



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell



**MEMBERS
OF THE BOARD**

- DEBBIE HANNA, CHAIR
- BRENDON GARCIA
- SCOTT HORN
- ROB ALVIDREZ
- RICHARD GAZ

REGULAR MEETING

AGENDA JANUARY 23, 2025 6:00 PM

Municipal Advisory Council
Casa Conejo, California

Walnut Elementary School
Multipurpose Room
581 Dena Drive
Newbury Park, CA 91320

WEB ACCESS

At: ventura.org/casaconejomac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Casa Conejo Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriguez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/casaconejomac.

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Casa Conejo Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online, and made available for public inspection at ventura.org/casaconejomac.

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Casa Conejo Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriguez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information if you do not want it to be made public. Please submit your comment to israel.rodriquez@ventura.org or mail to:

Casa Conejo Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Nomination and Election of Casa Conejo Chairperson and Vice Chairperson for 2025.
5. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on Thursday, November 14, 2024.
6. Agenda Review.

7. Consent Agenda Items 11 through 13.
8. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
9. Office of Ventura County Supervisor Jeff Gorell’s Comments – Brief announcements and report on County activities.
10. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on the future agenda.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council’s discretion and may be heard at any time during the meeting.

11. California Highway Patrol (CHP)

REPORT IS PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.
RECEIVE AND FILE

12. Ventura County Fire Department

REPORT IS PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.
RECEIVE AND FILE

13. Ventura Sheriff Department

DUE TO RECENT FIRES, FIRST RESPONDER REPORT TO BE PROVIDED AT THE MEETING.

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

14. Review of Casa Conejo Firewise Certification

MAC Member Debbie Hanna & Rob Alvidrez will provide an update and report on the recent Firewise certification. What does it mean for the community and the plan going forward to help keep Casa Conejo safe from wildfires.

RECEIVE AND FILE

15. Report on Newsletter for Casa Conejo

MAC Member Debbie Hannah will provide an update and report on the new Casa Conejo Newsletter. The newsletter will be an important part of the Mac in helping to keep residents informed on key issues, foster community spirit and help encourage residents to engage in their community.

16. Update on the Borchard Replacement Easement

MAC Member Scott Horn will provide an update on the latest events concerning the replacement of the Ventura County Watershed Easement, its impacts, and what it means to the future of Casa Conejo.

17. Assignment of MAC Members to Sub-Committees and Initial Identification of Goals & Objectives for 2025

MAC Members to discuss which Casa Conejo Sub-Committees they would like to serve on.

- The sub-committees available to serve on are as follows:
 - **Public Health & Safety**
 - **Planning & Public Works**
 - **Community Relations**
- MAC Members will begin identifying goals and objectives for each of the sub-committees for 2025 calendar year.
- The finalized list of goals and objectives from each sub-committee will be submitted for a vote and formal adoption for 2025.
- Proposals for the formation of Ad-Hoc Committees may also be presented to the MAC Board for approval during this session. **RECEIVE & FILE**

CLOSING

18. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting April 10th for 2025 at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell



**MEMBERS
OF THE BOARD**

- DEBBIE HANNA, CHAIR
- BRENDON GARCIA
- SCOTT HORN
- ROB ALVIDREZ
- RICHARD GAZ

REGULAR MEETING

MINUTES

November 14, 2024

6:00 PM

**Municipal Advisory Council
Casa Conejo, California**

**Walnut Elementary School
Multipurpose Room
581 Dena Drive
Newbury Park, CA 91320**

WEB ACCESS

At: ventura.org/casaconejomac

MAC Calendar, Agenda, and Minutes

OPENING

1. Call to Order.
 - **Chair Debbie Hanna** called the meeting to order at 6:03 PM.

2. Roll Call.
 - Members Present: **Richard Gaz, Debbie Hanna, Brendon Garcia, Scott Horn**
 - Members not Present: **Rob Alvidrez**

3. Pledge of Allegiance to the Flag of the United States of America.

4. Approval of the Minutes of the Casa Conejo Municipal Advisory Council held on Thursday, September 12, 2024.
 - Motion to approve the minutes made by **Brendon Garcia**, seconded by **Richard Gaz**. Motion passes.

5. Agenda Review.
 - No changes to the agenda.

6. Consent Agenda Items 10 through 12.
 - Motion to approve the Consent Items made by **Scott Horn**, seconded by **Richard Gaz**. Motion passes.

