MEMBERS OF THE BOARD

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BOARD OF SUPERVISORS
COUNTY OF VENTURA
GOVERNMENT CENTER, HALL OF ADMINISTRATION
800 SOUTH VICTORIA AVENUE, VENTURA, CALIFORNIA 93009

February 10, 2015

Board of Supervisors
800 S. Victoria Avenue
Ventura, CA 93009

SUBJECT: Adoption of Revised Resolution Restating the Provisions for the Creation and Operation of a Municipal Advisory Council for the Ojai Valley Area

RECOMMENDATION:
Adopt Exhibit "A" - Revised Resolution Restating the Provisions for the Creation and Operation of a Municipal Advisory Council for the Ojai Valley Area

DISCUSSION:
The Ojai Valley Municipal Advisory Council (MAC) was created in 1996. In the years since 1996, the need for representation by division has diminished, and the need to streamline the filling of vacancies and to make office holding less burdensome has grown.

Recently, in approving the plan for moving forward with a comprehensive update of the County General Plan, our Board identified that MACs would play a key role in reviewing and commenting on the update.

In order to streamline the operations of the Ojai Valley MAC and to attract and retain highly qualified members, I recommend that we adopt this revised resolution. The primary changes will be to eliminate representation by divisions, reduce the number of members to five, and that members be appointed rather than elected. The elimination of elections will also realize significant cost savings for the County, as even elections years in which no MAC election is held result in significant work effort and expenditure by the County Clerk Elections Division. Additionally, in the last twenty years there has only been one contested election for an Ojai Valley MAC seat.

At their meeting of February 2nd, 2015, the Ojai Valley MAC reviewed the proposed revisions to the MAC Resolution and unanimously recommended that the revisions be adopted.

Cordially,

Steve Bennett

Steve Bennett,
Supervisor First District

Attachments - Exhibit "A" Clean copy of Revised Resolution
Exhibit "B" Legislative Format Revised Resolution

Recycled Paper

Resolution no. 15-010

Exhibit "A"

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA RESTATING THE PROVISIONS FOR THE CREATION AND OPERATION OF A MUNICIPAL ADVISORY COUNCIL FOR THE OJAI VALLEY AREA

WHEREAS, section 31010 of the Government Code authorizes the Board of Supervisors to establish, by resolution, a Municipal Advisory Council for any unincorporated area in the County of Ventura to advise the Board on such matters which relate to that area as may be designated by the Board, and

WHEREAS, it is the desire of the Board to continue in existence the Ojai Valley Municipal Advisory Council (the "Advisory Council") for the purpose of advising the Board and other designated agencies on those subjects set forth in this resolution as they relate to territory within the boundaries of the Advisory Council (hereinafter "Advisory Council area"); and provide feedback to the representative Supervisor on issues as requested by the Supervisor

WHEREAS, the Advisory Council will provide the residents of the unincorporated area with a forum through which to review significant discretionary development of land and County public works projects and make recommendations on a continuing basis; and provide input to

WHEREAS, the continuation of a Municipal Advisory Council is in the best interest of the County and the area to be included within the Advisory Council's boundaries; and

WHEREAS, this resolution continues the existence of the Advisory Council following the original resolution adopted on July 23, 1974 and resolutions of July 1, 1975, February 10, 1976, November 28, 1978, September 25, 1979, July 9, 1996, and March 7, 2009;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED as follows:

1. Advisory Council Area. There is hereby continued a Municipal Advisory Council for the unincorporated area delineated on the attached map and known generally as the "Ojai Valley."

2. Name of Advisory Council. The Advisory Council shall continue to be known as the "Ojai Valley Municipal Advisory Council" (hereinafter "Advisory Council").

3. Effective Dates of Advisory Council. The Advisory Council was originally created on July 23, 1974 by resolution of the Board of Supervisors. The Advisory Council shall continue in operation until terminated by the Board of Supervisors at a public hearing. The Advisory Council shall be given thirty days notice of any such termination hearing.

4. Area of Review. The area subject to review by the Advisory Council shall be the unincorporated area of the Ojai Valley as designated on the attached map.

