



JEFF GORELL
Supervisor, 2nd District

DALE THOMAS
Field Representative
Supervisor Jeff Gorell

REGULAR MEETING

MINUTES

MEMBERS OF THE BOARD

- JANE NYE, CHAIR
- SEEMA CHANDRA, VICE
CHAIR
- MICHELLE SANTUCCI
- JL DIAZ
- BRIAN TRUSHINSKI

April 27, 2023
7:00 PM

Municipal Advisory Council
Oak Park, California

Oak Park High School
Room G-9
899 North Kanan Road
Oak Park, CA 91377

WEB ACCESS

At: ventura.org/oakparkmac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

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PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

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theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to dale.thomas@ventura.org or mail to:

Oak Park Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
 - a. Called to Order at 7:01PM by Chair Jane Nye
2. Roll Call.

Members Present: Jane Nye, Seema Chandra, JL Diaz, Michelle Santucci, Brian Trushinski.
3. Pledge of Allegiance to the Flag of the United States of America.
 - a. Led by Brain Trushinski
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, March 30, 2023.
 - a. Motioned by Seema Chandra

- b. Motion passes unanimously
- 5. Agenda Review.
 - a. Brian Trushinski wanted to make a comment on item 16- Amend to rec and park, not park and rec.
 - b. Michelle Santucci motions for approval, Brian Trushinski seconds,
 - c. Motion passes unanimously.
- 6. Consent Agenda Items 10 through 20
 - a. MAC takes two minutes to review Consent Agenda
 - b. Seema Chandra wishes to pull ITEM 20
 - i. MAC discussion, understanding from Officer Ayers is that they are starting to cite people on Oversized Vehicles. MAC agrees to leave it.
 - c. Consent Agenda passes unanimously with addition of First Responders.
- 7. Public Comments – Citizen presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
 - a. Public comment from Eric Steiner.
- 8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities from Community Field Representative Shane Warburton. Mentioned New Agenda formatting and reasoning, in that the new format should make MAC meetings more efficient on time. Mentioned ribbon cutting event, and the opening of the new District 2 Office located in Thousand Oaks City Hall. Shane Warburton concluded by mentioning the upcoming Sidewalk Office Hours events with Supervisor Gorell.
- 9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.
 - a. JL Diaz: **Request Community Wildfire Protection Plan to be on the new agenda.** No other comments
 - b. Michelle Santucci commended Ventura County Public Works on their quick response time to community issues.
 - c. Brian Trushinski - Landscape district, CSA 4 met with enhanced landscape at proposal site, Enhanced Landscape will be doing some proposals with projected budget. Will be given to MAC at next budget discussion. Rancho Simi Park, met on the 13th. Lot of people there, very well organized. Main issue which community recommended support-

should be painted lines on pickleball courts. Committee recommended approval for VC Watershed protection district- Lindero Canyon Creek within Rancho Vista open space area. Earlier this week, he had a tour of the lagoon. All fenced off, locked, still filled with heavy machinery. Complemented features in lagoon. New wetlands being created. Committee does not want to see fishing. Anglers tend to leave hooks and lines all over the place which is a danger to the wildlife. If stocked during big rains, stock fish would enter into native species and create real problem with steelhead. A point of concern was that people sometimes have unwanted pets and dump them in the pond; snakes, turtles, etc. Rancho Leadership is not key on signage at the moment.

i. Future agenda item: discussion of Lagoon Signage.

- ii. Constituent with knowledge brought up expert knowledge, regarding half-dozen people looking at this.

Last item- yesterday (4/26) on May 10th, Board of directors holding workshop on 2023/2024 capital improvement projects and looking for stakeholder participation. 6:30PM, Brain can attend. MAC stakeholders will email Shane or Dale directly in accordance with the Brown Act.

d. Seema Chandra asks for future agenda item: Calleguas Update

- e. Jane Nye celebrated the Oak Park Girls Basketball Team, semifinalists CIF, Dr. Davis said that they are 8-0 this year.

- i. Noted Jan Iceland passed away April 22nd. Formed new school district here and served on Oak Park Unified School Board for over 20 years, an influential leader, and that Dr. Davis also mentioned that there are 21 days left of the school year.