7. Public Comments

Name:	Comment
Phil Rittenhouse	Inquired about activity in field near Borchard Road.
Debby Ellis	Reported graffiti on Dena, as well as on an electrical box on Lesser and Jenny.

8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
 - Supervisor Gorell held a press conference on Fentanyl. Alarming statistics is that 48% of overdose deaths in Thousand Oaks were due to Fentanyl. Very important that we get the message of the dangers of drugs laced with the chemical.
 - The Mountain Fire ravaged through the district destroying over 100 homes in the district. The Supervisor and the staff having been working with victims since the day the fire started. The County has established a Local Assistance Center for Mountain Fire Recovery located in the Ventura

County Office of Education Building at 5100 Adolfo Road, Camarillo, CA 93012. Hours are 9:00 AM to 7:00 PM. Closed Sunday. Services offered included:

- i. Tax Relief & Business/Employment Assistance
 - ii. Vital Records & Property Assessments
 - iii. Public Assistance & Crisis Intervention
 - iv. Basic Needs and Health Care Services
- Ventura County Animal Shelter staff worked to help shelter animals in both Camarillo and the Ventura County Fairgrounds building emergency pens and stalls for all kinds of animals. Many of them worked for several days with minimal sleep and time off. It was quite the heroic effort. In addition, they are at full capacity and in need of adoptions.

9. Council Comments

Council Member	Comment
Debbie Hanna	Appreciates news announcements from Supervisor Gorell's office in regard to mountain fire.
Brendon Garcia	Firewise cert. update for Casa Conejo. Application commits to making change for Casa Conejo to thwart wildfire threat. Details what it will entail to get the Firewise application go thru. Proposes agenda item in the future for a Firewise representative to present actions that the community can take. Update on Borchard property razor wire proposed agenda item for January. Update for graffiti in January agenda.
Scott Horn	Supervisor reported that Borchard property has been settled. Councilmember Horn felt the outcome did not go well for Casa Conejo. He does not like many elements of settlement. He requested that this put on the agenda for the next meeting.
Richard Gaz	Appreciates the resurfacing that will soon go on in Casa Conejo. Compliments to the county.

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10. California Highway Patrol (CHP)

REPORT WAS HANDED OUT AT THE MEETING AND READ BY SCOTT HORN.
RECEIVED AND FILED.

11. Ventura County Fire Department

REPORT WAS HANDED OUT AT THE MEETING.
ISRAEL RODRIGUEZ INFORMS COUNCIL AND PUBLIC ON USING VC ALERT.

12. Ventura Sheriff Department

DUE TO MOUNTIAN FIRE LAST WEEK FIRST REPOSPNDER REPORT TO BE
PROVIDED AT NEXT MEETING.

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may
be heard at any time during the meeting.

13. Review of Casa Conejo Pavement Plan for 2025 and 2026

Field Representative Israel Rodriguez covered which streets are to be paved
in Casa Conejo in 2025 and those that will be repaved in 2026. The presentation
covered some of the changes/enhancements that were recently made by Public
Works in their pavement plan and the impact they have on Casa Conejo.

RECEIVED & FILED

Jenny, ruth, and

**14. Assignment of MAC Members to Sub-Committees and Initial
Identification of Goals & Objectives for 2025**

- MAC Members to discuss which Casa Conejo Sub-Committees they
would like to serve on.
- The sub-committees available to serve on are as follows:
 - **Public Health & Safety**
Brendon Garcia wants an ongoing commitment to Firewise.
Local resident in attendance expressed an interest in starting a
neighborhood watch program.
 - **Planning & Public Works**
Scott Horn wants to prevent the flood plain from being turned into
housing.
Debbie Hanna wants to address the potential development of preventing
as well.

Member of the public is concerned with the Gateway Shopping Center causing traffic.

Brendon Garcia would like a road maintenance committee.

○ **Community Relations**

Scott Horn would like to establish a relationship with Walnut Elementary and the Casa Conejo MAC.

Debbie Hanna would like a Community Newsletter.

- MAC Members will begin the process of identifying goals and objectives for each of the sub-committees for 2025 calendar year. Residents who are interested in serving on a sub-committee and in the 2025 planning process are encouraged to attend the meeting.

