



MEMBERS OF THE BOARD
Brian Trushinski, Chair
Michelle Santucci, Vice Chair
J.L. Diaz
Jane Nye
Seema Chandra

REGULAR MEETING AGENDA

NOVEMBER 21, 2024
7:00 PM

Municipal Advisory Council
Oak Park, California

Oak Park High School
Room G-9
899 North Kanan Road
Oak Park, CA 91377

WEB ACCESS

At: ventura.org/oakparkmac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing ashley.bautista@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/oakparkmac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/oakparkmac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio

presentations must submit their materials to the supervisorgorell@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to supervisorgorell@ventura.org or mail to:

Oak Park Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment in person during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

Video Recording – Live Stream Information of Meeting

View the meeting on the livestream at the following link:
<https://www.youtube.com/@vcd2super/streams>.

OPENING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to the Flag of the United States of America
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, October 24, 2024.
5. Agenda Review
6. Consent Items 11-15

7. Public Comments
8. Written Comments - Chair to read written comments received by the MAC prior to the meeting.
9. Council Comments
 - On November 9, two separate homeowners concerned about the pruning, and perhaps removal, of an Oak tree on another neighbor's private property, independently contacted two MAC members, Michelle Santucci and Brian Trushinski. The concerned homeowners were advised to contact Ventura County Resource Management Agency, Code Compliance who is investigating if there was a violation and will determine the course of action.
10. Supervisor Jeff Gorell Comments

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

RECOMMENDATION TO RECEIVE AND FILE

11. Ventura County Fire Department Report
 - This month, Ventura County experienced its first large fire of the year. The Mountain Fire burned more than 20,000 acres, destroyed nearly 200 homes in Camarillo and forced hundreds of residents to evacuate. The Ventura County Fire Department was supported by numerous agencies from across the state in responding to the fire. Those efforts are still underway at the time of this report. We are grateful for their assistance.
 - A Local Assistance Center was being set up to guide residents and businesses affected by the fire through the recovery process and share information about assistance that might be available. Additional information will be available at vcrecovers.com.
 - Once conditions enabled property owners to return to their properties, eight Community Patrols were established to assist in sorting through the remains of burned homes for items that might have survived. Those firefighters wore personal protective equipment so they could work safely in the ash and debris, which also allowed the property owners to stay safe.

- Additional Santa Ana wind events are bound to happen. Everyone should remain vigilant about avoiding activities that could start a fire, such as a hot muffler against tall weeds, a dragging tow chain, a tossed cigarette or an outdoor fire pit.

RECOMMENDATION TO RECEIVE AND FILE

12. Ventura County Sheriff's Office Report

- During the month of October, deputies working the Oak Park Community responded to 118 calls for service in October. They took 13 crime reports and 11 incident reports in October. Incident reports are generated from calls for service where deputies were unable to establish a crime but documented the incident. Those incidents are reviewed by Detectives to see if any further follow-up is required.
- Vandalism: There was one vandalism report for the month. There was hate speech graffiti painted on an intersection. There were no witnesses. Investigation is ongoing by the East County General Investigative Unit and there are no suspects at this time.
- Forgery / Fraud cases: The victim fell prey to an internet pop up scam. The victim was told there was a fraudulent charge to their bank account. The suspect said they would refund the charge then refund a larger amount then had the victim wire transfer the amount to the suspect. The case is being investigated by East County Financial Crimes Unit.
- Victim learned there was a fraudulent student loan taken out in their name. This crime occurred outside of the sheriff's office jurisdiction and was forwarded to the appropriate unit.
- Victims' personal information was used to obtain services. This crime occurred outside of the sheriff's office jurisdiction and was forwarded to the appropriate unit.
- As a reminder banks and other legitimate businesses will not ask you to provide your personal information such as social security numbers or bank information. Also, if you are asked to pay the subject on the phone by gift card or crypto currency this is a scam. Please be wary of pop-up ads on your computer. This is often hackers trying to compromise your bank information. Call the Sheriff's Office immediately.

