1. **1:01 P.M. – MEETING CALLED TO ORDER**

2. **ROLL CALL AND ATTENDANCE**

   - Committee: Scott Deardorff, District 1
   - Roll Call: Sanger Hedrick, District 2, Vice Chair
   - Bob Pinkerton, District 3, Chairman
   - Charles Schwabauer, District 4
   - Will Doyle, District 5

   - Ex-officio: Henry Gonzales, Agricultural Commissioner (non-voting)

     - Jim Downer, Acting County Director/Farm Advisor, University of California Cooperative Extension

   - Committee Present: Bob Pinkerton, Scott Deardorff (present until 1:35), Sanger Hedrick, Will Doyle, Charles Schwabauer

   - Ex-officio Present: Henry Gonzales

3. **Staff/Others Present:** Korinne Bell, Rudy Martel, and Luz Villavicencio from the Ventura County Agricultural Commissioner’s Office; Eric Walts, County Counsel; Jeanette Lombardo; and Julie Bulla. Others may have been present and did not sign in.

   *Agenda Item 8 was moved to this time per Chairman’s prerogative.*

4. **COMMENTS BY COMMITTEE MEMBERS**

   None.

5. **APPROVAL OF AGENDA**

   - Motion: Approve agenda as shown
   - By Pinkerton; seconded by Hedrick
   - Vote: 5-0

6. **PUBLIC COMMENTS**

   None.

7. **CONSENT ITEM**

   A. Approve Minutes of November 14, 2012
   
   - Motion: Approve November Minutes as written
   - By Hedrick; seconded by Schwabauer
   - Vote: 5-0
8. PRESENTATION

A. Eric Walts of County Counsel offered a review of the Brown Act and the Robert’s Rules of Order. Mr. Walts welcomed and answered questions from the committee.

B. Henry Gonzales, Agricultural Commissioner, provided an ACP update. Mr. Gonzales answered questions from the committee and from the public. The committee and Mr. Gonzales discussed CDFA regulations regarding the treatment of the ACP.

9. COMMUNICATIONS

A. APAC Members. No comments.

B. Staff.

Korinne Bell from the Agricultural Commissioner’s Office shared the receipt of a Revised Notice of Preparation of a Draft Environmental Impact Report regarding the Olivas Park Drive Extension Project. Ms. Bell explained that the City of San Buenaventura is welcoming comments from the public. The deadline to submit comments is January 21st.

C. Confirm Future Meeting Dates

February 13, 2013
March 13, 2013

10. MEETING ADJOURNMENT

Motion: To adjourn at 1:41 P.M.

By Pinkerton.