



REGULAR MEETING

MEMBERS OF THE BOARD

- SCOTT HORN, CHAIR
- CATHERINE HOGUE
- RENEE McBRIDE
- UNSCHEDULED
VACANCY (X3)

JEFF GORELL

Supervisor, 2nd District

ISRAEL RODRIGUEZ

Field Representative
Supervisor Jeff Gorell

Agenda

September 14, 2023

6:00 PM

**Municipal Advisory Council
Casa Conejo, California**

**Walnut Elementary School
Multipurpose Room
581 Dena Drive
Casa Conejo, CA 91320**

WEB ACCESS

At: ventura.org/casaconejomac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Casa Conejo Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriguez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/casaconejomac.

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Casa Conejo Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/casaconejomac.

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Casa Conejo Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriguez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to israel.rodriquez@ventura.org or mail to:

Casa Conejo Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on July 13, 2023
5. Agenda Review.
6. Consent Agenda Items 10 through 12

7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Office of Ventura County Supervisor Jeff Gorell’s Comments – Brief announcements and report on County activities.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council’s discretion and may be heard at any time during the meeting.

10) California Highway Patrol Safety Report

Received safety report from CHP Officer Ryan Ayers, Dated September 11, 2023, that included updates on the oversized vehicle parking ordinance for Casa Conejo. Ordinance is working with nearly 100% compliance among Casa Conejo residents. September is California safety pedestrian month emphasizing parents to take precautions with how and where they drop off their kids to school. Maximum Enforcement Period (MEP) was conducted over Labor Day weekend with a focus on impaired driving (DUI) violations; and finally, the California Highway Patrol is hiring 1,000 officers to help make California roads safer.

RECOMMENDATION TO RECEIVE AND FILE

11) Ventura County Fire Department

Received update report from Director of Communications and Public Affairs, Scott Thomsen, Dated September 6, 2023. His report highlights a vote to be taken by the Ventura County Fire Protection District Board on September 12, 2023, to enter escrow on a new building that would act as additional administrative headquarters in Thousand Oaks, California. Public comment period for the state’s Fire hazard Severity Zones is now closed. Final updates to maps for State Responsibility Areas

will be available in early 2024. Zone Zero mandates are being delayed until 2025 for new construction, and 2026 for existing structures. Finally, VCFD encourages homeowners to mow or remove the plants that become tumbleweeds to avoid future fire hazards and traffic hazards.

RECOMMENDATION TO RECEIVE AND FILE

12) Ventura County Sheriff

Received report from Senior Deputy Officer, Chris Jones, dated September 11, 2023, with updates that include there have been no recent crimes in the Casa Conejo area, but there have been sporadic thefts from vehicles in surrounding areas of the Casa Conejo community. The Sheriff Department strongly encourages to remove valuables from vehicles, install security camera, to turn any footage that would include any potential crimes with your local enforcement agency.

RECOMMENDATION TO RECEIVE AND FILE

Motion made by Scott Horn to FILE and RECEIVE CONSENT ITEMS, Seconded

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting. (Continue to the Next page for the items under the Regular Agenda)

13) Status Report on the Enforcement of Casa Conejo Oversized Vehicle Ordinance- Presented by CHP Officer Ryan Ayers

CHP Officer Ryan Ayers to provide a status report on the enforcement of the newly adopted oversized parking ordinance in Casa Conejo. The report will include how people are responding to the ordinance and whether there are any issues the MAC members need to be aware of going forward.

14) Update on Numerous Projects and Potential Projects for Casa Conejo

- a) Logo Updates – Review and vote on new logo
- b) Update on “T” intersections safety improvements
- c) Speed Cushion Application and Process for Theresa and Lesser Drive.
- d) Pedestrian Improvements crossing that was installed at Lesser and Rudman drive.
- e) Website Enhancements for Casa Conejo to be implemented in October/November.

RECOMMENDATION TO RECEIVE AND FILE

15) 3-5 Year Plan – Next Steps

On, March 9th, the Casa Conejo MAC approved a motion to move forward on the 3-5 Year Plan. The next step is for the MAC to identify the key categories/components to include in the plan, such as crime, traffic, infrastructure issues, and opportunities for consideration in this meeting.

- a) Field Representative, Israel Rodriguez will speak on what is the next step and provided to samples of planning documents that provided a methodology on how to begin planning. The first document provided a series of open-ended questions that were strategic or macro in nature. Examples of these questions were:
- What are the most pressing current issues Casa Conejo faces?
 - What issues does Casa Conejo face in the future?
 - What are ways to use technology and innovations to improve the lives of residents?
 - What are ways to make the community safe for all residents, young or elderly?

CLOSING

16) Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting, November 9, 2023, at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320



JEFF GORELL

Supervisor, 2nd District

ISRAEL RODRIGUEZ

Field Representative
Supervisor Jeff Gorell

REGULAR MEETING

Minutes

July 13, 2023

6:00 PM

**Municipal Advisory Council
Casa Conejo, California**

**Walnut Elementary School
Multipurpose Room
581 Dena Drive
Casa Conejo, CA 91320**

WEB ACCESS

At: ventura.org/casaconejomac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

- MEMBERS
OF THE BOARD**
- SCOTT HORN, CHAIR
 - CATHERINE HOGUE
 - RENEE McBride
 - DEBBIE HANNA
 - SUSAN TURGEON -ALT.

OPENING

1. Call to Order.
 - Chair, **Scott Horn** called the meeting to order at 6:07 PM
2. Roll Call. Quorum Met
 - **Chair, Scott Horn, Renee McBride, Debbie Hanna, Catherine Hogue, Susan Turgeon** - Present
3. Pledge of Allegiance to the Flag of the United States of America.
 - Led by **Chair, Scott Horn**
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on May 11, 2023
 - Approval of May 31, 2023; Motion by **Debbie Hanna**, Seconded by **Catherine Hogue**. Roll Call: Members **Renee McBride, Debbie Hanna, Catherine Hogue, and Chair, Scott Horn** all voted yes to accept the minutes. Motion Passed Unanimously.
5. Agenda Review. No Changes to the agenda.
6. Consent Agenda Items 10 through 11
 - Motion made by **Renee McBride** to approve the recommendations made by staff to **Receive and File Consent Items 10-11**: Motion Seconded by **Debbie Hannah**. Roll Call: Members **Renee McBride, Debbie Hanna, Catherine Hogue, and Chair, Scott Horn**. All members voted Yes, In Favor. Motion Passed Unanimously.
 - i. 10) California Highway Patrol Safety Report – Officer Ryan Ayers
 - ii. 11) Ventura County Fire Department – Deputy of Communications & Public Affairs, Scott Thomsen
7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
 - Public Comment Made By: **Magaly Williams** with regards to school safety and a neighbor who is harassing parents and children.
 - Public Comment Made By: **Whitney Miller** echoing the same concerns about the neighbor harassing parents and children. She also mentioned that crosswalks near Walnut Elementary need to be repainted and equipped with flashing lights to slow down traffic speeding through the area during the loading and unloading of children. **Chair, Scott Horn**, asked staff to investigate repainting the crosswalk and putting in flashing lights. **Chief of Staff, Mark Perryman**, spoke about the need to call the police as the incident is occurring. This helps with tracking occurrences and collecting the

data necessary to build a case for future actions against the individual. **California Highway Patrolman Officer, Ryan Ayers** mentioned how important it is not to confront the person directly, but to call law enforcement and let them deal with him.

