



JEFF GORELL
Supervisor, 2nd District

DALE THOMAS
Field Representative
Supervisor Jeff Gorell

REGULAR MEETING

AGENDA

MEMBERS OF THE BOARD

- JANE NYE, CHAIR
- SEEMA CHANDRA, VICE
CHAIR
- MICHELLE SANTUCCI
- JL DIAZ
- BRIAN TRUSHINSKI

April 27, 2023
7:00 PM

Municipal Advisory Council
Oak Park, California

Oak Park High School
Room G-9
899 North Kanan Road
Oak Park, CA 91377

WEB ACCESS

At: ventura.org/oakparkmac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing dale.thomas@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/oakparkmac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/oakparkmac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the dale.thomas@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to dale.thomas@ventura.org or mail to:

Oak Park Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call.
Members Present: Jane Nye, Seema Chandra, JL Diaz, Michelle Santucci, Brian Trushinski.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, March 30, 2023.
5. Agenda Review.
6. Consent Agenda Items 10 through 20

7. Public Comments – Citizen presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

10. California Highway Patrol (CHP)

Countywide Updates provided by Officer Ryan Ayers. See attachment.

RECOMMENDATION TO RECEIVE AND FILE

11. Ventura County Sheriff

Countywide Updates provided by Deputy Chris Jones. See attachment.

RECOMMENDATION TO RECEIVE AND FILE

12. Ventura County Fire Department

Countywide Updates provided by Dustin Gardner, Fire Chief. See attachment.

RECOMMENDATION TO RECEIVE AND FILE

13. County Service Area 4 – Landscaping Irrigation Signs

Thirty Reclaimed Water irrigations signs have been received and placed along Kanan Road by Enhanced Landscape Design.

RECOMMENDATION TO RECEIVE AND FILE

14. County Service Area 4 – Landscaping Review

A landscaping overview and drive by inspection took place on April 10 and a request has been made to Enhanced Landscape Design to provide a quote and recommendation to correct the issues of run-off on the slopes on Golden Eagles well as improvements on Hawthorne sections “F” and “H” along the NE side of Hawthorne between Bowfield and Rockfield. Quote and recommendation to be completed and presented at the May MAC meeting.

RECOMMENDATION TO RECEIVE AND FILE.

15. County Service Area 4 – Landscaping Trimming Request

A request was received on April 4 from Howard Novak’s email (Debbie) regarding the trimming of bushes in three areas of Oak Park including the corner of Wiggin and Hawthorne, on Bowfield after Hawthorne, and at the top of Hawthorne, and along Kanan Road. Advanced Landscape has been advised and the work has been scheduled for the coming week.

RECOMMENDATION TO RECEIVE AND FILE

16. Rancho Simi Recreation & Park District (RSRPD)

The Rancho Simi and Park District Planning Committee will be recommending to the RSRPD Board of Directors at the May 3rd meeting to approve the trimming of their trees along Kanan Road, adjacent to Mae Boyar Park. Staff said that they are continuing to work with Ventura County Roads & Transportation.

RECOMMENDATION TO RECEIVE AND FILE.

17. MAC Website Update – Minutes for November 2022

A request for the November MAC Meeting minutes to be added to the MAC Website was received at the last MAC meeting. After a records review of the prior Supervisor’s office, the minutes were sourced and added to the website on April 3. A review of the MAC’s schedule showed that there was no meeting of the MAC in October 2022 therefore there are no meeting minutes.

RECOMMENDATION TO RECEIVE AND FILE.

18. Ventura County Public Works – Street Paving Schedule

A request for the paving schedule for the Hillcrest Development by Alan Knapp’s complaint about road conditions in the Hillcrest development, specifically on Benedict Court. The paving schedule is listed on the website, however Chris Kurgan reported that it has not been updated since last June and will not be updated again until the June BOS meeting.

RECOMMENDATION TO RECEIVE AND FILE.

19. Ventura County Public Works – Traffic Delineators

Repairs are underway for delineators on Kanan Road near Oak Hills Elementary

School which have been run over. Transportation is sending their teams to do the necessary repairs which should be completed in the next two weeks. Research is being conducted for more durable delineators to replace the current ones.

RECOMMENDATION TO RECEIVE AND FILE.

20. Oak Park Municipal Advisory Council – Oversized Vehicle Permitting

At the suggestion of County Counsel in order to eliminate the potential for conflicts of interest, the totality of the Oak Park MAC will hear and vote on permitting requests for oversized vehicles. This will allow for the decision making, public comment and minutes to exist.

RECOMMENDATION TO RECEIVE AND FILE.

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

21. County Budget Presentation Area County Service Area (CSA) 4

Receive a presentation by Rong Wang, Principal Accountant from Central Services, on the state of the CSA 4 Budget and the impacts of increased services not originally accounted for when the CSA was implemented. A vote with a recommendation to Supervisor Gorell's office regarding funding will be required from the MAC. Items not originally accounted for in the budget include: The Kanan Shuttle, Volunteers in Policing, License Plate Cameras and Enhanced Landscaping Requests.

CLOSING

22. Adjournment of the Oak Park Municipal Advisory Council meeting to the next meeting, May 25, 2023 at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377

OAK PARK MUNICIPAL ADVISORY COUNCIL MINUTES

**The Oak Park MAC held a meeting on Thursday, March 30, 2023, at 7:00 PM
Oak Park High School, Room G-9
899 Kanan Road, Oak Park, CA 91377**

1. **Call to Order of the meeting and Roll Call.** The meeting was called to order by Chair Jane Nye at 7:05 PM. MAC members Seema Chandra, JL Diaz, Michelle Santucci, Brian Trushinski, and OPHS student representative, Catherine Cheng were all present.
2. **Flag Salute.** Brian Trushinski led the Pledge of Allegiance.
3. **Adoption of the Agenda.** Seema Chandra requested that we move Public Comments to after Comments from Supervisor Gorell. Seema Chandra moved to adopt the agenda as modified. JL Diaz seconded the motion. Motion was approved 5/0.
4. **Approval of the meeting minutes of February 23, 2023.** JL Diaz moved to approve the minutes. Michelle Santucci seconded the motion. Motion was approved 5/0.

5. Public Safety reports

Ventura County Sheriff – Senior Deputy Christopher Jones

- Spike in catalytic convert thefts. In one night, there were four stolen and then another two nights later there were another two stolen. Mostly from communal living environments like condo/apartment complexes across from MCMS. Most vehicles have been Toyota Priuses, one was a Honda Accord. Reminder to have a Cat shield installed (70+ rivets prevent thefts). Still working on costs of License Plate readers. Talked to Crime Analysis Unit and in Thousand Oaks, in 6 months, they were able to recover many hundreds of thousand of dollars of stolen merchandise. Thousand Oaks went from 15 readers to 30 cameras. Steven Kozel asked about crime data statistics and more community updates. Sr. Dep. Jones replied that the biggest crime in our area is the crime of opportunity – residents leaving things in their cars, leaving their houses and cars unlocked. Catalytic converter thefts are also significant – everywhere. And mail theft (10+ reports in a month) for identity theft. Denna Parry asked about solicitors – recommendation was to log a 911 call.