15. Review the 2025 Meeting Calendar for the 2025 Year

Field Representative Israel Rodriguez submitted the proposed 2025 calendar for Casa Conejo MAC Members to review and vote on. The First meeting will occur on January 23, 2025, and thereafter will occur on the second Thursday of the first month of the quarter in the months of April, July, and October. Meetings will begin at 6:00 PM. **RECEIVED & FILED**

CLOSING

16. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting TBD for 2025 at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320

- Chair **Debie Hanna** Close the meeting at



CALIFORNIA HIGHWAY PATROL

601 N 7th St, Sacramento, CA 95811 | 800-735-2929 (TT/TDD) | 800-735-2922 (Voice)

GAVIN NEWSOM, GOVERNOR

CALIFORNIA STATE TRANSPORTATION AGENCY

To: The Casa Conejo MAC c/o Supervisor Gorell's office

CHP MOORPARK'S CASA CONEJO MAC TALKING POINTS: (1.23.25)

- CHP Moorpark and the California Highway Patrol concluded another successful year of our annual CHiP's for Kids Toy Drive event, which ran throughout the month of December. With the help from our community, we were able to distribute thousands of new toys to underserved kids throughout Ventura County. THANK YOU for helping us give back to our community.
- The California Highway Patrol conducted a Maximum Enforcement Period (MEP) over the New Year's holiday. The MEP ran from 6 p.m. Tuesday, December 31st through Wednesday, January 1st. The focus for this MEP was Impaired Driving violations. The CHP wrapped up its New Year's MEP with 481 DUI arrests statewide during the 30-hour campaign, averaging one arrest every four minutes. CHP officers also issued nearly 10,000 citations for speeding, seatbelt violations, and other traffic infractions. Maximum Enforcement Periods have been a part of California Highway Patrol (CHP) policy for many years and have specific deployment and reporting procedures. During an MEP, field commands are required to deploy the maximum amount of uniformed personnel to address primary collision factor violations, impaired drivers, and assure a prompt response to any incident causing a hazard or traffic delay.
- As we recover from a series of major Public Safety Power Shutdowns (PSPS) in Ventura County, please be careful while driving. These PSPS's are affecting traffic control signals, making them inoperative. California Vehicle code states "The driver of any vehicle approaching an intersection which has official traffic control signals that are inoperative shall stop at the intersection and may proceed with caution when it is safe to do so."
- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter. Also, the CHP is hiring more than just officers. We are currently looking to fill 165 dispatcher vacancies across the state and are also looking for Commercial Vehicle Inspection Specialists to inspect the growing number of commercial vehicles on California highways. The CHP will provide you with the training for all three of these positions. More details and applications can be found at www.chp.ca.gov.
- Follow CHP Moorpark on social media for traffic updates, sig alerts, evacuation notices, roadway closures, and general information on what the CHP is doing in your area.

Twitter: **@CHPMoorpark**
Facebook: **@CHP-Moorpark**
Instagram: **@CHPMoorpark**

Contact: **Officer Ryan Ayers**
Public Information Officer
Phone: **(805) 553-0800**
Email: **rayers@chp.ca.gov**

Safety, Service, and Security

CHP 49 (Rev. 2-24) OPI 076

805 553 0800
610 Spring Road, Moorpark, CA 93021

AN INTERNATIONALLY
ACCREDITED AGENCY





Website: **VCFD.org**
Twitter: **@VCFD**
Facebook: **@VenturaCountyFire**
Instagram: **@VenturaCountyFire**

Contact: Scott Thomsen
Director of Communications and Public Affairs
Phone: **(805) 914-8502**
Email: **scott.thomsen@ventura.org**

January 2, 2025

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- In 2024, Ventura County residents concerned about fire danger quadrupled the number of Firewise USA communities in our county. At the start of the year, there were six communities recognized for best practices by Firewise USA. Now, Ventura County has 25, beating the fire department's goal by one. When communities work together, they can have an even greater impact in reducing the risk from wildfires.
- The possibility of Santa Ana wind events continues. Everyone should remain vigilant about avoiding activities that could start a fire, such as a hot muffler against tall weeds, a dragging tow chain, a tossed cigarette or an outdoor fire pit.
- The fire departments of Ventura County, along with dozens of community partners, collected and distributed toys to more than 30,000 needy children during the holidays as part of the Spark of Love campaign.

Sincerely,

Scott Thomsen
Director of Communications and Public Affairs
Ventura County Fire Department

2024

NATIONAL FIREWISE USA® PROGRAM
CERTIFICATE
OF RECOGNITION

The National Fire Protection Association acknowledges that

Casa Conejo

located in

Casa Conejo

CA

has successfully completed the Firewise USA® program's annual requirements for 2024
and is a participating site in good standing throughout the 2025 calendar year.



