



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

YOUTH COUNCIL MEETING

Wednesday, May 4, 2016
3:00 p.m. - 4:30 p.m.

Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura, CA

AGENDA

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|-----------|--|--------------------------------|
| 3:00 p.m. | 1.0 Call to Order and Agenda Review | Tony Skinner |
| 3:05 p.m. | 2.0 Public Comments
Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only. | Tony Skinner |
| 3:10 p.m. | 3.0 Approval of Minutes: April 6, 2016 | Tony Skinner |
| | 4.0 Action Items | Tony Skinner
Richard McNeal |
| 3:15 p.m. | 4.1 Recommendation that the Executive Committee of the Workforce Development Board of Ventura County (WDB) Approve a One-Year Renewal of Three Current Youth Contracts | |
| 3:30 p.m. | 4.2 Recommendation that the Executive Committee of the Workforce Development Board of Ventura County (WDB) Consider the Composition of the Proposed WDB Programs Committee | |
| 4:20 p.m. | 5.0 Council Member Comments | Council Members |
| 4:30 p.m. | 6.0 Adjournment | Tony Skinner |

Next Meeting

June 1, 2016 (3:00 p.m.-4:30 p.m.)
Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura, CA 93003

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Development Board of Ventura County staff at (805) 477-5306, at least five days prior to the meeting. TTY line: 1-800-735-2922.



WDB Youth Council
April 6, 2016

MINUTES

Meeting Attendees

Council Members

Tony Skinner (Chair)*
Jerry Beckerman
Mary Benton
Linda Fisher-Helton
Mary Navarro-Aldana*
Roger Rice*
Archie Scott
Leslie Webster

WDB Staff

Patricia Duffy
Richard McNeal
Cheryl Moore
Patrick Newburn
Dez Robite

Guests

Jeffrey Albaugh (Ventura Adult and Continuing Education - VACE)
Pierrette Authier (PathPoint)
Mariana Cazares (Boys and Girls Clubs of Greater Oxnard and Port Hueneme - BGCOP)
Sheri Long (Vista Real Charter High School)
Rosa Lopez (John Muir Charter School)
Russ Macaluso (for Sandra Carrillo, Ventura County Probation Agency)
Charlotte Piper (PathPoint)
Angela Svennfiord (PathPoint)

**WDB Members*

1.0 Call to Order and Agenda Review

Tony Skinner called the meeting to order at 3:10 p.m.

2.0 Public Comments

There were no comments.

3.0 Approval of the Minutes of March 2, 2016

Motion to approve: Linda Fisher-Helton

Second: Mary Benton

Motion carried unanimously

4.0 Progress on 75% Out-of-School Youth Requirement

Charlotte Piper summarized PathPoint's efforts to recruit out-of-school (OS) youth for WIOA-funded programs and services. Particularly important are contacts with local schools, especially the charter schools (e.g., Vista Real) for the identification of at-risk youth who need to be on track to obtain a high school degree or the equivalent. The County of Ventura readily provides resources for numerous types of needs, and PathPoint has multiple worksites ready for internships (e.g., restaurants, grocery stores, the Fillmore Fish Hatchery, CSUCI's Broom Library). During the discussion, Ms Piper and Roger Rice determined that there needs to be more frequent liaison between the youth providers and the Ventura County Office of Education (VCOE), so that clients can be given all available assistance from the public school system before their enrollment in the WIOA program. Mr. Rice also noted that the original youth goal in the Local Plan of reducing the dropout rate by 1% over a four-year period has already been achieved, since at the end of the '13-'14 school year the rate stood at 9.3%, down from 10.7%.

5.0 Discussion: The Two-Year Plan

- Youth Enrollments in 2016-2017: Richard McNeal indicated that next year's WIOA youth contracts probably would require that all new enrollments be OS youth (ages 16-24) to enable the WDB to meet its overall WIOA-required expenditure for the OS youth

allotment. Council members were concerned that this new direction would take away in-school youth WIOA investments to prevent high school dropouts, particularly from the middle schools. The good news is that local efforts are underway that may help the situation, in particular the Partnership Program run in several schools by the Department of Rehabilitation, the push for accountability measures in the public schools generally, and the California Career Pathways Trust grant that specifically provides at-risk students in middle schools with career-readiness skills.

- Representation on the Committee: After reviewing the Youth Section of the Ventura County Regional Strategic Workforce Development Plan initiated in 2013, the Council looked at its membership in terms of representatives of services in the community that address the needs of youth with barriers. WDB staff were asked to draft a matrix that would identify categories of services available to those youth and the entities/organizations appropriate to deal with them. A draft of this document will be sent to Council members for discussion at the May meeting.
- Committee Goals: Linda Fisher-Helton led a brainstorming discussion of new goals related to youth needs. Ideas included:
 - Career pathways
 - Employability skills
 - Measurable WIOA outcomes
 - Progress toward sustainability
 - Leadership skills
 - Identification and dissemination of resources

The topic of the two-year plan will be renewed at the next meeting, which will also involve program performance evaluation and approval of the awarding of new one-year continuation contracts for the provision of youth services.

6.0 Council Member Comments

- Roger Rice asked for community/stakeholder input for VCOE's local control and accountability plan. The survey, open to anyone, asks what is educationally important to the community and what should its priorities be. Interested parties can assess the survey at LCAP on VCOE's website.
- Tony Skinner noted the graduation of pre-apprentices in the multi-craft program of the Youth Authority on Wright Road.
- Jerry Beckerman described the Passion Spark retreat at CLU of 25 young people, who explored their interests in a 4-day event, matched them with career options in industry sectors, did appropriate informational interviews and then shared the results of this process with the group.
- Mariana Cazares passed out a flyer announcing an invitation to the Success Ceremony for the Youth Empowerment Program at the Boys and Girls Clubs of Greater Oxnard and Port Hueneme.