Ventura County Fire Department – Battalion Chief Bob Wilshire

- Here in place of Division Chief Jeff Shea. Rains have not caused any problems in Oak Park – we're very lucky. Minor flooding and some downed trees. Other Ventura County communities have not fared as well. We don't want to ignore possible fire concerns with lots of grass & weed growth. Be sure to clear weeds and tall grasses. June 1 inspection deadline by VCFD. Anticipating a later fire season this year because of all the rain. Academy of new recruits should be graduating shortly – will see some new young faces. Rain has caused some challenges in back country roads – remote rescues are more challenging – may see more helicopter responses. Annual K12 school inspection campaign – and R2 inspection campaign (multi-residency with common exit corridor). Good news - Oak Park has

just received a new fire engine – medic engine 36 – new technology makes the fire fighters’ job easier.

Steven Kozel asked if they were aware of a mud slide on Sunnycrest. No call for service was reported. May be a broken sprinkler issue. VCFD will follow-up.

Also, in attendance – Oak Park Fire Station 36

CHP – Officer Ryan Ayers

- Out of Moorpark CHP office. No major issues to report. Updates on ongoing issues – oversize vehicle ordinance was enforced – sedan + trailer w/handicap placard has now been moved. Education + enforcement is effective, especially around Red Oak Elementary School (stop signs are being run). Made eye contact with each driver – each driver stopped. Officer Ayers had a chat with those driving fast.

Handles CA state police work. With uptick in retail theft, CHP is taking on more work to support other public safety resources. Good collaboration with other agencies.

Road rage is one of the biggest spikes in crimes. Result of Covid emotional stress.

Theft from Ventura County Fairgrounds – 4 arrests were made. Supervisor Gorell asked for details, but since it hasn’t been adjudicated, nothing can be said.

April is Distracted Driver Month – zero tolerance, maximum enforcement.

Collaborating with school districts in implementing plans to prepare for emergencies. All agencies will respond.

Recommends license plate readers to be installed in Oak Park. Organized theft taskforce has done 1568 investigations throughout CA 942 arrests, recovered \$300K+ assets, \$30M cost to recover. Seeing a lot of catalytic converter and residential thefts. Be sure to be aware and report any unusual issues.

JL Diaz brought up strange call to OPHS – Jim Moynihan from OPUSD said it was a call from unidentified person saying someone was coming by with a surprise. School on high alert. Parents notified. Note: there are specialized police units investigating.

Michelle Santucci asked if there was a crime statistics database that tracks why crimes occur. Officer Ayers said there may be data kept, but he doesn’t have knowledge of one for our area.

6. Comments from Supervisor Jeff Gorell

Nice opportunity to recognize Chuck Alvarez at the County level on Tues, Mar 28, 2023, at the Board of Supervisors to celebrate his 33 years of public service. Supervisor Gorell noted that many people talked about all the projects that Chuck delivered to the County. Supervisor Gorell and his staff are very grateful for his service to the County of Ventura. Supervisor Gorell said Chuck has a heart for public service, noting that when he asked Chuck what he was going to do now that he’s retiring, Chuck said, “I’ll probably take a month off to relax and then volunteer in the community.” Big thank you to Chuck! We’re going to miss Chuck!

Noted that our budget is not balanced, and we continue to dig into reserves where it’s not sustainable. We, collectively, need to decide how to proceed. We do not want to have to raise assessments. We need to identify our priorities and a sustainable, long-term budget and financial plan. We will work with CSA #4 and the MAC, along with residents to set priorities.

County counsel has advised us to not have a single MAC member as the Oversized vehicle liaison. Michelle Santucci has the assignment. We need to have two MAC members on this committee or five MAC members. Risk is that one person could have a perceived conflict of interest. **Action item – MAC to deliberate on how to move forward and have a future agenda item to decide next steps.**

Be sure to look at Supervisor Gorell's website for weekly updates. Request that the MAC push Oak Park residents to the website.

District Office is moving from Hillcrest to Thousand Oaks Civic Center. This will make reaching Supervisor Gorell more accessible by public transportation, will cut costs, and the new office is co-located with other government official's offices. There is also better parking. Ribbon-cutting ceremony will be on Thursday, May 4, 2023. There will be a grand opening party to get the word out. Supervisor Gorell will pay for this himself.

Public Works has a great portal to submit issues - <https://www.vcpublishworks.org/wsd/customerportal/>

The staff is very responsive to all requests. This also helps with tracking issues and provides a great feedback loop.

If Public Works does not help quickly, the escalation path is via Supervisor Gorell's office. Bookmarks with the link to the Portal were given out to the attendees.

Strategic Planning – they are doing this at the County level, and Supervisor Gorell would like the MAC to do this as well (3-5 years out). Staff will coordinate a Special MAC meeting to focus on strategic planning. They will bring in a facilitator to ensure a great outcome.

Michelle Santucci praised Supervisor Gorell for his ideas – especially for using his website for centralizing all Oak Park information and communication. She noted the VC Public Works Portal is also helpful. Michelle also noted that MAC meetings are not well attended – maybe fewer than 10-15 residents were present. Michelle asked if there were other ways to encourage attendance – The Star or Acorn? Post cards mailed quarterly? Social media alerts? Supervisor Gorell is investigating live streaming and other ways to encourage inputs and attendance. His understanding is that we get more attendance if there are controversial issue. Otherwise, residents are happy and don't see a need to attend.

Janna Orkney asked if there was a timeline to live stream the MAC meetings.

Action Item: add this to a future agenda.

Supervisor Gorell said participation is a challenge to manage the queue. There is no budget, either.

Steve Kozel asked if other MACs use Zoom. Supervisor Gorell said the other MACs do not have remote interactions.

Vice Chair Chandra noted that with Zoom meetings during Covid we did have increased participation.

Deena Parry requested that The Star attend our meetings. Also, appreciated that Dale Thomas is updating the event boards, consistently.

Supervisor Gorell is pushing transparency and accessibility – he held sidewalk office hours earlier today in front of the Oak Park Library to make himself available. This is one way to push the envelope for increased interactions.

Catherine Cheng requested that future events be held not when school is in session, as students wanted to meet with Supervisor Gorell, but needed to attend class. Supervisor Gorell said that he was there during lunch hour and many students stopped by to talk. He would like to be invited to OPHS to speak to students.

Michelle Santucci said her neighbors are happy. She never has received a complaint about Oak Park. There was a great turnout for a hot topic – like fire safety.