- f. School Board Rep Jim Moynihan: Update from school board: successfully negotiated contract with cert employees for better payroll, all pleased with outcome. Transitional kindergarten initiative for free education for four-year olds. Plan will relieve families of childcare expenses with earlier introduction to education. Can fill 7 classrooms, 130~ students: most students live in the district. 30-40% of students come from out of Oak Park community. Will make a comment, announced to the board, request for SC gas to evaluate pressure testing. Want to construct a 500,000-gallon water tank. Mentioned big pipeline explosion outside of San Francisco. Public Safety issue we have to keep. No explanation for why they picked the location. Consequence to large amount of construction. Reaction of representatives for why it's in our backyard, and not somewhere less intrusive. MAC thanked Jim Moynihan for bringing this forward.

- g. Brian Trushinski **requests new agenda item: presentation from SoCal gas regarding project.** Will send rep information to Shane Warburton or Dale Thomas.

- h. Jane Nye: attended Triunfo water meeting: Calleguas, Dan Drugan did a presentation. **Requests future agenda item: Presentation from Dan Drugan from Calleguas**
- i. Adding 30 inch pipeline and pump station, 2000 feet of pipe left to be installed in June, then another year on the pump station. Lindero will still have some congestion until mid June because of the pipes.
 - ii. Metropolitan Water District having calendar contest. A student at brookside won in Brookside. Delilah. 1st grader. May 22nd deadline for 2024 calendar. Triunfo also rescinded stage 1 restrictions. New pylons have been ordered to help with traffic flow near OHES.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

10. California Highway Patrol (CHP)

Countywide Updates provided by Officer Ryan Ayers: Motorcyclist came up on pedestrian, pedestrian struck by motorcyclist, and then claimed a backpack was stolen. Looking into credibility of statement. Then on April 18th, vehicle ran a red light making a left turn, causing an accident. On April 24th, Kanan and Conifer, there was a rear-ending accident with no injuries reported. April is Distracted Driver Awareness Month. CHP is doing some targeted enforcement around areas, such as schools. Some more special enforcement units coming up to Oak Park to enforce at pickup zones. Also monitoring oversized vehicles.

-Seema Chandra questioned the frequency of the permits for oversized vehicles.

- Ayers: Have never seen a permit issued yet. MAC holds key to castle on that, wishes to keep it tight and go by the same standard.

-Michelle Santucci inquired into how to get more monitoring for stop signs.

- Ayers replied that a complaint needs to be filed.

-Brian Trushinski inquired about Catalytic Converter thefts.

- Ventura County Sheriff's Office replied that the thefts come in waves. There are no new incidents yet, but in the summer months, is an uptick. Vehicle burglaries, thefts of vehicles, everything. Emphasized taking your items out of your vehicles. If you are using trails, don't leave stuff in cars.

-Ayers: little lockboxes, attach lockbox to car with cable. Goes under the seat, out of sight, when they do see it, is locked and secured.

RECOMMENDATION TO RECEIVE AND FILE

11. Ventura County Sheriff

Countywide Updates provided by Deputy Chris Jones. See attachment.

RECEIVED AND FILED

- Chris Jones: By Madea Creek, uptick in vandalisms. Same persons car has been vandalized three different times in three different locations. Apparent targeting. One incident at oak hills elementary. Deputy Jones then mentioned that on MAY 30TH, in the High School, there will be a multiagency active assailant training exercise. Teachers and Administrators will work with Highway Patrol and Ventura County Fire, and multiple agencies will be involved. Advised public not to worry about sirens as first responders are training.

12. Ventura County Fire Department

Countywide Updates provided by Dustin Gardner, Fire Chief. See attachment.

RECEIVED AND FILED

- Junior Fire academy registration is going to be opening up starting July 17th, 24th, and 31st, open for boys and girls 13-16 years old, info on VCFD.org. Fire season is approaching. Heavy rains = grass crop. A couple of weeks of drying will create a recipe for grass fires.

- Matt: 100 foot clearance of structure on property, responsibility of homeowner. County is responsible for County Land. If that falls within 100 feet of land, County will take care of it. Notices went out April 20th. Fire Prevention program has been in place for decades. However, when a homeowner receives notice they are given a timeframe to clean up the grass. Then Fire goes out and inspects. Held between engine company and homeowner. Ultimately- goes to fire prevention bureau, then county will cut it and charge the homeowner.

