



**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**DALE THOMAS**  
Field Representative  
Supervisor Jeff Gorell

# REGULAR MEETING AGENDA

## MEMBERS OF THE BOARD

- Brian Trushinski, CHAIR
- Michelle Santucci,  
VICE CHAIR
- J.L. Diaz
- Jane Nye
- Seema Chandra

**July 25, 2024**  
**7:00 PM**

**Municipal Advisory Council**  
**Oak Park, California**

**Oak Park High School**  
**Room G-9**  
**899 North Kanan Road**  
**Oak Park, CA 91377**

### WEB ACCESS

At: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)  
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

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whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

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Oak Park Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
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## **OPENING**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, June 27, 2024.
5. Agenda Review.
6. Consent Agenda Items

7. Public Comments – Citizen presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Office of Ventura County Supervisor Jeff Gorell's Comments
9. Written Comments – Chair to read written comments received by the MAC prior to the meeting.
10. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

### **CONSENT AGENDA**

**Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.**

#### **11. California Highway Patrol (CHP)**

Written Report by Officer Ryan Ayers

### **RECOMMENDATION TO RECEIVE AND FILE**

#### **12. Ventura County Sheriff**

Written report provided by Detective Tim Behrend

### **RECOMMENDATION TO RECEIVE AND FILE**

#### **13. Ventura County Fire Department**

Written report provided by Scott Thomsen Director of Communications and Public Affairs.

- Junior Fire Academy is underway at VCFD Regional Training Center in Camarillo with 90 teenage participants.

- Conditions are dry throughout the county. Be alert with the increased risk of fire.
- Permitted Fourth of July fireworks were delivered without incident. Two fires were started with illegal fireworks in the county.

**RECOMMENDATION TO RECEIVE AND FILE**

**14. MAC ELECTIONS**

Documentation has been filed by the Supervisors office with the Clerk Recorder and Registrar of Voters Election Office. Two positions on the Oak Park MAC are becoming open at the end of this term, Jane Nye and Seema Chandra. The nomination period opens on Monday July 15 and closes on August 9 with the extension period ending August 14 in those cases where the incumbent does not file.

**RECOMMENDATION TO RECEIVE AND FILE**

**15. OAK PARK FIRE STATION OPEN HOUSE**

October 5, Saturday has been selected as the date for the next Oak Park Fire Station Open House co-sponsored by Firewise and Supervisor Gorell's office.

**RECOMMENDATION TO RECEIVE AND FILE**

**REGULAR AGENDA**

**Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.**

**16. A request has been made to the VC Sheriff's office for a representative to make a presentation on Neighborhood Watch.**

**CLOSING**

**17. Adjournment of the Oak Park Municipal Advisory Council meeting to the next meeting, September 25, 2024 at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA. There is no meeting scheduled for August.**





**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**DALE THOMAS**  
Field Representative  
Supervisor Jeff Gorell

# REGULAR MEETING Minutes

## MEMBERS OF THE BOARD

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- Michelle Santucci, VICE CHAIR
- Jane Nye
- Seema Chandra
- J.L. Diaz

**June 27, 2024**  
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**Oak Park, California**

**Oak Park High School**  
**Room G-9**  
**899 North Kanan Road**  
[Title]

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## **OPENING**

1. **Call to Order** by Chair J. L. Diaz at 7:00 p.m..

2. **Roll Call**

Members Present: J. L. Diaz, Jane Nye, Brian Trushinski, Michelle Santucci,  
Seema Chandra- not present

3. **Pledge of Allegiance to the Flag of the United States of America** led by J. L. Diaz

4. **Discussion of the Minutes of the meeting of the Oak Park MAC Meeting of May 30.**

- Brian Trushinski requested a change on item 19, page 7 regarding Flock License Plate Readers. He objected to the proposed location of two cameras that are not in Oak Park because they should not be paid for by CSA4 (he is in favor of the cameras and their location should alternative payment be available).

**Motion to adopt minutes:**

- **Made by:** Jane Nye
- **Seconded by:** Brian Trushinski
- **Vote:** Approved

5. **Agenda Review.**

- **Motion:** Brian Trushinski moved to adopt the agenda.
- **Seconded by:** Jane Nye
- **Vote:** Approved

6. **Consent Items**

- **Motion to receive and file:** Jane Nye
- **Seconded by:** Michelle Santucci
- **Vote:** Approved

7. **Comments by Ashley Bautista, Chief of Staff for Supervisor Gorell**

- Thousand Oaks has granted permission for placement of Flock cameras in city limits. Supervisor Gorell will bring a Board letter forth to request payment of the cameras from the General Fund.
- **Flock Privacy Policy:** Only the Sheriff's Office has access to the license plate reader information. Michelle Santucci requested that the policy document be available on MAC website.
- Supervisor Gorell met with East County community-based organizations to discuss the Family Justice Center for East County. It is a victim resource center. Michelle Santucci requested resources for deaf and disabled community members at FJC.
- MAC Policy adopted by the Board of Supervisors June 18.

## 8. Council Comments

- **JL Diaz** stepping down. Motion to elect Brian Trushinski as Chair.  
 Moved by JL Diaz, second by Jane Nye. Motion to elect Vice Chair Michelle Santucci by JL Diaz, second by Brian Trushinski  
 Approved by all:
  - **Chair of Oak Park MAC:** Brian Trushinski
  - **Vice Chair:** Michelle Santucci
  
- **Jane Nye:** Report on Metropolitan Water District artwork entries. Great response.
  
- **Michelle Santucci –**
  - Questions about having a secretary for the MAC per the new MAC Policy. The Chief of Staff reported that Supervisor Gorell's Office will continue to take notes until a secretary is recruited.
  - Reports of unlawful dumping (e.g., furniture) responded to by Public Works. Issues reported at Conifer and Cabra streets.
  - Thanked Dale Thomas, for her work in messaging on the signboard and taking minutes for the MAC, which has been much appreciated.
  - Community Meetings are being held at the Oak Park community center by the Rancho Simi Rec and Park District.. Next meeting: August 8. Community members should attend and express their concerns.
    - **Dates:** August 8, November 14
    - **Time:** 4:30-6 PM
    - **Location:** Oak Park Community Center
    - **Participation:** Two members of the board will be present.
    - **Spearheaded by:** Brian Denard
  
- **JL Diaz:** Stressed Importance of being informed about flora, fauna, and landscape activities in Oak Park.
  
- **Brian Trushinski:**
  - No landscape meeting during his vacation.
  - The community looks good despite the recent heat.
  - Stormwater issues at Golden Eagle Trail.
  - Herbicide/pesticide use concerns raised by residents.
  - Traffic safety concerns on Kanan Road.
  - Medea Creek maintenance agreement discussed.

**Recommendations and Actions:**

- **Brian Trushinski:** Oak Park MAC should review transportation agreements.
- **Michelle Santucci:** Agreements should be public and community members should be informed. Requests more transparent communication about maintenance plans.

**REGULAR AGENDA**

**Regular Agenda items are heard at the Council’s discretion and may be heard at any time during the meeting.**

**Special Presentation: 2-1-1**

- Interface 211 Ventura County (211VC), a program of Interface Children & Family Services, is the most comprehensive information and referral service for local residents.
- Each year, 211VC responds to more than 25,000 Ventura County callers, providing local communities with information and resources related to shelter, health care, food, utilities, mental health, legal, consumer and public safety, disaster/emergency services, transportation, and more.
- Available by phone, text, and web 24 hours a day, 7 days a week, Interface 211VC delivers health and social service support to individuals in over 150 languages through phone interpretation services.
- Michelle Santucci commented that information should be promoted on MAC social media.

**Firewise Events:**

- Plan for event at Fire Station.
- **Importance:** Highlighted for community awareness during fire season.
- **Partners:** Athens, Water District, Public Works
- **Blueprint:** Use previous event as a guide.
- **Agreement:** All members in favor.

