Information Technology Committee

January 26, 2023

Agenda

- Welcome
- Approval of Minutes
- Public Comments
- Committee Comments
- Receive, Ratify, and File Report on New Projects Reviewed / Approved by CIO - None
- New Projects for Review and Approval by the Information Technology Committee – None – Update on Pending Projects
- Receive, Ratify, and File Report on Status of ITC Projects
- IT Policies for Review / Approval
- Business Technology Committee
- CIO Report
- Review of Action Items
- Closing Comments / Agenda Items for Next Meeting
- Adjourn

Welcome

APPROVAL OF MINUTES

PUBLIC COMMENTS

COMMITTEE COMMENTS

New Projects Approved by CIO Requiring Ratification from the ITC

- None

Projects for Review /Approval by The ITC

- No New Projects to be Reviewed

- Brief Update on Pending Projects:
  - Information Technology Disaster Recovery Solutions

Projects Status Review

9 projects on schedule and within budget (10 previously)

a. VCHRP Payroll System 9.2 Upgrade – Auditor-Controller / County Executive Office Human Resources

b. Checkpoint Infinity Security Upgrade – IT Services

c. VCIJIS 2.0 – Information Technology Services Department

d. Virtual Desktop Infrastructure Modernization – Human Services Agency

e. Ambulatory Care Clinic Integration – Health Care Agency

f. Experian eCare NEXT – Health Care Agency

g. California Mental Health Services Authority (CalMHSA) Semi-Statewide Enterprise Health Record (EHR) Services – Health Care Agency

h. VMware System – Health Care Agency

i. APPSIAN PeopleSoft Security – Auditor-Controller's Office / County Executive Office Human Resources

Projects Status Review (Continued)

7 active projects within budget and not on schedule (6 previously)

j.   Kronos Time and Attendance System – Health Care Agency

k.   Enterprise Content Management – Public Defender's Office

l.   Integrated Property Tax Assessment and Collection System – Assessor / Auditor-Controller / Treasurer-Tax Collector

m. Energy Management System Migration (HVAC) – General Services Agency

n.   Behavioral Health MHSA/VCSO SAS Data Exchange – Health Care Agency

o.   NextRequest – County Executive Office/Clerk of the Board

p.   Cerner WELL Health – Health Care Agency

Projects Status Review (Continued)

1 active project on schedule and not within budget (1 previously)

q. Cornerstone LMS – County Executive Office / Human Resources

1 active project not within budget and not on schedule (1 previously)

r. Integrated Library Systems (ILS) – Library

0 projects completed and closed (1 previously)

Countywide IT Policies for Committee Review / Approval

- Receive CIO update on Information Technology Committee Charter.

- Review, Approve, and Vote on District Attorney's request for Exception to Policy.

- District Attorney's Office request to join ITC as a permanent member

- Preliminary Review of Countywide Information Technology Policy and Standards Manual Policies:
    1. Policy No. COV – 007 Access Management
    2. Policy No. COV – 002 Information Technology Policy Exceptions

Preliminary Policy Review

- **Access Management Policy**
  - Establishes how users access County IT assets.
  - Expands on password requirements not defined in Active Directory password complexity policy.
  - Defines agency user access reviews to ensure access is appropriate.

- **IT Policy Exceptions Policy**
  - Permits reasonable exceptions to existing County IT processes.
  - Intended to convey risks to agencies.
  - Requires agency head or executive approval, and ITSD head approval.
  - Exception term is max one year.

- **Next Steps**
  - Policies shall be provided with January meeting minutes with a request for approval at the next ITC.

Business Technology Committee

- Review and Approve Changes to BTC Bylaws

CIO REPORT

Updates from CIO

- **Action Items from Previous Meeting**

  - ❑ Invite District Attorney to next ITC meeting to discuss rationale for requesting exception to Harmony policy.

  - ❑ Provide update on migration of all agencies –Terry will provide details and plans on outstanding ESU items.

  - ❑ Revise any outstanding policies to be more specific on capabilities up to and including naming solutions for cyber security.

  - ❑ Develop a policy to formalize agencies having a requirement to use ITSD security (or have their own with minimum requirements detailed).

  - ❑ Make sure Supervisors are included in the invitations for 2023.

  - ❑ Put discussion about hybrid meeting on next agenda pending discussion with County Counsel.

  - ❑ Put the BTC bylaws on the next ITC agenda for further revisions necessary to be in compliance with the Brown Act.

  - ❑ Quarterly dates for ITC should be provided to BTC chair and co-chair. (BTC will always have slot on ITC agenda.)

- **CIO Comments**

- **Cyber Security Update**

Cybersecurity Updates

- Extended Security Updates (ESU) Status

Extended Security Updates (ESU)

2020
677

Past – Legacy Systems (have been out of support)

- 1 workstations and 13 servers across 14 agencies totaling **14 assets** → Migration challenges due to vendor support

Present – Windows 7 and Server 2008 (no longer supported)

- 43 workstations and 95 severs across 15 agencies totaling **138 assets** → 23 identified timelines
115 plans in development

Future – Server 2012 (support ending October 2023)

- **175 servers** across 17 agencies. Will confirm migration timelines. <u>ESU not recommended</u>.

Recommendations:
- Agency systems shall be on latest version or one version behind.
- Contracts shall include language requiring all vendor system, that interact with the County systems and/or data to be on the latest versions or one version behind.
- To reduce risks, assets with no identified timeline by the next ITC shall be removed from the County network.

Review and Closing

❑ Review of Today's Action Items

❑ Closing Comments / Agenda Items for Next Meeting

Adjourn

Thank you for your time.