- Auto Crimes: There was a burglary from a motor vehicle. The actual burglary occurred in the month of March but was not reported until this month. The case was investigated by the General Assignment Unit and closed with no suspect information.
- Burglary: There was a vehicle burglary report this month. Unknown suspects smashed the victim's vehicle window and stole property out of the vehicle. This case is under investigation by the General Assignment Unit.
- Thefts: Known suspect was using computer servers from the Oak Park School District to mine crypto currency. The devices were removed from the servers. Due to the complexity of the case the investigation is still ongoing by the Financial Crimes Unit.
- The victim had jewelry stolen from their home. There were no signs of forced entry. The victim believed a housekeeper was the suspect. The homeowner called the suspect and the jewelry was returned. They did not desire prosecution for the theft.
- There was one misdemeanor battery report for the month. The incident was between two family members. A warrant was sought for the suspect by the DA's Office.

RECOMMENDATION TO RECEIVE AND FILE

13. California Highway Patrol Report

- CHP Moorpark and the California Highway Patrol will be kicking off our annual CHIP's for Kids Toy Drive event this month. You can drop off new, unwrapped toys at the CHP Moorpark Area office Monday-Friday from 8 a.m. to 5 p.m. We will also be holding our televised drive-through drop-off event Friday, December 6th at the Walgreens on Ventu Park Road in Thousand Oaks.
- CHP Moorpark is hosting a Start Smart class on Thursday, November 21st from 6:00pm-8:00pm at the Moorpark CHP Office at 610 Spring Rd. in Moorpark. This is a FREE class offered to current and prospective teenage drivers and their parents/guardians to discuss important issues such as tips on how to avoid crashes, safe driving habits, dynamics of a crash, consequences of a poor choice behind the wheel, parental roles and responsibilities, and legal and civil liabilities. Call the Moorpark CHP office to reserve your spot at (805) 553-0800.
- The California Highway Patrol will be conducting a Maximum Enforcement Period (MEP) over the Thanksgiving weekend. The MEP will run from Thursday,

November 28th through Sunday, December 1st. A focus for this MEP will be seatbelt use by ALL vehicle occupants. Maximum Enforcement Periods have been a part of California Highway Patrol (CHP) policy for many years and have specific deployment and reporting procedures. During an MEP, field commands are required to deploy the maximum amount of uniformed personnel to address primary collision factor violations, impaired drivers, and assure a prompt response to any incident causing a hazard or traffic delay.

- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter. Also, the CHP is hiring more than just officers. We are currently looking to fill 165 dispatcher vacancies across the state and are also looking for Commercial Vehicle Inspection Specialists to inspect the growing number of commercial vehicles on California highways. The CHP will provide you with the training for all three of these positions. More details and applications can be found at www.chp.ca.gov.
- Follow CHP Moorpark on social media for traffic updates, sig alerts, evacuation notices, roadway closures, and general information on what the CHP is doing in your area.

RECOMMENDATION TO RECEIVE AND FILE

14. Landscape Committee Report for November 2024

- Landscape contractor for Oak Park CSA 4 services for 2025. Ventura County Public Works is extending the current contract with Enhanced Landscape Management until June 2025. Staff are reassessing the 2024 RFP contractor bid submissions to find ways to reduce the +80% cost increase for 2025 services. Staff will attend the November MAC meeting to receive Council and public suggestions for cost and landscaping service reductions to remain within the approved County budget.
- Ventura County Public Works (Watershed Protection District) draft 2025-2030 California Department of Fish & Wildlife (CDFW) Routine Maintenance Agreement for Medea and Lindero Canyon Creeks and their tributary streams. WPD's draft 2025-2030 Agreement will be discussed at the November 21, 2024, MAC meeting. Council and the public will have an opportunity to provide input on what should be included in the District's final 2025-2030 Agreement submission to CDFW.
- Juniper hedge trimming at the southeast corner of Kanan Road & Tamarind Street. The entire hedge line has been removed and replaced with a gravel base material to provide safe conditions for motorists, cyclists, and pedestrians at this busy intersection. • Revitalized planting areas along Hawthorn Drive (both sides) between Cremona Way and Kanan Road. These specific planting areas were in the Steiner report (2023) as Areas J, K, L, M, and N. The MAC supported this

project in April/ May 2024. There are approved budget funds. County Public Works has not yet authorized Enhanced Landscape to prepare a planting plan and cost estimate.

- Updates from Rancho Simi Recreation & Parks District:
 - The District held an advertised community meeting on November 14, 2024, at the Oak Canyon Community Park Center (Kanan Road) to introduce Mr. Eric Lundstrom (Oak Park-Wood Ranch District 5 RSRPD Board Member) to Oak Park residents. Ten residents attended and presented ideas and suggestions regarding the District's services. Topics included wildfire abatement, removal of invasive plant species, general landscaping, maintenance of trails, parks, and open spaces, long-term environmental management of Medea Creek upstream of Hollytree Dr. to the Oak Park/Agoura Hills municipal boundary, CDFW permitting process for creek maintenance activities, requiring mountain bike bells for hiker safety, and the new Deerhill Park pickleball facility.
 - The District has received approximately \$2.3 million grant money for improvements on RSRPD lands along Medea and Lindero Canyon creeks (removal of invasive plant species, wildfire hazard palm trees, and dead materials that are channel blockages). Envicon Engineering is working with CDFW to secure the mandatory regulatory permits. • The Deerhill Park pickleball facility is in its third plan check for a building permit from the Ventura County Building Safety Division.
 - The District is working to resolve a major hillside sediment debris flow that encroached into the backyards of residential properties in the Smoke Tree Ave. community.
 - The District is working with the Ventura County Resource Management Agency to obtain the mandatory permit for trimming an oak tree on RSRPD property that is encroaching into the backyard of 42 Medea Creek Lane. This item was raised by the homeowner at the MAC's October 24, 2024, meeting and Brian Trushinski notified RSRPD.
 - Friends of Oak Park Open Space is working with the District on various Medea Creek projects including invasive plant species removal, oak tree planting, and public awareness for environmental health and sustainability.
 - Friends of Oak Park Open Space expressed notable concern that the District has not been following mandatory CDFW regulations for the significant riparian vegetation removal work in the ephemeral headwaters of Medea Creek immediately upstream of Hollytree Dr. Friends want a management plan created that prevents future environmental damage in this environmentally important reach of Medea Creek.
 - Oak Park residential property owners each pay about \$41.00/year for RSRPD services. Costs associated with labor, materials, insurance, utilities, etc. increase annually thus resulting in a deepening budget-deficit situation. It is financially difficult to maintain what already exists in Oak

Park. Community engagement should occur on service expectations and possibly a future assessment increase.

RECOMMENDATION TO RECIEVE AND FILE

15. Oak Park MAC Request Tickler Log

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

16. Oak Park Landscape Request for Proposal Update and Recommendations

The County's Landscaper (GSA Supervisor) has offered the following feedback regarding possible cost savings measures for landscaping, specifically in the CSA4 area of Oak Park:

- Service could be schedule weekly during the summer and every other week during the winter, the changeover would be take-place in approximately April and October.
- An initial investment could be made to change some areas to hard-scape; follow up service would be minimal and water use would decrease.
- There is a criteria for fertilization aeration, and dethatching of turf areas such as along the center median of Kanan Road; this could be eliminated but residents would see a difference in the look of the turf.
- The purchase cost of all plants are marked up by the suppliers from what the landscaper pays. The elimination of annual plantings and conversion to perennials would be a one-time cost but a decrease in product and labor over time.
- Historically all trees were trimmed once every 3-years. This could be extended. Whatever criteria is desired, needs to be specified in the RFP scope.
- Expectations; eliminating terminology as "garden like" in the scope.

17. MAC 2024 Achievements Draft For Discussion

18. MAC 2025 Draft Work Plan For Discussion

19. Ventura County Public Works Watershed Protection District draft 2025-2030 California Department of Fish & Wildlife (CDFW) Routine Maintenance Agreement for Medea and Lindero Canyon Creeks and their Tributary Streams - MAC/Public Input; Written submission from Brian Trushinski, Oak Park MAC Member

CLOSING

20. Adjournment

Next Oak Park MAC Meeting January 30, 2025, 7 pm OPHS High School G-9,
899 Kanan Rd, Oak Park.