



# REGULAR MEETING Minutes

**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**DALE THOMAS**  
Field Representative  
Supervisor Jeff Gorell

## MEMBERS OF THE BOARD

- J.L. Diaz, CHAIR
- Brian Trushinski, VICE CHAIR
- Michelle Santucci
- Jane Nye
- Seema Chandra

**May 30, 2024**  
**7:00 PM**

Municipal Advisory Council  
Oak Park, California

Oak Park High School  
Room G-9  
899 North Kanan Road

## WEB ACCESS

At: [ventura.org/oakparkmac](https://ventura.org/oakparkmac)

MAC Calendar, Agenda, and Minutes

welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org). Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

## PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

### **Email or Mail Public Comment in Advance of the Meeting**

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) or mail to:

Oak Park Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
Thousand Oaks, CA 91362

### **In-Person Public Comment**

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

## **OPENING**

1. Call to Order by Chair J. L. Diaz at 7:02 p.m..
2. Roll Call

Members Present: J. L. Diaz, Jane Nye, Brian Trushinski, Seema Chandra, Michelle Santucci

3. Pledge of Allegiance to the Flag of the United States of America led by J. L. Diaz
4. Approval of the Minutes of the meeting of the Oak ParkMAC Meeting of April 25th. Motion to approve the minutes (with changes) by Jane Nye. Seconded by Michelle Santucci and passed unanimously.
5. **Agenda Review.** Motion to approve by Brian Trushinski. Second by Jane Nye. Motion passed unanimously.

6. **Consent Item 11-17** -Brian Trushinski pulled items 13 and 15. Motion to Receive and File consent items 11, 12, 14, 16 and 17 made by Seema Chandra. Second by Michelle Santucci. Motion passed unanimously.
7. **Public Comments-** Citizen Presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).

**Speaker Cards-**

Sydney Stall from Athens Services announced that the Annual Oak Park Clean Up Day will be held on Saturday June 8<sup>th</sup> at Oak Park High School from 9 a.m. to 1 p.m. There will be document shredding, green waste, construction debris as well as electronic recycling. This event is sponsored by VC Public Works and Athens Services.

Harry Medved brought up the Medea Creek clear out and was told that the subject would be covered in Brian Trushinski's report.

Steven Kozel wanted Oak Park residents to know that Saturday June 8<sup>th</sup> is the 20<sup>th</sup> Anniversary of the Oak Park Community Gardens and will be celebrated with an Open House from 10 a.m.-1 p.m.

8. **Comments by Supervisor Gorell.**

The Supervisor announced that Chief of Staff Mark Perryman was on paternity leave and he welcomed Ashley Bautista to his staff as interim Chief. He announced that he had personally done a walkthrough of the Medea Creek clearance area which has been under discussion of late. On walk through he was accompanied by David Sasek, head of Public Works, David Fleish, from Public Works, Zach Miller from Rancho Simi Recreation and Parks District, Dale Thomas from his office and Brian Trushinski from the MAC. He commented on a need for a higher level of communication from Public Works to the public about their operations going forward. Public Works confirmed that the clearance was done under their direction because of a serious flood control requirement necessary to stop the culvert from backing up and causing flooding in the nearby townhomes. Brian Trushinski questioned whether the proper permits had been received from Fish and Wildlife and requested to see the Routine Maintenance Agreements from the VC Watershed Protection District and the VC Public Works Transportation Department.

The Supervisor announced that there is a new website in the works for his District. There is a new HQ for the Ventura County Fire Department in Thousand Oaks continuing his effort to centralize county services in the East County. He

continues to work to try to establish a Family Justice Center in Thousand Oaks and talked about the many benefits of the 211 Emergency Service line in Ventura County. Seema Chandra mentioned that many people are unfamiliar with this service and requested that a presentation be made to the MAC soon. Michele Santucci mentioned that it should also be added to the website.

9. **Written Comments** – no written comments were read.

10. **Council Comments**

**Brian Trushinski** reported that he, Dale Thomas and Matt Kovacevich toured the CSA4 Oak Park area and found that things are in good shape. Sumer planting will be done soon. He also requested that the solar lights around the monument signs be replaced as they are very dim.

The MAC agreed that they would like to see a new monument sign similar to the one at the entrance to Oak Park on Kanan Road placed on Lindero Canyon at Rockfield, another entrance to OP. It was requested that an estimate be provided by Supervisor Gorell's office to evaluate the proposal.

It was also mentioned that the MAC would like to have a monthly or at least quarterly report from Rancho Simi regarding their plans for landscape clearance. Supervisor Gorell's office will make that request.

**Seema Chandra** requested that a future agenda item address the lack of a sidewalk access at Lindero Canyon Road and Kanan Road where she has seen people walking in the street. Dale Thomas mentioned that, as this area is not in Oak Park, we would have no jurisdiction over this. Seema Chandra also mentioned the lighting around the OP Marquis signs also need replacing.

