



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

Thursday, December 17, 2015
8:00 a.m. – 10:00 a.m.

NOTE LOCATION CHANGE

VCCF Nonprofit Center (Community Room)
4001 Mission Oaks Blvd., Camarillo, CA

REVISED AGENDA

8:00 a.m.	1.0 CALL TO ORDER AND AGENDA REVIEW	Victor Dollar
8:05 a.m.	2.0 PUBLIC COMMENTS <u>Procedure:</u> The public is welcome to comment. Public comment cards are available at the meeting sign-in table. All comments not related to items on the agenda may be made at the beginning of the meeting only.	Victor Dollar
8:10 a.m.	3.0 WDB CHAIR COMMENTS	Victor Dollar
8:20 a.m.	4.0 CONSENT ITEMS 4.1 Approve Workforce Development Board Minutes: October 22, 2015 4.2 Receive and File: WDB Committee Reports	Victor Dollar
8:30 a.m.	5.0 ACTION ITEM Recommendation that the Workforce Development Board of Ventura County (WDB) Approve an Updated 2015-2016 Workforce Innovation and Opportunity Act (WIOA) Tentative Balanced Budget	Cheryl Moore
8:40 a.m.	6.0 WIOA IMPLEMENTATION <ul style="list-style-type: none">Federal Issuance of Final RuleCalifornia State Plan and DirectivesCalifornia Employment Development Department <i>Thomas Flournoy, Chief Los Angeles/Ventura Workforce Services</i>Ventura County Planning<ul style="list-style-type: none">2016-2018 Local Board RecertificationWDB Composition and StructureWDB Sector CommitteesCalifornia Regional Planning UnitsCalifornia Regional Labor Market Data	Cheryl Moore

9:05 a.m. **7.0 VENTURA COUNTY REGIONAL ECONOMIC ANALYSIS PROFILE** Brian Gabler

USING LMI FOR REGIONAL PLANNING

*Angel Rodriguez, Research Manager
Labor Market Information Division
California Employment Development Department*

9:45 a.m. **8.0 WDB ADMINISTRATION** Cheryl Moore

- Relocation of AJCCs in Oxnard and Simi Valley
- California Workforce Association Legislative Platform
- On the Calendar

January 12-14, 2016
CWA Youth Conference 2016
Sacramento

March 12-15, 2016
NAWB Forum 2016 and Congressional Visits
Washington, D.C.

March 31, 2016
Application Due
2016-2018 Local Board Recertification in California

9:50 a.m. **9.0 WDB MEMBER COMMENTS** WDB Members

10:00 a.m. **10.0 ADJOURNMENT** Victor Dollar

Next Meeting
February 25, 2016
8:00 a.m.-10:00 a.m.
VCCF Nonprofit Center (Community Room)
4001 Mission Oaks Blvd., Camarillo

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Development Board of Ventura County staff at (805) 477-5306 at least five days prior to the meeting. TTY line: 1-800-735-2922.
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For information about the Workforce Development Board of Ventura County, go to workforceventuracounty.org.



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

MINUTES

October 22, 2015

Ventura County Office of Education
5100 Adolfo Road, Salon C, Camarillo

WDB Members Present

Victor Dollar, Chair
Vic Anselmo
Brian Gabler
Greg Gillespie
Cindy Guenette
Kathy Harner
Teresa Johnson

Victoria Jump
Paul Matakiewicz
Kimberly Nilsson
Anthony Mireles
Bill Pratt
Roger Rice
Alex Rivera

Patty Schulz
Bruce Stenslie
Mike Soules
Jesus Torres
Nancy Williams
Celina Zacarias
Barry Zimmerman

WDB Members Absent

Gerhard Apfelthaler
Greg Barnes
Will Berg
Martel Fraser

Jim D. Faul
Mary Navarro-Aldana
Gregory Liu
Bernardo M. Perez

Tony Skinner
Tavi Udrea

WDB Administration Staff

Cheryl Moore, Executive Director
Talia Barrera
Patricia Duffy

Tracy Johnson
Richard McNeal

Ma Odezza Robite
Theresa Salazar-Vital

Guests

Nancy Ambriz	Community Services Department/WIOA, Human Services Agency
Jaime Duncan	Community Services Department, Human Services Agency
Lauri Flack	Community Services Department, Human Services Agency
Sally Harrison	Ventura County CEO's Office
Heidi Hayes	theAgency
Brad Hudson	Representative, Congresswoman Julia Brownley's Office
Robert Lee	Employment Development Department
Jim Rose	Oxnard Union High School District
Denice Wharton	Ventura Training Institute

1.0 CALL TO ORDER AND AGENDA REVIEW

WDB Chair Victor Dollar called the meeting to order at 8:10 a.m. No changes were made to the agenda.

2.0 PUBLIC COMMENTS

No public comments

3.0 WDB CHAIR'S COMMENTS

Victor Dollar welcomed new WDB member Kathy Harner from the California Department of Rehabilitation. He also thanked Board members for adjusting their schedules to a regular WDB

meeting time. Because the State requirements for WIOA had not been released, it was decided to integrate planning into each of our regular meetings this year to keep the process moving forward.

Mr. Dollar thanked recent Workforce Wednesday radio show participants: 2015 WIB Award winner Tejas Patel (Laksh, Inc.) and Board member Teresa Johnson (Ventura Adult and Continuing Education), who discussed subsidized on-the-job training for new employees (September 2015); and Manufacturing Committee Chair Vic Anselmo (Applied Powdercoat) and Patrick Grimes (Dynamic Automation), who talked about businesses opening their doors to students to explore careers in manufacturing (October 2015). Recordings of these and past Workforce Wednesday broadcasts are available on the WDB website, About Us/News tab: www.workforceventuracounty.org.

Mr. Dollar commended the commitment and collaboration of WDB members in helping to advance workforce development in Ventura County. Because of recent job changes or life transitions, three of those members were leaving the WDB. On behalf of the WDB, Mr. Dollar expressed sincere thanks for exceptional dedication and service to:

- Mark Fegley: Senior Vice President-Supply Chain for Deckers Outdoor Corporation; on the WIB/WDB from 2014 to 2015; served as a member of the Manufacturing Committee; already has connected with the Workforce Development Board in Boston, where he accepted a position at Clarks as Senior Vice President, Supply Chain, Americas
- Sandra Werner: Human Resources Director for Simi Valley Hospital; on the WIB/WDB from 2012 to 2015; founding member of the Allied Health Committee (now called Healthcare), Chair of the Healthcare Committee, Vice Chair of the WIB and Vice Chair of the Executive Committee; now commuting to Sacramento in her new role as Associate Vice President, Human Resources for Adventist Health
- Nancy Williams: Local Public Affairs Region Manager for Southern California Edison; on the WIB/WDB from 2007 to 2015; extensive support of Federal job training programs since JTP in 1981; helped to launch the initial WIB priority sectors as a member of the Demand-Driven Workforce Development Committee; served as Chair of the Clean/Green Committee and member of the Executive Committee; over the years, also served as member and chair of the Nominating Committee, the Applied Basic Skills Committee (currently the Manufacturing Committee), the Marketing and Business Outreach Committee (currently the Outreach Committee), and the Bylaws Committee

4.0 WDB MEMBERS IN ACTION

Victor Dollar thanked WDB members who had participated in two major outreach events and asked them to share their insights.