James T. Pauley, President, NFPA



FIREWISE USA®
RESIDENTS REDUCING WILDFIRE RISKS

December 20, 2024

Date Issued



Pictometry®, April 2009

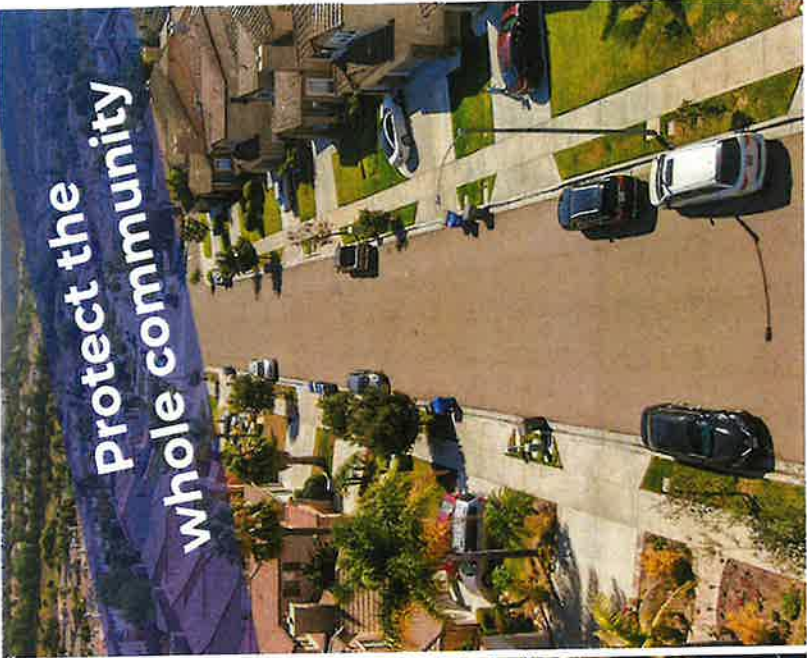
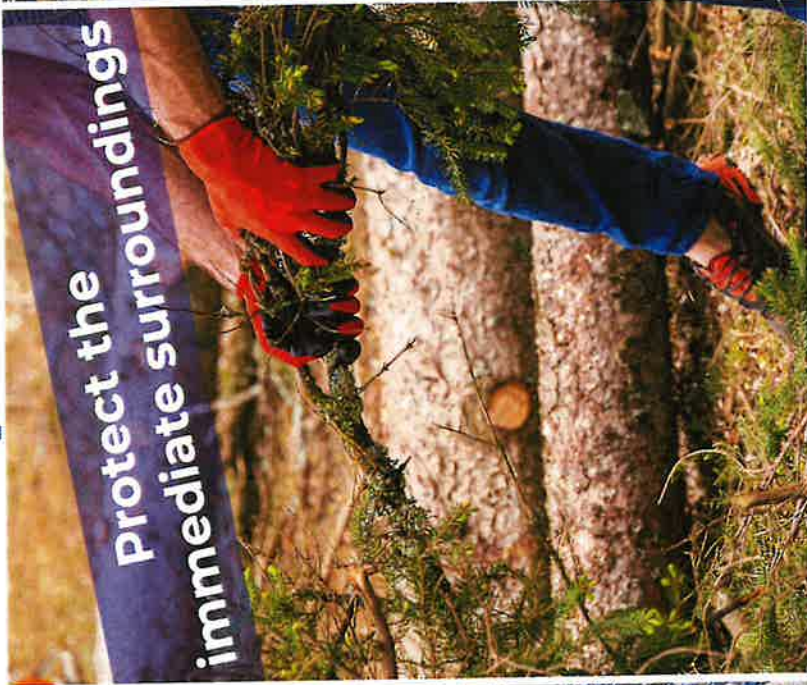
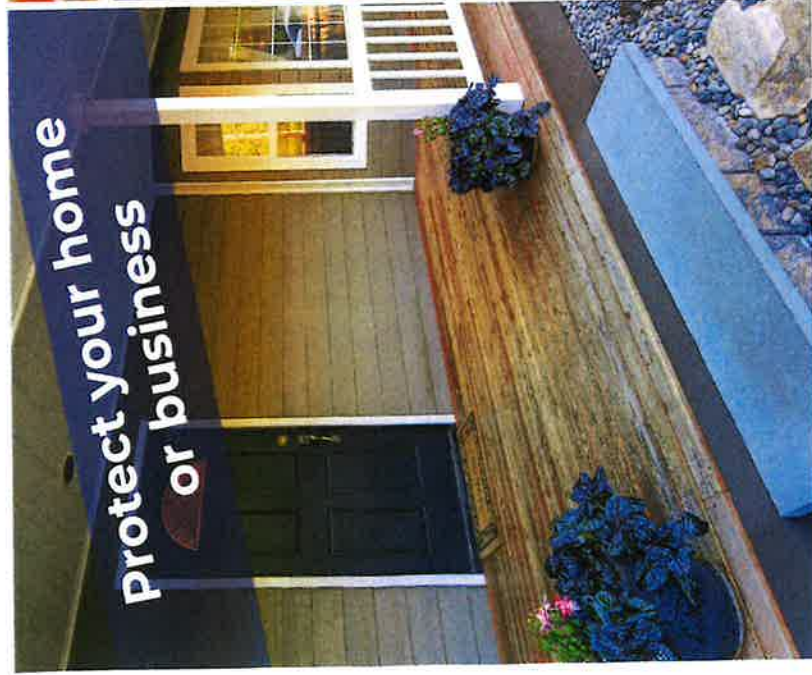
Casa Conejo



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Being Safer from Wildfires Can Help With Your Insurance



Safer from Wildfires is a ground-up approach to wildfire resilience with three layers of protection — for the structure, the immediate surroundings, and the community. Following these achievable steps can help you save money on your insurance.



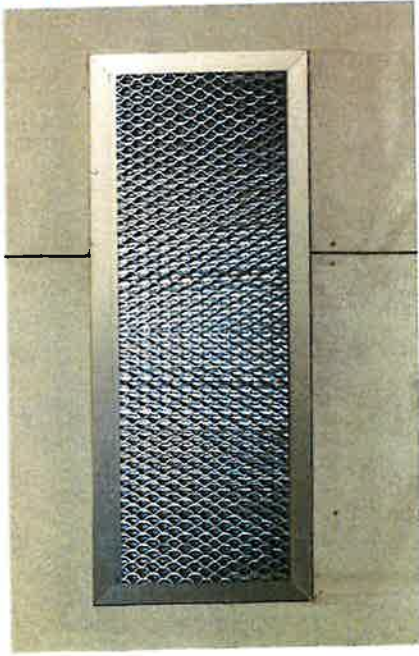
CALIFORNIA
Public Utilities Commission

Safer from Wildfires was created by an interagency partnership between Insurance Commissioner Ricardo Lara and the emergency response and readiness agencies in Governor Gavin Newsom's administration. Learn more at insurance.ca.gov

3 Ways to Get Started with

Safer from Wildfires

Don't know where to start? Here are 3 low-cost steps you can take today.



Keep embers out

Installing 1/16 to 1/8 inch noncombustible, corrosion-resistant metal mesh screens over attic vents can keep wind-blown embers out of your house.



Clear the first 5 feet

Removing greenery and replacing wood chips with stone or decomposed granite 5 feet around your home prevents fire from getting a foot in the door.



Be safer together

With Firewise USA, communities as small as 8 dwelling units or as big as 2,500 can create an action plan and start being safer together. Firewise USA is a nationally recognized program with proven results, sponsored by the National Fire Prevention Association.

Do more, save more

Every action under **Safer from Wildfires** will qualify you for an insurance discount. By doing more, you can save more.

- Class A fire-rated roof
- 5-foot ember-resistant zone around the structure
- Noncombustible 6 inches at the bottom of walls
- Ember- and fire-resistant vents
- Double pane windows or added shutters
- Enclosed eaves
- Cleared vegetation and debris from under decks
- Move sheds and outbuildings at least 30 feet away
- Trim trees and remove brush in compliance with state and local defensible space laws
- Neighborhoods can form a Firewise USA community
- Cities, counties, and local districts can become certified as a Fire Risk Reduction Community

Scan to find more resources



Casa Conejo Goal Setting Worksheet:

Subcommittee _____ Goals Adopted by the MAC Board on _____

Goal	Will it Improve the community overall or just a section of the community?	Does it make my community safer or better?	Is it reasonable or cost effective to Implement?	What are some of the results of this goal being implemented?	What is the time frame for implementing? 1-3-5 years?

TOP 3-4 GOALS FOR THIS SUBCOMMITTEE IN 2025

Notes:
