



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

YOUTH COUNCIL MEETING

Wednesday, September 2, 2015

3:00 p.m. - 4:30 p.m.

Human Services Agency (Pepper Tree Room)

855 Partridge Drive, Ventura, CA

AGENDA

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|-----------|---|-----------------|
| 3:00 p.m. | 1.0 Call to Order and Agenda Review | Tony Skinner |
| 3:05 p.m. | 2.0 Public Comments
Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only. | Tony Skinner |
| 3:10 p.m. | 3.0 Approval of Minutes: August 5, 2015 | Tony Skinner |
| 3:15 p.m. | 4.0 Action Item
Recommendation that the Executive Committee Recommend that the Workforce Development Board of Ventura County (WDB) Include a Youth Committee in the WDB Structure under the Workforce Innovation and Opportunity Act (WIOA) | Richard McNeal |
| 3:55 p.m. | 5.0 Ventura County Regional Strategic Workforce Development Plan: Goals Old and New | Council Members |
| 4:20 p.m. | 6.0 Council Member Comments | Council Members |
| 4:30 p.m. | 7.0 Adjournment | Tony Skinner |

Next Meeting

October 2, 2015 (3:00 p.m. – 4:30 p.m.)

Human Services Agency (Pepper Tree Room)

855 Partridge Drive, Ventura, CA

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Development Board of Ventura County staff at (805) 477-5306 at least five days prior to the meeting. TTY line: 1-800-735-2922.

For information about the Workforce Development Board of Ventura County go to workforceventuracounty.org



WDB Youth Council
August 5, 2015

MINUTES

Meeting Attendees

Council Members

Tony Skinner* (Chair)
Sean Bhardwaj
Linda Fisher-Helton
Juan Mercado
Leslie Webster

WDB Staff

Richard McNeal
Cheryl Moore

Guests

Jeffrey Albaugh (Ventura Adult and Continuing Education)
Heidi Hayes (theAgency)
Teresa Johnson (Ventura Adult and Continuing Education)
Tanya Kellam (Interface/2-1-1)
Sheri Long ((Vista Real Charter High School)
Erika Perez (Calif. Conservation Corps)
Srishti Rathore (theAgency)
Deana Schubert (Vista Real Charter High School)
Ed Summers (Civic Alliance)
Kim Whitaker (PathPoint)

*WDB Members

1.0 Call to Order and Agenda Review

Tony Skinner called the meeting to order at 3:15 p.m. No changes were made to the agenda.

2.0 Public Comments

There were no comments.

3.0 Approval of the Minutes of May 6, 2015

Motion to approve: Linda Fisher-Helton
Second: Sean Bhardwaj
Motion carried unanimously

4.0 Presentation: 2-1-1 Call Center

- The first such center in California, it has been in existence for 10 years, supports Ventura County and, occasionally, serves other nearby areas as well.
- Its purpose is to connect people to any service they may need; and it performs this service through triage of often multi-layered requests. Recommendations are based on individual needs.
- It is the only comprehensive database of services in the County. With web-based and phone-based access, its referrals can be updated easily and regularly.
- It provides free multi-lingual referrals 24/7, but does not do counseling as such or case management, both of which are reserved for the relevant agencies. It is not a crisis line.

- The Youth Council's Referral Workgroup, together with the Agency, will look for ways to leverage 2-1-1 Call Center's efforts, particularly in regard to outreach to disconnected youth.

5.0 2014-2015 Year-End Review

The Council reviewed a draft of 2014-2015 accomplishments and brainstormed insights for the year-end review. Richard McNeal encouraged the Council members to add any relevant points they might wish to contribute. (The final document that was submitted to the WDB on August 27, 2015, is attached.)

6.0 Discussion: Youth Advisory Body Organization

With the aid of several handouts, the Council discussed a possible new structure for a "Youth Advisory Body" (name to be determined) under the Workforce Innovation and Opportunity Act (WIOA). After reviewing the relevant requirements, members seemed to prefer a smaller "core" group (with the ability to engage subject matter experts, as needed) rather than a larger one. However, the recommendations of a particular size and the precise nature of group composition were left for discussion at the September 2015 meeting, by which time more members of the Council would have a chance to consider the issues. WDB staff were asked to email the handouts and to recommend a process for making a final decision. Group priorities, goals, size and composition will depend on the goals set by the members, in alignment with the WDB strategic plan under WIOA, and approved by the WDB.

7.0 Ventura County Regional Strategic Workforce Development Plan: 2015-2016 Action Plan

The new Workforce Innovation and Opportunity Act (WIOA) became effective on July 1, 2015, and Workforce Investment Boards (WIB) under the previous Workforce Investment Act (WIA) were renamed Workforce Development Boards (WDB). Under the Local Area WIOA Recertification process, the Workforce Development Board (WDB) would be required to submit an application in March 2016 for recertification as a local board as of July 1, 2016. Plans would need to be in alignment with the draft California state plan (to be submitted to the U.S. Department of Labor (DOL) in October 2015) and the final federal WIOA rules (to be issued in January 2016). The DOL had issued draft guidelines for WIOA; California guidelines were to be released in the near future.

For youth, the main considerations will be the implementation of the new WIOA requirements (including mandated minimum expenditures on out-of-school youth), the identification and oversight of providers of youth services, the formation of collaborative partnerships, the coordination of resources and necessary outreach activities.

8.0 Council Member Comments

There were no comments.

9.0 Adjournment

Tony Skinner adjourned the meeting at 4.30 p.m.

Next Meeting

September 2, 2015 (3:00 p.m. - 4:30 p.m.)
Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura, CA

2014-2015 YEAR-END REVIEW **Workforce Investment Board of Ventura County**

WIB YOUTH COUNCIL

2014-2015 Members

WIB Members: Tony Skinner, Chair (International Brotherhood of Electrical Workers), Jesus Torres, Vice Chair (Verizon California, Inc.), CAPT Scott Loeschke (Naval Base Ventura County), Mary Navarro-Aldana (Employment Development Department), Bernardo M. Perez (Cabrillo Economic Development Corporation), Roger Rice (Ventura County Office of Education), and Ed Summers (Ventura Chamber of Commerce).

Other Members: Jerry Beckerman (Segue Career Mentors), Mary Benton (Rainbow Connection FRC Tri-Counties Regional Center), Sean Bhardwaj (Aspire: Entrepreneur Education Initiative), Sandra Carrillo (County of Ventura Probation Agency), Matt Cassaro (California Department of Rehabilitation), Linda Fisher-Helton (Area Housing Authority), Claudia Harrison (First Five Ventura County), Marnie Melendez (Ventura County Community College District), Juan Mercado (California Conservation Corps), Cristina Miranda (Casa Pacifica), Tiffany Morse (Ventura County Office of Education), Archie Scott (Ventura Unified School District), Leslie Webster (California Department of Rehabilitation)

Council Accomplishments

In support of the WIB's *Ventura County Regional Strategic Workforce Development Plan 2013-2017*, the WIB Youth Council:

- Updated the youth goals outlined in the Ventura County Regional Strategic Workforce Development Plan, particularly in regard to the Career Pathways grants.
- Approved the evaluation for WIA Youth program performance. Reviewed provider performance on a quarterly basis to ensure alignment and compliance with Youth program goals and standards.
- Considered the issue of local policy relating to “barriers” and their relationship to eligibility for the WIA Youth program.
- Discussed the meaning of the terms “certificate” and “credential” in WIA and WIOA and concluded that the new language (“attainment of a recognized postsecondary credential”) indicates a basic continuity between WIA and WIOA.
- Continued discussion of the revision of forms for youth vocational training (e.g., paper files vs. electronic records management, applicant statements).
- Recommended a one-year term of commitment for youth members of the Council (vs. the three years for other members) and pairing new youth members with mentors from the Council.
- Discussed the future nature and direction of the Youth Council under WIOA. Recommended that the WIB consider inclusion of a Youth Committee under the new WIOA/WDB structure.
- Received and discussed information relating to a detailed report on the California Workforce Association Youth Conference, a presentation on the out-of-school youth program provided by staff of Ventura Adult and Continuing Education, and a guided tour of the Casa Pacifica facility.



2014-2015 YEAR-END REVIEW
Workforce Investment Board of Ventura County

WIB YOUTH COUNCIL

Youth Council Accomplishments (Continued)

- Formed a work group to consider current practices and opportunities for potential coordination/communication of youth referrals and services among multiple agencies, youth programs and other resources.
- Considered local current apprenticeship programs and discussed the potential for schools to develop related pre-apprenticeships.
- Discussed Youth program and performance updates and recommended the continuation of three WIA Youth program provider contracts for 2015-2016.
- Considered the potential impact of two new major requirements under WIOA: 75% of the total youth allotment must be spent on out-of-school youth; and 20% of the same allotment must be spend on work experience. All new enrollments must therefore be out-of-school youth. Providers will have to spend a full 25% of their budgets on work experience. A reduction in new enrollments might occur.
- Discussed ways to broaden the Council's outreach and networking to include city leaders and other organizations.
- Welcomed the efforts of the WIB Outreach Committee and the Agency to include social media in the WIB's outreach strategy that would reach the youth audience and drive visitors to the VC Jobs With A Future website (www.vejobswithafuture.org).



2014-2015 YEAR-END REVIEW **Workforce Investment Board of Ventura County**

WIB YOUTH COUNCIL

Insights

- The Youth Council functions as a neutral convener and facilitator to help clarify youth issues and connect programs and entities—its purpose is not to solve all problems.
- It is important to find ways to link youth programs and services in Ventura County for effective and efficient networking, alignment, and delivery of services.
- A primary concern is that data and WIA requirements come at the expense of strategic vision and greater community involvement.
- There should be some means of defining the Council's own success other than the common measures performance of the providers themselves; however, defining success is difficult because of the multiple variables that are beyond the Council's role and ability to address.
- Both youth and youth providers need to take a more active role in the Council.
- With a greater emphasis on out-of-school youth under WIOA, members of the Council should include representation by out-of-school youth and parents of out-of-school youth. Consideration should be given to having "rotating" or "visiting" representatives from these groups.
- Council members need to include representatives of those civic and demographic groups engaged in solving the various barriers faced by older youth.
- A greater variety of guests who work with youth, specifically smaller organizations and businesses, could be invited to Council meetings to provide information about their work and to hear input from the public.



WORKFORCE DEVELOPMENT BOARD

855 Partridge Drive, Ventura, CA 93003

(805) 477-5306

workforceventuracounty.org

TO: YOUTH COUNCIL

**FROM: TONY SKINNER, CHAIR
YOUTH COUNCIL**

DATE: SEPTEMBER 2, 2015

SUBJECT: RECOMMENDATION THAT THE EXECUTIVE COMMITTEE RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY (WDB) INCLUDE A YOUTH COMMITTEE IN THE WDB STRUCTURE UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

RECOMMENDATION

Recommend that the Executive Committee recommend that the Workforce Development Board of Ventura County (WDB) include a youth committee in the WDB structure under the Workforce Innovation and Opportunity Act (WIOA).

DISCUSSION

The Workforce Innovation and Opportunity Act of 2014 gives to the local Board the duty of overseeing youth programs, but allows the Board to delegate this responsibility to a committee. The details of the committee's constitution and duties are left to the Board to determine.

The current WDB Youth Council, having considered how best to continue the successful oversight of youth contracts and the promotion of services under new WIOA requirements, especially to out-of-school youth, recommend that the Executive Committee recommend to the Workforce Development Board the transition of the current Youth Council into a committee or advisory body (with a precise name to be determined). Elements of the recommendation:

- The group will be small, with the ability to engage subject matter experts as needed.
- The Chair and Vice Chair will be WDB members.
- Non-WDB members will be appointed by the Workforce Development Board.
- Composition of the group may vary and may include representation from:
 - Parents and Youth
 - Labor
 - Business/Employers
 - Education (Public Schools, Adult Schools, Community Colleges)
 - Housing Agencies
 - Juvenile Justice/Law Enforcement
 - County Human Services Agency (Children and Family Services)

- State Agencies (e.g., Department of Rehabilitation; California Conservation Corps)
- Community-Based Organizations (private, non-profits)
- Other organizations with a special interest or expertise in youth affairs/policy
- WDB members may choose to serve on the youth group during their regular 3-year terms as WDB members.
- Non-WDB members will have the option of serving 3-year or 1-year terms, as appropriate.

If you have questions or need more information, please call me at (805) 642-2149, or contact Richard McNeal at (805) 477-5344, email: richard.mcneal@ventura.org

**WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY
YOUTH COUNCIL/YOUTH ADVISORY BODY**

Goals for Program Year 2015-2016

Criterion: What Do We Want to Achieve?	Action Planned: What & When?	What Will Success Look Like?
Implement the New WIOA Youth Requirements, including: <ul style="list-style-type: none"> • Achieve 75% Out-of-school Youth Minimum Expenditure • Achieve 20% Work Experience Minimum Expenditure 		
Identify and Oversee Providers of Youth Services		
Form Collaborative Partnerships		
Coordinate Resources		
Coordinate Outreach Activities		
Seek Updated Community Input on Youth Career and Work Readiness Needs and Resource Gaps in the County		