- California Workforce Association Conference: 2015 Meeting of the Minds in Monterey (September 8-10, 2015); WDB Ventura County representatives: Victor Dollar, Jim D. Faul, Mary Navarro-Aldana
- National Manufacturing Day: Manufacturing Roundtable of Ventura County/WDB Manufacturing Committee (October 2, 2015); WDB members participating: Vic Anselmo, Bill Pratt, Alex Rivera, Tavi Udrea (See information in the Manufacturing Committee report.)

5.0 CONSENT ITEMS

5.1 Approve Workforce Investment Board Minutes: August 27, 2015

5.2 Approve Addition or Deletion of Providers and/or Programs. (Courses) for the Eligible Training Provider List (ETPL)

5.3 Receive and File: WDB Committee Reports

Motion to approve Consent Items: Brian Gabler

Second: Mike Soules

Motion carried

6.0 ACTION ITEM

Recommendation that the Workforce Development Board of Ventura County (WDB) Approve an Updated 2015-2016 Workforce Innovation and Opportunity Act (WIOA) Tentative Balanced Budget

Victor Dollar introduced the recommendation and asked Alex Rivera, Chair of the Resource Development Committee, to present the specifics. Mr. Rivera noted that budget changes since initial WIB approval on June 18, 2015, including Executive Committee action, were highlighted on the budget spreadsheet for WDB consideration and approval at the October 22, 2015 meeting. He also summarized key changes reflected in the proposed budget plan update:

- Added Bridges 2 Work and Steps 2 Work columns to track new grants and record allocations and expenditures. Grant allocations for FY 2015-2016 and FY 2016-2017 (line 3). CalWORKs funds support staff operation and program/client expenses. Current CSD/WIOA and WDB staff time support grant/program management. Funds from both grants (\$36,000) are for Overhead/Administration support.
- Added 2015-2016 Rapid Response final allocation.
- Increased 2015-2016 Management Reserve Dislocated Worker, Adult, and Youth funds.
- Included final FY 2014-2015 WIA carry-in funds.
- Adjusted and redistributed CSD and WDB Salaries and Benefits planned expenditures between core and special grant funding columns
- Redistributed outreach/marketing planned expenditures for the Agency between core funding columns.
- Increased WDB Outreach planned expenditures and CSD Program Outreach planned expenditures by \$20,000 each.
- Increased Overhead/Administration planned expenditures because of new projections for County CEO shared costs, County HSA shared costs, County ISF expenditures, Bridges 2 Work and Steps 2 grant costs, and for WIOA implementation costs.

Following questions and discussion, WDB members approved the recommendation.

Motion to approve: Brian Gabler

Second: Anthony Mireles

Abstain: Teresa Johnson, Barry Zimmerman

Motion carried

7.0 WIOA IMPLEMENTATION

Cheryl Moore noted that, although the Federal Final Rules and the draft California State Plan had not been released yet, the WDB was working to respond to known requirements under the new Workforce Innovation and Opportunity Act (WIOA).

One key element for 2016-2018 Local Board Recertification would be compliance with WDB composition standards, including a minimum of 19 members. Building on a discussion initiated at the Membership Committee meeting, WDB members considered board composition categories, ratios, and options. Of particular concern was how to accommodate the retention of certain categories of members which were not mandated by WIOA but considered vital to the current and continuing success of the WDB. Following a lengthy discussion, WDB members concurred with a proposal from Brian Gabler and Alex Rivera to attempt to increase the number of WDB members for that accommodation, and to hear a progress report from the Membership Committee at the December WDB meeting. If filling the required number of seats by the recertification deadline (March 2016) would not be possible, another approach would be considered by the WDB. Members agreed that this WDB expansion plan would succeed only with broad engagement by employers.

8.0 WDB MEMBER COMMENTS

No comments

9.0 ADJOURNMENT

Motion to adjourn at 9:53 a.m.: Mike Soules

Second: Vic Anselmo

Motion carried unanimously

Next Meeting

Thursday, December 17, 2015

8:00 a.m.-10:00 a.m.

VCCF Nonprofit Center (Community Room)

5100 Adolfo Road, Camarillo, CA



Workforce Development Board of Ventura County

December 17, 2015

WDB COMMITTEE REPORTS

- Executive Committee
- Clean/Green Committee
- Healthcare Committee
- Manufacturing Committee
- Membership Committee
- Outreach Committee
- Resource Development
- Youth Council



WORKFORCE DEVELOPMENT BOARD

855 Partridge Drive, Ventura, CA 93003

(805) 477-5306

workforceventuracounty.org

TO: WORKFORCE DEVELOPMENT BOARD

**FROM: VICTOR DOLLAR, CHAIR
EXECUTIVE COMMITTEE**

DATE: DECEMBER 17, 2015

SUBJECT: EXECUTIVE COMMITTEE REPORT

The Executive Committee met on November 19, 2015. Attending the meeting were WDB Executive Committee members Victor Dollar (Chair), Jim D. Faul (Vice Chair), Greg Barnes, Brian Gabler, Patty Schulz, and Jesus Torres; WDB staff Talia Barrera, Patricia Duffy, Richard McNeal, Cheryl Moore, and Theresa Salazar Vital; and guests Nancy Ambriz and Jaime Duncan (HSA Community Services Department), and Sally Harrison (County of Ventura Chief Executive Office). The following is a summary of topics discussed:

Performance Update (Reports Attached)

- 2012-2015 Common Measures Performance Outcomes

State reported final Workforce Investment Act (WIA) Adult, Dislocated Worker, and Youth Common Measures outcomes for the Ventura County local area were reviewed with Committee members. Actual performance outcomes for all nine (9) Common Measures exceeded 100% success rate for State negotiated performance accountability levels for the prior three Program Years.

Local Board Recertification effective July 1, 2016, through June 30, 2018, requires Local Boards to meet or exceed the performance accountability measures for the prior two program years. The WDB met this recertification requirement.

- 2015-2016 Quarterly Reports and Performance Evaluation

Committee members reviewed, discussed, and asked questions regarding WIOA performance during the first quarter. Adult and Dislocated Worker performance for period of July 1, 2015, through September 30, 2015:

- *WIOA Adult Enrollments:* Community Services Department/WIOA (CSD) enrolled 63 new participants or 77% of plan to actual. First quarter enrollments were at 137 with 73 participants in training. Total cumulative enrollments through November 18 are at 156 with 91 participants in training.
- *WIOA Dislocated Worker Enrollments:* CSD enrolled 35 new participants or 28% of plan to actual. First quarter enrollments were at 170, with 117 participants in training. Total cumulative enrollments through November 18, 2015 are at 179, with 144 participants in training.

