthened to a thirty (30) calendar-day notification period. The MAC members also recommended that the Oak Park MAC be added to the proposed listing of organizations to which the applicant must provide a written notification after an application has been deemed complete for an Oak Park area facility site.

On a motion made by **Mike Mc Reynolds** seconded by **Mike Green**, the MAC voted 5-0 to recommend approval of the draft ordinance with the inclusion of these two comments.

c. MAC recommendation, the use of herbicides in CSA #4 public landscape work

Comments were made by community members **Deena Parry**, **Caroline Aslanian**, **Nicole Johnson**, **Ziva Santop**, and **Rhonda Jessum**. They emphasized their preference for landscape work that is free of products containing chemicals and the need for a public decision on the kinds of substances used in public landscaping maintenance. **Greg Epstein** of Enhanced Landscape responded to points made by the speakers, and the MAC members expressed a desire for more information about options that exist for landscapers. The MAC encouraged everyone to join the Standing Landscape Committee meeting in April.

d. Standing Landscape Committee update and recommendations

Michael Paule said that the next meeting would be held on April 3.

e. MAC recommendation, work order for CSA #4 to request encroachment permit to paint curbs red for 25' at two corners on Conifer Street at Oakleaf Avenue

No action was taken by the MAC since these curbs were already repainted.

f. MAC recommendation, parking restriction zone on Hollytree Drive between Doubletree Road and Hickory Drive: No Stopping Zone on school days during AM arrival and PM dismissal periods

The MAC continued this item to the April meeting when experts from Transportation would be at the meeting.

g. MAC recommendation, joint OPUSD/MAC newsletter items from the MAC

The MAC continued this item to the April meeting, with the expectation that a subcommittee of **Mike Green** and **Mike McReynolds** would complete a draft text to present to the MAC then. Topics suggested included updates on road work and cell tower applications in Oak Park.

h. MAC recommendation, name badges for Oak Park MAC members

The MAC agreed to have **Mike Green** work on creating new name badges for the MAC members.

12. Adjournment to April 23 meeting

Chair Paule adjourned the meeting at 9:45 PM.