



## WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

### LOCAL POLICY BULLETIN #2018-07

#### Monitoring and Oversight of WIOA Title I Youth, Adult and Dislocated Worker Programs

Effective date: August 23, 2018  
(Original effective date: January 10, 2018)

**SUBJECT:** Policy on Monitoring and Oversight of WIOA Title I Programs

**REFERENCES:**

WIOA Sec. 107(c)8,  
WIOA Sec. 129(c),  
WIOA Sec. 134,  
WIOA Sec. 116  
2 CFR part 200, 2900  
20 CFR 683.410, 20 CFR 683.210

**PURPOSE:**

The purpose of this policy is to establish oversight and monitoring system for Ventura County WIOA Title I Youth formula, and Adult and Dislocated Worker programs.

**POLICY:**

The Workforce Development Board of Ventura County (WDB) will, conduct oversight for Title I youth formula activities, and Adult and Dislocated Worker employment and training activities, Rapid Response, and the one-stop delivery system in Ventura County. WDB will ensure the appropriate use and management of the WIOA funds for workforce development activities. WDB will ensure the appropriate use, management, and investment of funds to maximize State and Federal performance outcomes.

Specifically WDB will:

- a) Ensure that job training opportunities for youth, adults and dislocated workers are accessible through providers of career services who are responsive to the need of all local job seekers;
- b) Ensure that the job training system satisfies the needs of local employers, both large and small, and that the system is driven by the demands of the market and of employers;
- c) Ensure that the local employment and training system is guided by vigorous standards of performance accountability in such areas as rates of job placement, job retention and earnings and customer satisfaction.
- d) Oversee the job training system, that is, the collective activities of partners engaged in WIOA business;
  - i. Select the One-Stop Operator with the agreement of the County's Board of Supervisors;

- ii. Review annually the operations of the job-training system and, if appropriate, recommend termination for cause of the eligibility of any of the system's partners;
  - iii. Establish and maintain through the agency of the One-Stop Operator(s) at least one full-service Job and Career Center (a physical site) that provides job seekers with integrated employment, education, training and job search services and with information on the filing for unemployment compensation and disability benefits and offers comprehensive workforce-related business service;
- e) WDB will conduct an independent and objective evaluation of the America's Job Center of California (AJCC) in Ventura County once every three years using criteria and procedures established by the California Workforce Development Board (State Board)
  - f) Following State Board policy and the policy direction of the State Plan, WDB will be responsible for ensuring that AJCC MOUs require a baseline level of WIOA core program and mandatory One-Stop partner participation in the AJCCs that meets federal requirements such that program services are coordinated, and when appropriate, integrated in ways that make customizable services available to clients on the basis of their particular individual needs.
  - g) Lead efforts in the local area to identify and promote proven and promising strategies and initiatives for meeting the needs of employers, and workers and jobseekers (including individuals with barriers to employment) in the local workforce development system, including providing physical and programmatic accessibility, in accordance with section 188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), to the one-stop delivery system.
  - h) WDB will annually monitor all service providers, including all one-stop centers within the local area and eligible training providers, for compliance with Section 188 of the WIOA and 29 CFR Part 38. WDB will keep copies of compliance monitoring efforts and reports on file.
  - i) WDB, in order to maintain compliance with State and Federal law, and ensure accountability and transparency, will appoint an oversight committee (Programs Committee) that will oversee and report back to the WDB, the development, operation and evaluation of all WIOA-funded programs involving enrolled clients and employers: Youth, Adult, Dislocated Worker, and Rapid Response, the entire continuum of client engagement. WDB may appoint non-WDB members to three year terms upon recommendation by the Membership Committee, to ensure independent and objective evaluation and to benefit from their appropriate experience and expertise and also to promote additional community engagement where needed,

**INQUIRIES:**

Inquiries regarding this policy can be addressed to the WDB administrative staff: 805-477-5306.