



# REGULAR MEETING MINUTES

**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**DALE THOMAS**  
Field Representative  
Supervisor Jeff Gorell

## MEMBERS OF THE BOARD

- JANE NYE, CHAIR
- SEEMA CHANDRA, VICE CHAIR
- MICHELLE SANTUCCI
- JL DIAZ
- BRIAN TRUSHINSKI

**June 29, 2023**  
**7:00 PM**

**Municipal Advisory Council**  
**Oak Park, California**

**Oak Park High School**  
**Room G-9**  
**899 North Kanan Road**  
**Oak Park, CA 91377**

## WEB ACCESS

At: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)  
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org). Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

## PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

### **Email or Mail Public Comment in Advance of the Meeting**

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) or mail to:

Oak Park Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
Thousand Oaks, CA 91362

### **In-Person Public Comment**

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

## **OPENING**

1. Call to Order by Chairman Jane Nye at 7:00 p.m.
2. Roll Call.  
**Members Present:** Jane Nye, JL Diaz, Michelle Santucci, Brian Trushinski, Seema Chandra
3. Pledge of Allegiance to the Flag of the United States of America led by Brian Trushinski
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, May 30, 2023. Moved by Michelle Santucci, seconded by JL Diaz. Motion passed.
5. Agenda Review. Jane Nye announced that the budget presentation scheduled for tonight's meeting was postponed until the July 27<sup>th</sup> meeting to allow for

additional information and the attendance of the Public Works Director. Jane Nye requested that Item 9 Supervisor Gorell's comments be moved to Item 6 to allow for his time constraints. Seema Chandra moved to accept agenda, Michelle Santucci seconded. Motion passed.

6. Supervisor Gorell commented on the delay in the CSA#4 Budget Presentation being delayed to the July 27 meeting. Additional information has come to light that will be necessary additions to the presentation. He thanked Joan Araujo and George Andrade from Public Works for being in attendance. The Supervisor talked about the BOS passing the County budget for 2024 in recent weeks and mentioned that the focus is on health and public safety. He also addressed the successful recent re-opening of the Oak Canyon Community Park Pond and thanked the members of the MAC who were in attendance. The Supervisor mentioned that his office is working to establish the ability to live stream future meetings in the hope that it will encourage more community involvement in the meetings. Brian Trushinski asked for clarification on the MAC meeting schedule which will be dark in August. Seema Chandra asked the Supervisor if he would consider having a family event for a meet and greet at a local Oak Park Fire House. The Supervisor agreed to look at this as an option and thought it was a good idea for consideration.
7. Jane Nye asked for a motion to approve Consent Agenda Items 11 through 21. Seema Chandra asked that item 13 be pulled for comment and Brian Trushinski asked that item 19 be pulled. Seema Chandra moved to receive and file the consent agenda. Michelle Santucci seconded and the motion passed.
8. Public Comments – Steven Kozel spoke about the Friends of Oak Park Open Space and requested volunteers from the Community to assist with weed abatement. Volunteers can go to [OakParkOpenSpace.org](http://OakParkOpenSpace.org) for additional information.
9. Written Comments – Chair Nye read written comments received by the MAC prior to the meeting including emails received from Eric Steiner thanking Supervisor Gorell for approving the landscape improvements on Golden Eagle and Hawthorne. She also read the email from Sheryl Cohen addressing the issue she is having with gophers. (Issue addressed in landscaping review)
10. Council Comments – **Seema Chandra** questioned why the safety reports are now only provided by written report and clearly stated her objection to the agenda changes and disagreed with having non in person reports. **Jane Nye** reported on the Triunfo Water District having a booth at the reopening of the Oak Canyon Community Park Pond with positive feedback from attendees. The booth featured information about the Pure Water Project. **JL Diaz** advised that there is

a townhall meeting scheduled for September 6<sup>th</sup> at the Oak Park Community Center sponsored by the Firewise Program to address wildfire protection. Jim Moynihan addressed that “schools out” and there were very few people on campus.

## **CONSENT AGENDA**

**Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council’s discretion and may be heard at any time during the meeting.**

**See items #7 – Consent items were received and filed with the exception of items 13 and 19 which were moved to the Regular Agenda for discussion.**

### **11. California Highway Patrol (CHP)**

Update provided by Officer Ryan Ayers. See attachment.

- The California Highway Patrol will be conducting a Maximum Enforcement Period (MEP) over the Independence Day weekend. The MEP will run from Friday, June 30<sup>th</sup> through Tuesday, July 4<sup>th</sup>. A focus for this MEP will be speed violations.
- The California Highway Patrol is hiring 1,000 officers to help make California’s roadways safer. If you or someone you know would like to join the CHP, visit [www.betheCHP1000.com](http://www.betheCHP1000.com) for more information and to speak with a local recruiter

## **RECOMMENDATION TO RECEIVE AND FILE**

### **12. Ventura County Fire Department**

Update provided by Scott Thomson Director of Communications and Public Affairs, Ventura County Fire Department. See attachment.