- Public Comments Made By: **Wendy Zimmerman** referenced changes to the Thousand Oaks General Plan that will cause traffic to go through Casa Conejo neighborhoods and encouraged that write to the City of Thousand Oaks and express concern about the proposed changes. Asked people to go to the City of Thousand Oaks website to make your comment. The website for comments was referenced as TOaks2045.org.
- Public Comments Made By: **Fabienne Logan**: She had questions about enforcement on boats on trailers that are not hitched to a truck. Open discussion took place between residents and Officer Ayers on whether a boat has to be hitched to a truck, otherwise it is free public storage. **Officer Ayers** said he would check to see if there is such a vehicle code.

8. Office of Ventura County Supervisor Jeff Gorell's Comments – **Supervisor, Jeff Gorell** provided a report on several situations, including:

- Passage of a **\$2.86 Billion dollar budget** with an emphasis on **public safety** and **human services**. The budget also allocated money for new IT solutions which will help provide more transparency, accountability and makes it easier to coordinate services between agencies particularly in human services.
- **Supervisor Gorell** is pleased to see how the **Oversized Vehicle Ordinance** is being implemented. He spoke about how his staff dedicated a day to deliver notices of the ordinance to every door in Casa Conejo to help people understand was coming ahead.
- The **Supervisor** referenced a house that has become a public health and safety hazard due to hoarding. He has contacted several agencies and groups to help the homeowner. A church has dedicated their time and service to help clean out the house. In addition, E.J. Harrison upon the request from the **Supervisor** has donated two large bins to help collect and dump the debris.
- Finally, **Supervisor Gorell** spoke about his goal to bring a family Justice Center to East County in the near future. The old system required victims to go through several steps to receive help, justice, and healing from the effects of family violence. To better serve victims, a **Family Justice Center** brings all services to the victim all within a safe and friendly environment that provides help from law enforcement officials, social services, childcare, mental health, medical support, counseling, and short-term shelter, all in a one-stop location. He has received commitment for funds, support from the City of Thousand Oaks, and is in the process of finding a location.

9. Council Comments: **Renee McBride** brought up the issue of graffiti; **Chair, Scott Horn** referenced a few incidents, but the graffiti response team has been cleaning up the issues. He also referenced graffiti on a fire hydrant. He asked staff to follow-up on the matter. **Chair, Scott Horn**, spoke on the food recycling that E.J. Harrison set-up to help residents recycle their food waste for compost. **Chair, Scott Horn** has asked staff to print up a large map of Casa Conejo and provide yard signs to help provide notice of upcoming MAC meetings. He also asked for a speaker from Watershed Agency to speak at future meeting.

CONSENT AGENDA

10. California Highway Patrol Safety Report

Received safety report from **CHP Officer, Ryan Ayers** that included updates on the oversized vehicle parking ordinance for Casa Conejo, Vehicle theft protection program, and Maximum Enforcement Period (MEP) to help reducing speeding in the area.

RECEIVED AND FILED AS PART OF PREVIOUS MOTION

11. Ventura County Fire Department

Received update report from Director of Communications and **Public Affairs, Scott Thomsen**, Dated July 5, 2023. His report highlights the addition of four new ambulances that are now in service in Simi Valley, Thousand Oaks, Camarillo, and Santa Paula. Fire season is upon us and the VCFD has completed 90% of the properties in the Fire Hazard Reduction Program. VCFD kicks off the summer Junior Fire Academy starting July 17, 24, and 31 at the Regional Training Center in Camarillo.

RECEIVED AND FILED AS PART OF PREVIOUS MOTION

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting. (Continue to the Next page for the items under the Regular Agenda)

12. Status Report on the Enforcement of Casa Conejo Oversized Vehicle Ordinance- Presented by CHP Officer Ryan Ayers.

CHP Officer, Ryan Ayers spoke about the ordinance being 18 days into effect and we are already seeing good results. He and his Commander decided to take an approach of talking with the major offenders of the ordinance rather than to just tow the vehicles even though the 72 hours had expired, and they had the right to tow. This approach has yielded good results and people are beginning to comply. There is one individual who has a handicapped placard and is in compliance with the ordinance. **Officer Ayers** is working with him to create a win/win solution for him and the community. **Chair, Scott**

Horn mentioned he is seeing positive results and noticing less vehicles are on the street.

13. Oversized Vehicle Permit Requests.

a. **Applicant: Branden Dickey – Chair, Scott Horn** read the application and opened it up for discussion. Concerns were mentioned the vehicle creates a safety hazard because it spills into the bike lane on Wendy Drive. **Officer Ayers** spoke and mentioned that there are separate restrictions regarding vehicle size on Wendy Drive and that the vehicle even though it is a work vehicle must be owned by the resident. **Catherine Hogue** mentioned that it would be good to have both work and home addresses listed on the application form.

- **Chair, Scott Horn**, motioned to approve Branden Dickey's application for Oversized Vehicle Permit, pending that his vehicle registration is in compliance with the Oversized Vehicle Ordinance, and the height of the vehicle is in compliance with city restrictions for Wendy Drive where he resides. Staff to research and provide feedback. Motioned Seconded, by **Debbie Hanna**, motioned passed unanimously.

b. **Applicant: Mike Hancock** – The vehicle owner lives in Tennessee and keeps the vehicle parked at his son's home when he visits. The vehicle exceeds the height restriction of the ordinance as well.

- **Cathreine Hogue**, motioned to accept staff's recommendation not to approve Mike Hancock's application for Oversized Vehicle Permit. Seconded, by **Debbie Hanna**. Motioned passed unanimously.

- **14. Ventura County's Policy on Speed Humps/Cushions**

Field Representative, Israel Rodriguez provided information on Ventura County's policy on speed cushions including cost coverage, residential approval, and meet certain guidelines set by the Board of Supervisors. Discussion took place between what is the difference between speed bumps, speed cushions. **Chief of Staff, Mark Perryman** provided information on the differences between speed cushions and speed bumps.

- **Debbie Hanna** motioned to **RECEIVE AND FILE** the report, Seconded by **Catherine Hogue**. Motion passed unanimously.

15. 3-5 Year Plan – Next Steps

Motion made by **Debbie Hanna** to table the 3-5 Year Plan until the next MAC meeting, Seconded, by **Chair, Scott Horn**. Motion passed unanimously.

CLOSING

16. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting, September 14, 2023, at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320

- i. **Debbie Hanna** motioned to adjourn, Seconded, By **Renee McBride**. Motion passed Unanimously. Meeting adjourned at 8:23 PM.



