

OAK PARK MUNICIPAL ADVISORY COUNCIL MINUTES of Meeting, April 27, 2010
The Oak Park MAC held an official meeting Tuesday, April 27, 2010, 7:00 P.M.
Oak Park High School Pavilion, 899 N. Kanan Rd., Oak Park

1. Call to Order

The meeting was called to order by *Chair Mike Green* at 7:00 P.M. MAC members Michael Paule, Mike Green, Jay Kapitz, Mike Mc Reynolds, and Derek Ross were present, along with Student Liaison Anisha Rajavel.

2. Flag Salute

The flag was saluted.

3. Adoption of the Agenda

The agenda was adopted with a 5-0 vote.

4. Approval of the Minutes of February 23, 2010 and March 23, 2010

The February and March minutes were approved 5-0 on a motion by Michael Paule seconded by Mike Mc Reynolds. The March minutes were amended in the vote with Mike Green's correction to May 29 of the date given for the grand opening and dedication of the dog park and the splash pad.

5. Public comments

There were none.

6. Council Comments

Derek Ross and *Jay Kapitz* said that they would give their comments at the May MAC meeting, due to the large number of speaker cards filled out for the April meeting.

Michael Paule reported on Triunfo Sanitation District Board business, and stressed the continuing importance of conserving water. He said that information would be forthcoming in the next month about the elections for TSD Board members. He said that the Oak Park Farmers Market would move to the OPHS parking lot on May 8, and he reported that the school district's Eco Fest had been very successful.

Mike Mc Reynolds reported on the recent OPUSD School Board meeting, and provided the information that some Measure R program items would qualify for matching State funding.

Anisha Rajavel spoke about current events in the Oak Park schools.

Mike Green reported on Parks and Recreation Committee matters, including the great success of the Easter Egg Hunt and Carnival. He said that a meeting with the City of Thousand Oaks City Manager to discuss the City's Volunteers in Policing program had made it appear unlikely that the program would be extended to Oak Park. He also noted that the April 24 Community Beautification event had proven the biggest ever held by the County in Oak Park.

7. Information items

a. *Bruce Freeman, Oak Park snake expert: presentation about snake safety*

The presentation about safety by snake expert Freeman emphasized that conditions were conducive to a lot of snake activity this year in Oak Park, and he offered tips on how to identify poisonous snakes and volunteered his help free of charge to residents who encounter snakes on their property.

b. *Monica Buckhout, Director of Emergency Services, American Red Cross of Ventura County: presentation about the Red Cross*

Ms. Buckhout outlined the mission of the Red Cross in the County, and encouraged people to volunteer and receive training to strengthen the ability of the group to coordinate with other community groups and respond adequately to meet needs in disaster situations.

8. Written Communications

The MAC noted that the Transportation Department had responded to the MAC's request for help to improve safety at the intersection of Calle Rio Vista and Oak Hills Dr., and asked that the item be on the May MAC agenda for action.

9. Action items

a. MAC recommendation, 4-way stop signs at the Doubletree Rd./Hollytree Dr. intersection

The MAC reviewed the results of a survey conducted by the OPUSD school district showing strong support for the 4-way stop. On a motion by **Michael Paule**, seconded by **Mike Mc Reynolds**, the MAC voted 5-0 to recommend that the stop signs remain as installed by the Transportation Department in October of 2009.

b. MAC recommendation, LU09-0062, Major Modification to Conditional Use Permit (CUP) 4848; and LU09-0066, Variance to Reduce Rear Yard Setback: 5998 Conifer St.

There were many public comments offered to the MAC, both in favor of and in opposition to various items in the application. The number of speaker comment cards submitted to the MAC by the public was 65, although not all people who filled out a card spoke when their names were called by Chair Green. The MAC members also received 58 written comment cards filled out by members of the public at the meeting. Staff members from the Ventura County Planning Department briefly addressed the MAC to highlight the contents of the current application as well as the history of the conditional use permit and of violations of the permit at the Conifer St. site. The MAC took the following actions on this item:

Regarding LU09-0062, Variance to Reduce Rear Yard Setback from 15 feet to 6'3" feet, to accommodate and legalize an unpermitted 750 square foot patio enclosure, on a motion made by **Jay Kapitz**, seconded by **Derek Ross**, the MAC voted 4-1, with **Mike Green** dissenting, to recommend approval of the variance subject to the applicant obtaining all the proper permitting associated with the project.

Major Modification No. LU009-0062 contains several requests. One request is to extend the Conditional Use Permit for 20 years, to end on October 18, 2029. This is item 1. on the application. Regarding this item, the MAC voted 5-0 to recommend an extension of the permit for 10 years. The motion was made by **Jay Kapitz** and seconded by **Michael Paule**.

A second request voted on by the MAC related to eliminating Condition of Approval No. 22, which requires that the permittee financially guarantee restoration of the residence in the event that the structure's religious use ceases. This is item 3. on the application. On a motion by **Jay Kapitz**, seconded by **Mike Green**, the MAC voted 4-1 with **Michael Paule** dissenting to recommend a denial of this request.

The next request considered by the MAC concerns an increase to 145 in the maximum number of persons permitted at the site for Saturday morning services and for specified religious holidays. This is item 2. (A) (1) (a) (b) on the application. On a motion by **Michael Paule** that was seconded by **Michael Green**, the MAC voted 3-2, with **Derek Ross** and **Jay Kapitz** dissenting, to recommend a maximum number of 110 individuals plus 17 staff members, for a total of 127 maximum occupancy on Saturdays and the specified holidays.

The MAC then discussed the maximum occupancy for other specified days, for which the applicant requests an increased maximum number of 40 persons on site at one time. This is listed as item 2. (A) (2) (a) (b) (c) (d) (e) on the application. The MAC separated out the item (c.) request for Sunday morning services, and on a motion by **Mike Green** that was seconded by **Jay Kapitz**, the MAC voted 4-1, with **Derek Ross** dissenting, to recommend a maximum of 40 persons on the remaining items (a.) (b.) (d.) (e.). There was no separate vote taken regarding a recommendation for the Sunday morning services.

Finally, for the request for an increased maximum of 10 persons on the site for the occasions listed under 2. (A) (3) (a) and (b), the MAC voted unanimously to recommend the requested maximum of 10 persons, on a motion made by **Michael Paule** and seconded by **Mike Mc Reynolds**.

c. Standing Landscape Committee update and recommendations

The report was continued to the May MAC meeting.

d. MAC recommendation, inquiry with MTA regarding extending bus line #161 up Kanan Rd. to help school traffic

This item was continued to the May MAC meeting.

10. Adjournment until 7:00 P.M., May 25, 2010

Chair Green adjourned the meeting at 11:55 PM until May 25, 2010.