

PROSPECTIVE LESSEE QUESTIONNAIRE

PROSPECTIVE LESSEE

Name of prospective lessee exactly as it will appear on the Lease:

Address of prospective lessee for purposes of notice or communication relating to the Lease:

Prospective lessee intends to operate the business with which this proposal is concerned as a Sole Proprietorship (); Partnership (); Corporation ();
or _____.

Explain:

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PARTNERSHIP STATEMENT

If a partnership, please answer the following:

1. Date of Organization _____
2. General Partnership ()
Limited Partnership ()
3. Statement of Partnership recorded? Yes () No ()
Date _____ Book _____ Page _____ County _____
4. Has the partnership done business in Ventura County?
Yes () No () When? _____
5. Name, address, and partnership share of each general partner:

Name	Address	Share

6. Name, address and partnership share of each limiter partner:

Name	Address	Share

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CORPORATION STATEMENT

If a corporation, answer the following:

1. When incorporated? _____
2. Where incorporated? _____
3. Is the corporation authorized to do business in California? Yes () No ()

If so, as of what date? _____

4. The corporation is held: Publicly () Privately ()
5. If publicly held, how and where is the stock traded?

6. List the following:

	Authorized	Issued	Outstanding
No. of voting shares:			
No. of non-voting shares			
No. of shareholders:			
Value per share of common stock:			
Par Value: \$			
Book: \$			
Market: \$			

7. Furnish the name, title, address, and the number of voting and non-voting shares of stock held by each officer, director, shareholder not an officer or director owning the largest number of voting shares of stock and shareholder not an officer or director owning the largest number of non-voting shares of stock.

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FINANCIAL DATA

Financial Statement

Attach a complete report prepared in accordance with generally accepted accounting principles reflecting your current financial condition. The report must include a balance sheet and income statement dated concurrently for at least each of the last preceding three years, prepared by a Public Accountant licensed to do business in the State of California. The accountant's transmittal must be included. You must be prepared to substantiate all information shown.

All information required to be provided by this paragraph shall be treated as confidential except in any litigation or arbitration proceedings between prospective lessee and County, and except also that County may divulge such information to a governmental agency, department or employee demanding the information.

Proposed Method of Financing Leasehold Improvements (if part of the Proposal)

Leasehold improvements on the County property to which this proposal relates shall be financed in the following manner:

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METHOD OF OPERATION

Describe your plan for development and operation of the property which you propose to lease.
Discuss any optional services and uses which you will seek permission to provide.

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ESTIMATED COST OF LEASEHOLD IMPROVEMENT

Supply a detailed leasehold improvement cost estimate on the property you propose to lease. Include a schedule of approximate dates that each significant improvement is expected to be completed.

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ESTIMATE OF GROSS RECEIPTS

Provide your estimate of the expected average annual gross receipts to be derived from each use or service on the property which you propose to lease.

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EXPERIENCE STATEMENT

Enumerate in detail the duration and extent of your business experience with special emphasis upon experience with business of the type to which this proposal relates. Also, enumerate in detail the pertinent experience of the persons who will be directly involved in development and management of the business to which this proposal relates.

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OTHER INFORMATION

Please provide any other information which you feel will be helpful in evaluating your ability to successfully develop and operate facilities covered by the proposed lease.

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REFERENCES

List four persons or firms with whom you have conducted business transactions during the past three years. At least two of the references named are to have knowledge of your debt payment history.

Reference No. 1

Name: _____

Firm: _____

Title: _____

Address: _____

Telephone: _____

Nature and magnitude of purchase, sale, loan, business association, etc.

Reference No. 2

Name: _____

Firm: _____

Title: _____

Address: _____

Telephone: _____

Nature and magnitude of purchase, sale, loan, business association, etc.

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Reference No. 3

Name: _____

Firm: _____

Title: _____

Address: _____

Telephone: _____

Nature and magnitude of purchase, sale, loan, business association, etc.

Reference No. 4

Name: _____

Firm: _____

Title: _____

Address: _____

Telephone: _____

Nature and magnitude of purchase, sale, loan, business association, etc.

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PERSONAL DESCRIPTION AND RELEASE

I acknowledge and agree that all the statements contained in the Prospective Lessee Questionnaire are complete and accurate and that any omission, inaccuracy or misstatement shall be cause for rejection of the lease proposal. I hereby authorize the County of Ventura to make any inquiry or investigation (credit check, police check, etc) it deems appropriate to substantiate or supplement information contained in this questionnaire, and authorizes the release to County of any and all information sought in such inquiry or investigation.

Full Name _____

Address _____

Date of Birth _____

Place of Birth _____

Social Security Number _____

Signed: _____ Date _____

Note:

The above information shall be provided for each proposer, or partner (general or limited), or principal of a corporation submitting a proposal.