CALIFORNIA HIGHWAY PATROL

To: The Casa Conejo MAC c/o Supervisor Gorell's office

CHP MOORPARK'S CASA CONEJO MAC TALKING POINTS: (09.14.23)

- The CHP Moorpark Area continues to monitor and enforce the new parking ordinance for oversized and recreational vehicles parked on the street within the Casa Conejo area. This process is ongoing as issues arise or violations are observed. The Casa Conejo residents have almost reached 100% compliance with this ordinance, which will now make it much easier and quicker to enforce. As it states in the ordinance, oversized and recreational vehicles can be parked on the street for up to 72 hours before any enforcement can be taken. Additionally, to be fair and equitable, the 72-hour clock starts when an officer sees the violation in person. Lastly, CHP Moorpark is continuing to work with the homeowner and owner of the motorhome parked at Lesser Drive and Jenny Drive. Please be patient with the process as we continue to navigate the constraints of the law.
- September is California pedestrian safety month. As students start to return to school, CHP Moorpark would like to remind students, parents, and drivers to be alert and remain undistracted while walking, biking, and driving. Parents and/or guardians should drop their children off at a location that does not require them to cross a street. If that is not possible, help your child cross safely at a crosswalk. Anything we can do to limit exposure to traffic will keep them significantly safer. CHP Moorpark will be conducting specialized operations and presentations throughout the county to help decrease incidents involving pedestrians and increase awareness throughout Ventura County.
- The California Highway Patrol conducted a Maximum Enforcement Period (MEP) over the Labor Day weekend. The MEP ran from Friday, September 1st through Monday, September 4th. The focus for this MEP was impaired driving (DUI) violations. Maximum Enforcement Periods have been a part of California Highway Patrol (CHP) policy for many years and have specific deployment and reporting procedures. During an MEP, field commands are required to deploy the maximum amount of uniformed personnel to address primary collision factor violations, impaired drivers, and assure a prompt response to any incident causing a hazard or traffic delay.
- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter.
- Follow CHP Moorpark on social media for traffic updates, sig alerts, evacuation notices, roadway closures, and general information on what the CHP is doing in your area.

Twitter: **@CHPMoorpark**
Facebook: **@CHP-Moorpark**
Instagram: **@CHPMoorpark**

Contact: **Officer Ryan Ayers**
Public Information Officer
Phone: **(805) 553-0800**
Email: **rayers@chp.ca.gov**





Website: **VCFD.org**
Twitter: **@VCFD**
Facebook: **@VenturaCountyFire**
Instagram: **@VenturaCountyFire**

Contact: **Scott Thomsen**
Director of Communications and Public Affairs
Phone: **(805) 914-8502**
Email: **scott.thomsen@ventura.org**

Sept. 6, 2023

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- The Ventura County Fire Protection District Board is scheduled to vote Sept. 12 on whether to allow the fire department to enter into an agreement to purchase a new headquarters in Thousand Oaks. If the board approves, the fire department would then enter escrow on the building and would have 60 days to close the purchase. The new building would provide additional space for the administrative functions of the department, which currently rents space next to the airport in Camarillo.
- An additional public comment period for updates to the state's Fire Hazard Severity Zones is now closed. Final updates to the maps for State Responsibility Areas are expected sometime in the first quarter of 2024. Updates to Local Responsibility Areas would then follow.
- The scheduled start for new state rules restricting flammable materials within 5 feet of structures – called Zone Zero – is being delayed until 2025 for new construction and 2026 for existing buildings.
- After years of drought, summer rains this year are helping to grow the plants that can become tumbleweeds when they dry out later in the year. Dry tumbleweed can cause traffic hazards and spread wildfire. VCFD encourages property owners to mow or remove such plants now to keep them from becoming problems later.

Sincerely,

Scott Thomsen
Director of Communications and Public Affairs
Ventura County Fire Department

VENTURA COUNTY SHERIFF'S OFFICE

M E M O R A N D U M



DATE: September 11, 2023
TO: Supervisor Gorell's Office; and, Casa Conejo
Municipal Area Council
FROM: Senior Deputy C. Jones #3597
RE: VCSO Report for September, 2023 MAC Meeting

I am happy to report that no new major crime trends, or major incidents, have been reported in the Casa Conejo Community.

There have been sporadic thefts from vehicles in the surrounding areas of the Casa Conejo Community. These crimes include, but are not limited to: Thefts from unlocked vehicles, vehicle burglaries, and catalytic converter thefts.

As always, law enforcement strongly encourages residents to take all valuables out of your car, lock your car, and immediately report suspicious activity to your local law enforcement agency.

If you don't have home security cameras, it is highly recommended that you get some. Make sure that before you purchase any camera system that you do your homework, making sure that you purchase a quality camera, which will yield quality videos. These videos can, and have, helped law enforcement solve crimes right here in our community.

If you install cameras, please make sure to share the videos with your local law enforcement agency. As noted, these videos have helped right here in Thousand Oaks.

Casa Conejo MAC Draft Logos:

Logo Choice #1

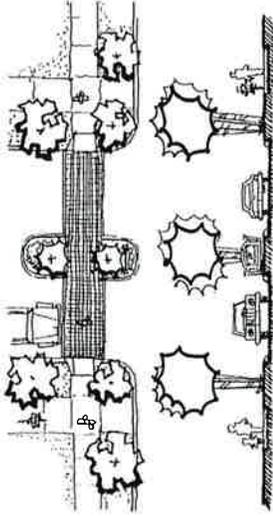


**CASA CONEJO
MAC**

Logo Choice #2



SPEED HUMPS/CUSHIONS



WHAT IS THE COUNTY'S POLICY REGARDING NEIGHBORHOOD TRAFFIC SPEEDING?

In July 2013, the Board of Supervisors approved a Speed Hump/Cushion Policy. The policy allows residents to install speed humps/cushions on some residential streets to address speeding and cut-through traffic concerns.

Speed humps/cushions often generate significant opposition. Therefore, speed-limit enforcement or monitoring by a radar trailer should be considered as a first option.

The County's Speed Hump/Cushion policy also stipulates the following:

- Speed humps/cushions are located in the travelway. Therefore, additions, alterations, or removals of any or all speed humps/cushions may occur at any time.
- Prior to the approval of new speed humps/cushions on any street, the County Traffic Engineer must request concurrence from the Ventura County Fire Protection District, the Sheriff's Department, and the California Highway Patrol within 20 calendar days.

- Speed hump/cushion construction costs must be paid by the property owners who sign the required petition.

WHERE CAN SPEED HUMPS/CUSHIONS BE INSTALLED?

Speed humps/cushions may be installed under the following conditions:

- If the location meets the warrants established by the Board of Supervisors;
- Upon receipt of the required petition or when the Road Commissioner (or an appointed designee) initiates the proposal; and

- The Board of Supervisors or the Road Commissioner (or an appointed designee) approves the request; and
- The speed humps/cushions are in conformance with the standard design in effect at the time of installation.

WHAT QUALIFYING CRITERIA DOES A COUNTY ROAD HAVE TO MEET TO BE COVERED BY THE COUNTY'S POLICY?

Requests for speed humps/cushions will be approved if all of the following criteria are met:

- The proposed location meets the requirements of a residential road or residence district as defined in Section 515 of the California Vehicle Code as follows: that portion of a highway and the property contiguous thereto, other than a business district, (a) upon one side of which highway, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 13 or more separate dwelling houses or business structures, or (b) upon both sides of which highway, collectively, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 16 or

more separate dwelling houses or business structures.

A residence district may be longer than one-quarter of a mile if the above ratio of separate dwelling houses or business structures to the length of the highway exists. The "residence district" determination shall be consistent with California Vehicle Code Section 240.