- *AJCC Universal Enrollments*: The number of customers receiving public access employer and employment/career services through the Ventura County American Job Center of California is at 4,126.
- *Common Measures*: All nine of the Workforce Development Board (WDB) of Ventura County Adult, Dislocated Worker, and Youth performance measure outcomes for first quarter (Q1) exceeded 100% success rate of PY 2014-15 WDB performance accountability levels. State negotiation with local Workforce Development Boards for PY 2015-16 performance accountability levels is pending.
- *Performance Evaluation*: PY 2015-16 WIOA/WDB performance evaluation criteria and reporting process will be an action agenda item at the January 14, 2016 Executive Committee meeting impacting the WIOA Adult, Dislocated Worker, Youth, and Rapid Response programs in coordination with Youth Council recommendations.
- WIA/WIOA Program Implementation and Highlights

Nancy Ambriz (WIOA Program Manager) provided PY 2014-15 final year-end WIA performance outcomes including WIA program highlights, statewide activities, and WIOA transition strategies and implementation services. A summary is attached.

WDB Finance Report (Attached)

- 2015-2016 WIOA Budget Plan Expenditures

The Committee reviewed and discussed the Financial Status Report (FSR) for Fiscal Year 2015-2016, reflecting year-to-date expenditures from July 1, 2015 through October 31, 2015. The status of expenditures at 33% into the fiscal year was:

<u>WIOA Core Funds</u>	<u>2015-2016 Plan</u>	<u>YTD Expended</u>	<u>% Expended vs. Plan</u>
Dislocated Worker	2,517,756	733,070	29%
Adult	1,830,592	565,494	31%
Youth	1,940,215	566,856	29%
Rapid Response	463,042	128,344	28%
<u>WIOA Non-Core Funds</u>			
Workforce Accelerator Grant	7,640	670	8%
DOL Bridges 2 Work Grant	212,637	8,214	4%
CWIB Steps 2 Work Grant	123,752	4,314	3%

The Workforce Accelerator grant ended September 30, 2015. The Department of Labor awarded the Bridges 2 Work (B2W) grant and the California Workforce Development Board awarded the Bridges 2 Work (B2W) grant in June of 2015. Both grants were added to the FY 2015-16 WIOA Tentative Balanced Budget Plan Update approved at the October 22, 2015 WDB meeting.

The State requires WDBs to spend a minimum of 80% of the annual WIOA Dislocated Worker, Adult, and Youth core grant allocations and 100% of the annual Rapid Response core grant allocation by June 30, 2016. Under WIOA requirements, at least 75% of the annual Youth WIOA core allocation must be expended for out-of-school youth and 25% of the annual Youth WIOA core allocation must be expended for work experience.

- WIA/WIOA Training Expenditures

As shown in the table below, the summary of WIOA training expenditures, as of October 31, 2015, indicated appropriate spending against the required Adult/Dislocated Worker training expenditure targets (25% in 2012-2013 through 2015-2016; 30% in 2016-2017 and each performance year thereafter) and against WIOA core grants across the overlapping federal two-year grant cycles.

	Core Grant <u>FY 13-15</u>	Core Grant <u>FY 14-16</u>	Core Grant <u>FY 15-17</u>
Total Adult and Dislocated Worker Formula Fund Allocations	4,346,991	4,092,349	4,133,724
Training Expenditure Requirement	1,086,748 25%	1,023,087 25%	1,033,431 25%
Formula Fund Training Expenditures	1,053,524	1,263,321	39,371
Leveraged Resources			
• Total Leveraged Resources Used Toward Training Expenditures	400,025	409,235	36,649
• Maximum Allowed Leveraged Resources (10%)	434,699	425,933	413,372
Total Leveraged Resources Used Towards Training Expenditures	400,025	409,235	36,649
• Total Amount Spent on Training	1,453,549	1,672,556	76,020
• % of Training Requirement Met (Final goal = 100%)	134%	163%	7%

Action Items

The Executive Committee considered background information, asked questions, and discussed the following items before taking action. The meeting packet with background information on the action item is available on the WDB website: www.workforceventuracounty.org.

- **The Committee approved the use of uncommitted funds for the following Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Programs for 2015-2016 for additional client enrollments, and/or client training, and/or support services, and/or training for program provider staff on WIOA-specific skills/knowledge:**
 - \$100,000 total from the Youth Management Reserve to be distributed as follows: \$36,000 to the Boys and Girls Clubs of Greater Oxnard and Port Hueneme; \$36,000 to PathPoint; and \$26,000 to Ventura Adult and Continuing Education
 - \$70,000 total from the Dislocated Worker Management Reserve to be distributed to the Community Services Department/WIOA of the Human Services Agency
 - \$32,000 total from the Adult Management Reserve to be distributed to the Community Services Department/WIOA of the Human Services Agency

- **The Committee approved a Workforce Development Board of Ventura County (WDB) Policy on Youth Work Experience.**

The California Employment Development Department (EDD) released an EDD Directive of September 15, 2015 (WSD15-03), Workforce Innovation and Opportunity Act (WIOA) Youth Program Requirements, requiring that local workforce development boards establish policies regarding work experience. At a minimum, these policies need to define (1) the duration of the work experience assignment, (2) limitations on the number of hours and (3) appropriate incentives and stipends, including limitations on the types and dollar amount.

The WDB already has an established policy on (3) incentives for youth. The approved policy (#2015-16) covers the other two requirements: (1) duration of work experience and (2) limitations on hours.

Local areas also must spend at least 20 percent of their WIOA youth formula allocation on work experience (WIOA Section 129[c][4]). The work experience expenditure rate is calculated after subtracting funds spent on allowable administrative costs. Additionally, the expenditure rate is not applied separately for in-school youth and out-of-school youth.

WIOA Implementation

- California State WIOA Plan Status: Release of the draft State plan is moved to late November, 2015.
- Local Board WIOA Recertification: Pending State publication (Directive) of final requirements for recertification of local boards under WIOA effective July 1, 2016, through June 30, 2016.
- Ventura County WDB Planning: WIOA implementation two-year plans are in development by the WDB Clean/Green, Healthcare and Manufacturing sector committees.

The next meeting of the Executive Committee is scheduled for January 14, 2016, from 8:00 a.m. to 9:30 a.m., at the VCCF Nonprofit Center, 4001 Mission Oaks Blvd., Camarillo, CA.

If you have questions or need more information, please call me at (805) 856-9500, or contact Cheryl Moore at (805) 477-5306, email cheryl.moore@ventura.org.

