



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

YOUTH COUNCIL MEETING

Wednesday, October 7, 2015
3:00 p.m. - 4:30 p.m.
Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura, CA

AGENDA

3:00 p.m.	1.0 Call to Order and Agenda Review	Tony Skinner
3:05 p.m.	2.0 Public Comments Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.	Tony Skinner
3:10 p.m.	3.0 Approval of Minutes: September 2, 2015	Tony Skinner
3:15 p.m.	4.0 Update on Career Pathways <ul style="list-style-type: none">• Alliance for Linked Learning• VC Innovates	Jim Rose Tiffany Morse
3:45 p.m.	5.0 WIOA Youth Work Experience Requirements: Discussion	Council Members and Providers
4:15 p.m.	6.0 Considerations for the New WIOA Youth RFP	Richard McNeal
4:20 p.m.	7.0 Council Member Comments	Council Members
4:30 p.m.	8.0 Adjournment	Tony Skinner

Next Meeting

November 4, 2015 (3:00 p.m.– 4:30 p.m.)
Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura, CA 93003

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Development Board of Ventura County staff at (805) 477-5306, at least five days prior to the meeting. TTY line: 1-800-735-2922.

For information about the Workforce Development Board of Ventura County go to workforceventuracounty.org



WDB Youth Council
September 2, 2015

MINUTES

Meeting Attendees

Council Members

Tony Skinner* (Chair)
Jesus Torres* (Vice Chair)
Jerry Beckerman
Mary Benton
Sean Bhardwaj
Linda Fisher-Helton
Juan Mercado
Tiffany Morse
Celine Park
Bernardo M. Perez*
Archie Scott
Leslie Webster

WDB Staff

Patricia Duffy
Richard McNeal
Cheryl Moore

Guests

Jeffrey Albaugh (Ventura Adult and Continuing Education)
Nancy Ambriz (HSA/CSD/WIOA)
Karen Bluffer (theAgency)
Mariana Cazares (Boys and Girls Clubs of Greater Oxnard and Port Hueneme - BGCOP)
Sally Harrison (County CEO's Office)
Sheri Long ((Vista Real Charter High School)
Andreea Petrus (PathPoint)
Deana Schubert (Vista Real Charter High School)
Ed Summers (Civic Alliance)
Kimberly Thomas (PathPoint)
Kim Whitaker (PathPoint)
Omar Zapata (BCGOP)

*WDB Members

1.0 Call to Order and Agenda Review

Tony Skinner called the meeting to order at 3:10 p.m. No changes were made to the agenda.

2.0 Public Comments

There were no public comments.

Tony Skinner took the opportunity to thank Claudia Harrison, a departing Youth Council member, for her strong contributions to the Council's work and her ongoing commitment to early childhood education. He also called attention to a recent edition of the *Pacific Coast Business Times*, which, in its 15th anniversary issue of August 28th-September 3rd, 2015 (40 under 40), profiled Erin Antrim, CEO of the Boys and Girls Clubs of Greater Oxnard and Port Hueneme, and Sean Bhardwaj, Managing Director of Aspire3.

3.0 Approval of Minutes: August 5, 2015

Motion to approve: Linda Fisher-Helton
Second: Tony Skinner
Motion carried unanimously

4.0 Action Item: Recommendation that the Executive Committee recommend that the Workforce Development Board of Ventura County (WDB) include a youth committee in the WDB structure under the Workforce Innovation and Opportunity Act (WIOA)

Richard McNeal and Cheryl Moore introduced the discussion by commenting on the role of a youth committee and of the Workforce Development Board as detailed in WIOA. The recommendation for discussion was intended not only to respond to those requirements but to retain much of the organization and functions of the current Youth Council under the new law. The Council reviewed and approved the several elements of the recommendation, but changed the method of

appointment by the WDB to read “Non-WDB members will be appointed *in a process to be determined* by the Workforce Development Board.” (See the meeting packet for the specifics of the recommendation).

The name of this committee/advisory body would be left to a future decision by the WDB. The Council emphasized, however, that the ultimate name should be positive and aligned with the committee’s actual function.