- A local road is defined for the purpose of this guideline as a road intended primarily to provide direct access to abutting residential buildings;
- The speed limit is 25 miles per hour or less;
- A speed survey shows that 67 percent of the motorists exceed the 25 mph speed limit;
- The road paved width is 40 feet or less and has no more than two traffic lanes;
- The average daily volume is greater than 1,000 vehicles in a 24-hour period;
- Speed humps/cushions cannot be installed on streets where the Road Commissioner has determined that they cannot

be safely installed due to severe horizontal or vertical curves, inadequate sight distance to enable drivers to see the humps/cushions, or excessive street downgrades.

- Speed humps/cushions will not be permitted on streets where the Road Commissioner determines that they will create equal or greater traffic problems by diverting traffic to nearby residential roads.

WHERE CAN I OBTAIN A COPY OF THE SPEED HUMP/CUSHION POLICY?

If you have questions, requests, or suggestions concerning traffic please call the Transportation Department at: **(805) 654-2049** or through the "Contact Us" link at: <http://www.countyofventura.org>

Rev. 9/10/13

SPEED HUMPS/CUSHIONS



**Public Works Agency
Transportation Department**
800 S. Victoria Avenue
Ventura CA 93009-1620

**COUNTY OF VENTURA
SPEED HUMP/CUSHION
POLICY**

Approved by the Board of Supervisors on March 21, 2017

POLICIES	
1	<p>Speed humps/cushions will be installed only:</p> <ul style="list-style-type: none"> • If the location meets the warrants established by the Board of Supervisors. • Upon receipt of the required petition or when the Road Commissioner or his designee initiates the proposal <li style="text-align: center;">-and- • The Board of Supervisors or the Road Commissioner or his designee approves the request <li style="text-align: center;">-and- • In conformance with the standard design in effect at the time of installation. <p>A petition for installation of speed humps/cushions must be signed by a minimum of 67% of the property owners on the street or the portion of the street affected concurring in the proposed installation. The petition must contain language to the effect that, if the petition is approved, the petitioners must deposit with the Public Works Agency funds in the estimated amount of the cost of installation of the speed humps/cushions before work will be authorized.</p>
2	<p>Since speed humps/cushions are located in the travelway, additions, alterations, or removals of any or all speed humps/cushions may be directed at any time.</p>
3	<p>Prior to the approval of new speed humps/cushion on any street, the County Traffic Engineer shall notify the Ventura County Fire Protection District, the Sheriff's Department, and the California Highway Patrol.</p>
4	<p>Speed-hump/cushion construction costs shall be paid by the property owners who sign the required petition. If the Road Commissioner or his designee originates a proposal and the property owners concur, construction costs will be paid by the County.</p>
5	<p>The Transportation Department will reassess the speed-hump/cushion program and report to the Board of Supervisors at approximately five-year intervals. Critical program issues that require Board action prior to the five-year review will be scheduled for policy guidance.</p>

**COUNTY OF VENTURA
SPEED HUMP/CUSHION WARRANTS**

Approved by the Board of Supervisors on March 21, 2017

WARRANTS		Satisfied	
		Yes	No
1	<p>The road must be either a residential road or a local road defined as follows:</p> <p>a. A residential road, or "residence district," as defined in California Vehicle Code Section 515 is that portion of a highway and the property contiguous thereto, other than a business district, (a) upon one side of which highway, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 13 or more separate dwelling houses or business structures, or (b) upon both sides of which highway, collectively, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 16 or more separate dwelling houses or business structures. A residence district may be longer than one-quarter of a mile if the above ratio of separate dwelling houses or business structures to the length of the highway exists. The "residence district" determination must be consistent with California Vehicle Code Section 240.</p> <p>Buildings must be located within 75 feet of the roadway curb face or edge of pavement and they must face and gain access from the road, to be considered as "fronting" on the road.</p> <p>b. A local road is defined for the purpose of this guideline as a road intended primarily to provide direct access to abutting residential buildings. Residential buildings include separate dwelling houses, apartment buildings, or multiple dwelling houses.</p>		
2	The speed limit on the road must be 25 miles per hour or less, established in accordance with State law or Board of Supervisors' action.		
3	A speed survey must show that 67 percent of the motorists exceed the 25-miles-per-hour speed limit.		
4	The road must have a paved width of 40 feet or less and no more than two traffic lanes.		
5	The average traffic volume must be greater than 1,000 vehicles in a 24-hour period.		
6	<p>No speed hump/cushion may be installed on any street where the Road Commissioner or his designee determines it cannot be safely installed due to:</p> <p>a. Severe horizontal or vertical curves</p> <p>b. Inadequate sight distance to the humps/cushions</p> <p>c. Excessive street downgrades</p>		
7	No speed hump/cushion may be installed on any street where the Road Commissioner or his designee determines it will create equal or greater traffic problems by causing traffic diversion to a nearby residential or local road.		

County of Ventura
SPEED HUMP/CUSHION APPLICATION
 PUBLIC WORKS AGENCY
 TRANSPORTATION DEPARTMENT
 800 South Victoria Avenue, Ventura CA 93009
 (805) 654-2049

THIS SECTION TO BE COMPLETED BY APPLICANT	
The undersigned requests the construction of speed humps/cushions on the following County-maintained street:	
Street Name: _____	
Between: _____	and _____
<p>I understand speed humps/cushions are still considered an experimental roadway feature and are an evolving technology. Therefore, I agree to fund the cost of construction and removal of speed humps/cushions on the street listed above. I understand a minimum of 67% of the property owners along the street(s) listed above or along the petition portion of the street(s) must approve of the installation of these speed humps/cushions. Attached to this application is a petition with the signatures of 67% of the affected property owners. I understand the Transportation Department will review the speed hump/cushion policy every five years. I understand the County may revoke this application and remove the speed humps/cushions at any time at the County's discretion.</p>	
Applicant: _____	
Number and Street: _____	
City and Zip Code: _____	
Phone: _____	
Signature of Applicant: _____	
Date: _____	

THIS SECTION TO BE COMPLETED BY THE TRANSPORTATION DEPARTMENT	
The Transportation Department approves this application for the activities described above subject to the special conditions listed below:	
Special Conditions: _____	
Approved by: _____	
Date: _____	
	CONSTRUCTION COMPLETION Inspector: _____ Date: _____

When approved – copies to Applicant, Ventura County Fire Protection District, Ventura County Sheriff's Department, California Highway Patrol, emergency medical services agencies, and others as directed by the Director, Transportation Department, Public Works Agency.