Workforce Development Board (WDB) of Ventura County – Performance Report
 Program Year 2015 – 2016: First Quarter (Q1) July 1, 2015 to September 30, 2015

TOTALS FOR VENTURA COUNTY

ALL PROVIDERS	Adult Enrollments	Dislocated Worker Enrollments	Youth Enrollments	Total Enrollments	Core Self Service (Universal Customers)
	137	170	181	488	4,126

Community Services Department (CSD)

WIOA Core Enrollments	Tentative Plan New Unique	Actual New Unique	Plan to Actual	Total Enrollments 7/1/15 to 9/30/15 (with Training)	Total Current Enrollments 7/1/15 to 11/18/15 (with Training)
Adult	82	63	77%	137 (73)	156 (91)
Dislocated Workers	126	35	28%	170 (117)	179 (144)

COMMON MEASURES OUTCOMES

	ENTERED EMPLOYMENT				EMPLOYMENT RETENTION				AVERAGE EARNINGS			
ADULT	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Earnings & Clients
VC WDB	73.5	83.3	113.3%	15/18	83.5	89.7	107.4%	61/68	\$14,000	\$16,226.70	115.9%	\$843,788.30/52
CSD	73.5	83.3	113.3%	15/18	83.5	87.0	104.2%	47/54	\$14,000	\$14,332.92	102.4%	\$544,650.99/38

	ENTERED EMPLOYMENT				EMPLOYMENT RETENTION				AVERAGE EARNINGS			
DW	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Earnings & Clients
VC WDB	76.5	86.2	112.7%	25/29	84.0	92.6	110.2%	25/27	\$15,750	\$25,859.98	164.2%	\$620,639.52/24
CSD	76.5	86.2	112.7%	25/29	84.0	92.6	110.2%	25/27	\$15,750	\$25,859.98	164.2%	\$620,639.52/24

	EMPLOYMENT OR EDUCATION PLACEMENT				DEGREE OR CERTIFICATE ATTAINMENT				LITERACY AND NUMERACY GAIN			
YOUTH	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Earnings & Clients
VC WDB	68.0	92.3	135.7%	12/13	58.0	60.0	103.4%	6/10	58.0	88.6	152.8%	31/35
BGC	68.0	100.0	147.1%	2/2	58.0	00.0	00%	0/0	58.0	86.7	149.5%	13/15
PPT	68.0	88.9	130.7%	8/9	58.0	42.9	73.9%	3/7	58.0	93.8	161.7%	15/16
VACE	68.0	100.0	147.1%	2/2	58.0	100.0	172.4%	3/3	58.0	75.0	129.3%	3/4

VC WDB: Ventura County Workforce Development Board

Goal: LWIA Draft Performance Goals for PY 2015-2016

Success Rate: Actual performance divided by goal. Less than 80% at end of program year = failed performance

Clients: Numerator = Only clients with a positive outcome. Denominator = All clients included in the outcome

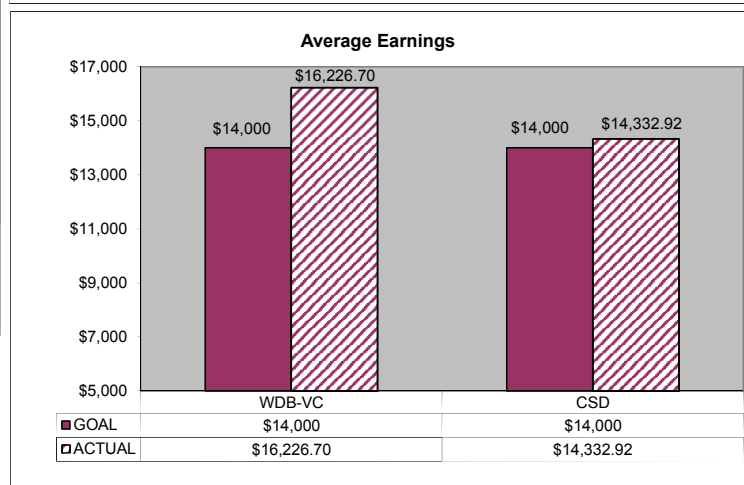
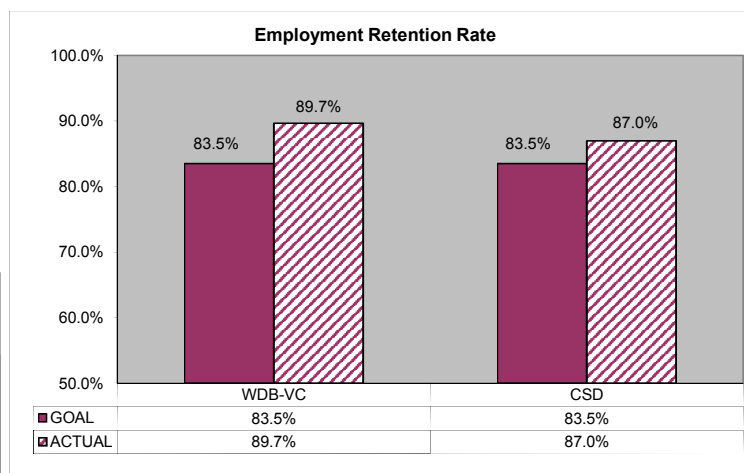
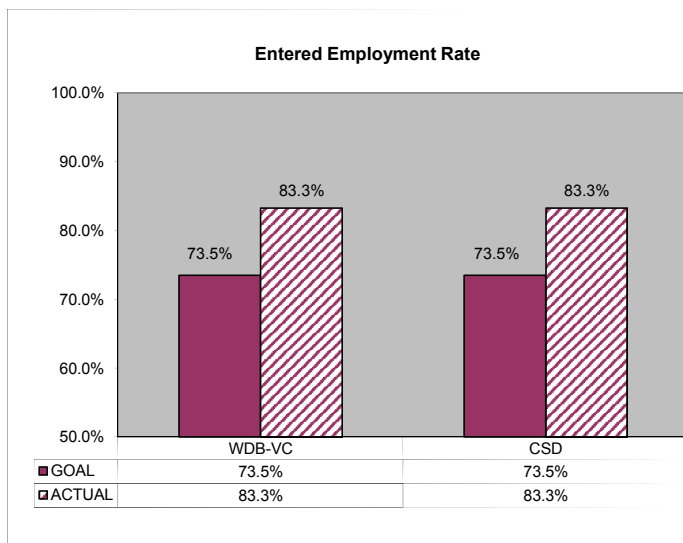
- Entered Employment, Employment/Education Placement & Degree/Certificate Attainment: Clients leaving the program between October 1, 2014 and September 30, 2015

- Average Earnings & Retention: Clients leaving the program between April 1, 2014 and March 31, 2015

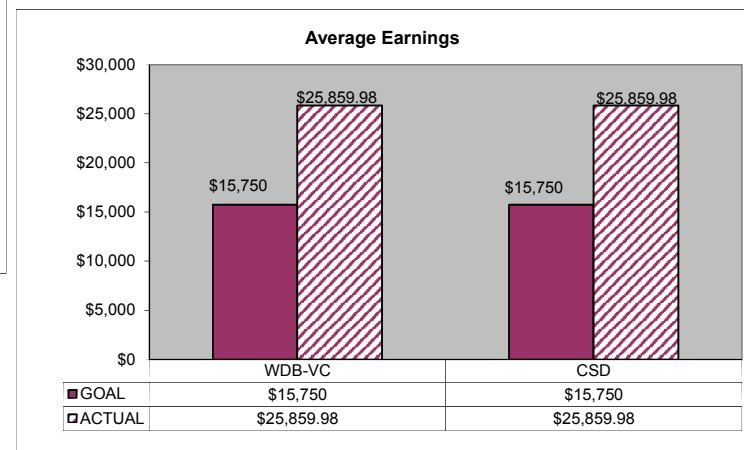
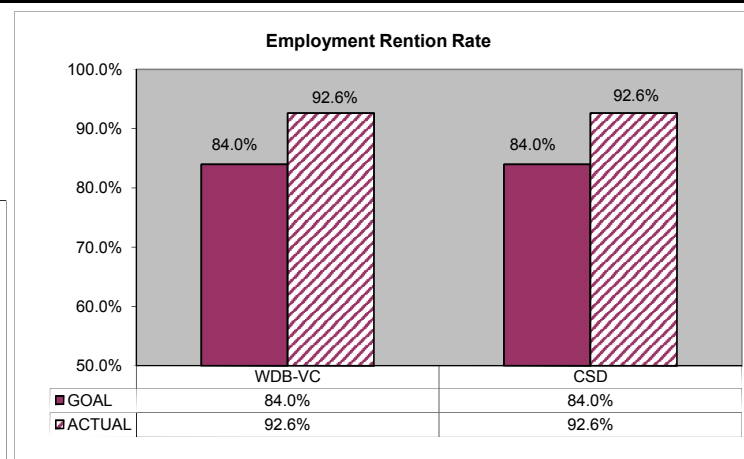
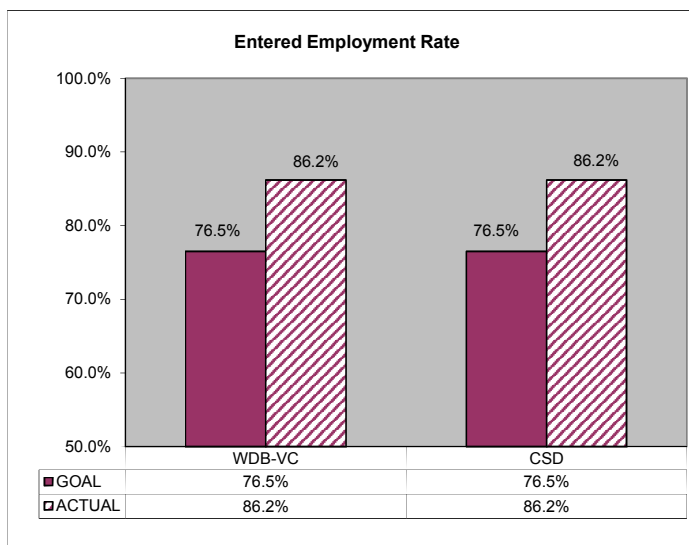
- Literacy and Numeracy: Clients in the program between July 1, 2015 and June 30, 2016

WIOA Performance Report - Common Measures Outcomes
PY 2015-2016: First Quarter (Q1) July 1, 2015 to September 30, 2015

Adult



Dislocated Worker

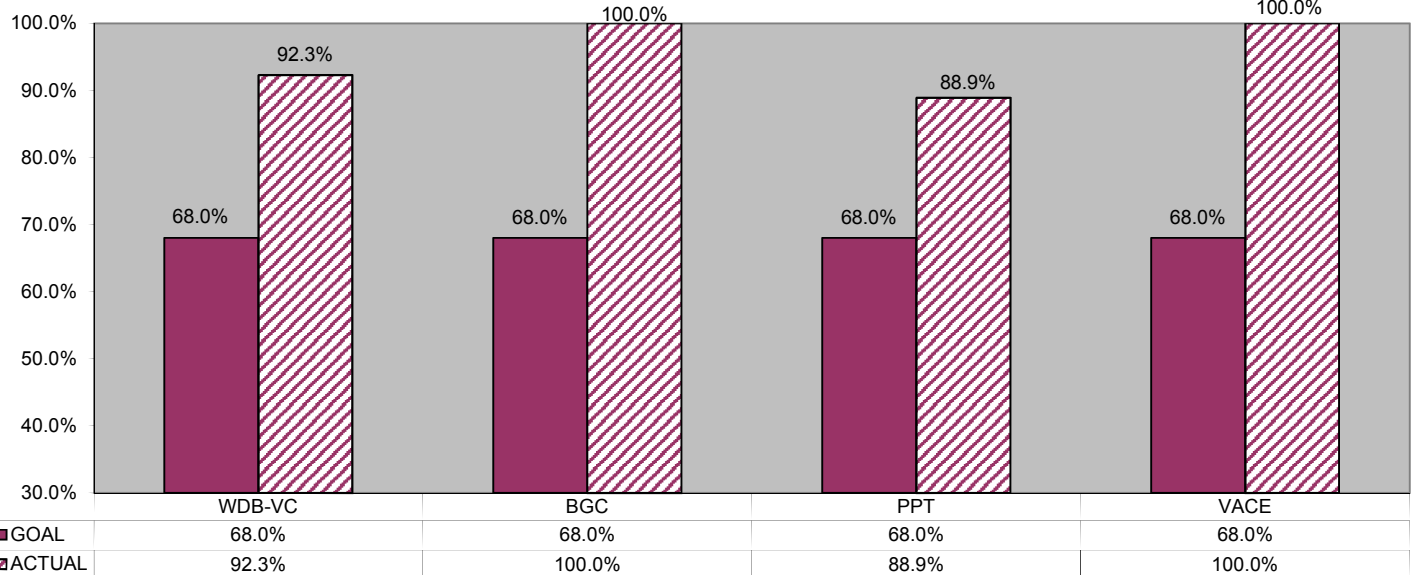


WDB-VC = Workforce Development Board of Ventura County

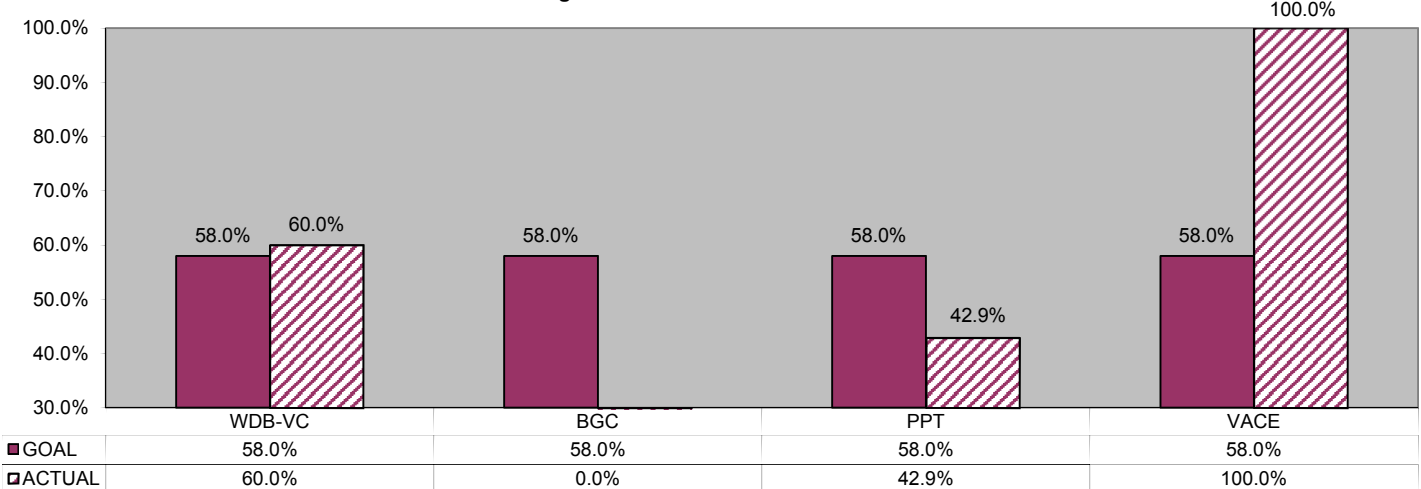
WIOA Performance Report - Common Measures Outcomes
PY 2015-2016: First Quarter (Q1) July 1, 2015 to September 30, 2015

