



REGULAR MEETING Minutes

JEFF GORELL
Supervisor, 2nd District

DALE THOMAS
Field Representative
Supervisor Jeff Gorell

MEMBERS OF THE BOARD

- J.L. Diaz, CHAIR
- Brian Trushinski, VICE
CHAIR
- Michelle Santucci
- Jane Nye
- Seema Chandra

April 25, 2024
7:00 PM

Municipal Advisory Council
Oak Park, California

Oak Park High School
Room G-9
899 North Kanan Road
[Title]

WEB ACCESS

At: ventura.org/oakparkmac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing dale.thomas@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/oakparkmac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/oakparkmac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the dale.thomas@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to dale.thomas@ventura.org or mail to:

Oak Park Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order by Vice Chair Brian Trushinski at 7:01 p.m..
2. Roll Call

Members Present: Jane Nye, Brian Trushinski, Seema Chandra, Michelle Santucci. Members Absent J.L. Diaz and Florence Wang

3. Pledge of Allegiance to the Flag of the United States of America led by Brian Trushinski.
4. Approval of the Minutes (with changes) of the meeting of the Oak Park Meeting of February 29. Motion to approve the minutes by Jane Nye. Seconded by Michelle Santucci and passed unanimously.

5. **Agenda Review.** Motion to approve by Michelle Santucci. Second by Jane Nye. Motion passed unanimously.
6. **Consent Item 11-12 -** Motion to Receive and File consent items made by Seema Chandra. Second by Michelle Santucci. Motion passed unanimously.
7. **Public Comments-** Citizen Presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).

Speaker Cards-

Mary Beth Zeolla spoke about her concerns regarding the issue of Crossing Guards in Oak Park. She feels that they are very important and encourages the county to continue to pay this expense as she has observed three near misses of children crossing. She also addresses the issues of trees having been cut at the corner of Kanan and Sunnycrest. These are the responsibility of HOAs and she would like to MAC to create a policy of how to deal with HOAs and homeowners who do not uphold the standards of Oak Park.

R.L. (?) spoke about the clearance of the Medea Creek area which was “butchered” under the guise of flood control and requested the MAC address this issue. Brian Trushinski then read from the Consent Agenda which addressed this issue and assured him that this is under investigation.

Steven Kozel wanted to know who is responsible for grading sidewalks. Property owners are responsible for sidewalks in front of their property.

Carolyn (?) spoke the Rancho Simi community meeting for OP residents at the community center in April which she and others attended. She complimented Ranch for their efforts to reach out to Oak Park Residents with their Community Engagement Session. The next one will be held on Thursday June, 13.

8. **Comments by Representative of Supervisor Gorell**

Mark Perryman, Chief of Staff for Supervisor Gorell, spoke about efforts being made by the office to review and update the budget for CSA#4. He also addressed work being done to prepare a policy document for all the MAC's which will clarify procedures for the 4 MAC's in district 2. The document is included in the packet for the meeting and will go under review with the County Council in the near future.

9. **Written Comments –** no written comments were read.

10. Council Comments

Michelle Santucci announced that she represented the MAC as the appointed Legislative Liaison at the Legislative Training session held by Supervisor Gorell's office in April. She felt the training by Mark Perryman was very informative and is looking forward to working with the Supervisor's office going forward on legislative issues relating to Oak Park.

Seema Chandra requested that a future agenda item address the lack of a sidewalk access at Lindero Canyon Road and Kanan Road where she has seen people walking in the street.

Jane Nye reported that Carl Jaraecky has replaced Jana Orkney on of the Triunfo Water Board.

Brian Trushinski gave his monthly report for the landscape committee. The problem on the trail head at Churchwood being flooded has been reported to RSRPD and has not been handled yet. RSRPD has confirmed that the area will be regraded to avoid mud slides in the near future. Brian reiterated that RSRPD has officially created a district with Oak Park and Wood Ranch. The Oak Park Planning Committee has been disbanded. Seema Chandra questioned why the board chose to disband the Planning Committee so soon. Brian also mentioned that RSRPD Sr. Staff will be available at the Oak Park Community Center on June 13, August 8 and November 14 from 4:40-6:00 p.m. for residents to addresses issues pertaining to Oak Park. The RSRPD will hold their Capital Improvement Plan on May 15 and Brian has been asked for his input. Brian will also provide input to the county GSA for the RFP for selection of a new landscape contract beginning in Sept. Due to timing, it may be necessary to go on a month-by-month basis with Enhanced Landscape until the new provider is chosen. Brian also suggested that the lighting on the Oak Park signs needs to be brighter.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

11. **California Highway Patrol**

(Note: CHP report was not received in time to be included in the agenda packet and a hard copy was distributed to Council Members.)