Motion to approve: Jerry Beckerman

Second: Jesus Torres

Motion approved unanimously

5.0 Ventura County Regional Strategic Workforce Development Plan: Goals Old and New

The Youth Council considered ideas for goals in 2015-2016, including implementation of new WIOA youth requirements, oversight of youth program providers, formation of collaborative partnerships, coordination of resources and outreach activities, and seeking community input on out-of-school youth career and work readiness needs and resource gaps in the county. Members then brainstormed ideas for tactics which could be means of attaining the youth goals:

- Align performance goals with WIOA requirements.
- Clarify what we are trying to achieve (e.g., appropriate branding to match requirements).
- Hold another WDB Youth Community Forum.
- Ask providers how we can help.
 - Invite youth providers to visit the meetings of relevant organizations (e.g., housing authorities and others).
 - Help providers to find out-of-school youth (data sources, marketing, hot sheet of youth services/providers).
 - Have providers use job clubs.
- Connect partners who can help youth providers.
 - Provide information on out-of-school youth to multiple agencies.
 - Connect with local law enforcement and others (e.g., gang-intervention and faith-based organizations).
 - Spread the word about youth services to government, parents, other youth providers, community groups, etc.
 - Connect with Chambers of Commerce re: their youth-related events.
 - Help businesses to introduce themselves to youth.

Discussions will continue as more WIOA implementation information becomes available from pending State and Federal directives.

6.0 Council Member Comments

There were no comments.

7.0 Adjournment

Tony Skinner adjourned the meeting at 4.30 p.m.

Next Meeting

October 7, 2015 (3:00 p.m. - 4:30 p.m.)

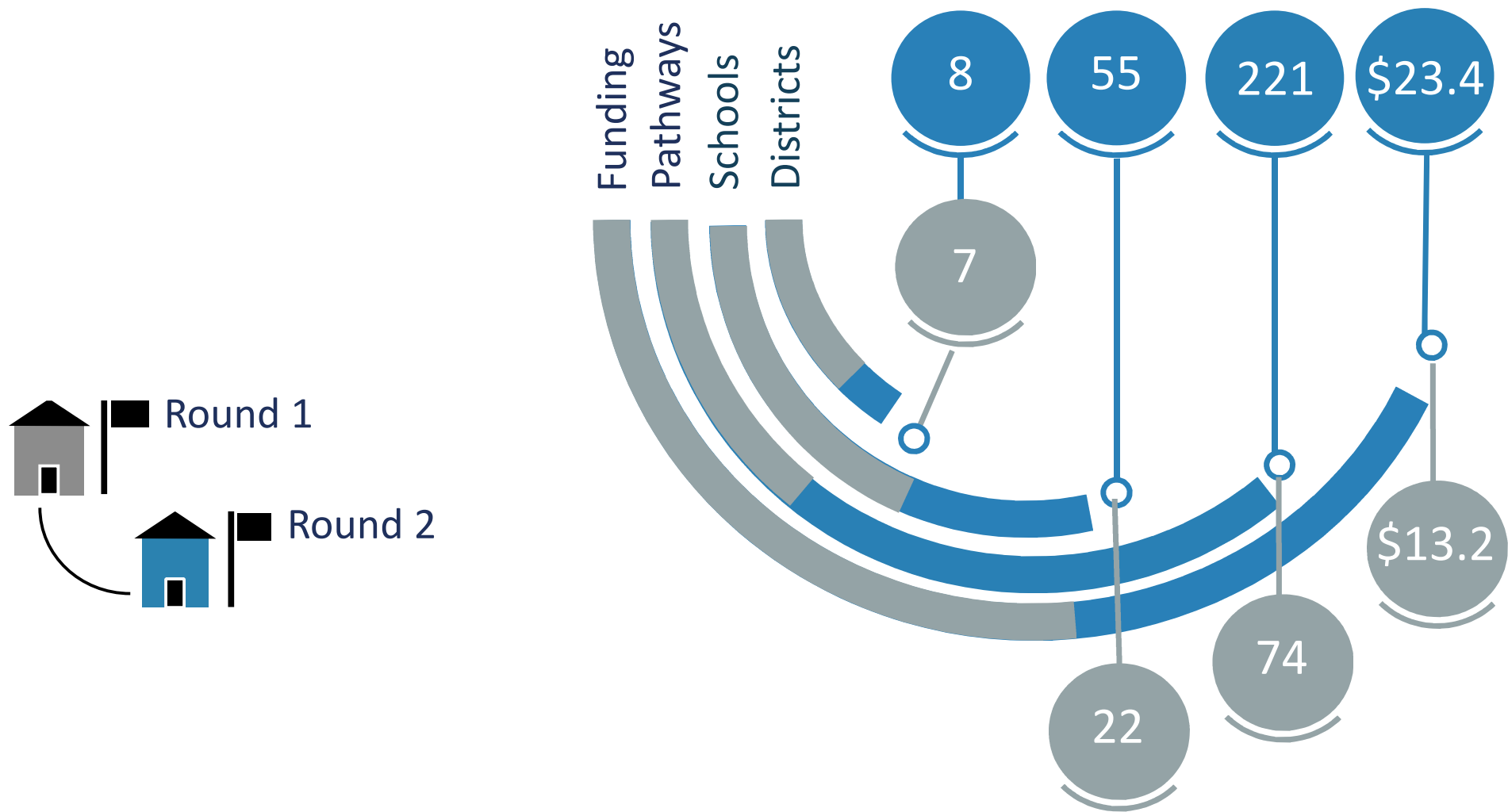
Human Services Agency (Pepper Tree Room)