5. Purpose and Duties of the Advisory Council:

The Advisory Council shall have only those powers and duties as specifically set forth in this resolution, as may be amended from time to time.

The purpose and duties of the Advisory Council are to, as a body, take public input at properly noticed meetings on significant County land use, planning, and public works permits, issues and projects located in the Advisory Council area, and to respond to requests from the Supervisor for input on specific issues which have been noticed on the Advisory Council Agenda, and then to provide advisory recommendations on these matters to appropriate County agencies and the representative County Supervisor. Items to be considered by the Advisory Council shall be determined by the County Planning Director or the representative County Supervisor. The Advisory Council may recommend to the representative County Supervisor items falling within the Advisory Council's main purpose, as identified in this section that the Advisory Council proposes for consideration at a future meeting of the Advisory Council.

To promote and facilitate coordinated actions on behalf of county residents, the Advisory Council shall coordinate its actions though the representative County Supervisor's office.

Attendance by County staff members at Council meetings shall be at the discretion of the respective department head.

6. Council Communications. The Advisory Council shall transmit its concerns and/or recommendations regarding the above specified items affecting the Advisory Council area by forwarding written comments, as specified below, to the representative County Supervisor, the County Planning Commission, the County Planning Director, or the County Executive Officer.

a. The Advisory Council, through the representative County Supervisor's Administrative Assistant, shall keep its elected County representative fully informed of its activities.

b. Advisory Council informational items, recommendations, or other issues related to Advisory Council activity shall be introduced by the representative County Supervisor to the Board of Supervisors. The representative County

Supervisor shall select those issues to be presented to the Board.

c. Actual presentation of the aforementioned Advisory Council reports or other items shall, at the discretion of the representative supervisor, be made to the Board either by that Board member or by a representative of the Advisory Council, or by inclusion of the reports or other items in staff reports to the Board or Planning Commission.

7. Rules and Procedures of the Advisory Council. Subject to approval by the Board of Supervisors, the Advisory Council may adopt rules, regulations, and procedures for the orderly conduct of its business provided such rules and procedures are not inconsistent with those set forth herein.

a. The Advisory Council shall hold regularly scheduled meetings not less than six times per year, or as called for by the Advisory Council or representative County Supervisor. The time and place of the meetings shall be established by the Advisory Council. The Advisory Council is subject to the Ralph M. Brown Act (Government Code section 54950 et seq. and all regular and special meetings of the Advisory Council must comply with the provisions of said Act.)

b. The Advisory Council shall select a chair who shall conduct the meetings, and a vice chair who shall act in the absence of the chair.

c. The representative County Supervisor in whose district the Advisory Council area is located shall assign an employee from his or her office to serve as the Council's Executive Officer. The Executive Officer shall provide liaison and coordination for the Advisory Council, transcribing the minutes of regular and special Advisory Council meetings, and forwarding a copy of the minutes to the members of the representative County Supervisor, the County Planning Director, or the County Executive Officer, as appropriate.

8. Membership of Advisory Council. The Advisory Council shall be composed of five members appointed and serving as provided herein.

a. Appointment of Members.
Members of the Advisory Council shall be appointed by the Board of Supervisors following nomination by the representative County Supervisor. Membership/appointment is at-large within the entire MAC area, but efforts should be made to achieve broad geographic representation where feasible.

Appointment shall be for four-year terms that coincide with the term of office of the representative County Supervisor. If an appointment is made mid-term, the member shall be appointed to fill the remainder of term.

b. Qualifications. A candidate for the Advisory Council must be a properly registered voter residing within the unincorporated area and within the Advisory Council area boundary.

Upon motion of Supervisor Bennett seconded by Supervisor ZARAGOZA and duly carried, the foregoing resolution was adopted on February 10th, 2015.

Kathy Long
Chair, Board of Supervisors

ATTEST:
MICHAEL POWERS
Clerk of the Board of Supervisors
County of Ventura, State of California

By
Chief Deputy Clerk of the Board

COUNTY OF VENTURA CALIFORNIA