Youth

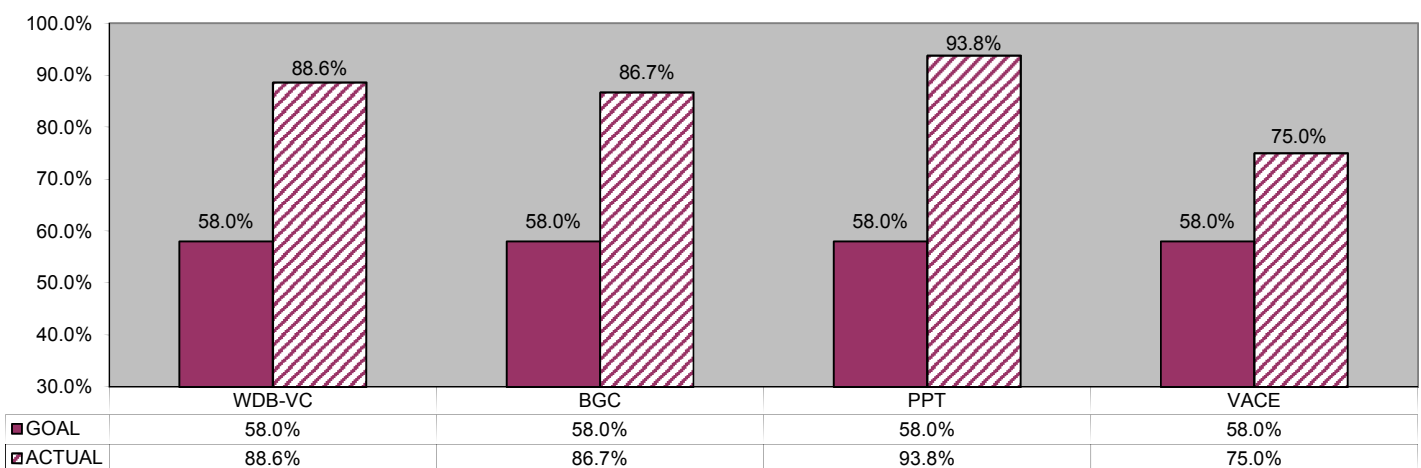
Employment or Education Placement



Degree or Certificate Attainment



Literacy and Numeracy Gain



WIOA Program Highlights
Executive Summary PY 2014-2015

Transition to WIOA Continues

- WIOA American Job Center– July 1
- Integrated Service Delivery System – engagement with state EDD
- Focus on partnerships and collaboration- EDD, DOR, TANF(CalWORKs);
- Apprenticeships
- Employer Services
- Training with Industry Recognized Certificate/Credential
- New policies/procedures & interpretation of Notice of Proposed Rulemaking (NPRM)
- New Common Measures – Business measures and changes remain unknown
- CalJobs system updates – “Enroll All” and impact to local areas (WDBs)

Adult/Dislocated Worker: (Enrolled Services)

CSD exceeded program enrollment goals by: Adult 172% and Dislocated Workers 152%. 325 were new unique enrollments and 206 carryovers for a total of 531.

Training with WIOA funding prioritized to provide the following training services:

- 97 On-The-Job Training (OJT) Agreements (WIOA)
- 181 Individual Training Accounts (ITAs)
- 15 Workers completed a “Customized Training” pilot program
- 163% Leveraged funding met/exceeded training expenditure goal

Rapid Response Services Provided

25 Rapid Response presentations were coordinated and provided
15 Unique employers served
1,358 Workers impacted
789 Workers attended a Rapid Response presentation
Host Annual Rapid Response Regional Roundtable

WIOA Programs Technical Assistance:

Program eligibility certification and technical guidance to WIOA youth contractors
Files/Document management for youth contractors;
Contractor Support – WIOA new eligibility regulations impacting programs
Participation in contractor meetings, Youth Council and contractor support.
Eligibility Training – Pending state guidance

Universal Services/AJCC: 16,149

- Public Access to employment/career resources: (computer access, copiers, fax, phones, job listings, training information and many resources)
- Career Workshops: Power of VOS/CalJobs; Interview Skills; Resumes that Sell; Busqueda de Trabajo (Sp)
- Veterans Financial Coach (Funded by Department of Labor)
- Employer Target Recruitments (EDD/WIA/CalWORKs)

Statewide Activities

Participant in the CWA Workforce Innovation Grant

Pilot -Generic CalJOBS program module (Launch date -May 18)

Pilot – CalJOBS scan card module

Management Information System User Group member

Participation in CalJobs Reports Workgroup with EDD-WSD

Moving Forward: Evolving WIOA AJC System

- WIOA Implementation Continues – July 1, 2015
- Remain focused on meeting/exceeding common measures performance
- New Employer Measures (Front/Center of WIOA)
- Focus on serving individuals with significant barriers (disabled, ex-offenders, TANF)
- Key Partnerships per WIOA – EDD Job Services, Department of Rehab; TANF
- Integrated Service Delivery System Initiative (ISD): CSD/State EDD and TANF
- Policies and Program Procedures – Update to reflect new WIOA regulations
- Training Focus - Apprenticeships

Employer Services – Premier Broker of Employment Services

- Labor Exchange System – Access to labor pool
- Customized Training (pilot project)
- On-The-Job Training
- Strategic Employer Engagement (Staff participating in WIB Committees, Chambers)
- Targeted Recruitments (collaboration with EDD)
- Account Executive Services