**Jane Nye** of the Triunfo Water Board talked about the Regional Art Calendar for K-12 to submit art for selection from the Municipal Water Board. A student from Oak Park won the contest last year with a \$500 prize. She also brought up a recent meeting about the Pure Water Project's location to be in Aroura Hills and preliminary designs have been reviewed.

**J.L. Diaz** announced that, due to work obligations for travel, he will be stepping down from his position as Chair of the MAC. According to Supervisor Gorell this needs to follow Brown Act requirements and be agendized for the next meeting to vote for Brian Trushinski, current Vice Chair, as the new chair and elect a new Vice Chair. Brian has agreed to accept the position. Post meeting it was determined that this will be voted on at the June meeting and occur at the July meeting.

**Brian Trushinski** brought up the two consent items which he had pulled #13 and #15. He confirmed that the Fire Department and homeowner must clear brush by June 1 and #15 that the Oak Park Clean Up would offer compost and electronic recycling but would not take paint.

### **CONSENT AGENDA**

**Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.**

**11. California Highway Patrol**

Written Report Received from Officer Ryan Ayers

**12. Ventura County Fire Department**

Written Report Received by Scott Thomson, Director of Communications and Public Affairs.

Seema Chandra inquired as to the current status of the tower at the fire station in Oak Park. Unknown at present.

**13. Ventura County Sheriff**

Written Update provided by Sgt. Natoli.

### **RECOMMENDATION TO RECEIVE AND FILE**

**14. Public Works Activities report**

### **RECOMMENDATION TO RECEIVE AND FILE**

**15. Oak Park Street Paving Calendar**

### **RECOMMENDATION TO RECEIVE AND FILE**

Note: All reports are included with the packet and were Received and Filed)

### **REGULAR AGENDA**

**Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.**

## **18. Landscape Committee Report**

Brian Trushinski reported that he attended a site meeting on May 20, 2024, with Supervisor Jeff Gorell, Dale Thomas, County Public Works staff David Fleisch and David Sasek, and Rancho Simi Recreation and Parks staff Zach Miller to discuss the October 9, 2023, clearing of Medea Creek (Oak Hills Drive and Kanan Road). Brian informed the group that several community residents contacted him saying that they are upset with the excessive clearing which they believe was unnecessary and the process used by the County was not in compliance with California Department of Fish and Wildlife (CDFW) standards and procedures. Mr. Fleisch said that the creek clearing was for flood control purposes in response to received post-Woolsey Fire flooding concerns from the upstream Hollytree Dr./ Foxwood Dr. residential neighborhood. He added that all the creek work was done in compliance with CDFW procedures and standards. Brian requested a copy of the County's Routine Maintenance Agreement with CDFW to verify compliance. He asked if a creek project plan was submitted by the County for the State's review prior to the work being initiated, as is a State requirement. Mr. Fleisch responded that there was a professional environmental monitor on site during the work and that he would be happy to discuss the matter with CDFW staff if they contacted him.

## **19. Flock License Plate Readers**

The MAC received a copy of a memo from Kevin Lunch of the Ventura County Sheriff's office outlining the benefits of the LPRs. Dale Thomas read from the memo with the recommendation by the Sheriff's office as to the locations of the two cameras which, although outside the CSA jurisdiction, are the best locations to protect Oak Park. J.L. Diaz moved that the MAC proceed with their request for the cameras to be installed. Michelle Santucci seconded the motion which passed with the exception of Brian Trushinski who voted no. He felt that CSA4 should not pay for the cameras as they are to be placed in Thousand Oaks. The motion passed and the Supervisor's office will review the next steps to procure the cameras.

## **20. Presentation to the MAC by Brad Benioff, Director of Student Support and School Safety from Oak Park Unified School District and Adam Rauch, Assistant Superintendent of Business Services.**

These gentlemen agreed to present to the MAC as there have been questions as to the increase in the budget, year over year, for the Crossing Guard program in the Oak Park Unified School District which is paid for by CSA#4.

A general review of the history of the Crossing Guard program reported that the program was started in 1994 with an agreement between the County and OPUSD with \$30K budgeted for 4 guards. This has increased to 13 guards and a projected budget of \$255,945 for 23/24. Rates have been set by ACMS (All City Management Services).

A complete written report was provided by OPUSD to the MAC members with copies of each agreement with revisions and all related information. Upon completion of the presentation, Michelle Santucci asked if there is an opportunity to review the contracts and do a RFP to have a study about competitive pricing in order to determine the administrative costs. JL Diaz requested that due diligence is needed to revisit the contract and determine how much we are paying for administrative costs. OPUSD representatives agreed to take the request back to the School Board and register the concerns of the MAC members. Jane Nye mentioned that more than 50% of the students in the OPUSD are from out of the district, making the traffic situation much worse with more cars doing drop offs. The members of the MAC agreed that student safety must come first, however they would like further review of the cost increases as a future date. OPUSD agreed.

### **CLOSING**

**21. Adjournment** of the Oak Park Municipal Advisory Council meeting was adjourned at 8:55 p.m. to the next meeting, Thursday, June 27, 2024, at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377