7. Public Comments

Janna Orkney – Elected Board member and Vice Chair of Triunfo Water and Sanitation District (TWSD). She would like to talk about getting residents to come to the Oak Park MAC meetings. Request to make the agenda more transparent – interested in license plate readers, zoom meetings, but do not see these items on the agenda. Would like to tighten up the agenda. Asking Supervisor Gorell to modernize the agendas. Also, could not find the MAC Meeting Minutes on Supervisor Gorell's website.

Michelle Santucci mentioned that Officer Jones brought up the license plate readers and it was not an agenda item.

Deena Parry – Concerned about solicitors and ambulance times. Jane Nye mentioned that the VCFD addressed this in the Feb MAC meeting. Larry Williams responded that response times are constantly monitored. Supervisor Gorell said the County is monitoring response times and the AMR contract is up for renewal, so this is under review.

Steven Kozel – Agreed with Janna Orkney's comments. Would also like more detail and better follow-up with the agendas. Would like more consistency. Carry more business items, forward. Again, request the Nov meeting minutes be posted on Supervisor Gorell's website – Steven will send them to Dale Thomas to post.

8. Presentation by Charles Alvarez, Ventura County Public Works Agency

Chuck requested that we combine his report with Matt's report (see below) – the MAC and Larry Williams agreed to the change.

Good news – Landscape issues due to Woolsey fire damage. We just got the check \$107K on emergency repairs. This is reimbursement from the State and Federal government.

Introduced Matt Kovacevich as the Enhanced Landscape Account Manager – here to present the March report. He works with Ventura County CSA #4 on all parkway areas managed by the County. Did quite a bit of storm damage clean-up, in addition to normal maintenance work. Included photos in his report – trimmed trees, cleaned up mud, managed drought landscape issues. Ensuring drought and fire resiliency.

Vice Chair Chandra asked if the storm damage response came out of our standard budget. Matt responded that it came out of our regular budget.

Eric Steiner asked how often Enhanced Landscape weeds slopes. Matt responded that it is a top priority and an ongoing task.

Deena Parry asked if Round Up is used for weed abatement – Matt responded that it is never used.

Regarding Turf Removal project – it is no longer feasible to move forward with 100K sf of turf removal.

Median and irrigation fixes would cost a huge increase over what we originally thought - \$15/sf, not \$3.

New proposal and what they budgeted for is replacing only the turf currently watered by potable water (10K sf) – this would give us 'the biggest bang for our buck.' We would also get a refund for doing turf removal, which gives us \$30K buffer. Kanan and Tamarind and Kanan and Golden Eagle.

Action Item: MAC to discuss new landscape priorities. This needs to be added to a future agenda.

Oak Park monument sign was painted this week and looks great! Will re-plant in front of the sign. Solar lights will also be added to the monument sign.

Recycled Water signed have been ordered and will be installed.

Re-striping the bike path is a priority and a public safety concern. No budget for this but will need to move things around to get this done.

Chuck is retiring and Chuck introduced George Andreotti who is Valeria Lopez's new manager.

The MAC gave Chuck a gift of a beautiful succulent plant as a thank you for his years of service with the Oak Park MAC!

9. Advisory Matters

a) Enhanced Landscape Update – Matt Kovacevich

b) Ventura County Fire Department, Fire Hazard Reduction Program – Larry Williams

10. Information Items

None

11. Council Comments

Catherine Cheng – School dance moved from Feb to Mar – huge success. Had a college fair night where 20 colleges came to speak of applying to colleges and introducing their college and hoping that Juniors apply to their schools. OPHS Mock Trial made County finals and Speech and Debate team is bringing a record number of competitors to the State competition. Band District Festival – mass performance from students in grades 6-12 for the public. Drama and theater students had a fabulous Addams Family performance in March. Election week for ASB school year. Seniors are working on Prom and other graduation events. Elementary school open houses are planned for April. There will be a blood drive on Apr 19 – this will be open to the public, not just students.

Seema Chandra – No updates.

JL Diaz – The Oak Park Fire Safe Council received a grant for \$20K – will go towards operations of the OPFSC, development of the website, publications, etc. Doing a lot of campaigns for Wildfire Property Assessments. The assessment is free. Community Wildfire Plan – now sharing this information.

Michelle Santucci – No updates.

Brian Trushinski – RSRPD Oak Park Committee will meet in April. Property that has overhanging tree limbs, RSRPD now has the funds to trim (may need an encroachment permit).

Eric Steiner's report was reviewed, and Brian asked for Eric's highest priority request – Eric identified Hawthorne between Rockfield and Bowfield.

How do we move forward? MAC should re-prioritize our landscape priorities. Should we trade-off turf removal for Hawthorne.

Motion to recommend that Enhanced Landscape provide design concepts + provide costs.

Irrigation lines must now stay above ground and would need to be screened. Stump grinding.

Motion by Brian, seconded by Michelle Santucci – 4 ayes, 0 – no, 1 abstention by JL Diaz as he is not familiar with the location. Motion passes and there is consensus by the MAC for CSA #4 to discuss design concepts for Hawthorne with Enhanced Landscape at April meeting.

Street sweeping follow-up – the County has a schedule and is posted on Supervisor Gorell's website. Only concern is that the truck goes too fast.

Noted that Welcome to Oak Park gateway sign looks amazing!

Jane Nye – Mar 21 OPUSD update – CA Distinguished School awarded to OHES and Red Oak ES, celebrated 6 OPHS students who are National Merit Scholars, and the elementary schools are being expanded to 4-year-old children – TK (transitional kindergarten) – an additional 130 new students! Still need to finance new classrooms.

TWSD – water restrictions were lifted. Planned outreach to community for the Pure Water Project. For the new Lagoon grand opening and ribbon-cutting ceremony, TWSD and the JPA will have a booth. No final date, but possibly the end of April. Will provide details as soon as it is finalized.

Worked with Chuck and Valeria on emptying trash cans on Kanan.

Submitted work request via Public Works apps to replace pylons on Kanan and Los Arcos.

12. Written Communications

Received email from Steve Kozel regarding agenda details.

Received email from Janna Orkney regarding agenda details.

13. Future Agenda Items

- License plate reader system and cameras in Apr
- Budget review
 - Apr – Presentation by Fiscal Manager for Public Works to discuss details
 - May – prioritize budget and make recommendations to County for 2024
 - School crossing guards
 - Landscaping
 - VIP
 - ❖ Would like inputs from residents
- MAC Strategy review (3-5 yr plan)
- Update Supervisor Gorell's website and expand communication
- Landscaping priorities in Apr – CSA #4 to work with Enhanced Landscape to provide a recommendation and provide costs
- For landscape action in May
- Lagoon ribbon cutting and booth
- Update on live streaming / Zoom meetings
- Oversized vehicle committee expansion

14. Adjournment

Chair Nye adjourned the meeting at 10:04 PM.

The next MAC meeting will be held at 7:00 PM at OPHS room G-9 on Thursday, April 27, 2023.



