



**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**DALE THOMAS**  
Field Representative  
Supervisor Jeff Gorell

# REGULAR MEETING Agenda

## MEMBERS OF THE BOARD

- JANE NYE, CHAIR
- SEEMA CHANDRA, VICE CHAIR
- MICHELLE SANTUCCI
- JL DIAZ
- BRIAN TRUSHINSKI

**November 30, 2023**  
**7:00 PM**

Municipal Advisory Council  
Oak Park, California

Oak Park High School  
Room G-9  
899 North Kanan Road  
Oak Park, CA 91377

## WEB ACCESS

At: [ventura.org/oakparkmac](https://ventura.org/oakparkmac)

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org). Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

## PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

### **Email or Mail Public Comment in Advance of the Meeting**

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) or mail to:

Oak Park Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
Thousand Oaks, CA 91362

### **In-Person Public Comment**

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

## **OPENING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to the Flag of the United States of America
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, October 26th, 2023
5. Agenda Review

6. Consent Items 11-15
7. Public Comments- Citizen Presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Comments by Representative of Supervisor Jeff Gorell's office.
9. Written Comments – Chair to read written comments received by the MAC prior to the meeting.
10. Council Comments –Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

### **CONSENT AGENDA**

**Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.**

#### **11. California Highway Patrol (CHP)**

Update written report giving by Officer Ryan Ayers.

- CHP has kicked off the annual CHiP's for Kids Toy Drive event. New unwrapped gifts can be dropped off at the CHP Moorpark office.
- CHP will be conducting two Maximum Enforcement Periods over Christmas and New Years. The focus will be on excessive speed violations and DUIs.

- CHP is hiring 1,000 officers. If you know of anyone interested go to [www.betheCHP1000](http://www.betheCHP1000). For more information.

## **RECOMMENDATION TO RECEIVE AND FILE**

### **12. Ventura County Fire Department**

Update written report provided by Scott Thomsen, Director of Communications and Public Affairs.

- Spark of Love holiday toy drive is now collecting at all fire stations. Last year the drive provided toys to more than 30,000I needy children across the county. Additionally, the campaign partners with Food Share to collect and distribute food to needy families across the county.
- Applications for fire fighter jobs are being accepted in late November and December and are scheduled to be accepted in January.

## **RECOMMENDATION TO RECEIVE AND FILE**

### **13. Ventura County Sheriff – no update received.**

Chris Jones has been reassigned to patrol services.

## **RECOMMENDATION TO RECEIVE AND FILE**

14. CSA4's landscaping vendor's contract is up for renewal. If the MAC has suggested changed to the RFP prior to its finalization and posting, they will be needed not later than Dec 15. It has been suggested that a member of the MAC appear on the panel which will review all proposals received. Brian Trushinski has agreed to serve on this panel.

## **RECOMMENDATION TO RECEIVE AND FILE**

## **15. CSA 4 Landscape Meeting Report November 30, 2023**

Proposals have been received to

- 1.) Relocate boulder. 2) Install Hollywood Juniper & Indian Hawthorne. 3) Remove & replace failed shrubs at Kanan Median & Smoke Tree 4) Install annual color.
- 2.) Received insurance payment \$7,129.00 from State Farm for road accident which damaged sprinkler system.
- 3.) When reporting street sweeping issues please provide name, date, time, and name of street. GIS Breadcrumbs showing sweeper route can verify and be posted to document.
- 4.) Enhance extended contract in place, September 11, 2023, for one year to allow more time for RFP on new agreement.
- 5.) October & November invoices not received for; School Crossing Guards, Volunteer in Policing (VIP), and Street Sweeping

## **RECOMMENDATION TO RECEIVE AND FILE**

### **REGULAR AGENDA**

**Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.**

#### **16. Presentation by Maya Holcomb,**

Management Analyst, Calleguas Municipal Water District.  
Construction Update

#### **17. Presentation by Glenn Shephard, Director Watershed Protection**

Vegetation Management in Medea Creek

#### **18. Review of Meeting Calendar for Oak Park MAC meetings for 2024**

## **CLOSING**

**21. Adjournment** of the Oak Park Municipal Advisory Council meeting to the next meeting in 2024 at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377 . There is no meeting in December. The 2024 calendar will be determined by vote at this meeting.