12. Ventura County Fire Department

Written Update provided by Scott Thomson, Director of Communications and Public Affairs.

Seema Chandra inquired as to the current status of the tower at the fire station in Oak Park. Unknown at present.

13. Ventura County Sheriff

Update provided by Sgt. Natoli.

RECOMMENDATION TO RECEIVE AND FILE

14. Public Works Activities report

RECOMMENDATION TO RECEIVE AND FILE

15. Oak Park Street Paving Calendar

RECOMMENDATION TO RECEIVE AND FILE

Note: All reports are included with the packed and were Received and Filed)

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

16. Budget Presentation by David Sasek, the interim head of Public Works replacing Jeff Pratt who retired.

(Budget is attached is the meeting packet).

The overview presented by Mr. Sasek emphasized that the budget as presented outlined revenue vs. expenses and is not to be considered by the MAC as "written in concrete". Joined in the presentation by Mark Perryman, both clarified that it is better to have a pad for emergencies than to have to go back to the Board of Supervisor's to request additional funds. The source for the revenue for CSA#4 is primarily from home sale and reassessment of property taxes which have remained fairly stagnant in Oak Park. The major expense is utilities which continue to inflate. The decision to use all LED lights in the area was a good one and resulted in considerable savings. Michelle Santucci inquired as to why the cost of the Flock Safety Systems had increased since the original presentation a year ago. Mark Perryman confirmed that it was for a longer contract (3 years). Mark then read from the packet a memo from Captain Kevin Lynch outlining recommended locations for the proposed license plate readers from Flock and showed a map of the current locations where the readers are already placed. Brian asked why the locations are in residential areas and it was explained that these are the

ways in and out of Oak Park and are not in conflict with the current cameras. Mark Perryman explained that although supported by the MAC these are not currently budgeted and the County Board and LAFCO must approve. David Sasek confirmed that that this “is doable but it will take time to follow the appropriate processes.” Seema Chandra made t that a representative from the Sheriff’s office return to the MAC to make an additional presentation. Seconded by Jane Nye and passed.

Mark Perryman then asked if there were any more questions of Mr. Sasek. Seema Chandra brought up the issue of Crossing Guards inquiring why there was a 20% increase in the revenue anticipated for the coming year. Mr. Sasek confirmed that the number was based on a quote from the school district. Joan Araujo from Public Works spoke to the wage increase is being caused by increases in prevailing wage rate which has changed the payment scale. The fact that Oak Park is one of the very few school districts that does not pay for their own crossing guards was discussed. Seema mentioned that Simi Valley has 12 crossing guard locations and Oak Park has 13 and requested that further research go into why Oak Park has so many. She suggested that we work with OPUSD to evaluate the current situation. Brian asked if the MAC agrees with the preliminary budget numbers is there still room for additions/changes. David Sasek said that yes there is room for changes.

A request was made to bring back the VIP program to rationalize the expense in the budget.

17. Wish List from MAC Members and requested by Supervisor Gorell’s office to be addressed relative to budget.

Jane Nye- additional clean up

Brian Trushinski – digital map, enforcement of HOAs, (additional requests in enclosed document sent post meeting.

Seema Chandra – safety needs to be top priority. Would like to see a quarterly newsletter for MAC. Motion made and passed.

18. Mark Perryman presented a new governing document which would provide guidelines for all 4 MAC’s in District 2.

The document (included in the packet) is currently in the hands of County Council and would need to be approved by the Board of Supervisors.

CLOSING

19. Adjournment of the Oak Park Municipal Advisory Council meeting was adjourned at 9:45 p.m. to the next meeting, Thursday, May 30, 2024, at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377