American Job Center of California - WIOA Regulations

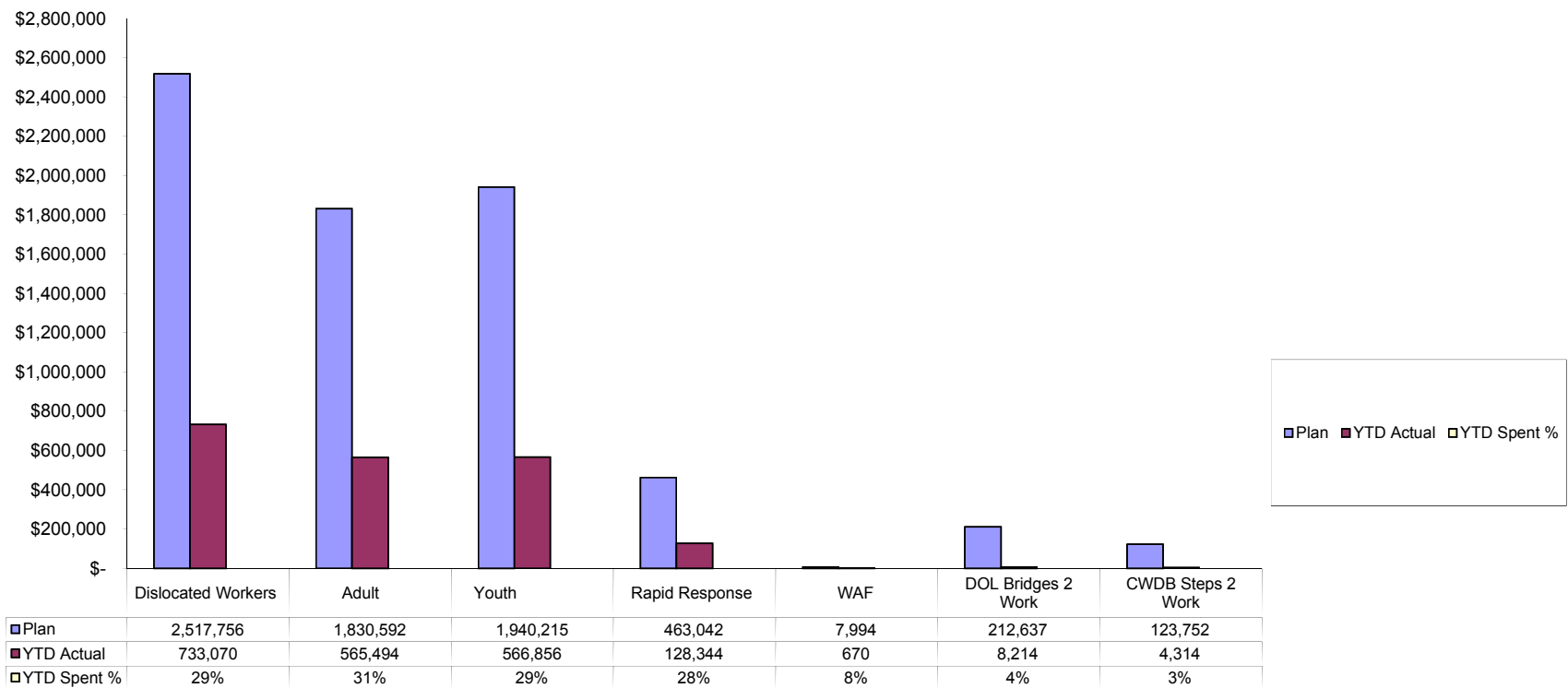
- Integrated Service Delivery Model - ISD Initiatives – TAA, Rapid Response, Lobby; Joint Training, Career Shops; Employer Targeted Recruitment; Career Academies
- Veterans Services – including Financial Coaching
- Engaging partners services: EDD; Department of Rehabilitation, CalWORKs;
- MOUs – Pending guidance



FINANCIAL STATUS REPORT for FISCAL YEAR 2015-2016
Year to Date Expenditures from 07/01/15 to 10/31/2015 (33% into the Fiscal Year)
Submitted on: November 4, 2015

WIOA Financial Status Report for Fiscal Year 2015 - 2016

YTD Actual Expenditures Compared to Plan



WIOA Financial Status Report for Fiscal Year 2015 - 2016												
Name of Grants	Salaries and Benefits			Direct Program/WIB Special Projects			Other Operating Expenses			Total		
	Plan	YTD Actual	%	Plan	YTD Actual	%	Plan	YTD Actual	%	Plan *	YTD Actual	% Plan Balance
Core Grants:												
Dislocated Worker	1,510,819	515,111	34%	689,406	123,246	18%	317,531	94,713	30%	2,517,756	733,070	29% 1,784,686
Adult	1,139,628	383,570	34%	462,366	112,963	24%	228,598	68,961	30%	1,830,592	565,494	31% 1,265,098
Youth	439,078	127,977	29%	1,256,468	365,890	29%	244,669	72,988	30%	1,940,215	566,856	29% 1,373,359
Rapid Response	267,285	82,053	31%	139,505	28,779	21%	56,252	17,511	31%	463,042	128,344	28% 334,699
Others:					-			-				
WorkForce Accelerated Fund	23	367	0%	7,000	-	0%	971	302	31%	7,994	670	8% 7,324
DOL Bridges 2 Work	9,083	5,309	0%	177,553	-	0%	26,000	2,904	0%	212,637	8,214	0% 204,423
CWDB Steps 2 Work	9,083	2,642	0%	103,669	-	0%	11,000	1,672	0%	123,752	4,314	0% 119,438
Total WIOA Grants	\$ 3,375,000	\$ 1,117,029	33%	\$ 2,835,967	\$ 630,879	22%	\$ 885,021	\$ 259,053	29%	\$ 7,095,988	\$ 2,006,961	28% \$ 5,089,027

VCFMS Plus Estimated Accrued Expense for Fiscal Year 2015- 2016

	Salaries and Benefits			Direct Program/Client Expenses			Other Operating Expenses			Total		
	Paid	Accrued	YTD Total	Paid	Accrued	YTD Total	Paid	Accrued	YTD Total	Paid	Accrued	YTD Total
CORE GRANTS:												
Dislocated												
Worker	494,164	20,947	515,111	100,996	22,250	123,246	44,640	50,073	94,713	639,799	93,271	733,070
Adult	368,122	15,447	383,570	102,463	10,500	112,963	32,503	36,459	68,961	503,088	62,406	565,494
Youth	121,996	5,981	127,977	263,640	102,250	365,890	34,401	38,588	72,988	420,037	146,819	566,856
Rapid Response	78,849	3,204	82,053	16,779	12,000	28,779	8,253	9,258	17,511	103,881	24,462	128,344
OTHERS:												
WorkForce												
Accelerated Fund	347	21	367	-	-	-	142	160	302	489	181	670
DOL Bridges 2												
Work	5,040	270	5,309	-	-	-	-	2,904	2,904	5,040	3,174	8,214
CWDB Steps 2												
Work	2,052	589	2,642	-	-	-	-	1,672	1,672	2,052	2,262	4,314
Total WIOA Grants	\$ 1,070,569	\$ 46,460	\$ 1,117,029	\$ 483,879	\$ 147,000	\$ 630,879	\$ 119,939	\$ 139,114	\$ 259,053	\$ 1,674,387	\$ 332,574	\$ 2,006,961

WIOA Training Activity Summary (Expended and Leveraged)

(based on annual report "Summary of Leveraged Resources - Attachment 6 - page 35 of WSD12-3)

