



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell



**MEMBERS
OF THE BOARD**

- BRENDON GARCIA,
CHAIR
- DEBBIE HANNA
- SCOTT HORN
- ROB ALVIDREZ
- RICHARD GAZ

REGULAR MEETING

DRAFT AGENDA

April 10, 2025

6:00 PM

Municipal Advisory Council
Casa Conejo, California

Walnut Elementary School
Multipurpose Room
581 Dena Drive
Newbury Park, CA 91320

WEB ACCESS

At: ventura.org/casaconejomac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC), an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Casa Conejo Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriquez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/casaconejomac.

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Casa Conejo Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online, and made available for public inspection at ventura.org/casaconejomac.

PUBLIC COMMENT

Public comment is an opportunity for members of the public to participate in meetings by addressing the Casa Conejo Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriquez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, which would be disruptive of the meeting, or would foster illegality, such as

identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed on the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information if you do not want it to be made public. Please submit your comment to israel.rodriquez@ventura.org or mail to:

Casa Conejo Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on Thursday, January 23, 2025.
5. Agenda Review.
6. Consent Agenda Items 11 through 13.

7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on the future agenda.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

11. California Highway Patrol (CHP)

REPORT IS PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.

12. Ventura County Fire Department

REPORT IS PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.

13. Ventura Sheriff Department

REPORT IS PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

14. Review of Casa Conejo Firewise Certification

MAC Members Brendon Garcia & Debbie Hanna will provide an update on the upcoming Casa Conejo Days Festival, scheduled for May 3, 2025. This community event will feature festival-style games, emergency response vehicles from Ventura County Fire & Sheriff, local vendors, food trucks, and a scenic nature creek walk through Arroyo Conejo. Community members are encouraged to attend the MAC meeting and participate in the event planning team to help make this a memorable celebration for the community.

15. Assignment of MAC Members to Sub-Committees and Initial Identification of Goals & Objectives for 2025

MAC Members to discuss which Casa Conejo Sub-Committees they would like to serve on.

- The sub-committees available to serve on are as follows:
 - **Public Health & Safety**
 - **Planning & Public Works**
 - **Community Relations**
- MAC Members will begin identifying goals and objectives for each of the sub-committees for the 2025 calendar year.
- The finalized list of goals and objectives from each sub-committee will be submitted for a vote and formal adoption for 2025.
- Proposals for the formation of Ad-Hoc Committees may also be presented to the MAC Board for approval during this session.

CLOSING

18. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting July 10th for 2025 at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320