To: the Oak Park MAC c/o Supervisor Gorell's office

VCFD Oak Park MAC Talking Points: (4.27.23)

- Junior fire academy registration will open soon. There will be three five-day sessions, starting July 17, 24 and 31. Open to girls and boys ages 13-16. There are 30 slots per session. Others will be added to a wait list.
- Fire season is approaching. The heavy rains have supported a lot of new growth across the county. As we head into drier summer months, grasses will dry out and all that extra growth could become extra fuel for fast moving wildfires.
- Fire Hazard Reduction Program notices were put into the mail April 20. Now is the time to start work on clearing any dead brush and mowing, raking and removing grasses to reduce the risk of wildfire to your property. Brush clearance and other measures must be done before June 1 for people living in high-risk areas.
- VCFD will be prepared with three hand crews, our aviation unit and the upgrade to a CH-47 heavy helitanker based in Camarillo for the regional quick reaction force that can drop up to 3,000 gallons of water at once.
- This summer, we will add a paramedic squad to serve Simi Valley. It will be stationed at Station 41. The squad will improve our ability to respond to medical emergencies quickly in the east county.
- Graduation for the 60th Fire Academy is scheduled to take place May 26. We are expecting 31 probationary firefighters to graduate for VCFD.
- VCFD has received a third Pump PODS. These are devices that recycle water during training exercises. The PODS have saved more than 4 million gallons of water a year, which continues to be important in our area even with the heavy rains this year.
- During the response to the storms that hammered much of the state from January through March, there was strong collaboration among VCFD, law enforcement and public works. Together, we rescued nearly 100 people from flood waters, and responded to numerous mud and debris assistance calls.
- VCFD will be providing two training sessions for agricultural workers to get 2023 AG Passes that will allow holders to enter evacuation areas. The first training will be April 26 in Santa Paula and the second, May 10 in Camarillo. Sign up at vcemergency.com/agpassprogram
- The Office of the State Fire Marshal has concluded public comments on updates to fire hazard maps for state responsibility lands. A final map could be issued later this spring or in early summer. Updates to the local responsibility area maps are expected in late summer or fall. Additionally, new restrictions on flammable materials in the first five feet around a structure – Zone Zero – for properties listed on fire hazard maps could go into effect for new construction January 1, 2024. Those rules are still being finalized. Owners of existing structures would have to comply with those rules in 2025.
- CalFire has not provided a date yet for the unofficial start to this year's fire season.

Website: **VCFD.org**
Twitter: **@VCFD**
Facebook: **@VenturaCountyFire**
Instagram: **@VenturaCountyFire**

Contact: **Dustin Gardner**
Fire Chief
Phone: **(805) 389-9710**
Email: **dustin.gardner@ventura.org**

Chris Jones, Senior Deputy
East County Patrol / Beat Coordinator / Investigations
Ventura County Sheriff's Office
Update:

~ We're seeing an increase in vandalism. There's been one incident at Oak Hills Park; however, these incidents are mainly cars that are parked in the apartment complex across the street from Madea Creek Middle School. There are currently no suspects at this time; however, I believe these are not random crimes, because all the cars belong to the same victim and they were parked in different areas when the vandalism occurred.

~ I am in the process of setting up a multi-agency training to respond to a mass casualty incident at Oak Park High School. This training will take place after the school year and will include both police and fire personnel.

COUNTY SERVICE AREA NO. 4 - Oak Park

FY 23 Budget and Estimated

FY 24 Budget Request

REVENUE

Property Taxes
Interest Earned
Special Assessment (1)
Other Revenue - Misc (FEMA)

TOTAL REVENUE

Total Revenue and Fund Balance

EXPENSES

Landscape/Street Sweeping

Landscape Contract Maintenance
Landscape Repair/Remediation/Emergency Work/Consulting
Street Sweeping (26 times per year)
Minor Equipment repair and/or replacement/other

Total Landscape/Street Sweeping Expense

Utilities

Landscape irrigation- Oak Park Water
Landscape irrigation - SCE
Street Lighting - SCE

Total Utility Expense

Retrofit

WPD Green Streets Project

Total Retrofit Expense

Community Support/Services

School Crossing Guard Reimbursement (Currently 13 guards)
Kanan Road Shuttle
MAC Support
Elections (Unit 1921) - ballots
CERT Support & SDE
Volunteers in Policing (VIP) Program

Total Community Support/Services

Administration Support

Voice/Data
Indirect Cost Recovery
Purchasing Charges / Materials ISF
Administration (PWA charges-RES)
Administration (Fiscal Services)
GSA Service Fees - Utilities
Attorney Services
Collection & Billing Svcs (ACO Collection & Admin Fees)

Total Administration Support

TOTAL EXPENSES

Contingency

TOTAL REQUESTED BUDGET

FUND BALANCE REQUIRED TO BALANCE BUDGET

	FY 23 Adopted Budget	FY 23 Actual to 03/30/23	FY 23 Estimated Year End	FY 24 Requested Budget
\$	872,900	\$ 496,712	\$ 873,982	\$ 887,442
	12,200	13,494	13,494	62,158
	91,600	52,313	91,600	91,600
	-	96,102	96,102	
	976,700	658,622	1,075,179	1,041,200
\$	1,380,652	\$ 658,622	\$ 1,361,098	\$ 1,621,428
\$	170,400	\$ 108,085	\$ 162,603	\$ 195,960
	225,000	77,408	225,000	275,000
	54,000	(27,720)	47,520	62,100
	500	-	500	500
	449,900	157,773	435,623	533,560
	355,000	16,367	305,134	393,000
	7,600	-	-	4,000
	142,000	159,589	195,089	156,000
	504,600	175,956	500,223	553,000
	40,700	-	40,000	35,000
	40,700	-	40,000	35,000
	187,000	-	187,000	205,700
	42,400	-	-	91,000
	5,000	-	5,000	5,000
	5,000	-	5,000	-
	2,500	-	2,500	2,500
	29,400	12,500	25,000	29,400
	271,300	12,500	224,500	333,600
	-	-	-	-
	4,017	1,984	4,017	6,133
	1,735	1,301	1,735	1,735
	47,800	66,480	92,615	88,600
	33,500	25,125	33,500	51,700
	1,400	542	1,084	1,400
	5,000	2,223	5,000	5,000
	20,700	-	22,800	11,700
	114,152	97,655	160,752	166,268
	1,380,652	443,884	1,361,098	1,621,428
	0	-	0	0
\$	1,380,652	\$ 443,884	\$ 1,361,098	\$ 1,621,428
\$	403,952		\$ 285,919	\$ 580,228

(1) Annual Assessment: 5,301 units assessed at \$17.28 per unit = \$91,601.28

Ending Cash Balance March 31, 2023
Accounts Payable as of FY23, AP09
Accounts Receivable as of FY23 AP09
Adjusted Ending Cash Balance March 31, 2023

