January 28, 2025

Re: Water "Will-Serve" Request and Application

Property Outside the City of Ventura City Limits

To Whom It May Concern,

The following information is provided in regard to the City's policy on providing water will serve requests for properties located outside the City limits.

In order for your water will serve request to be considered your proposed project must meet the criteria as outlined in attached City Code Section 22.110.055, Water Connections Outside City Limits.

There are several steps in the water will serve process that may require input from several City departments. The City Planning Department, Ventura Water, and the City Attorney's Office will require review of the request. It is anticipated that the application process will take approximately 30-90 days, once all the required information has been submitted. There is a nonrefundable \$9,894 processing fee for each Water "Will-Serve" Application (fee subject to change). The fee is required for each application and associated agreement required.

A separate fee is required for the water meter, vault, service and connection fee. The connection fee is a one time fixed fee and the meter, vault and service costs are billed as a collectible work order and are charged based upon a time and material basis. The cost and collection of fees associated with the installation of the water service should be coordinated with the office located at 336 Sanjon Rd. <a href="mailto:once the water will serve process is complete and the water service agreement is approved and recorded at the County Recorder's Office.">Once the water will serve process is complete and the water service agreement is approved and recorded at the County Recorder's Office.</a>

It should be noted that because the property is located outside the City limits, the Ventura Local Agency Formation Commission (LAFCO) will have additional time requirements and fees associated with their review of the proposed project.

Enclosed is a Water "Will-Serve" Application (Application) for your use. As stated previously, the nonrefundable City processing fee is \$9,894 per application and associated agreement required.

Water "Will-Serve" Request and Application Property Outside the City Limits January 28, 2025

The following information <u>must be submitted in order for the City to begin</u> <u>processing your request</u>. Please check each box below and attach the information as requested along with your application and fee.

- The completed and signed Water "Will-Serve" Application by the property owner;
- A current proof of ownership for the property to be served such as Deed of Trust (<u>prepared/stamped by the County of Ventura Recorder's Office within the last six months</u>);
- □ In the case of a partnership, a letter indicating the person or persons authorized to sign the agreement;
- Two copies of the project plan (<u>stamped tentatively approved by the County</u>) including a legible site plan with dimensions, an elevation plan, vicinity map and assessor's parcel map for the subject property (required size is 8 ½" x 11", 8 ½" x 14" or 11" x 17"). Please note that <u>additional drawings and details may be required once the City's Planning Department has reviewed the submitted information;</u>
- Legible legal description for the property (this is required as an attachment to the Agreement);
- A \$9,894 check for <u>each</u> application <u>payable to the City of Ventura</u> for processing the application;
- Verification from the County of Ventura that the proposed service is for a legal lot of record in existence on the date of the application; and
- □ If commercial or industrial development is proposed, provide the anticipated daily water demand.

Water "Will-Serve" Request and Application Property Outside the City Limits January 28, 2025

Please return the completed application, required attachments and fee to the City of Ventura, Attn: Nikhil Dhir, P. O. Box 99, Ventura, CA 93002-0099 or to the office located at 336 Sanjon Road. If you have any questions about the application or charges please call me at (805) 652-4588

Sincerely,

Nikhil Dhir Associate Engineer Ventura Water

Attachments - City Code Section 22.110.055, Water Connections Outside City Limits

Water Will Serve Application

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A. The City will provide water service to land uses on property located outside of the incorporated territory of the City meeting any one of the following four criteria:

- 1. The use is a single family dwelling unit or a second unit built or to be built on a lot of record in existence on the date an application for water service is filed with the City, provided that the use can be supplied with City water service without extending the City's water distribution mains.
- 2. The use is a low water consuming commercial or industrial use, provided that:
  - a. The use meets the zoning and land use requirements of the County of Ventura;
  - b. The use does not require a land division of five or more parcels regardless of whether the land division is accomplished by a subdivision map or parcel map;
  - c. The use does not conflict with the City's land use, open space, phasing, hillside, flood plain, or other related land use policies, and does not include irrigated agricultural cultivation; and
  - d. The use does not require extending the City's water distribution mains and does not require a water meter larger than three-fourths inch.
- 3. The use is any residential, commercial or industrial use located on property within the North Avenue Community, as defined and delineated in the City's Comprehensive Plan, provided that:
  - a. The use meets the zoning and land use requirements of the County of Ventura; and
  - b. The use meets all appropriate policies of the City's Comprehensive Plan, including RGMP policies, zoning and subdivision requirements.
- 4. The use is any residential, commercial or industrial use located on property within the boundaries of the Saticoy Country Club area as described and delineated in recorded tract maps 1619, 1900, 4061 and 4236.
- B. Water service will to be provided to a land use located on property outside of the incorporated territory of the City that meets one of the criteria set forth in subpart A. of this section, only if the owner of such property also complies with all of the following conditions:
  - 1. Constructs and installs, or causes the construction and installation of any public improvements and facilities necessary to provide water service to the property;

- 2. Complies with the provision of Section 912 of the Uniform Plumbing Code relating to water saving devices;
- 3. Enters into an agreement recorded against the property that:
  - a. Sets forth the terms and conditions under which water service is being provided to the property; and
  - b. Includes the property owner's waiver of any right to protest annexation of the property to the incorporated territory of the City, except in those cases where the property is located within the boundaries of the Saticoy Country Club;
- 4. Reimburses the City for all costs and expenses, including City staff costs, incurred in connection with proceedings before the Ventura Local Agency Formation Commission that are required to obtain Commission approval to the extension of water service to the property; and
- 5. Also reimburses the City for all costs and expenses, including City staff costs, incurred in connection with proceedings before the Ventura Local Agency Formation Commission that are required to annex the property to the incorporated territory of the City in those cases where the property is contiguous to the incorporated boundaries of the City.

## APPLICATION FOR WATER "WILL-SERVE" OUTSIDE CITY LIMITS CITY OF SAN BUENAVENTURA VENTURA WATER

The application must be typed or printed. The applicant must complete and return the application along with the required information as outlined in the Water "Will-Serve" Request and Application Letter to: City of Ventura, Attn: Nikhil Dhir, P.O. Box 99, Ventura, CA 93002-0099.

Applicant/Owner:						
Applicant/Owner's Address/Phone number:						
Contact Person/Address/Phone Number (if not the						
Project Address and/or Location:						
Assessor's Parcel Number:						
Tract No.: Lot No.:	Block No					
Area of Property:Acres	Square Feet or					
Existing Use:						
Current County Zoning and Land Use designation:						
Project Description:						
Proposed use of property, i.e., single family home, c	ommercial, etc.:					
Proposed building sizes	quare feet.					
Future City lands use designation:						
County Planning Case Number (Tract, PD, DP, PM	if any, attach copy of any tentative map):					
Are discretionary zoning or subdivision entitlements provide copies of the materials submitted to the Cou	required for the project? If yes, please inty					
County contact and phone number:						
County condition(s) relating to City water service, if	any:					

## APPLICATION FOR WATER "WILL-SERVE" OUTSIDE CITY LIMITS CITY OF SAN BUENAVENTURA VENTURA WATER

To be filled out by City:	Check Number:	Amount:	<del></del>
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Additional information that eligibility:	at the applicant feels w	rould expedite the determination of	f City water
Property Owner Signature	;	Date	
Applicant will indic Water connection "Will-Serve" Agree	s outside city limits, app	tion(s) per City Code Section 22.110 ly to the project and may warrant a 0	).055, Dity Water
water service (if any), and			
nearest street intersection	n, City boundary, subje	mpany application. The map must ct project, location of existing wate	include the er main and
Describe the size and type	e of new water service re	equested:	
Describe current water se	rvice including the numb	per of services, sizes, and location(s)	
Location of City Water ma	in in relation to the prop	erty:	
determination  was made? Please provide		ent	

Form: January 2025