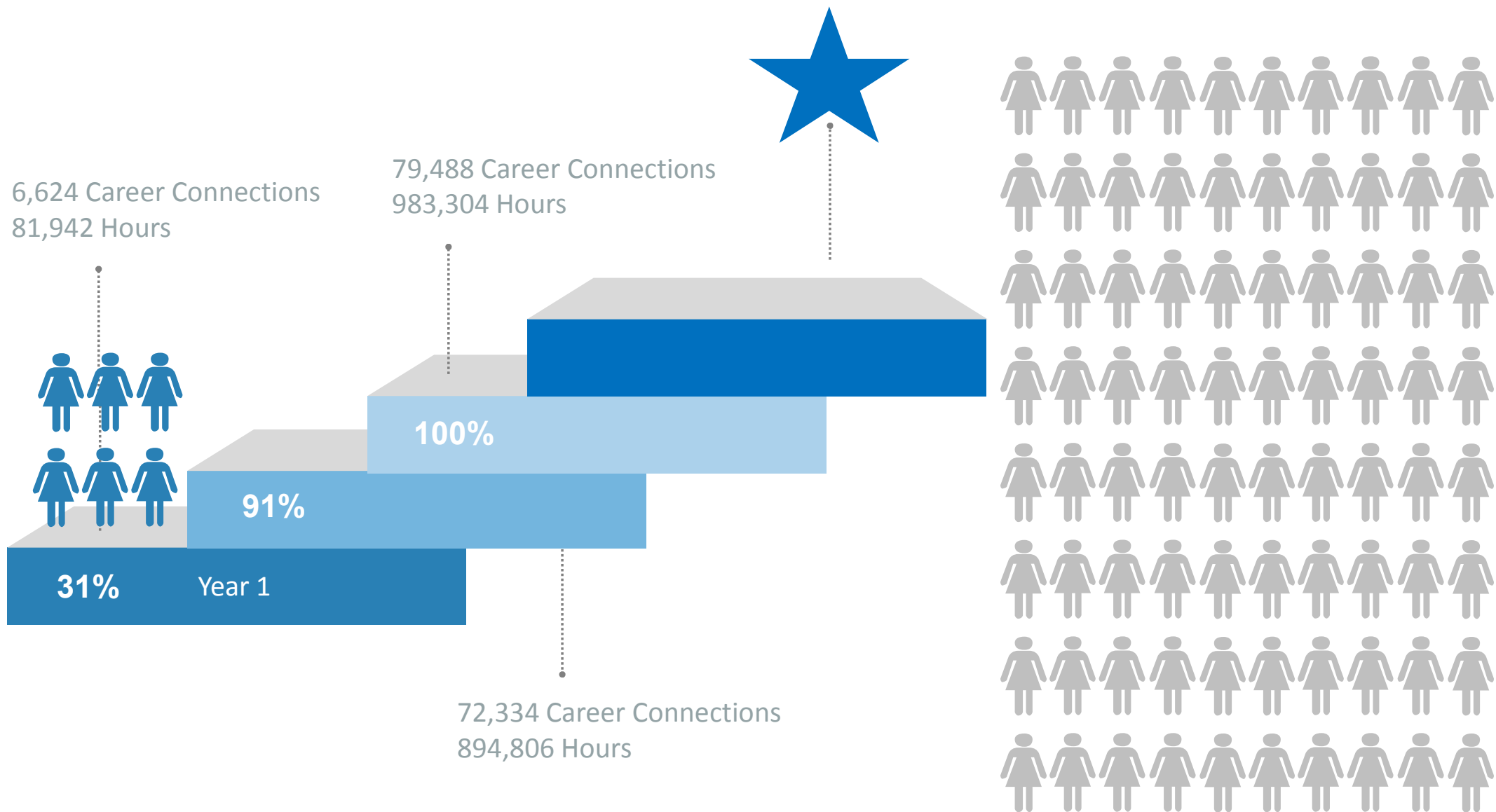
855 Partridge Drive, Ventura, CA

California Career Pathways Trust Grant



VC Innovates Serves





VC *Innovates Objectives*

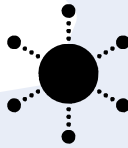
1



Build robust partnerships
between employers, schools
and community colleges

- ⚙️ Coordinated contact through Industry Liaisons
- ⚙️ Regional Industry Sector Steering Committees