- Peak fire season starts at the end of June based on moisture measurements in vegetation. Inspections have started for enforcement.
- VCFD will be prepared for wildfires with three hand crews, the aviation unit, and a CH-47 helitanker that can drop up to 3,000 gallons of water at once.

## **RECOMMENDATION TO RECEIVE AND FILE**

**13. pulled**

**14. Rancho Simi Recreation and Park District- Wildfire Abatement**

Rancho Simi Recreation and Park District Planning Committee will be discussing if the District Board of Directors should approve and direct staff to undertake in July-August 2023 wildland fire abatement program within the County of Ventura's 100-ft wildfire hazard abatement zone, within Medea Creek Park south of the Oak Park High School and between Oak Hills Drive and Kanan Road as shown on the map attachment.

**RECOMMENDATION TO RECEIVE AND FILE**

**15. Change in Process: Public Works Requests**

Public Works charges the Oak Park CSA#4 budget every time there is a resident request. In order to improve resident request handling and to reduce costs to the CSA#4 budget, residents are requested to use the Public Works app for all requests and to contact Supervisor Gorell's office if there are emergent concerns.

**RECOMMENDATION TO RECEIVE AND FILE**

**16. County Service Area 4 - Landscaping Request Approved**

The Supervisor's Office has approved the request from the MAC for landscaping improvements to correct the issues of run-off on the slopes on Golden Eagle as well as improvements on Hawthorne sections "F" and "H" along the NE side of Hawthorne between Bowfield and Rockfield per the proposals submitted at the Oak Park MAC meeting of May 30. Enhanced Landscape has been advised and the work will begin in mid-July.

**RECOMMENDATION TO RECEIVE AND FILE**

**17. County Service Area 4 - Landscaping Issue**

A request from Sheri Cohen for assistance with a gopher infestation on a county easement was received on June 12, 2023, which was affecting her home at 867 Sterling Court. A landscaping inspection took place on June 21, 2023, and was attended by Enhanced Landscaping and staff members from Public Works and Supervisor Gorell's office. Enhanced Landscaping will address this issue with the assistance of a pest control company the week of June 26, 2023

**RECOMMENDATION TO RECEIVE AND FILE.**

### **18. County Service Area 4 – License Plate Readers**

Flock Safety Systems has provided a quotation for the installation of 3 license plate readers (see attached). The quote is for a 2-year agreement. The quote is based on the recommendation of Deputy Chris Jones that 3 cameras would be needed to cover all entry points to Oak Park. The total for a 2-year contract comes to \$18,950. Budget review will determine further action.

### **RECOMMENDATION TO RECEIVE AND FILE**

**19 -pulled**

### **20. Rancho Simi Park & Recreation District (RSRPD)**

The reopening ceremony of the Oak Park Community Park took place on June. Supervisor Gorell was in attendance to present a commendation to Rancho Simi Recreation and Parks District.

### **RECOMMENDATION TO RECEIVE AND FILE**

### **21. Oak Park Municipal Advisory Council – Oversized Vehicle Permitting**

Permit Web page currently exists at [Ventura.org/Oversized Vehicles](http://Ventura.org/OversizedVehicles). We have also created a 24x7x365 phone number to report violations, source towed vehicles and learn more. 805-214-2515 in English and Spanish. The signs throughout our community. The signs have been updated with the new phone number.

### **RECOMMENDATION TO RECEIVE AND FILE.**

## **REGULAR AGENDA**

**Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.**

### **22. Budget Presentation- delayed until July 27 meeting.**

**13. SoCal Gas Announcement**

Construction on northbound Kanan Road at Smoke Tree Avenue starting Monday 6/26. One lane is to remain open to traffic during the daytime construction, which is anticipated to last approximately 6 weeks. Seema Chandra expressed her concerns about this project causing traffic delays on the usually busy Kanan Road. Dale Thomas advised this project has been underway for the last week and there have been no problems to date.

**19. Watershed Management Program-**

Brian Trushinski requested to know why this presentation is not scheduled and mentioned that this is important information that should be brought to the attention of the MAC. Dale Thomas confirmed the Superintendent's office was advised by David Laack that it was "no longer necessary". Jane Nye said she has historical information that she would provide if requested.

**CLOSING**

**23. Adjournment** of the Oak Park Municipal Advisory Council meeting at 7:33 p.m. to the next meeting, July 27, 2023 at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377