- 60th academy graduation coming up. Look for new faces. Also Agricultural permits in County- Can now apply for ag permit so they can get livestock during wildfires. Shouldn't be brought up often in Oak Park however.

- MAC requests **future agenda item: Fire Station Open House of Community Outreach Event**

13. County Service Area 4 – Landscaping Irrigation Signs

Thirty Reclaimed Water irrigations signs have been received and placed along Kanan Road by Enhanced Landscape Design.

RECEIVED AND FILED

14. County Service Area 4 – Landscaping Review

A landscaping overview and drive by inspection took place on April 10 and a request has been made to Enhanced Landscape Design to provide a quote and recommendation to correct the issues of run-off on the slopes on Golden Eagles well as improvements on Hawthorne sections “F” and “H” along the NE side of Hawthorne between Bowfield and Rockfield. Quote and recommendation to be completed and presented at the May MAC meeting.

RECEIVED AND FILED.

15. County Service Area 4 – Landscaping Trimming Request

A request was received on April 4 from Howard Novak’s email (Debbie) regarding the trimming of bushes in three areas of Oak Park including the corner of Wiggins and Hawthorne, on Bowfield after Hawthorne, and at the top of Hawthorne, and along Kanan Road. Enhanced Landscape has been advised and the work has been scheduled for the coming week.

RECEIVED AND FILED

16. Rancho Simi Park & Recreation District (RSRPD)

The Rancho Simi and Park District Planning Committee will be recommending to the RSRPD Board of Directors at the May 3rd meeting to approve the trimming of their trees along Kanan Road, adjacent to Mae Boyar Park. Staff said that they are continuing to work with Ventura County Roads & Transportation.

RECEIVED AND FILED

17. MAC Website Update – Minutes for November 2022

A request for the November MAC Meeting minutes to be added to the MAC Website was received at the last MAC meeting. After a records review of the prior Supervisor’s office, the minutes were sourced and added to the website on April 3. A review of the MAC’s schedule showed that there was no meeting of the MAC in October 2022 therefore there are no meeting minutes.

RECEIVED AND FILED

18. Ventura County Public Works – Street Paving Schedule

A request for the paving schedule for the Hillcrest Development by Alan Knapp’s complaint about road conditions in the Hillcrest development, specifically on Benedict Court. The paving schedule is listed on the website, however Chris Kurgan reported that it has not been updated since last June and will not be updated again until the June BOS meeting.

RECEIVED AND FILED

19. Ventura County Public Works – Traffic Delineators

Repairs are underway for delineators on Kanan Road near Oak Hills Elementary School which have been run over. Transportation is sending their teams to do the necessary repairs which should be completed in the next two weeks. Research is

being conducted for more durable delineators to replace the current ones.

RECEIVED AND FILED

20. Oak Park Municipal Advisory Council – Oversized Vehicle Permitting

At the suggestion of County Counsel in order to eliminate the potential for conflicts of interest, the totality of the Oak Park MAC will hear and vote on permitting requests for oversized vehicles. This will allow for the decision making, public comment and minutes to exist.

RECEIVED AND FILED

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

21. County Budget Presentation Area County Service Area (CSA) 4

Receive a presentation by Rong Wang, Principal Accountant from Central Services, on the state of the CSA 4 Budget and the impacts of increased services not originally accounted for when the CSA was implemented. **A vote with a recommendation to Supervisor Gorell's office regarding funding will be required from the MAC.** Items not originally accounted for in the budget include: **The Kanan Shuttle, Volunteers in Policing, License Plate Cameras and Enhanced Landscaping Requests.**

CSA4: Michelle Brocko: Real estate division for Public Works: evolution of staff:Georgia Androdi and Valeria Lopez will be point people with Oak Park. Working on landscape issues: Former fiscal manager who handled the budget has left like Chuck, and she still came: Debora Calvetto.

Roon Wang is principal accountant:

-Seema Chandra asks for an overall timeline, where are they with the County?

Roon Wang: Have not reviewed by BOS yet, but all County sub budgets are sent to CFO office in April. Budget presentations have started for full board. Full public works budget will be on MAY 23RD with Oak Park Budget, for a July 1st start date.

Kanan Shuttle- VIP Service added under community support.