\$	2,200,396
	-
	-
	<u>2,200,396</u>

Estimated Revenues to June 30, 2023
Estimated Expenditures to June 30, 2023
Estimated Ending Fund Balance June 30, 2023

	416,557
	(917,214)
\$	<u>1,699,739</u>

COUNTY SERVICE AREA NO. 4 - Oak Park

5-Year Fiscal Projection

	FY 23 Adopted Budget	FY 23 Estimated Year End	FY 24 Requested Budget	FY 25 Projected Budget	FY 26 Projected Budget	FY 27 Projected Budget	FY 28 Projected Budget
REVENUE							
Property Taxes	\$ 872,900	\$ 873,982	\$ 887,442	\$ 918,500	\$ 950,600	\$ 988,600	\$ 1,028,100
Interest Earned	12,200	13,494	62,158	33,600	14,900	0	0
Special Assessment	91,600	91,600	91,600	91,600	91,600	91,600	91,600
Other Revenue - Misc (FEMA)	-	96,102	-				
TOTAL REVENUE	\$ 976,700	\$ 1,075,179	\$ 1,041,200	\$ 1,043,700	\$ 1,057,100	\$ 1,080,200	\$ 1,119,700
EXPENSES							
Landscape/Street Sweeping							
Landscape Contract Maintenance	\$ 170,400	\$ 162,603	\$ 195,960	\$ 201,800	\$ 207,900	\$ 214,100	\$ 220,500
Landscape Repair/Remediation/Emergency Work/Consulting	225,000	225,000	275,000	275,000	275,000	275,000	275,000
Street Sweeping (26 times per year)	54,000	47,520	62,100	62,100	62,100	62,100	62,100
Minor Equipment repair and/or replacement/other	500	500	500	500	500	500	500
Total Landscape/Street Sweeping Expense	449,900	435,623	533,560	539,400	545,500	551,700	558,100
Utilities							
Landscape irrigation- Oak Park Water	355,000	305,134	393,000	408,700	425,000	442,000	459,700
Landscape irrigation - SCE	7,600	0	4,000	4,100	4,200	4,300	4,400
Street Lighting - SCE	142,000	195,089	156,000	156,000	156,000	156,000	156,000
Total Utility Expense	504,600	500,223	553,000	568,800	585,200	602,300	620,100
Retrofit							
WPD Green Streets Project	40,700	40,000	35,000	36,800	38,600	40,500	42,500
Total Retrofit Expense	40,700	40,000	35,000	36,800	38,600	40,500	42,500
Community Support/Services							
School Crossing Guard Reimbursement (Currently 13 guards)	187,000	187,000	205,700	219,688	234,626	250,581	267,620
Kanan Road Shuttle	42,400	-	91,000	87,599	91,103	94,747	98,537
MAC Support	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Elections (Unit 1921) - ballots	5,000	5,000	-	5,000	-	5,000	-
CERT Support	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Volunteers in Policing (VIP) Program	29,400	25,000	29,400	30,282	31,190	32,126	33,090
Total Community Support/Services	271,300	224,500	333,600	350,069	364,420	389,954	406,747

COUNTY SERVICE AREA NO. 4 - Oak Park

5-Year Fiscal Projection

	FY 23 Adopted Budget	FY 23 Estimated Year End	FY 24 Requested Budget	FY 25 Projected Budget	FY 26 Projected Budget	FY 27 Projected Budget	FY 28 Projected Budget
Administration Support							
Voice/Data	-	-	-	-	-	-	-
Indirect Cost Recovery	4,017	4,017	6,133	6,300	6,500	6,700	6,900
Purchasing Charges / Materials ISF	1,735	1,735	1,735	1,800	1,900	2,000	2,100
Administration (PWA charges-RES)	47,800	92,615	88,600	91,300	94,000	96,800	99,700
Administration (Fiscal Services)	33,500	33,500	51,700	53,300	54,900	56,500	58,200
GSA Admin Fees - Utilities	1,400	1,084	1,400	1,440	1,480	1,520	1,570
Attorney Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Collection & Billing Svcs (ACO Collection & Admin Fees)	20,700	22,800	11,700	11,700	11,700	11,700	11,700
Total Administration Support	114,152	160,752	166,268	170,840	175,480	180,220	185,170
TOTAL EXPENSES	1,380,652	1,361,098	1,621,428	1,665,909	1,709,200	1,764,674	1,812,617
Contingency	0	0	0	0	0	0	0
TOTAL PROPOSED BUDGET	\$ 1,380,652	\$ 1,361,098	\$ 1,621,428	\$ 1,665,909	\$ 1,709,200	\$ 1,764,674	\$ 1,812,617
FUND BALANCE REQUIRED TO BALANCE BUDGET	\$ 403,952	\$ 285,919	\$ 580,228	\$ 622,209	\$ 652,100	\$ 684,474	\$ 692,917

Ending Cash Balance March 31, 2023	\$ 2,200,396
Accounts Payable as of FY23, AP09	-
Accounts Receivable as of FY23 AP09	-
Adjusted Ending Cash Balance March 31, 2023	<u>2,200,396</u>

Estimated Revenues to June 30, 2023	416,557								
Estimated Expenditures to June 30, 2023	(917,214)								
Estimated Ending Fund Balance June 30, 2023	<u><u>\$ 1,699,739</u></u>	\$ 1,119,511	\$ 497,302	\$ (154,798)	\$ (839,272)	\$ (1,532,189)			

COUNTY SERVICE AREA NO. 4 - Oak Park**5-Year Fiscal Projection**

	FY 23 Adopted Budget	FY 23 Estimated Year End	FY 24 Requested Budget	FY 25 Projected Budget	FY 26 Projected Budget	FY 27 Projected Budget	FY 28 Projected Budget
Notes & Assumptions:							
(1) Secured property taxes estimated to increase 3.0% for FY24 based on FY22 actuals, 3.5% for FY25 and FY26, and then 4.0% thereafter.							
(2) Interest Earnings is based on the average cash balance each year. Interest rate for FY24 is estimated at 3.0% and Fiscal Services estimates 3.0% thereafter.							
(3) Annual Assessment: 5,301 units assessed at \$17.28 per unit = \$91,601.28							
(4) Regular maintenance & upkeep. Estimated 3% annual increase thereafter based on FY24 Budget.							
(5) Water Usage expense by FY as follows: FY18 \$234,295, FY19 \$157,078, FY20 \$232,545 and FY21 \$280,746. Decreased in FY19 and in beginning of FY20 due to Woolsey Fire damage. Oak Park Water projection based on an estimated 4% annual increase.							
(6) Streetlights SCE - Budget in FY24 slightly higher as unable to see full potential of saving due to timing of LEDs. Potential savings with LED conversion reflected in future years remaining flat.							
(7) Projection includes increase of approximately 7% annually.							
(8) Kanan Shuttle - FY24 Budget and projection based on current assumptions:							
*Ridership is free of charge							
*Update - For FY22 and FY23 AB 149 allows for extension of the AB-90 suspension of contributions therefore no charge in FY22 and FY23.							
*In FY25 and thereafter, estimate of costs based on CSA 4 taking over full box ratio cost with an estimated increase of 4.0% annually.							
(9) Fiscal Services estimated Election expenses for FY25 and FY27.							
(10) Volunteers in Policing (VIP) - On February 26, 2019, COV Board of Supervisors authorized signing of 5-year agreement with City of Thousand Oaks. For FY25 and thereafter, estimated 3% annual increase.							
(11) County Voice, Indirect Cost Recovery & Purchasing Charges for FY24 per Budget Development Manual. Estimated to increase 3% annually thereafter.							
(12) Admin charges per budget. Estimated to increase 3% annually thereafter.							
(13) Auditor and Tax Collector's Fees to administer property tax collection.							
(14) WPD Green Streets Project- For FY25 and thereafter, estimated at 5% annually							
(15) GSA Admin Fees- Management of utilities broken out from Utilities section. For FY25 and thereafter, estimated at 3% annually							



County Service Area 4 – Oak Park FY 2024 Budget

COUNTY SERVICE AREA NO. 4 - Oak Park
FY 23 Budget and Estimated
FY 24 Budget Request

REVENUE

Property Taxes
Interest Earned
Special Assessment (1)
Other Revenue - Misc (FEMA)
TOTAL REVENUE
Total Revenue and Fund Balance

EXPENSES

Landscape/Street Sweeping
Landscape Contract Maintenance
Landscape Repair/Remediation/Emergency Work/Consulting
Street Sweeping (26 times per year)
Minor Equipment repair and/or replacement/other
Total Landscape/Street Sweeping Expense

Utilities

Landscape irrigation- Oak Park Water
Landscape irrigation - SCE
Street Lighting - SCE
Total Utility Expense

Retrofit

WPD Green Streets Project
Total Retrofit Expense

Community Support/Services

School Crossing Guard Reimbursement (Currently 13 guards)
Kanan Road Shuttle
MAC Support
Elections (Unit 1921) - ballots
CERT Support & SDE
Volunteers in Policing (VIP) Program
Total Community Support/Services

Administration Support

Voice/Data
Indirect Cost Recovery
Purchasing Charges / Materials ISF
Administration (PWA charges-RES)
Administration (Fiscal Services)
GSA Service Fees - Utilities
Attorney Services
Collection & Billing Svcs (ACO Collection & Admin Fees)
Total Administration Support

TOTAL EXPENSES

Contingency

TOTAL REQUESTED BUDGET

FUND BALANCE REQUIRED TO BALANCE BUDGET

FY 23 Adopted Budget		FY 23 Actual to 03/30/23		FY 23 Estimated Year End		FY 24 Requested Budget	
\$	872,900	\$	496,712	\$	873,982	\$	887,442
	12,200		13,494		13,494		62,158
	91,600		52,313		91,600		91,600
	-		96,102		96,102		
\$	976,700	\$	658,622	\$	1,075,179	\$	1,041,200
	1,380,652		658,622		1,361,098		1,621,428
\$	170,400	\$	108,085	\$	162,603	\$	195,960
	225,000		77,408		225,000		275,000
	54,000		(27,720)		47,520		62,100
	500		-		500		500
	449,900		157,773		435,623		533,560
	355,000		16,367		305,134		393,000
	7,600		-		-		4,000
	142,000		159,589		195,089		156,000
	504,600		175,956		500,223		553,000
	40,700		-		40,000		35,000
	40,700		-		40,000		35,000
	187,000		-		187,000		205,700
	42,400		-		-		91,000
	5,000		-		5,000		5,000
	5,000		-		5,000		-
	2,500		-		2,500		2,500
	29,400		12,500		25,000		29,400
	271,300		12,500		224,500		333,600
	-		-		-		-
	4,017		1,984		4,017		6,133
	1,735		1,301		1,735		1,735
	47,800		66,480		92,615		88,600
	33,500		25,125		33,500		51,700
	1,400		542		1,084		1,400
	5,000		2,223		5,000		5,000
	20,700		-		22,800		11,700
	114,152		97,655		160,752		166,268
	1,380,652		443,884		1,361,098		1,621,428
	0		-		0		0
\$	1,380,652	\$	443,884	\$	1,361,098	\$	1,621,428
\$	403,952			\$	285,919	\$	580,228

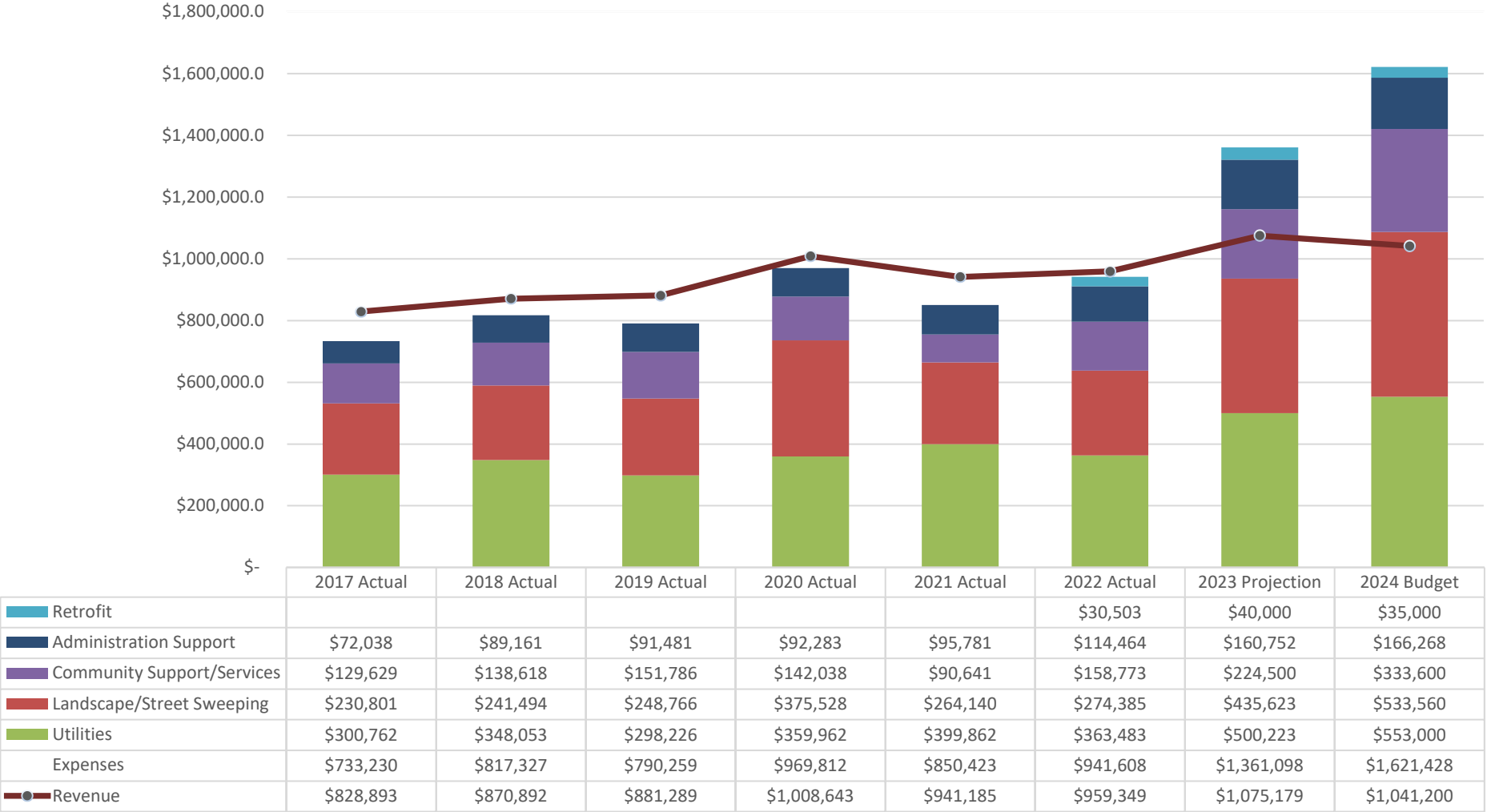
(1) Annual Assessment: 5,301 units assessed at \$17.28 per unit = \$91,601.28

Ending Cash Balance March 31, 2023 \$ 2,200,396
Accounts Payable as of FY23, AP09 -
Accounts Receivable as of FY23 AP09 -
Adjusted Ending Cash Balance March 31, 2023 2,200,396

Estimated Revenues to June 30, 2023 416,557
Estimated Expenditures to June 30, 2023 (917,214)
Estimated Ending Fund Balance June 30, 2023 \$ 1,699,739

County Service Area No. 4 - Oak Park

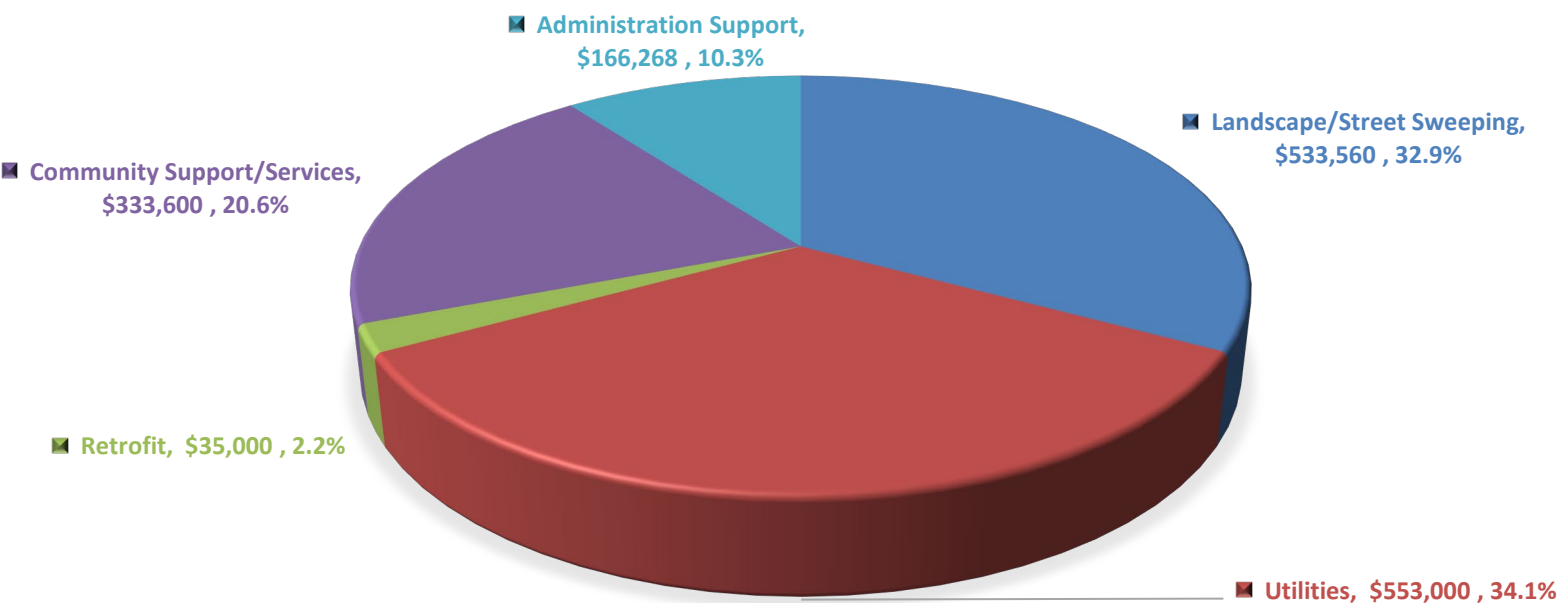
Historical Data vs. Fiscal Year 2024 Requested Budget



* *

Fiscal Year 2024 Operating Expense Budget

FISCAL YEAR 2024 CSA 4 OPERATING EXPENSE BUDGET OF \$1,621,428



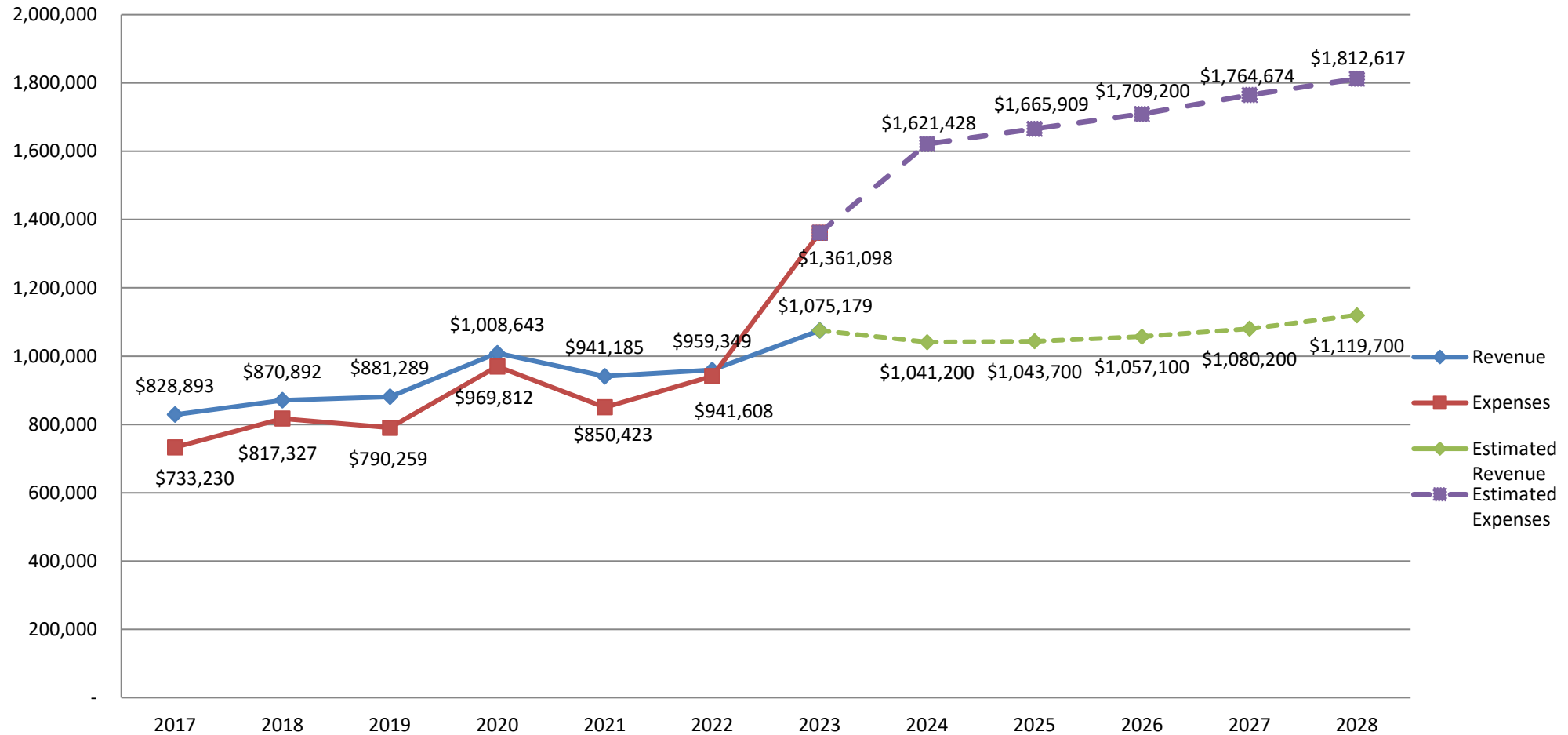
County Service Area 4 – 5-Year Projection

COUNTY SERVICE AREA NO. 4 - Oak Park 5-Year Fiscal Projection							
	FY 23 Adopted Budget	FY 23 Estimated Year End	FY 24 Requested Budget	FY 25 Projected Budget	FY 26 Projected Budget	FY 27 Projected Budget	FY 28 Projected Budget
REVENUE							
Property Taxes	\$ 872,900	\$ 873,982	\$ 887,442	\$ 918,500	\$ 950,600	\$ 988,600	\$ 1,028,100
Interest Earned	12,200	13,494	62,158	33,600	14,900	0	0
Special Assessment	91,600	91,600	91,600	91,600	91,600	91,600	91,600
Other Revenue - Misc (FEMA)	-	96,102	-	-	-	-	-
TOTAL REVENUE	\$ 976,700	\$ 1,075,179	\$ 1,041,200	\$ 1,043,700	\$ 1,057,100	\$ 1,080,200	\$ 1,119,700
EXPENSES							
Landscape/Street Sweeping							
Landscape Contract Maintenance	\$ 170,400	\$ 162,603	\$ 195,960	\$ 201,800	\$ 207,900	\$ 214,100	\$ 220,500
Landscape Repair/Remediation/Emergency Work/Consulting	225,000	225,000	275,000	275,000	275,000	275,000	275,000
Street Sweeping (26 times per year)	54,000	47,520	62,100	62,100	62,100	62,100	62,100
Minor Equipment repair and/or replacement/other	500	500	500	500	500	500	500
Total Landscape/Street Sweeping Expense	449,900	435,623	533,560	539,400	545,500	551,700	558,100
Utilities							
Landscape irrigation- Oak Park Water	355,000	305,134	393,000	408,700	425,000	442,000	459,700
Landscape irrigation - SCE	7,600	0	4,000	4,100	4,200	4,300	4,400
Street Lighting - SCE	142,000	195,089	156,000	156,000	156,000	156,000	156,000
Total Utility Expense	504,600	500,223	553,000	568,800	585,200	602,300	620,100
Retrofit							
WPD Green Streets Project	40,700	40,000	35,000	36,800	38,600	40,500	42,500
Total Retrofit Expense	40,700	40,000	35,000	36,800	38,600	40,500	42,500
Community Support/Services							
School Crossing Guard Reimbursement (Currently 13 guards)	187,000	187,000	205,700	219,688	234,626	250,581	267,620
Kanan Road Shuttle	42,400	-	91,000	87,599	91,103	94,747	98,537
MAC Support	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Elections (Unit 1921) - ballots	5,000	5,000	-	5,000	-	5,000	-
CERT Support	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Volunteers in Policing (VIP) Program	29,400	25,000	29,400	30,282	31,190	32,126	33,090
Total Community Support/Services	271,300	224,500	333,600	350,069	364,420	389,954	406,747
Administration Support							
Voice/Data	-	-	-	-	-	-	-
Indirect Cost Recovery	4,017	4,017	6,133	6,300	6,500	6,700	6,900
Purchasing Charges / Materials ISF	1,735	1,735	1,735	1,800	1,900	2,000	2,100
Administration (PWA charges-RES)	47,800	92,615	88,600	91,300	94,000	96,800	99,700
Administration (Fiscal Services)	33,500	33,500	51,700	53,300	54,900	56,500	58,200
GSA Admin Fees - Utilities	1,400	1,084	1,400	1,440	1,480	1,520	1,570
Attorney Services	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Collection & Billing Svcs (ACO Collection & Admin Fees)	20,700	22,800	11,700	11,700	11,700	11,700	11,700
Total Administration Support	114,152	160,752	166,268	170,840	175,480	180,220	185,170
TOTAL EXPENSES	1,380,652	1,361,098	1,621,428	1,665,909	1,709,200	1,764,674	1,812,617
Contingency	0	0	0	0	0	0	0
TOTAL PROPOSED BUDGET	\$ 1,380,652	\$ 1,361,098	\$ 1,621,428	\$ 1,665,909	\$ 1,709,200	\$ 1,764,674	\$ 1,812,617
FUND BALANCE REQUIRED TO BALANCE BUDGET	\$ 403,952	\$ 285,919	\$ 580,228	\$ 622,209	\$ 652,100	\$ 684,474	\$ 692,917

County Service Area No. 4 - Oak Park

Revenue vs. Expenditures - Historical and Estimated

Fiscal Years 2017 through 2028



County Service Area No. 4 - Oak Park

Ending Fund Balance - Historical and Estimated

Fiscal Years 2017 through 2028



Questions?