7.0 Adjournment

Tony Skinner adjourned the meeting at 4.40 p.m.

Next Meeting

May 4, 2016 (3:00 p.m.-4:30 p.m.)
Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura, CA

WDB-VC EVALUATION PROCESS PROGRAM YEAR 2015-2016 YOUTH

WIB BYLAWS (August 2013) & COMMITTEE ROLE

Youth Council: "Originate and recommend approval of all contracts for youth services and evaluate the subsequent management of those contracts."

Purpose: Establish criteria for (1) successful WIOA outcomes and (2) consideration of contract renewal contract

SCOPE

Evaluation and reporting for PY 2015-2016 for WIOA Youth contracts:

- The Boys and Girls Clubs of Greater Oxnard and Port Hueneme
- PathPoint
- Ventura Adult and Continuing Education

CONSIDERATIONS

- Enrollments (new and carry-in): Meet a minimum of 75% of total new enrollments by the May meeting of the Youth Council
- Monitoring/audits: Resolve all audit and monitoring findings by May
- Common Measures:
 - (1) All outcomes meet WDB "working goals" or State-approved WDB goals by the May 2016 meeting of the Youth Council.
 - (2) All outcomes meet WDB-approved 80% success rate by the May 2016 meeting of the Youth Council.
- Expenditures/cost per participant: "The total contract amount is subject to timely spending of the funds; unused funds may be rescinded if invoices indicate that the rate of expenditure could result in significant under-expenditure of the grant by June 30, 2016."

PROCESS

- Quarterly reporting
- Presentations
- Contract renewal
- Request for proposals, if appropriate

**Workforce Development Board (WDB) of Ventura County - WIOA Performance
Report Program Year 2015 – 2016: Third Quarter (Q3) January 1, 2016 to March 31,
2016
YOUTH**

Ventura Adult and Continuing Education (VACE)

Enrollments	Plan New Unique	Actual New Unique	Plan to Actual	Total Enrollments*	WIOA Core Funding	Actual Paid and Accrued	In-Kind
Youth	30	32	106%	73	\$286,000	\$274,012/ 95%	Plan: \$327,750
				Cost per Participant	\$3,918**	\$3,754***	Actual: \$183,040 Plan to Actual: 56%

Boys and Girls Clubs of Greater Oxnard and Port Hueneme (BGC)

Enrollments	Plan New Unique	Actual New Unique	Plan to Actual	Total Enrollments*	WIOA Core Funding	Actual Paid and Accrued	In-Kind
Youth	100	106	106%	132	\$511,000	\$328,611/ 65%	Plan: \$429,456
				Cost per Participant	\$3,871**	\$2,489***	Actual: \$106,304 Plan to Actual: 35%

PathPoint (PP)

Enrollments	Plan New Unique	Actual New Unique	Plan to Actual	Total Enrollments*	WIOA Core Funding	Actual Paid and Accrued	In-Kind
Youth	100	101	101%	136	\$511,000	\$345,008/ 67%	Plan: \$70,500
				Cost per Participant	\$3,757**	\$2,536***	Actual: \$42,664 Plan to Actual: 61%

* Program Year (PY) 2015-2016 new unique enrollments and PY 2014-15 carry-in participants

** WIOA Core Funding divided by PY 2015-2016 actual new unique enrollments and PY 2014-15 carry-in enrollments

***Actual Paid and Accrued Funding divided by PY 2015-2016 actual new enrollments and PY 2014-2015 carry-in enrollments

Common Measures Outcomes

	Employment or Placement in Education				Attainment of Degree or Certificate				Literacy and Numeracy Gain			
	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Clients
Youth												
VC WDB	68.0	78.1	114.8%	136/174	58.0	65.0	112.0%	104/160	58.0	78.9	136.0%	90/114
BGC	68.0	83.1	122.2%	74/89	58.0	71.7	123.6	56/78	58.0	77.7	133.9%	35/45
PP	68.0	77.7	114.2%	49/63	58.0	61.0	105.1%	36/59	58.0	91.1	157.0%	31/34
VACE	68.0	61.9	91.0%	13/21	58.0	47.3	81.5%	9/19	58.0	68.5	118.1%	24/35

VC WDB: Ventura County Workforce Development Board

Goal: LWIA Performance Goals for PY 2015-16

Success Rate: Actual performance divided by goal. Less than 80% at end of program year = failed performance

Clients: Numerator = Only clients with a positive outcome. Denominator = All clients included in the outcome

Entered Employment, Employment/Education Placement & Degree/Certificate Attainment: Clients leaving the program between October 1, 2014, and September 30, 2015

Literacy and Numeracy: Clients in the program between July 1, 2015, and June 30, 2016

**WORKFORCE INVESTMENT BOARD OF VENTURA COUNTY
COMMITTEE**

Constituency in Terms of Demographic Barriers

Appropriate Organization	Deficient in Employment or Occupational Skills	Veteran	Migrant, Seasonal & Farm Workers	Homeless, Transient & Runaways	Foster Youth	Pregnant or Parenting	Offender or Potential Offender (Gang)	Victim of Abuse (Physical, Mental, Sexual, Domestic, & Substance Abuse)	Disabled/ill (Physical or Mental)	School Dropout or Potential Dropout	Low Income	Subject to Discrimination (race, color, religion, sex, national origin, etc.)
Labor (IBEW)												
VCOE												
Dept. of Rehab.												
County Probation												
EDD												
Housing Authorities												
CCC												
VCCCD												
School Districts												
Parents												
CBOs (Youth Engagement)												
HSA/CSD												
HSA/CFS												
Tri-Counties Regional Center												
Behavioral Health												
Program Providers/ Participants												