COUNTY OF VENTURA
PUBLIC WORKS AGENCY
TRANSPORTATION DEPARTMENT

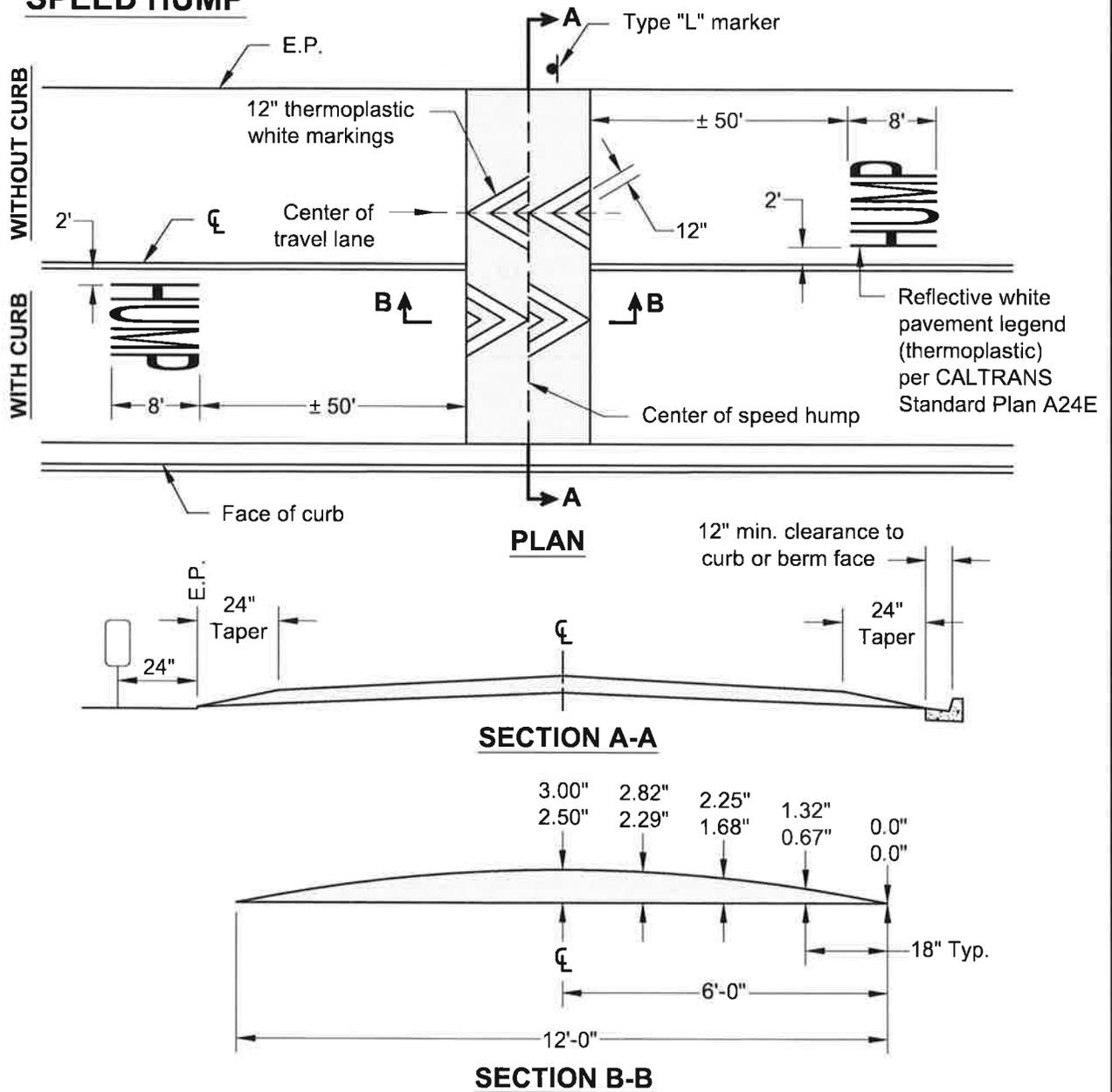
PETITION OF AFFIRMATION FOR
THE INSTALLATION OF SPEED HUMPS/CUSHIONS

Before you sign this petition, know what you are signing! It is recommended that you first experience similar installations on other streets. You should also read the speed hump/cushion policies and speed hump/cushion guidelines.

We, the undersigned residents of _____, do hereby petition the Public Works Agency of the County of Ventura to install _____ speed humps/cushions on the subject street between _____ and _____. If the petition is approved, the petitioners will deposit with the Public Works Agency, funds in the estimated amount of the cost of installation of the speed humps/cushions before work will be authorized. Contact number for petition is (_____) _____.

	SIGNATURE	PRINT NAME	PRINT ADDRESS
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			

SPEED HUMP



NOTES:

1. Speed humps may be installed only if approved by the Road Commissioner or his designee.
2. Speed hump height greater than 3" requires Board of Supervisors approval for design & height.
3. A warning sign stating "Speed Hump" (W17-1) shall be placed at the approach to the first hump. Signs shall be of high intensity sheeting (30"x30"). Co-mount a W13-1 "10 MPH" (24"x24") warning sign per CALTRANS standards.

ADOPTED BY THE BOARD AS PART OF ROAD STANDARDS : 05-16-2017

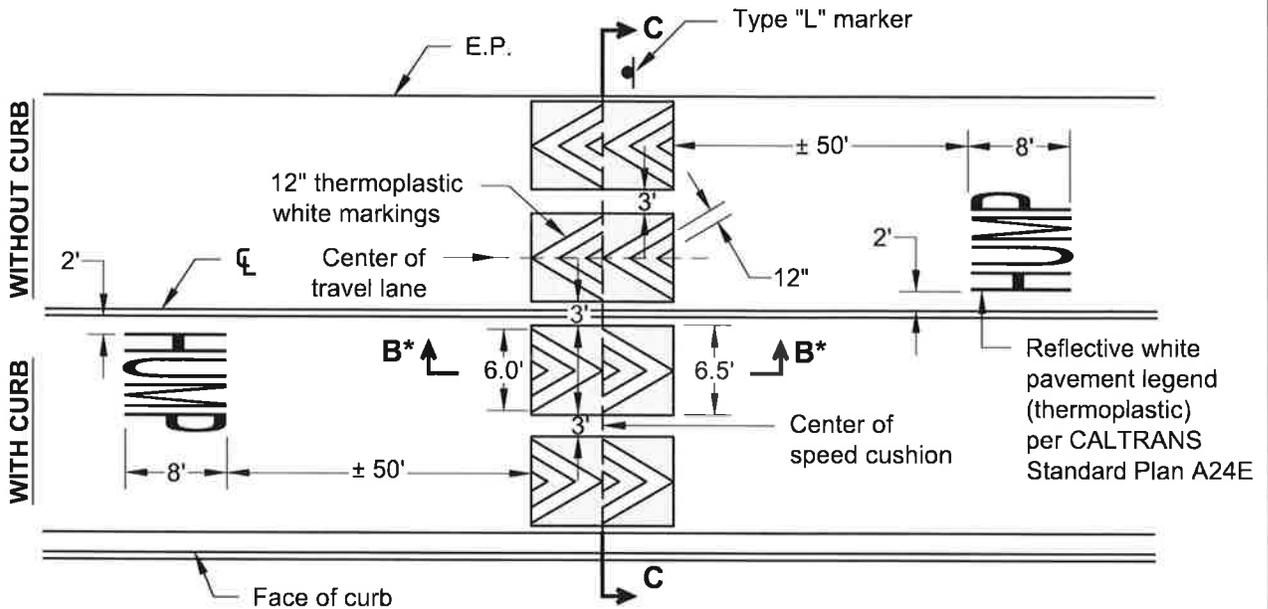
REVISION DATE:	DESCRIPTION:	APPROVED BY:
		J P
		RECOMMENDED BY:
		D F

**COUNTY OF VENTURA
PUBLIC WORKS AGENCY**

ROAD STANDARDS

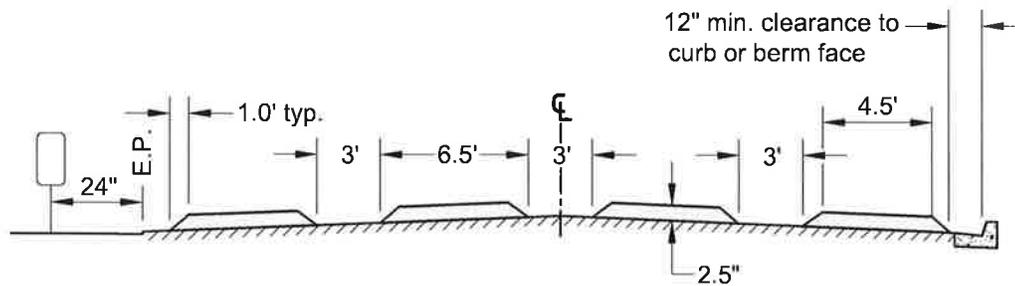
SPEED HUMP/CUSHION

SPEED CUSHION



PLAN

B* See Section B-B on Speed Hump Road Standard Plate E-9, sheet 1 of 4



SECTION C-C

NOTES:

1. Speed cushions may be installed only if approved by the Road Commissioner or his designee.
2. A warning sign stating "Speed Hump" (W17-1) shall be placed at the approach to the first cushion. Signs shall be of high intensity sheeting (30"x30"). Co-mount a W13-1 "10 MPH" (24"x24") warning sign per CALTRANS standards.
3. For two-lane roads with a traveled way width of 24' or less, use the design shown above while omitting the two outer speed cushions.

ADOPTED BY BOARD AS PART OF ROAD STANDARDS: 05-16-2017

REVISION DATE:	DESCRIPTION:	APPROVED BY:
		J P
		RECOMMENDED BY:
		D F

**COUNTY OF VENTURA
PUBLIC WORKS AGENCY**

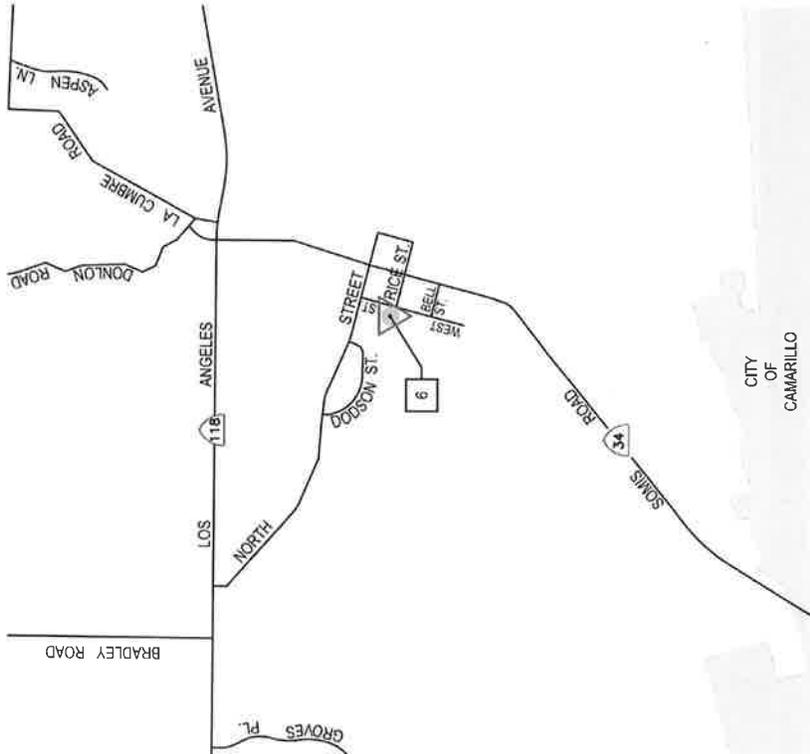
ROAD STANDARDS

SPEED HUMP/CUSHION

SHEET 2 OF 4

RECTANGULAR RAPID FLASHING BEACONS (RRFB)

ID	LOCATION	QTY
6	SOMIS ELEMENTARY SCHOOL - WEST STREET AT RICE STREET	2
7	WALNUT ELEMENTARY SCHOOL - LESSER DRIVE AT RUDMAN DRIVE	2

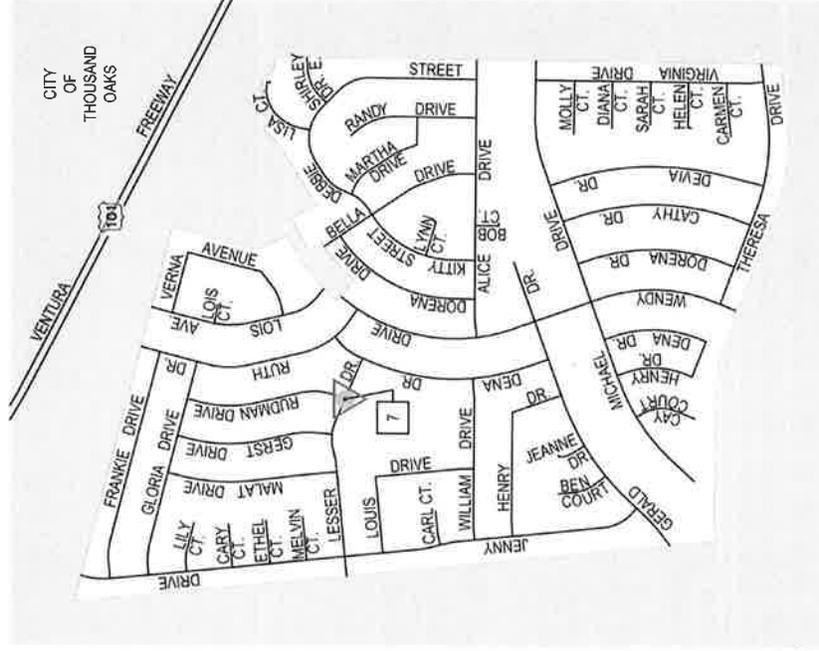


SOMIS AREA

SCALE: 1"=1,500'

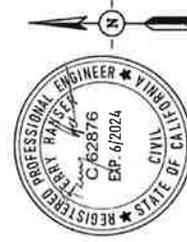
LEGEND

- RECTANGULAR RAPID FLASHING BEACON (RRFB). SEE SHEET 9 FOR INSTALLATION DETAILS; EXACT LOCATION MARKED IN THE FIELD
- ▽ INSTALL YIELD LINES AND SIGNS EACH DIRECTION. SEE SHEET 10 FOR DETAILS; EXACT LOCATION MARKED IN THE FIELD



NEWBURY PARK AREA

SCALE: 1"=800'



DESIGNED	TERRY HANSER
DRAWN	JULIE STUART
CHECKED	CHRIS HOOKE
APPROVED	<i>CSH</i>

SPEC. NO.	RD23-04
PROJ. NO.	50619

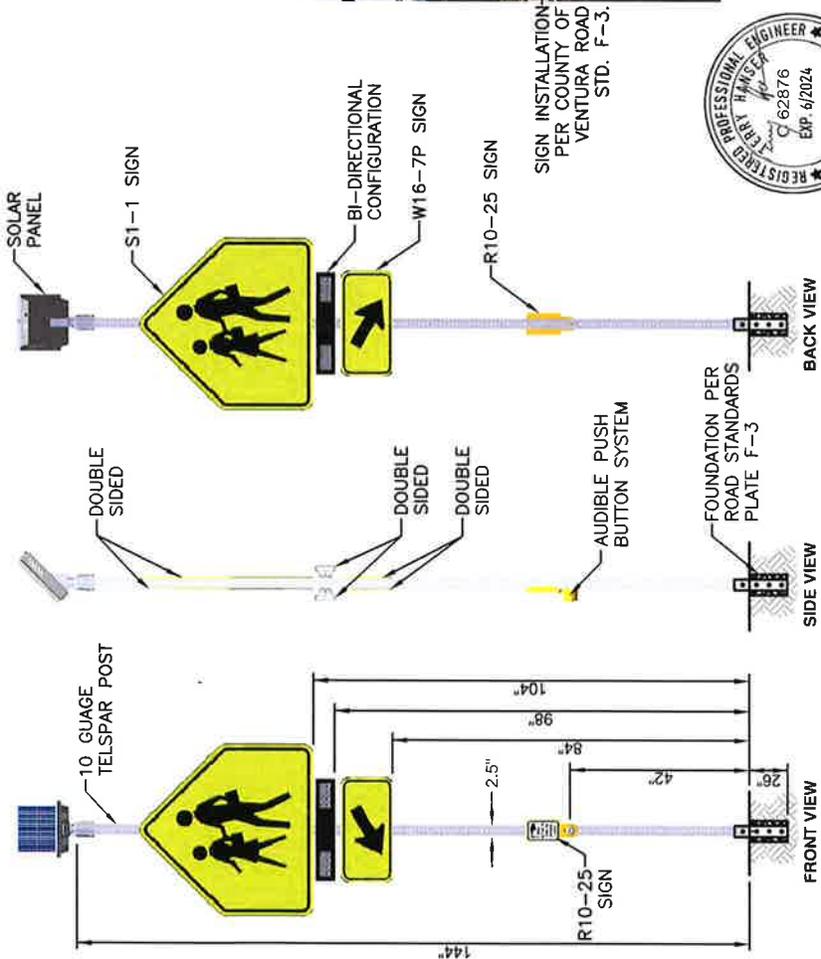
**COUNTY OF VENTURA
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION**

**PEDESTRIAN CROSSING ENHANCEMENTS
COUNTYWIDE
SOMIS AND NEWBURY PARK AREA LOCATION MAPS**

SHEET	5
OF	10
DRAWING NO.	116510

RECTANGULAR RAPID FLASHING BEACON (RRFB)

RRFB SHALL BE DOUBLE SIDED WITH LARGE SOLAR PANEL ENABLED TO WORK WITH AUDIBLE PUSH BUTTON STATIONS, PASSIVE ACTIVATION SENSORS, REMOTE MONITORING, CAPABLE OF OPERATING AT HIGHER INTENSITIES AND INCREASED ACTIVATIONS IN CHALLENGING ENVIRONMENTS. MUST MEET OR EXCEED MUTCD REQUIREMENTS 1A-21. CONSTRUCT FOUNDATION FOR RRFB POLE PER COUNTY OF VENTURA ROAD STANDARDS PLATE F-3.



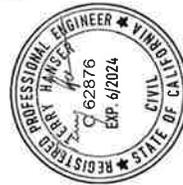
RRFB ASSEMBLY DETAIL

NOTES:

1. ALL SIGNAL AND LIGHTING WORK SHALL CONFORM TO THE 2018 CALTRANS STANDARD PLANS AND STANDARD SPECIFICATIONS, THE 2018 CALTRANS REVISED STANDARD PLANS AND REVISED STANDARD SPECIFICATIONS, THE 2014 EDITION OF THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA-MUTCD), AND CONTRACT SPECIAL PROVISIONS ACCOMPANYING THIS PLAN.
2. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UNDERGROUND UTILITIES WHICH MAY CONFLICT WITH FACILITIES TO BE CONSTRUCTED PRIOR TO COMMENCING THE WORK. HAND DIG FOUNDATIONS UNTIL CLEAR OF OBSTRUCTIONS. COORDINATE POLE INSTALLATIONS WITH OVERHEAD UTILITIES OR SUBSTRUCTURE OWNERS. PHONE UNDERGROUND SERVICE ALERT AT (800) 422-4133 THREE (3) WORKING DAYS PRIOR TO CONSTRUCTION.
3. OBTAIN ENGINEER'S APPROVAL FOR EXACT EQUIPMENT LOCATION AND ORIENTATION PRIOR TO FINAL PLACEMENT. SIGNS SHALL BE LOCATED IN THE FIELD PER CAMUTCD.



**STREET VIEW
UNCONTROLLED MARKED CROSSWALK**



DESIGNED TERRY HANSER
 DRAWN JULIE STUART
 CHECKED CHRIS HOOKE
 APPROVED [Signature]

SPEC. NO. RD23-04
 PROJ. NO. 50619

**COUNTY OF VENTURA
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION**

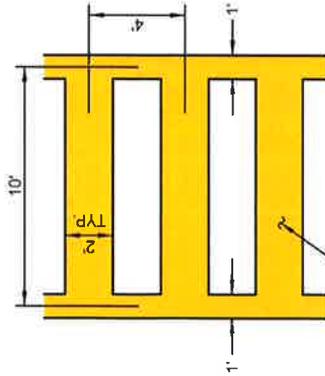
**PEDESTRIAN CROSSING ENHANCEMENTS
COUNTYWIDE
RRFB INSTALLATION DETAILS**

SHEET 9
 OF 10
 DRAWING NO. 116514

NO.	SCHOOL	LOCATION	RRFB (EACH)	CONC. ACCESS RAMP (EACH)	CONC. PAD (EACH)	CONC. A1-6 CURB (MOD) (LF)	AC DIKE TYPE E (MOD) (LF)	DECOMPOSED GRANITE (DG) PAD (SF)	DETECT-ABLE WARNING SURFACE (EACH)	STRIPING			SIGNS		
										R&R CROSS-WALK (EACH)	CROSS-WALK (EACH)	REPAIR WALK (EACH)	YIELD LINES (EACH)	R1-5 36"x36" (EACH)	R1-6 12"x36" (EACH)
1	SAN ANTONIO ELEMENTARY	CARNE ROAD NEAR GRAND AVENUE	2									2	2	2	2
2	SUNSET ELEMENTARY	LARMIER AVENUE AT VINE STREET	2									2	2	2	2
3	SUNSET ELEMENTARY	SUNSET AVENUE AT VINE STREET	2									2	2	2	2
4	HOLLYWOOD BEACH ELEMENTARY	SUNSET LANE NEAR CHANNEL ISLANDS BLVD.	2	1							1	2	2	2	2
5	CAMARILLO HEIGHTS ELEMENTARY	MISSION DR. AT CAMARILLO DR.	2			21	14	44				2	2	2	2
6	SOMIS ELEMENTARY	WEST STREET AT RICE STREET	2									2	2	2	2
7	WALNUT ELEMENTARY	LESSER DRIVE AT RUDMAN DRIVE	2									2	2	2	2
8	MADRONA ELEMENTARY	CAMINO MANZANAS AT MARIAN AVENUE	2	1					1		1	2	2	2	2
9	RED OAK ELEMENTARY	ROCKFIELD STREET AT PESARO STREET	2									2	2	2	2
10	BROOKSIDE ELEMENTARY	SATINWOOD AVENUE SE OF PINION ST. E.	2								1	2	2	2	2
11	BROOKSIDE ELEMENTARY	CONIFER STREET AT OAKLEAF AVENUE	2									2	2	2	2
12	PIRU ELEMENTARY	CENTER STREET AT CHURCH STREET	2	1					1		1	2	2	2	2
TOTAL			24	2	1	21	14	44	2	4	1	24	24	24	24

CONSTRUCTION NOTES:

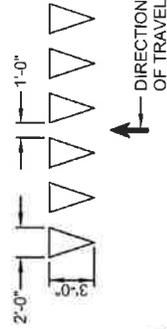
- 30 INSTALL "YIELD HERE TO PEDESTRIAN" SIGNS R1-5, 36"x36" PER CAMUTCD. SIGN POSTS SHALL BE INSTALLED PER COUNTY OF VENTURA ROAD STANDARD F-3.
- 31 INSTALL IN-STREET PEDESTRIAN CROSSING SIGN R1-6, 12"x36" MOUNTED ON A FLEXIBLE POST WITH THE TOP OF THE SIGN A MAX. OF 4' ABOVE PAVEMENT PER MUTCD. INSTALL ON EACH SIDE OF CROSSWALK AS SHOWN.
- 32 INSTALL RRFB ASSEMBLY PER DETAIL ON SHEET 9 AND PER THE SPECIFICATIONS.
- 33 INSTALL YIELD LINE, PER DETAIL HEREON, 20'-50' FROM CROSSWALK AS MARKED IN THE FIELD. YIELD LINES SHALL NOT BE INSTALLED IN FRONT OF CROSS STREET OR DRIVEWAY.



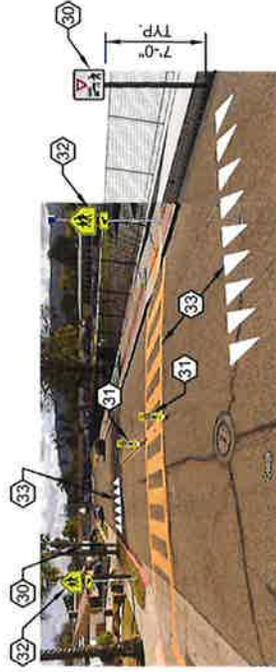
LADDER-TYPE CROSSWALK WITH YELLOW THERMOPLASTIC STRIPING AS SHOWN ON THE PLANS

CROSSWALK DETAIL
N.T.S.

- 4 SUNSET LANE
- 8 CAMINO MANZANAS
- 10 SATINWOOD AVENUE
- 12 CENTER STREET



YIELD LINE DETAIL
N.T.S.



STRIPING AND SIGNING DETAIL
N.T.S.

DESIGNED TERRY HANSER
 DRAWN JULIE STUART
 CHECKED CHRIS HOOKE
 APPROVED [Signature]

SPEC. NO. RD23-04
 PROJ. NO. 50619

**COUNTY OF VENTURA
 PUBLIC WORKS AGENCY
 ROADS & TRANSPORTATION**

**PEDESTRIAN CROSSING ENHANCEMENTS
 COUNTYWIDE
 QUANTITY SCHEDULE AND STRIPING AND SIGNING DETAILS**

SHEET 10
 OF 10
 DRAWING NO. 116515



Casa Conejo 3-5 Year Planning Process:

Overview:

In developing a plan, it must be relevant, achievable, and effective. As result, it must be well thought out and given the proper amount of time to carefully plot out the direction, scope, goals, objectives, and cost analysis, along with identifying the key players to help develop and carry out the plan.

In this case, the goal for the Casa Conejo MAC is to take a proactive approach to meeting the future and current needs of the community, as well as improving the way of life for residents of Casa Conejo. It is the role of the MAC to provide and advise the Supervisor on items that are essential to the community. Writing this plan is a way to put into action goals and objectives that have been discussed, formulated, and put into words by the community.

Without a plan, the community becomes reactionary to the latest problems and rarely can go beyond solving the immediate issues.

Beginning the Process:

Where to begin... *"It is always best to start at the beginning"* - Wizard of Oz Movie

1. Macro/ Strategic Portion

To begin the planning process, a few important points need to be determined: What are the macro issues to include in the planning thought process?

- What are the most pressing current issues the Casa Conejo Community faces?
- What are the most pressing issues the community will face in the future?
- What are ways to use technologies or innovations to improve the lives of residents?
- What things to make the community safe for all residents, young or elderly?
- What things are good for the community?
- What things are bad for the community?

Questions like this can help to give a broad perspective of where to begin writing things down and discussing these questions openly as a MAC and a community.

2. As you begin to narrow the focus, and another set of questions begin to emerge:

- What is the scope of the plan?
 - o 3 years, 5 years, or 10 years
- How wide in scope does the plan cover?
 - o What and how many key categories are there in the plan? Examples of key categories include crime, traffic, infrastructure needs, safety/hazards, Utilities, National Disaster Planning, etc...

- How deep does the plan cover?
 - o Does the plan cover the top three issues within a category or the top 5?
- 3. As critical items begin to emerge you can begin to put more specific thoughts, measurements, and action items together. At this point the plan begins to take shape as people begin to agree on a direction that has measurable goals in mind. As an agreement occurs, then buy-in to the plan starts to form. People begin to see where they can become part of the solution and together you have an opportunity as a community to put into action the plan and a true sense of community evolves out of a collective process.

The Next Step:

Knowing the process can take time and needs to have broad based involvement from the community the Casa Conejo Mac has a couple of options in how to go about starting the process:

1. Allocate time as part of the MAC's General Meeting to have an hour dedicated to working on the plan.
2. Establish Special Meetings where there is a certain day to come together to specifically work on establishing the plan.
3. Form a special committee assigned to working, completing, and presenting the plan to the MAC members.
4. Create a hybrid model where a combination of the above takes place.

Recommendations:

Tonight, the board should discuss the process and where & how to begin. The board can decide not to proceed, to proceed and keep it part of the General MAC meeting or create Special Meetings or establish a Sub-Committee.

The Role of the Supervisors Office:

As part of the planning process the Supervisor's Office and Staff are here to guide, assist and support the MAC in the planning process. We can help provide a framework for the planning sessions, help bring in coaches or subject matter experts, and assist in getting meeting places and supplies. Supervisor Gorell is dedicated to helping the Casa Conejo Community succeed and thrive. This is an opportunity to work together to create a document and process for future generations. It is also a time to think outside the box and think about opportunities that are not being discussed today.

Included is an example of a basic planning tool that can be used to help start the planning process, Casa Conejo Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis.



Casa Conejo Swot Analysis

Strengths	Weaknesses	Opportunities	Threats

Top 3 In Each Area

Strengths	Weaknesses	Opportunities	Threats

Strategic/ Macro Questions to Ask:

What are the immediate issues the Casa Conejo community faces today:

List the pressing issues the Casa Conejo community will face over the next 5-10 years:

For organizational purposes list the top categories that should be included in the plan, they can include items like public safety, traffic control, crime, community engagement, infrastructure issues, utilities...

What innovations/services can be utilized to improve the lives of Casa Conejo residents in the future: