



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell

REGULAR MEETING

AGENDA

MEMBERS OF THE BOARD

- SCOTT HORN, CHAIR
- ED VILLA, VICE CHAIR
- CATHERINE HOGUE
- RENEE McBRIDE
- DEBBIE HANNA
- SUSAN TURGEON -ALT.

May 11, 2023
6:00 PM

Municipal Advisory Council
Casa Conejo, California

Walnut Elementary School
Multipurpose Room
581 Dena Drive
Casa Conejo, CA 91320

WEB ACCESS

At: ventura.org/casaconejomac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Casa Conejo Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriquez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/casaconejomac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Casa Conejo Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/casaconejomac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Casa Conejo Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriquez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to israel.rodriquez@ventura.org or mail to:

Casa Conejo Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call. **Members Present:** Scott Horn, Ed Villa, Catherine Hogue, Renee McBride, Debbie Hanna, Susan Turgeon – Alt.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on January 11, 2023 and March 9, 2023.
5. Agenda Review.
6. Consent Agenda Items 10 through 16

7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

10. California Highway Patrol (CHP)

Please reference email from Officer Ryan Ayers, dated May 8th, 2023. Email enclosed.

RECOMMENDATION TO RECEIVE AND FILE

11. Ventura County Sheriff

Please reference email from Senior Deputy Christopher Jones, dated May 8th, 2023. Email enclosed.

RECOMMENDATION TO RECEIVE AND FILE

12. Ventura County Fire Department

Please reference letter from Fire Chief Dustin Gardner, **VCFD Casa Conejo Talking Points**. Email enclosed.

RECOMMENDATION TO RECEIVE AND FILE

13. Status Report on Casa Conejo – Oversized Vehicle Signs & Permitting Process

Progress has been made since the approval of the resolution to ensure permitting exemptions and public notices can be made available. Additionally, we are working on the creation of a new phone number for locating of towed vehicles, reporting of vehicles in non-compliance and, the opportunity to apply for a permit online. Additionally, we have put together a flyer that we intend to distribute to all residents door-to-door indicating the new processes in place. We anticipate the signs and the permit process to start in June 2023 while enforcement will start in July 2023.

RECOMMENDATION TO RECEIVE AND FILE.

14. Report – Borchard Wetlands in Newbury Park, Dated December 21, 2022

Letter/Report from Casa Conejo MAC, written by Chair, Scott Horn, written on December 21, 2022, provides an analysis of the Borchard property and was addressed to members of Thousand Oaks City Council. Copy of Letter has been provided.

RECOMMENDATION TO RECEIVE AND FILE.

15. Status Report Ventura County Public Works on Casa Conejo Roads

The office of Supervisor Gorell received an email on May 2, 2023, from Casa Conejo resident Reid Jones who requested that roads within Casa Conejo be looked at due to crumbling and poor surface conditions. Specifically, he mentioned Ruth, Jenny and Lesser streets to be reviewed. On Thursday, May 4, 2023, Ventura County Public Works identified that the streets referenced require repair. If the repair project is approved, it will go through a bidding process which could take up to six months to complete. More information to follow at the next MAC meeting on July 13th, 2023. See attached email from Public Works.

RECOMMENDATION TO RECEIVE AND FILE.

16. Newbury Lane Safety Cushion Project Completed

The Newbury Lane speed cushions were installed on May 3, 2023, in response to the MAC's request in late 2022. This was the earliest opportunity for the cushions to be installed due to the storm events earlier this year. See enclosed for photos.

RECOMMENDATION TO RECEIVE AND FILE.

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

17. Casa Conejo Municipal Advisory Council to Adopt Conflict of Interest Code

Pursuant to Government Code section 87300, every agency shall adopt and promulgate a Conflict-of-Interest Code (COIC). The Ventura County Board of Supervisors is the code reviewing body for the Casa Conejo Municipal Advisory Council. Copies of the Conflict-of-Interest Code have been provided.

RECOMMENDATION TO APPROVE AND ADOPT

18. Presentation by Ventura County District Attorney, Erik Nasarenko

The District Attorney will be addressing various crimes including fentanyl and the impact to our communities.

19. 3-5 Year Plan – Next Steps

On, March 9th, the Casa Conejo MAC approved a motion to move forward on the 3-5 Year Plan. The next step is for the MAC to identify the key categories/components to include in the plan, such as crime, traffic, infrastructure issues, and opportunities for consideration in this meeting.

CLOSING

- 20. Adjournment** of the Casa Conejo Municipal Advisory Council meeting to the next meeting, July 13, 2023, at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320



Members of the Council:
Chair-Scott Horn
Vice Chair-Edward Villa, Sr.
Catharine Hogue
Debbie Hanna
Renee McBride
Alternate- Susan Turgeon

CASA CONEJO MUNICIPAL ADVISORY COUNCIL MINUTES January 31, 2023

The Casa Conejo MAC held a Meeting Wednesday, January 31, 2023,
6:00 p.m. at Newbury Park High School, 456 North Reino Rd., Newbury Park

1. Call to Order

The meeting was called to order by **Supervisor Gorell** at 6:05 pm. MAC members **Edward Villa, Sr., Scott Horn, Catharine Hogue, Debbie Hanna, Renee McBride, and Susan Turgeon** were present.

2. Flag Salute

Ed Villa led the flag salute.

3. Swearing in of New MAC Members

Supervisor Gorell led the swearing in of new Casa Conejo MAC members, **Debbie Hanna, Renee McBride, and Alternate Susan Turgeon.**

4. Selection of MAC Chair & Vice Chair

- **Ed Villa** nominated **Scott Horn** for Chairman and seconded by **Catherine Hogue**. Nomination was approved 5/0
- **Scott Horn** nominated **Ed Villa** for Vice Chair and seconded by **Catherine Hogue**. Nomination was approved 5/0
- **Supervisor Gorell** turned the meeting over to the new **Chair, Scott Horn.**

5. Agenda Review

Scott Horn asked that we let **Ashley Neier**, the Student Representative give her report after the Supervisor's comments since she had to leave early.

6. Approval of Minutes from the regular meeting on November 16, 2022, Scott Horn moved to approve the regular minutes from November 16, 2022, and **Ed Villa** seconded the motion. It was approved 5/0.

7. Comments of Ventura County Supervisor Jeff Gorell

- **Supervisor Gorell** opened by stating how honored he is to be elected to serve the Second District, and that he had the opportunity to serve in the past as State Legislature where he represented most of Ventura County including Casa Conejo area from 2010 and 2014.
- He also served as a Ventura County Deputy District Attorney where he worked closely with the Sheriff's Department for seven years in helping to keep communities safe.
- The issues he focused on during the campaign are the same things he intends to focus on while serving in office and they include issues of public safety, addressing thoughtful and humane ways to solve homelessness, job creation and affordable housing.
- He is committed to providing access to middle class jobs, middle wages, affordable housing and a wonderful quality of life he has enjoyed so many years living here.
- **Supervisor Gorell** is concerned about the public safety issues like the Chilean Gangs breaking into homes in the middle of the night or stealing catalytic converters from your driveway during the day. I also know oversized vehicle parking is becoming an issue.

- **Supervisor Gorell** spoke briefly about the Borchard property knowing it is front and foremost on people's minds. He said it is interesting there is no project that has been proposed with the property and that the property is not a county property, but a city property. It really is left up to the city of Thousand Oaks to decide what they want to do with the property. He recognizes there is a long-term easement in place because of the property acts as a water retention basin. He was briefed by the Public Works Department who he views as the subject matter experts and supports the opinion of the Director of Public Works and that is the position he is taking.
- **Supervisor Gorell** thanked people for coming out to meet him and he talked about his sidewalk office hours and that he is always available to talk to. He provided his cell number and contact information. He then turned the meeting back to the **Scott Horn, the Chair**.

8. NPHS Student Representative Ashley Neier Report

- **Ashley Neier** spoke about the school dance coming up on March 11th, "A Night in Italy." the dance is a big fundraiser for the student government and is used for school beautification projects.
- They will be selling Valetines Day Grams which can be purchased by students, family members and friends. It is a good way to embarrass your son, daughter or grandchild which is part of the fun.
- February is Black History Month, and they are featuring influential black individuals on Instagram.
- February 6th is Counselor Appreciation Day. Counselors are often overlooked, and they want to make sure they are recognized for the work they do.
- **Ashley Neier** is proud to report that they raised nearly \$10,000 for breast cancer awareness and sold over 1,200 pink shirts.
- She and **Scott Horn** also reported on the national powerhouse X-Country team on becoming the #1 in the nation with two of the runners also being recognized by Gatorade as Athletes of the Year which is a huge honor.

9. Public Safety Reports (CHP, Sheriff's Department) Ventura County Sheriff's Senior Deputy Christopher Jones

- No new crimes have been reported in Casa Conejo, He said that the residents of Casa Conejo are doing a great job of reporting incidents and it shows because other areas are getting hit.
- **Senior Deputy Jones** suggested having a catalytic converter shield installed by your local muffler shop. They are relatively inexpensive and help reduce crime.
- There has been several commercial burglaries and organized retail thefts occur in the area.

California Highway Patrol Officer Ryan Ayers

- **Officer Ryan** stated there was only one crash in Casa Conejo to report since the last meeting. Someone reached over to adjust their radio and became distracted and crashed into another car.
- **Officer Ayers** mentioned new legislation concerning cell phone usage. Second cell phone violations could now be a point on your record which is equivalent to a speeding ticket.
- He reported on a driver that crossed over double lines to pass a car and ended up in a head on crash that took his life. He suggested to just slow down, the extra time saved is not worth your life.
- **Officer Ayers** brought up the discussion from the last MAC meeting about oversized vehicles and the number of complaints he receives on this subject by Casa Conejo residents. Officer Ayers reiterated that without signage stipulating an ordinance against oversized parking he cannot enforce the parking situation. He suggested to look at Oak Park where they had put in place an ordinance against oversized parking, and it appears to have ended the situation.
- **Scott Horn** following discussion among the MAC members, made a motion to proceed with the placement of signs enforcing oversized parking in Casa Conejo and bring the matter to Supervisor Gorell to work with the County and the CHP in creating the necessary ordinance to place signs and begin enforcing oversized parking in Casa Conejo. Motion was seconded by **Catherine Hogue** and carried a 5/0 vote in favor of the motion.

10. Council Comments on Items not on the Agenda

- **Scott Horn** provided information on where to get premium mulch for free and talked about the new charging stations that opened next to Taco Bell in the Gateway Shopping Center at the Corner of Wendy and Old Conejo Road.
- The New MAC members **Debbie Hanna, Renee McBride, and Alternate Susan Turgeon** had the opportunity to introduce themselves to the public and talk about the goals for being on the Casa Conejo MAC.
- **Scott Horn** read a letter written by **Jenny Hess**, one of the original MAC members reminding people of some of the work the MAC has done over the years, ie. Improving flow of traffic with Walnut Elementary and stopped unfair ticketing of parents dropping kids off to school, worked with PWA to create an affordable sidewalk improvement program.
- **Scott Horn** paused the meeting to bring out a cake for everyone to partake and celebrate together the work of the previous MAC members and thank them for all the work they have done.

11. Public Comments on Items not on the Agenda

- **Wendy Zimmerman** spoke about her experience on the MAC and the initiatives that she has worked on including developing a bike path from the Borchard Park to iHop, looking at ways to improve ingress/egress during emergencies, and watershed protection. She encouraged the new MAC members about how important their role is and the work they do for Casa Conejo.
- **Karen Wilburn** spoke and thanked **Wendy Zimmerman** and **Richard Gaz** for their hard work and service on the Casa Conejo MAC. The community is better and safer because of their efforts. She also welcomed the new MAC members. She also addressed comments in the previous minutes made by **Shawn Moradian** and provided her view on the zoning ordinance and lot splits.
- **Jene Gear** a resident of casa Conejo for 64 years expressed his concern about traffic from heavy equipment if the Borchard property was ever developed.
- **Jenny Hess** spoke and welcomed **Supervisor Gorell** and thanked him for his military and public service. She asked that the Supervisor be clear on his position regarding the development of the wetlands and encouraged him to reconsider his opinion.
- **Richard Gaz** spoke about being a resident along with his wife for 60 years in Newbury Park. He is excited **Supervisor Gorell** was elected to office and welcomed the new MAC members to the board. He spoke about a survey that was done and how important it was to get that feedback from residents and hear what they had to say about their community.

12. Advisory Items

- **Oversized Public Vehicle Enforcement, Scott Horn** spoke and mentioned that this item was taken care of in earlier business during Officer Ayers report when a motion was proposed and carried on this subject.

9. Information Items

- **Wildfire, Protection and Response Plan, Scott Horn** spoke on the importance of developing a plan considering what happened previously with the Woosley Fire that caused a traffic jam during evacuation. He mentioned that state has set aside funds for this type of planning and encouraged people who may want to be involved in this project to come forward.
- **CERT Training for Casa Conejo and Newbury Park Residents, Scott Horn** spoke on the viability of CERT training which help train people on providing emergency services during the absence of first responders in a disaster. Information to be provided on this topic next meeting.
- **Combined Community Program with Walnut Elementary School, Scott Horn** spoke about in the past there was a time when they had a community event with the school and talked about doing another event in 2023. He said he would try to report on the subject at the next MAC meeting.

- **Locking Trash Bins, Scott Horn and Catherine Hogue** spoke on locking trash bins and how they can help with winter storms and high winds. They discussed talking with Newbury Disposal about providing them to residents as an option in the future. **Scott Horn** spoke about a program that Newbury Disposal offers where you can ask for smaller trash bins if you don't have a lot of trash and can receive a lower payment in return.
- **Street Sweeping Calendar, Scott Horn** spoke about posting the street cleaning calendar for 2023 soon.
- **Converting Hwy. 101 Service Lanes to Through Lanes, Scott Horn** spoke about how the current service lanes can be converted into through lanes which would reduce traffic congestion on the freeway. Talked about working with Supervisor Gorell's office to see about the possibility of converting these lanes.

11. Correspondence

There was no correspondence reported.

12. Future Agenda Items

There were no future agenda items reported.

14. Adjournment at 8:03 pm to Tuesday, January 31, 2023

Motion to adjourn made by **Catherine Hogue**, seconded by **Debbie Hanna** and passed with 5/0 vote in favor



CASA CONEJO MUNICIPAL ADVISORY COUNCIL

Members of the Council:
Chair-Scott Horn
Vice Chair-Edward Villa, Sr.
Catharine Hogue
Debbie Hanna
Renee McBride
Alternate- Susan Turgeon

CASA CONEJO MUNICIPAL ADVISORY COUNCIL MINUTES March 9, 2023

The Casa Conejo MAC held a Meeting Wednesday, March 9, 2023,
6:00 p.m. at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA

1. Call to Order:

The meeting was called to order by **Chair, Scott Horn** at 6:00 pm. MAC members **Edward Villa, Sr., Scott Horn, Catharine Hogue, Debbie Hanna, Renee McBride, and Susan Turgeon** were present.

2. Flag Salute, Ed Villa

3. Agenda Review, Catherine Hogue motioned to approve the agenda, seconded by **Ed Villa**, motioned passed unanimously.

4. Approval of Minutes from the regular meeting on January 31, 2023, Scott Horn asked for the minutes to be moved to the next meeting so they could take more time to review and approve.

5. Public Comments for Items Not on the Agenda

- **Karen Wilburn** spoke of the research report that had been prepared by the MAC in 2022 and would like the report be added as a future agenda item for review and affirmation.
- **Wendy Zimmerman** spoke about the Gateway Shopping situation regarding the new stores going in. She spoke with the City of Thousand Oaks and there are no further actions on their part going forward. The City of Thousand has asked law enforcement to be more aggressive so that people will be more careful. Wendy spoke with **Supervisor Gorell**, and he suggested putting in speed bumps which she felt was a good idea and worth exploring.

6. Approval of the 2023 Casa Conejo Meeting Calendar, Scott Horn read the proposed MAC meeting dates and spoke about having an additional year-end meeting on December 14. **Debbie Hanna** made a motion to the approve the calendar as presented, seconded by **Ed Villa**. Motion carried 4 in favor and one abstention.

7. Comments of Ventura County Supervisor Jeff Gorell

- **Supervisor Gorell's Chief of Staff, Mark Perryman** thanked the MAC and the public for their civic engagement in attending the MAC meeting. Additionally, he announced that Supervisor Gorell worked on the Casa Conejo Community's behalf to enact the Oversized Vehicle Ordinance that the community had been seeking for over a year. Upon one month's notice of the community's interest, Supervisor Gorell brought forward the resolution to adopt the ordinance which was unanimously approved by the rest of the Board of Supervisors. Mark also mentioned that the MAC's strategic plan is crucial as there are Federal infrastructure dollars that can be lobbied for to improve the Casa Conejo area.

8. Presentation & Adoption of Oversized Parking Resolution, Chair Scott Horn, introduced

- **Israel Rodriguez, Field Representative for Supervisor Jeff Gorell** who read the resolution that was introduced by **Supervisor Gorell**, passed by the BOS on February 28, 2023. Details of the ordinance were discussed that included the definition of oversized vehicles, the permitting process, and exemptions listed under the ordinance. Finally, a timeline was presented on the permitting process and the installation of the signs.
- **Officer, Ryan Ayers**, presented on the enforcement aspects of the ordinance and spoke briefly on the placement of signs. He talked about a “conditioning period” where people can get used to the ordinance and a grace period where Officer Ayers can speak to residents at their door letting people be aware of the ordinance. Officer Ayers also spoke about possibly taking out an ad in the Acorn Newspaper as a means of letting people know about the ordinance.
- **County Counsel, Jeffery Barnes** spoke on the legal aspects of the ordinance and talked about the Casa Conejo MAC’s responsibilities as the issuing body for permitting and revoking of permits. He discussed the conflict-of-interest code, filling out the 700 financial disclosure form, and what constitutes a conflict of interest and the decorum of voting when there is a potential conflict of interest.

9. Development of a Casa Conejo 3-5 Year Plan, Chair Scott Horn introduced the idea and asked **Israel Rodriguez** to provide definition and context as well. Discussion took place about the dual role the MAC plays in terms of the need to be both reactionary but also needs to be visionary and strategic in laying out a road map for the community. **Mark Perryman, Chief of Staff** spoke about funding buckets through various agencies that may be available to be used in beautification projects such as the removal of overhead powerlines. Discussion included other infrastructure issues now that many of the homes are 60 plus years and may need to have old clay pipes replaced. **Chair, Scott Horn** along with other MAC members agreed that it needs further review and should be placed on the agenda for the next MAC meeting.

10. NPHS Student Representative Ashley Neier Report

- **Ashley Neier** spoke about school activities which included Spring dance coming up. Pie Day, a fun day and play off March 14th representing the 3.14 the square root of PI.
- She also spoke about Breakfast with the Principal where students can discuss issues, concerns, and ideas with the school Principal.
- Ashley also spoke about her work with Walnut Elementary’s After School Program which serves about 108 attendees daily.
- She spoke on the recent athletic achievements with X-Country, swimming, and baseball.
- Ashley’s Last month on the MAC will be the next meeting. Her parents will be in attendance

11. Information Items

- **CERT Training for Casa Conejo, Israel Rodriguez** provided information on CERT training taking place on April 5th, in Thousand Oaks at the Performing Arts Center.
- **Combined Community Event w/ Walnut Elementary School: Scott Horn**, gave a report on his meeting with the School Principal and laying the foundation for a joint community event.
- **Street Sweeping Calendar, Israel Rodriguez** provided a calendar of the 2023 street sweeping calendar from Pacific Sweeping.

12. Correspondence

There was no correspondence reported.

13. Council Comments on Items not on the Agenda

- **Discussion amongst MAC Members**, on zoom meetings. **Chief of Staff, Mark Perryman** spoke about the end of permissibility of Zoom meetings in light of the end of the State's COVID-19 pandemic emergency. Accordingly, the Brown Act's remote meeting requirements are now solely in force which requires significantly more planning and organization. Accordingly, the county is reviewing the feasibility of conducting zoom meetings in a post Covid emergency environment.

14. Future Agenda Items

- **Ventura County District Attorney, Erik Nasarenko**, is to be added as a guest speaker
- Research Document on Borchard Property, to be added as a document to read and reaffirm
- Casa Conejo 3-5 Year Plan be placed on the agenda for further discussion on the topic
- Conflict of Interest Code review and adoption by MAC members

15. Adjournment at 8:43 pm to May 11, 2023

Motion to adjourn made by **Catherine Hogue**, seconded by **Ed Villa** and passed unanimously.



VENTURA COUNTY FIRE DEPARTMENT

Dustin Gardner, Fire Chief

165 Durley Avenue, Camarillo, CA 93010-8586

To: the Casa Conejo MAC c/o Supervisor Gorell's office

VCFD Casa Conejo MAC Talking Points: (5.11.23)

- Junior fire academy registration will open soon. There will be three five-day sessions, starting July 17, 24 and 31. Open to girls and boys ages 13-16. There are 30 slots per session. Others will be added to a wait list.
- Fire season is approaching. The heavy rains have supported a lot of new growth across the county. As we head into drier summer months, grasses will dry out and all that extra growth could become extra fuel for fast moving wildfires.
- Fire Hazard Reduction Program notices were put into the mail April 20. Now is the time to start work on clearing any dead brush and mowing, raking and removing grasses to reduce the risk of wildfire to your property. Brush clearance and other measures must be done before June 1 for people living in high-risk areas.
- VCFD will be prepared with three hand crews, our aviation unit and the upgrade to a CH-47 heavy helitanker based in Camarillo for the regional quick reaction force that can drop up to 3,000 gallons of water at once.
- This summer, we will add a paramedic squad to serve Simi Valley. It will be stationed at Station 41. The squad will improve our ability to respond to medical emergencies quickly in the east county.
- Graduation for the 60th Fire Academy is scheduled to take place May 26. We are expecting 31 probationary firefighters to graduate for VCFD.
- VCFD has received a third Pump PODS. These are devices that recycle water during training exercises. The PODS have saved more than 4 million gallons of water a year, which continues to be important in our area even with the heavy rains this year.
- During the response to the storms that hammered much of the state from January through March, there was strong collaboration among VCFD, law enforcement and public works. Together, we rescued nearly 100 people from flood waters, and responded to numerous mud and debris assistance calls.
- VCFD will be providing two training sessions for agricultural workers to get 2023 AG Passes that will allow holders to enter evacuation areas. The first training will be April 26 in Santa Paula and the second, May 10 in Camarillo. Sign up at vcemergency.com/agpassprogram
- The Office of the State Fire Marshal has concluded public comments on updates to fire hazard maps for state responsibility lands. A final map could be issued later this spring or in early summer. Updates to the local responsibility area maps are expected in late summer or fall. Additionally, new restrictions on flammable materials in the first five feet around a structure – Zone Zero – for properties listed on fire hazard maps could go into effect for new construction January 1, 2024. Those rules are still being finalized. Owners of existing structures would have to comply with those rules in 2025.
- CalFire has not provided a date yet for the unofficial start to this year's fire season.

Website: **VCFD.org**

Twitter: **@VCFD**

Facebook: **@VenturaCountyFire**

Instagram: **@VenturaCountyFire**

Contact: **Dustin Gardner**

Fire Chief

Phone: **(805) 389-9710**

Email: **dustin.gardner@ventura.org**

Rodriguez, Israel

From: Jones, Christopher
Sent: Monday, May 8, 2023 12:13 PM
To: Rodriguez, Israel
Subject: Re: Casa Conejo May 11 MAC Meeting

So the vehicle burglaries were both at the Apartment Complex on Wendy Drive. I know the complex is in the city, but the victim's were both parked outside, in the county area. They left their wallets and / or purses in the car. The suspects broke the windows to steal the items. In one case, the victim's credit cards were used. Still working some leads.

I've heard there has been an uptick in graffiti vandalism in the wash area. I have not seen any reports, just what I've been told by citizens and patrol deputies.

I am coordinating Active Shooter / Assailant Training at Oak Park High School on Tuesday, May 30th. The training will be taught by the Ventura County Sheriff's SWAT Team. This will be a multi-agency training, including the Ventura County Sheriff's Office, California Highway Patrol, Ventura County Fire Department, Los Angeles County Sheriff's Department, and the Oak Park Unified School District. This one day training will be a multi-faceted training, which will include building searches, stopping the threat, patient care and evacuation; and, many other scenarios.

Respectfully,



**VENTURA COUNTY
SHERIFF'S OFFICE**
OFFICE OF JIM FRYHOFF, SHERIFF

Chris Jones, Senior Deputy

East County Patrol / Beat Coordinator / Investigations

2101 East Olsen Road
Thousand Oaks, CA 91360
(805) 494-8216

www.venturasheriff.org

www.applyventurasheriff.org



Rodriguez, Israel

From: Ayers, Ryan@CHP <RAyers@chp.ca.gov>
Sent: Monday, May 8, 2023 4:25 PM
To: Rodriguez, Israel
Subject: CHP Moorpark talking points for Casa Conejo MAC

WARNING: If you believe this message may be malicious use the Phish Alert Button to report it or forward the message to Email.Security@ventura.org.