**CLOSING**

**21. Adjournment** of the Oak Park Municipal Advisory Council meeting was adjourned at 8:41 p.m. to the next meeting, Thursday, Sept 26 2024, at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377

## Board Meeting Minutes

**Date:** June 27, 2024, **Call to Order Time:** 7:00 PM **Called to order by:** JL Diaz

**Roll Call: Present:** Brian Trushinski, Jane Nye, JL Diaz, Michelle Santucci, **Not Present:** Seema Chandra

### Minutes Review for May 30, 2024:

- **Discussion:**
  - Brian Trushinski requested a change on item 19, page 7 regarding Flock License Plate Readers. He objected to the proposed location of two cameras that are not in Oak Park because they should not be paid for by CSA4 (he is in favor of the cameras and their location should alternative payment be available).
- **Motion to adopt minutes:**
  - **Made by:** Jane Nye
  - **Seconded by:** Brian Trushinski
  - **Vote:** Approved

### Motion for Agenda:

- **Motion:** Brian Trushinski moved to adopt the agenda.
- **Seconded by:** Jane Nye
- **Vote:** Approved

### Consent Agenda:

- **Motion to receive and file:** Jane Nye
- **Seconded by:** Michelle Santucci
- **Vote:** Approved

### Comments

#### Supervisor Gorell:

- Thousand Oaks has granted permission for placement of Flock cameras in city limits. Supervisor Gorell will bring a Board letter forth to request payment of the cameras from the General Fund.
- **Flock Privacy Policy:** Only the Sheriff's Office has access to the license plate reader information. Michelle Santucci requested that the policy document be available on MAC website.
- Supervisor Gorell met with East County community-based organizations to discuss the Family Justice Center for East County. It is a victim resource center. Michelle Santucci requested resources for deaf and disabled community members at FJC.
- MAC Policy adopted by the Board of Supervisors June 18.

### Board Comments

- JL Diaz stepping down. Motion to elect Brian Trushinski as Chair. Moved by JL Diaz, second by Jane Nye. Motion to elect Vice Chair Michelle Santucci by JL Diaz, second by Brian Trushinski
- Approved by all:
  - **Chair of Oak Park MAC:** Brian Trushinski
  - **Vice Chair:** Michelle Santucci
- **Jane Nye:** Report on Metropolitan Water District artwork entries. Great response.
- **Community Shout-Out:**
  - **By:** Michelle Santucci
  - **Recipient:** Dale, for her work in messaging on the signboard and taking minutes for the MAC, which has been much appreciated.
- **Community Meeting:**
  - Held at the community center by the Rec and Park District.
  - Next meeting: August 8.
  - Feedback: Well-received.

#### **Oak Park Community Engagement Sessions:**

- **Dates:** June 13, August 8, November 14
- **Time:** 4:30-6 PM
- **Location:** Oak Park Community Center
- **Participation:** Two members of the board will be present.
- **Spearheaded by:** Brian Denard

#### **Discussion Points:**

- **JL Diaz:** Importance of being informed about flora, fauna, and landscape activities in Oak Park.
- **Michelle Santucci:** Community members should attend and express their concerns.
- **Legislative Committee Meeting:** Questions about having a secretary for the MAC per the new MAC Policy. Sup. Gorell's Office will continue to take notes until a Secretary is recruited.
- **Illegal Dumping Policy:**
  - Reports of unlawful dumping (e.g., furniture) responded to by Public Works.
  - Issues reported at Conifer and Cabra streets.

#### **Reports:**

- **Brian Trushinski:**
  - No landscape meeting during his vacation.
  - Community looks good despite recent heat.
  - Stormwater issues at Golden Eagle Trail.
  - Herbicide/pesticide use concerns raised by residents.
  - Traffic safety concerns on Kanan Road.
  - Medea Creek maintenance agreement discussed.

### **Recommendations and Actions:**

- **Brian Trushinski:** Oak Park MAC should review transportation agreements.
- **Michelle Santucci:** Agreements should be public and community members should be informed.

### **Project Updates:**

- **Rancho Simi Parks District:** Clearing invasive species in Medea Creek.
- **Michelle Santucci:** Requests more transparent communication about maintenance plans.