2



Better prepare students for
the 21st century workplace

- ⚙️ 5 Essential Career Connections each year
- ⚙️ Employability skills training
- ⚙️ Industry and Entrepreneurship projects
- 🔧 ACT National Career Readiness Certificate

3

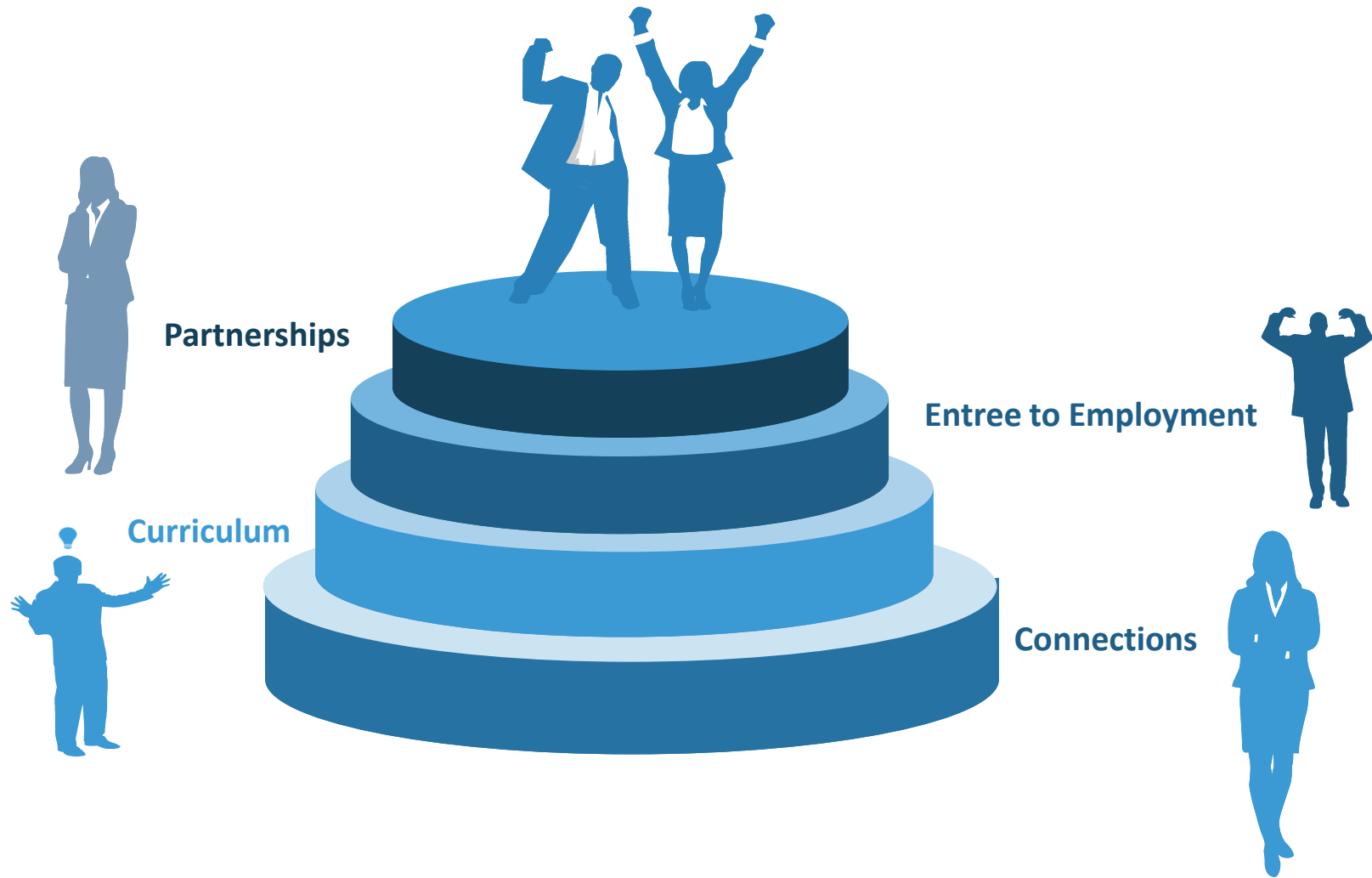


Improve student transition into
postsecondary education, training
and employment in Ventura County

