



MEMBERS OF THE BOARD  
Brian Trushinski, Chair  
Michelle Santucci, Vice Chair  
J.L. Diaz  
Jane Nye  
Seema Chandra

# REGULAR MEETING Agenda

**September 26, 2024**  
**7:00 PM**

Municipal Advisory Council  
Oak Park, California

Oak Park High School  
Room G-9  
899 North Kanan Road  
Oak Park, CA 91377

**WEB ACCESS**

At: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing [ashley.bautista@ventura.org](mailto:ashley.bautista@ventura.org). Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

## PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio

presentations must submit their materials to the [ashley.bautista@ventura.org](mailto:ashley.bautista@ventura.org) for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

### **Email or Mail Public Comment in Advance of the Meeting**

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to [ashley.bautista@ventura.org](mailto:ashley.bautista@ventura.org) or mail to:

Oak Park Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
Thousand Oaks, CA 91362

### **In-Person Public Comment**

If you would like to provide a verbal comment in person during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

## **OPENING**

1. Call to Order Chair Trushinski
2. Roll Call
3. Pledge of Allegiance to the Flag of the United States of America
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, July 25, 2024.
5. Agenda Review

6. Consent Items 11-12
7. Public Comments- Citizen Presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Comments by Supervisor Jeff Gorell.
9. Written Comments – Chair to read written comments received by the MAC prior to the meeting.
10. Council Comments –Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

## **CONSENT AGENDA**

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

## **RECOMMENDATION TO RECEIVE AND FILE**

### **11. Ventura County Fire Department Report**

- The VCFD has been contacted regarding the status of a radio communication tower that was planned for Fire Station 36 located in Oak Park. After careful consideration, we have decided not to pursue this project at the moment. Currently, we are focused on rebuilding our communications microwave system and enhancing our VHF radio capabilities. This work is integral as we evaluate all available options for our radio infrastructure's future. The tower project was intended to improve our existing system but given the ongoing design and study of the new system requirements, we are pausing the tower and other similar projects at selected locations. Additionally, we are in the process of evaluating our staffing needs, including the potential hiring of a new department IT/Radio positions following the recent departure of our previous manager as well as a Telecom Analyst. These potential new hires will play a crucial role in aligning our

current and future needs to ensure we develop adequate infrastructure. Thank you for your understanding and continued support in our public safety systems.

- October 6-12 will be Fire Prevention Week. This year's theme is Smoke Alarms, Make Them Work for You. VCFD will be challenging residents to share the safety message by posting short videos of creative ways to test your smoke alarm to social media. Participants in the smoke alarm challenge could win a VIP experience with an engine company or a fire extinguisher. Start developing your ideas now. We want to see how you complete the Smoke Alarm Challenge.
- Fire conditions are high across California. VCFD firefighters have been deployed as mutual aid to many other communities this summer to help stop large wildfires, just as other agencies responded to help us on several occasions earlier this summer. That fire activity is a reminder to continue vegetation management on your property and maintain safety practices. A spark from a dragging chain on a trailer, a tossed cigarette or a hot muffler against a dry weed might be all it takes for the next fire to start.
- Oak Park Fire Station 36 Open House taking place October 5, 11-3 pm, 855 Deerhill Rd. Oak Park 91377.
- Ventura County Fire Headquarters Tour for MACs, October 9, 6-7 pm, 2400 Conejo Spectrum Street, Thousand Oaks 91320. RSVP [barbara.tuuri@ventura.org](mailto:barbara.tuuri@ventura.org).
- Home Insurance Town Hall, Ventura County Fire Headquarters, October 15, 6-8 pm. RSVP [SupervisorGorell@ventura.org](mailto:SupervisorGorell@ventura.org).

## RECOMMENDATION TO RECEIVE AND FILE

### 12. Ventura County Sheriff's Office Report

- 1 License Plate Reader Camera was installed on August 24, 2024 on westbound Kanan Rd. Between Lindero Canyon Rd/Los Arcos Dr. Two additional cameras will be installed by October 2024. The cameras are funded through the California Organized Retail Theft Prevention Grant.
- During the month of July and August, deputies working the Oak Park Community responded to 117 calls for service in July and 103 calls in August. They took 17 crime reports and 9 incident reports in July. They took 4 crime reports and 6 incident reports in August. Incident reports are generated from calls for service where deputies were unable to establish a crime but documented the incident. Those incidents are reviewed by Detectives to see if any further follow-up is required.
- Vandalism: There was a vandalism report taken. Paintball rounds were fired at a home. Investigation is on going by East County General Investigative Unit. Second vandalism report was damage of personal property, and the suspect was arrested. The case was handled by East County Patrol deputies.

- Forgery / Fraud cases: 5 cases were investigated by detectives. There was theft of mail in from community mailboxes. Several victims were identified and had the personal information used and packages stolen. Case is under investigation by the EC General Investigations Unit. The other cases were internet scam cases and suspects opening fraudulent credit accounts in the victim's name. All these cases are being investigated by the EC Financial Crimes Unit. A way to stop thieves from stealing your identity is to lock or freeze your credit. You can do this through 3 major credit bureaus. Just go to their websites for more information.
- Auto Crimes: There were multiple vehicles stolen or had their licenses plates stolen through out Oak Park. These vehicles were used in a series of gun store burglaries through out southern California. Multiple suspects were arrested in these cases and the investigation was turned over to the ATF.
- Burglary: There were no reports of residential or commercial burglaries during this reporting period.
- VCSO still seeing the trend of telephone scams throughout the Area. Remind your community members if individuals ask for banking information or personal information this is a scam. These scammers will also ask for you to pay for services via gift cards or crypto currency. These are red flags and if you receive these calls hang up and call the Sheriff's Office. Also make sure to double check the phone number and internet address you search for to confirm they are legitimate. Do not use "sponsored" sites. Many are scam sites.
- To help prevent theft from vehicles, we encourage everyone to lock their vehicles and remove all their valuable items. Remove it, Lock it, Keep it.

## **RECOMMENDATION TO RECEIVE AND FILE**

### **13. Landscape Committee Report**

## **REGULAR AGENDA**

**Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.**

### **14. Ventura County Sheriff's Office**

- Detective Tim Behrend to provide public safety update with recent information not included in the receive and file report.

### **15. Trash Services**

- Rondi Guthrie to provide update form Athens.

## 16. **Public Works: Director Introduction and Medea Creek**

- Introduction of Public Works Director Strakaluse . The new Director joined the County of Ventura July 29, 2024 after having served as the Public Works Director for the City of Bakersfield. Originally from Rhode Island, he holds a Bachelor of Science degree in engineering from the University of Rhode Island. He is a licensed civil engineer in the states of California and Florida. Having worked in the public sector since 1990, Gregg has extensive experience at the municipal level in various positions across several states.
- Medea Creek Concerns
- Monthly PW Connect Report for Oak Park – details requests for service for the area.

## 17. **Ventura County Transportation 2025 Routine Maintenance Agreement with California Department of Fish & Wildlife**

- MAC Chair Brian Trushinski to present item.

## 18. **Update on the Calleguas-Las Virgenes Interconnection project**

- Guest Fernando Baez, Manager of Engineering
- Calleguas Municipal Water District (Calleguas) and Las Virgenes Municipal Water District (LVMWD) each own and operate potable water systems largely dependent on imported water supply. Both agencies are subject to planned and unplanned interruptions of water deliveries that can negatively impact their ability to deliver potable water to their respective customers. Calleguas and LVMWD are constructing an interconnection to improve the future reliability of both systems.
- Calleguas will construct a new Pump Station/Pressure Regulating Station (PS/PRS) located along Lindero Canyon Rd. just north of the Ventura County/Los Angeles County line. Additionally, Calleguas will construct the North Interconnection Pipeline segment along Lindero Canyon Rd. between the PS/PRS and Kanan Rd., and other related facilities. Construction activities overseen by LVMWD, primarily south of the Los Angeles County line, has concluded. Project updates can be found on the project website at <http://cmwd-lvmwdinterconnection.com/>, by calling 1(800) 371-0723 or by email at [info@calleguas.com](mailto:info@calleguas.com)

## 19. **MAC Operations**

- MAC Board asked to consider transitioning to quarterly or bi-monthly meetings in 2025.
- Sign Board: Request for volunteer to update signage once a month. Update on lights.

- 2024 Annual Report and 2025 Work Plan Discussion as per County Resolution 24-100 approved June 18, 2024.
- Discussion on MAC candidate introductions for October meeting.
- MAC openings: Secretary.
- Webpage updates.

## **CLOSING**

20. **Adjournment of the Oak Park Municipal Advisory Council meeting**