### **Special Presentation: 2-1-1**

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### **Firewise Events:**

- Plan for event at Fire Station.
- **Importance:** Highlighted for community awareness during fire season.
- **Partners:** Athens, Water District, Public Works
- **Blueprint:** Use previous event as a guide.
- **Agreement:** All members in favor.

### **Adjournment:**

- **Time:** 8:41 PM





VENTURA COUNTY  
SHERIFF'S OFFICE

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M E M O R A N D U M

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**DATE:** July 22, 2024  
**TO:** Supervisor Gorell's Office and the Oak Park MAC  
**FROM:** Detective Tim Behrend  
**RE:** June MAC Law Enforcement Report

During the month of June, deputies working the Oak Park Community responded to 96 calls for service. They took 6 crime reports and 8 incident reports. Incident reports are generated from calls for service where deputies were unable to establish a crime but documented the incident. Those incidents are reviewed by Detectives to see if any further follow-up is required.

There was 1 vandalism report taken. During an argument the victim's cellular phone was damaged. The suspect was arrested and the case was filed with the DA office.

Forgery / Fraud cases: 2 cases were investigated by detectives. One case was a theft by false pretenses, where the victim thought they were calling a company to solve a tech issue. They used a search engine and undenounced to the victim the internet site was a scam site and they fell victim to a crypto currency scam. The other was Identity Theft where the victim's personal information was used to open accounts in their name without their consent. The accounts were opened out of state and were sent to the police department in that area for investigation. A way to stop thieves from stealing your identity is to lock or freeze your credit. You can do this through 3 major credit bureaus. Just go to their websites for more information.

Attempt Burglary: The victim heard a noise at a window to their home and saw a suspect trying to enter their residence. The suspect fled the area to an awaiting vehicle. Career Criminals Unit is working this case, and they are working several leads at this time. This crime occurred in the early morning hours.

Stolen Vehicle: The victim's vehicle was stolen in the early morning hours. The vehicle was used in a crime that occurred outside of the area. The suspects were later arrested for numerous felony crimes by the ATF.

We are still seeing the trend of telephone scams throughout the Area. Remind your community members if individuals ask for banking information or personal information this is a scam. These scammers will also ask for you to pay for services via gift cards or crypto currency. These are red flags and if you receive these calls hang up and call the Sheriff's Office. Also make sure to double check the phone number and internet address you search for to confirm they are legitimate. Do not use "sponsored" sites. Many are scam sites.

In the first week of June, there were over 20 thefts from vehicles in a short time frame in the city of Thousand Oaks. All the vehicles were unlocked. The suspects in this case were recently arrested by Property Crimes Detectives and over 20 counts were filed against them.

These crimes were preventable. We encourage everyone to lock their vehicles and remove all their valuable items. Remove it, Lock it, Keep it.

VENTURA COUNTY  
SHERIFF'S OFFICE

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Website: [VCFD.org](http://VCFD.org)  
Twitter: [@VCFD](https://twitter.com/VCFD)  
Facebook: [@VenturaCountyFire](https://facebook.com/VenturaCountyFire)  
Instagram: [@VenturaCountyFire](https://instagram.com/VenturaCountyFire)

Contact: Scott Thomsen  
*Director of Communications and Public Affairs*  
Phone: **(805) 914-8502**  
Email: [scott.thomsen@ventura.org](mailto:scott.thomsen@ventura.org)

July 8, 2024

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- Ventura County experienced several brush fires during the first week of July. At least two were started by illegal fireworks. Meanwhile, all the permitted 4<sup>th</sup> of July fireworks shows were delivered without incident.
- Conditions are dry throughout the county and recent high temperatures have only increased the drying of grasses and light brush. Be careful to avoid starting a fire. All it takes is a spark from a loose tow chain, a hot muffler against tall grasses or a tossed cigarette.
- Junior Fire Academy is underway at VCFD's Regional Training Center in Camarillo. Throughout the month, about 90 teenage participants will spend a week learning basic firefighter skills, including how to use a firehose, crawling through confined spaces, rappelling and using hand tools.

Sincerely,

Scott Thomsen  
Director of Communications and Public Affairs  
Ventura County Fire Department