- ⚙️ Rigorous curriculum
- ⚙️ Articulated program of study
- 🔧 Naviance college and career readiness platform
- 🔧 Get Focused, Stay Focused career curriculum
- 🔧 MathPractices for College & Career Bridge
- 🔧 Special Populations Coordinator



First Year Successes

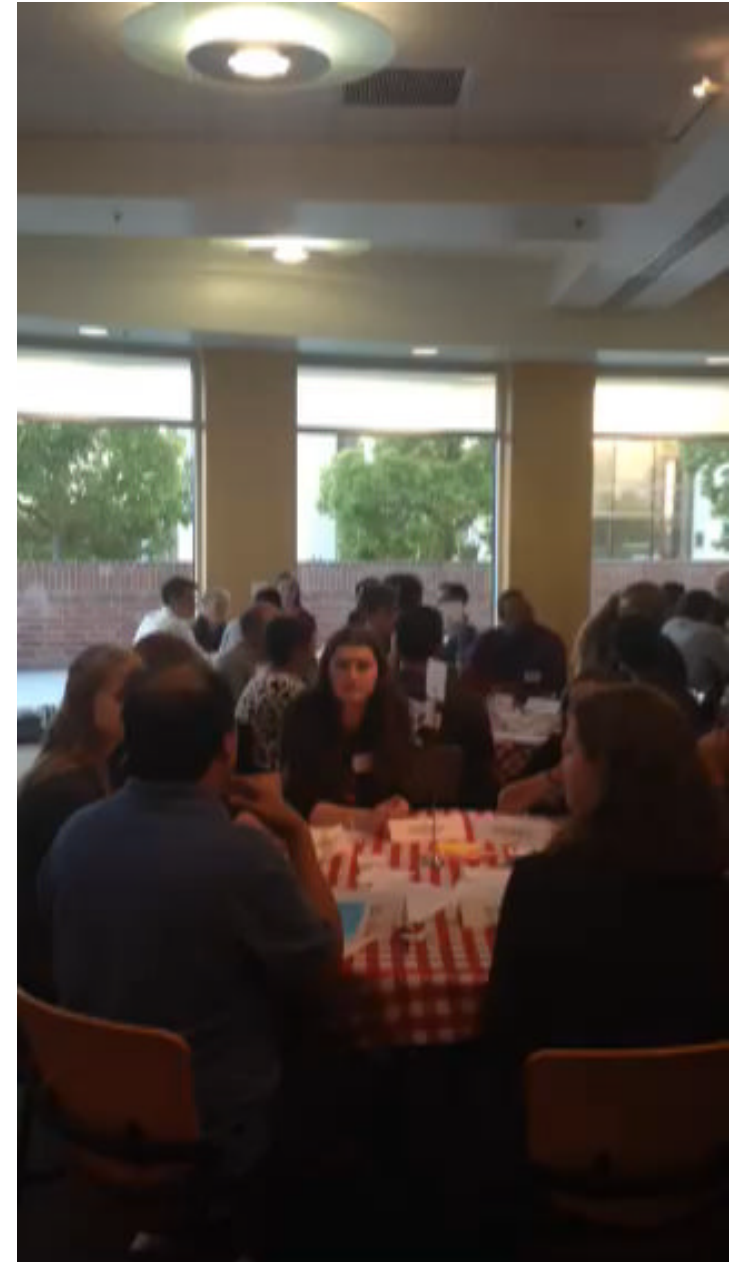


“Tonight I learned that the spark of inspiration is more important than what you might learn from school.”

“I know more about being an engineer than I thought I did.”

“What great, motivated, intelligent students we have in Ventura County.”

“Students are motivated, passionate, vibrant, and curious and my experiences can help motivate them, and it’s mutually rewarding.”



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Uniting employers,
education, and community
to advance workforce innovation. Will you join us?



Innovation is all about
people. Innovation
thrives when the
population is diverse,
accepting, and willing to

UPCOMING EVENTS

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*Jim Noel
Oxnard HS*

Notes for WBD-Youth Council Meeting
October 7, 2015

2014-15

- Came in on budget
- Discovered what the state's metrics would be (40% academic 60% WBL)
- Partnered with VCOE for a successful Round 2 funding bid
- Developed a WBL protocol to minimize the number of employer contacts
- Developed a tracking method for WBL activities
- Put 9 academies through a NAF year of planning model; opened them in September
- Launched the Aviation academy advisor board
- Articulated 14 courses with Oxnard College

2015-16

- YOP for the transportation academy to adapt to NAF model
- Develop 6 targeted pathways advisory boards
- Held a Linked Learning convening
- Opened RCHS, a wall-to-wall academy school
- Began discussions with Oxnard Elementary Young Scholars program to roll out Naviance career exploration tool
- Began discussions with VCCCD to roll out the Get Focused Stay Focused curriculum to freshmen.
- Planned Job Shadow Day, February 2nd.
- Planning parent outreach events with Oxnard Elementary to support pathways

WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY (WDB)
LOCAL POLICY BULLETIN #2015-06: Policy on Incentives for Youth Programs

Effective date: July 1, 2015
(Original effective date: February 10, 2012)

SUBJECT: Policy on Incentives for Youth Programs

PURPOSE:

This policy makes provision for granting incentives awards to youth enrolled in the Title I WIOA Youth program.

REFERENCE:

WIOA 3 (46), 129(c)(2)(G)

POLICY:

An incentive is a one-time or a regular payment, either cash or non-cash, to a WIOA Youth participant for the successful participation in, and achievement of, expected program and performance outcomes linked to training and education.

- Incentives are intended to be used to encourage and motivate WIOA youth to reach specific goals and obtain positive outcomes.
- Such awards are not an entitlement and are subject to the availability of WIOA Youth funds.
- As supportive services, such awards must be allowable, necessary for the participant's success in the program and reasonable.
- They must be tied to the WIOA Youth program elements or the Common Measures.
- Program operators have the option of including in their program design those incentives that they deem most appropriate for their participants; but these awards must conform to the guidelines set forth in the WIOA and this policy.
- A statement of incentives and a line item in the budget will be a part of the contract of each operator of a Youth program.
- No more than \$1,200 may be allotted for incentives for any one participant. Exceptions to this maximum allotment require the prior approval of the Executive Director of the WDB.
- Incentives are to be carefully distinguished from regular supportive services, tuition, and other similar needs-related payments; and any allotment for incentives is exclusive of these services.
- Incentive payments must be scheduled and documented in each participant's Individual Service Strategy (ISS).

INQUIRIES:

Questions regarding this policy should be directed to the WDB administrative staff in charge of contracts for Youth services: 805-477-5306.

WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY (WDB)
LOCAL POLICY BULLETIN #2015-16: Policy on Youth Work Experience

Effective Date: July 1, 2015

SUBJECT: Policy on Youth Work Experience

PURPOSE: The Board must establish local policy and procedures for youth work experience no later than January 1, 2016, to cover (1) the duration of the work experience assignment, (2) the limitations on the number of hours and (3) appropriate incentives and stipends, including limitations on the types and dollar amount. Note that the third of these items is already covered by the existing Local Policy Bulletin #2015-06: Policy on Incentives for Youth Programs (effective July 1, 2015; original effective date: February 10, 2012).

REFERENCE: Workforce Services Directive WSD15-03, from California's Employment Development Department (*WIOA Youth Program Requirements*)

POLICY: Local areas must spend at least 20 percent of their WIOA youth formula allocation on work experience (WIOA Section 129[c][4]). The work experience expenditure rate is calculated after subtracting funds spent on administrative costs. Additionally, the expenditure rate is not applied separately for IS and OS youth.

For example:

Total Youth Formula Allocation	Administrative Costs of the Grantee (i.e., the WDB)	Total Youth Program Expenditure	Total 20% Work Experience Requirement
\$1,000,000	\$100,000 (10%)	\$900,000	\$180,000

The 20% figure can include (1) educational expenses needed to prepare the clients for particular jobs and (2) the wages and staffing costs for the development and management of work experience.

To be determined:

- **The duration of the work experience assignment**
- **Limitations on the number of hours**

INQUIRIES: The WDB administrative staff in charge of contracts for youth services, which can be reached at 805-477-5306, will answer questions regarding this policy.