Jane Nye: Requests input on Kanan Shuttle

Seema Chandra: Requests Budget Report on next Agenda

Jane Nye: Requests a Special Meeting to go over the budget with Supervisor Gorell before MAY 25th.

Seema Chandra: requests County report on what school districts pay their crossing guards and which ones are paid for by the County.

ITEM 21: MAC Chooses NOT VOTE YET – Not ready yet, requests more input from community.

PUBLIC COMMENTS:

Eric Steiner: Observations: asked county to give months headsup before this meeting so we don't have this crunch time factor. Suggestion is working with Supervisors office for sufficient time because was not granted. Questioned the realism of budget deficit because it should be more.

Steven Kozel: Would like if we could get voice and data budgeting. Historical budgeting for the last four years. Related to remote meetings. The data is there. Steven would like to see how much we were spending prior to pandemic and in pandemic. Concurs with Michelle on license plate readers, lot of community opposition to that and invasion to privacy, no evidence that they really work, people put covers on license plates, and if in a deficit situation, that seems like a want, not a need. Most of the crime in this community are crimes of opportunity. One more thing: with respect to Kanan Shuttle, they just use prop A money, would be a low cost service for Agoura Hills. He thinks that's why there will be an issue with the Kanan shuttle. A lot of students value it. Trying to make it work, might lose a third of money on that. It is happening, can give exact link. Prop A in :LA County. A lot of residents will probably use that. Need a lot more line-item information and understanding.

Written Comments:

Steven Kozel: Item 6 Consent Agenda

Consent Agenda Comments: on its face, this presents a more efficient time management approach. Some of the topics are usually associated with community Q&A, especially regarding safety, landscaping, and public works. As a community member my concern is: will the MAC members agree to hear items community members have questions about. I support the effort to improve meeting time management, however, please keep in mind community members may want an opportunity to ask relevant questions. As a community member my goal is to be heard and to facilitate as much community engagement as possible. If the perception of the community is otherwise you will lose engagement.

Consent Agenda, Item 10 CHP Update:

this item noted an attachment; this appears to be missing in the meeting materials.

Consent Agenda Item 11 Ventura County Sheriff:

I asked the sheriff representative at the March 30, 2023, MAC meeting for a crime data report; is this pending? It was not mentioned in the April 27, 2023, update; what is the status of this request? In my opinion a report including types of crimes, contributing factors with historical, current, and trending is necessary to evaluate any consideration of ALPR systems.

Consent Agenda Item 17 MAC Website Update Minutes for November 2022

I extend my appreciation for the Supervisor's team effort to address the missing minutes from the November 3, 2022, meeting. As a point of clarification, perhaps the rescheduling of the October meeting to a November meeting date and the transition between the outgoing and incoming supervisors contributed to the delay.

Regular Agenda

Item 21 County Budget Presentation Area County Service Area (CSA) 4

Thank you for additional information regarding the proposed budget; greater detail would be helpful given the difference between revenue and expenditures. If one is to conduct a thoughtful review one needs to review detail from each item. As a community member, I question whether it is acceptable to evaluate funding without this information. Also, I draw attention to missing figures for voice/data under administrative support expenses. I have asked the MAC and the Supervisor's office to support efforts to increase community participation using remote attendance by the public, i.e., Zoom. This is critical for community engagement. In my opinion as a community member, we should have access to data reflecting past expenditures on this item with detail for the last 4 fiscal years. This should be compared to other MAC's expenses holding meetings via Zoom continuing into the first months of 2023. I also note the topic of License Plate Cameras, or ALPR's. This is an item we have not received a detailed proposal on from the Ventura County Sheriff's Department. Should this even be considered in the budget for FY 24? These systems have little evidence-based data to justify use, represent an unacceptable level of intrusion into community members' daily lives, and are an expense assigned to our community for what, is ostensibly, a law enforcement investigative tool. This is an expense more appropriately attributed to the Sheriff Department's budget,

not the CSA 4. In sum and substance, the community needs much more data driven information to thoughtfully consider the budget and evaluate the impacts of those services not accounted for when the budget for CSA 4 was implemented.

CLOSING

22. Adjournment of the Oak Park Municipal Advisory Council meeting to the next meeting, May 30th, 2023 at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377

Adjourned at 8:49PM by Chair Jane Nye.