Israel,

Here are the talking points from CHP Moorpark for the upcoming Casa Conejo MAC meeting.

- The new regulation governing parking of oversized and recreational vehicles in Casa Conejo will be adopted and enforced by CHP Moorpark.
- The CHP is hiring 1,000 new officers, check the website www.jointhechp1000.com for more details and to speak with a recruiter.
- Memorial Day Maximum Enforcement Period is Friday, May 26 – Sunday, May 28th. The focus for CHP will be on seatbelts.

Maximum Enforcement Periods (MEP) have been a part of California Highway Patrol (CHP) policy for many years and have specific deployment and reporting procedures. During an MEP, field commands are required to deploy the maximum amount of uniformed personnel to address primary collision factor violations, impaired drivers, and assure a prompt response to any incident causing a hazard or traffic delay.

Respectfully,

Officer Ryan Ayers
Public Information Officer
CHP-Moorpark Area
[610 Spring Road](#)
[Moorpark, CA 93021](#)
(805) 553-0800 Ext. 206





ATTENTION

RESIDENTS OF CASA CONEJO

OVERSIZE VEHICLE

ORDINANCE 4524 IN EFFECT

May xx, 2023

Unless you have a permit:

- Vehicles over 25 feet long, 7 feet wide, or 8 feet tall are prohibited from street-side parking
- Non-compliant vehicles subject to tow

History

- 2018 County passes Oak View Oversize Vehicle Ordinance 4524
- 2022 heard by Casa Conejo MAC
- 01/31/2023 MAC recommends Supervisor Gorell expands Ordinance into Casa Conejo
- 02/28/2023 Board of Supervisors unanimously approves Ordinance 4524 expansion for Casa Conejo

**For permits or to learn more,
scan the QR Code**



ventura.org/oversizedvehicles

Rodriguez, Israel

From: Hanser, Terry
Sent: Friday, May 5, 2023 4:14 PM
To: Rodriguez, Israel
Cc: Maechler, Matthew
Subject: Pavement Resurfacing - Lesser Dr, Jenny Dr, and Ruth Dr (NBP)

Hi Israel,

Here is the status of the pavement resurfacing project in Casa Conejo.

1. A Project Request has been issued to design and resurface the above roads.
2. Yesterday, our design team went to the site and gathered information to prepare the design.
3. We have started the design process and will have more information on the schedule in the near future.

Respectfully,

Terry Hanser, P.E.
Design & Construction
Roads & Transportation



800 S. Victoria Ave. / #1620
Ventura, CA 93009
P: 805.654.3770 | C: 805.504.5434
[VCPWA Online](#) | [Facebook](#) | [Twitter](#)

Thousand Oaks

Newbury Lane



Location Map

DRAWN EM

CHECKED GL

COUNTY OF VENTURA
PUBLIC WORKS AGENCY
ROADS & TRANSPORTATION

COUNTY OF VENTURA
NEWBURY LANE SPEED CUSHION INSTALLATIONS

1
SHEET
1
OF

EXHIBIT 2

Newbury Lane Speed Cushions



**2023 CONFLICT OF INTEREST CODE
CASA CONEJO MUNICIPAL ADVISORY COUNCIL**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the **Casa Conejo Municipal Advisory Council**, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the **Casa Conejo Municipal Advisory Council**. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Clerk of the Ventura County Board of Supervisors' Office which shall be the Filing Officer.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 11th day of May, 2023:

By: _____
Print Name: _____
Title: Chair, Casa Conejo Municipal Advisory Council

EXHIBIT A – DESIGNATED POSITIONS

| # of POSITIONS | POSITION TITLE | DISCLOSURE CATEGORIES (From Exhibit B) |
|---------------------------|--|--|
| 5 | Members, Municipal Advisory Council | 1, 2 |
| 1 | Alternate Member, Municipal Advisory Council | 1, 2 |
| | | |
| | | |

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest, within the jurisdictional boundaries of the Casa Conejo Municipal Advisory Council.

Category 2 – PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans* and *travel payments*, from sources which are subject to the permitting authority of, or have an application pending before, the Casa Conejo Municipal Advisory Council's oversized vehicle permit parking program.