Rpt Line #	Program Year Funding and Traing Expenditures	FY 12-14 Grant Due 10/01/14	FY 13-15 Grants Due 10/01/15	14-16 Grants (Due 10/1/16)	15-17 Grants (Due 10/1/16)
4)	Adult and Dislocated Worker Formula Fund Allocations	4,503,559	4,346,991	4,092,349	4,133,724.00
5)	Training Expenditures Required	1,125,890	1,086,748	1,023,087	1,033,431
	<i>Training Expenditures % Required</i>	25%	25%	25%	25%
6)	Formula Fund Training Expenditures	921,243	1,053,524	1,263,321	39,371
	Leveraged Resources				
	- Total Leveraged Resources	562,187	400,025	425,933	36,649
	- Maximum Allowed Leveraged Resources (10%)	450,356	434,699	409,235	413,372
7)	- Total Leveraged Resources Used Towards Training Expenditures	450,356	400,025	409,235	36,649
8)	Total Amount Spent On Training (should equal/exceed Line 5)	1,371,599	1,453,549	1,672,556	76,020
	% of Training Requirement Met (final goal is 100%)	122%	134%	163%	7%

9)	Leveraged Resources Detail (notes)				
	(a) Pell Grant	116,771	233,994	135,654	36,649
	(b) Programs Authorized by the Workforce Investment Act (VETP)	200,457	0	0	
	(c) Trade Adjustment Assistance (EDD)	129,548	0	0	
	(e) Match Fund from Employers, and Industry Associations (OJT 50%)	115,411	166,031	290,279	
	Total	562,187	400,025	425,933	36,649
	Legends/Coding for Source/Type of Leveraged Resources: 9a) = Pell Grant 9b) = Programs Authorized by the Workforce Investment Act (specify) 9c) = Trade Adjustment Assistance 9d) = Dept of Labor National Emergency Grants 9e) = Match funds from employers, industry, and industry associates (specify) 9f) = Match funds from joint labor-management trusts (specify) 9g) = Employment Training Panel grants				

NOTES:

Early in the year, the "% of Training Requirement Met..." shown above may appear to "understate" the degree to which the organization is actually accomplishing its planned training goals (i.e. the organization is likely doing better than it looks here). This is because the training expenditures shown in this report do NOT include costs related to two areas of current year training activities that are in the current year Plan:

- 1) Current year training activities (in current year Plan) that have been paid with prior year grant funds
- 2) Current year training activities (in current year Plan) that have been committed to but not yet paid

FY 2015-16 WIOA TENTATIVE BALANCED BUDGET PLAN (Approved on 6/18/15, update on 10/22/15)											
		Dislocated Worker		Adult	Youth	Rapid Response	WAF Project	DOL Bridges 2 Work	CWDB Steps 2 Work	FY 15-16 Plan	YTD Actual Expenditures 07/01/15-10/31/2015 (33% into the fiscal year)
Revenue Projection:											
FY15-16 Grants(WSIN14-53 and WSD14-16)		2,342,693	1,791,031	1,956,058	463,042			500,000	165,000	7,217,824	
FY15-16 Mgmt Reserve: -6.5%		(225,356)	(144,962)	(175,480)						(545,798)	
FY 16-17 B2W & S2W Funds								(287,363)	(41,248)	(328,611)	
Balance rolled over from prior year grants:										-	
FY14-15 Mgt Reserve		190,783.00	119,540.00	130,062.00						440,385	
Additional rollover - Salaries Savings/(CSD Overage)		49,367	24,808	2,921		693				77,789	
Overhead Saving/(Overage)						7,301				7,301	
FY 14-15 Unspent Contracts/Misc		80,269	15,175	26,654						122,098	
ITA/OJT Committed in FY14-15 spent in FY15-16		80,000	25,000							105,000	
Total Available Grants to be Spent		2,517,756	1,830,592	1,940,215	463,042	7,994	212,637	123,752		7,095,988	
Grants %		35.48%	25.80%	27.34%	6.53%	0.11%	3.00%	1.74%		100.0%	
CSD FTEs Assigned to the programs		12.85	9.80	2.00	2.25	-	0.05	0.05		27.00	
% Direct FTES Allocated to Grants		47.6%	36.3%	7.4%	8.3%	0.0%	0.2%	0.2%			
% Admin Staff Allocated to Grants		36.9%	26.8%	28.4%	6.8%	0.1%	0.5%	0.5%		100%	
Expenditure Projection:											
Salaries and Benefits:										-	
CSD 2,475,000		1,177,917	898,333	183,333	206,250	-	4,583	4,583	2,475,000		803,138.29
WDB Administration 900,000		332,903	241,295	255,745	61,035	23	4,500	4,500	900,000		313,891.01
Subtotal Salaries and Benefits		1,510,819	1,139,628	439,078	267,285	23	9,083	9,083	3,375,000		1,117,029.29
Direct Expenses:										-	
Grant Specific Contracts										-	
EDC-VC Business Services					95,000	-				95,000	18,862.93
Boys and Girls Club: Core Program				475,000						475,000	116,476.02
Pathpoint: Core Program				475,000						475,000	133,722.00
VACE Core Program				260,000						260,000	90,535.35
CSD-CalWORKs Activities							177,289	62,419	239,708		
Special Projects						-				-	(1,223.34)
Subtotal - Contracted Program Expense		-	-	1,210,000	95,000	-	177,289	62,419	1,544,708		358,372.96
Client Expenses:										-	
ITA / OJT (25% required - 10% leverage)		468,539	358,206							826,745	207,648.71
ITA / OJT Committed in 14-15 to be spent in 15-16		80,000	25,000							105,000	-
Others/ChildCare/Trans - JTA		46,000	20,000	-			264			66,264	9,604.79
Universal Clients (now charged in oh/admin)		-	-	-	-	-				-	
Subtotal - Client Expense		594,539	403,206	-	-	-	264	-	998,009		217,253.50
Other Allocated/Contracted Expenses										-	
Geographic Solutions 0		-	-	-	-					-	(1,586.78)
WAF Grant Facilitator						7,000			7,000		(115.00)
S2W CCD Trng								41,250	41,250		-
Outrch/Mktg: theAgency 125,000		40,000	28,000	27,000	30,000	-			125,000		56,878.28
Outreach -WDB 50,000		23,400	13,000	7,000	6,600	-			50,000		(2,024.00)
WDB Expense - Non Staff 20,000		8,067	5,160	5,468	1,305	-			20,000		-
Program Outreach-CSD 50,000		23,400	13,000	7,000	6,600				50,000		2,100.00
Kiosk		-	-	-	-	-			-		-
WDBVC Regional Labor Market Reports											
Subtotal - other allocated expe 245,000		94,867	59,160	46,468	44,505	7,000	-	41,250	293,250		55,252.50
Subtotal- Program/Clients Expenses		689,406	462,366	1,256,468	139,505	7,000	177,553	103,669	2,835,967		630,878.96
Total Direct Program Expense		2,200,225	1,601,994	1,695,547	406,790	7,023	186,636	112,752	6,210,967		1,747,908.25
Overhead/Administration:		37.22%	27.10%	28.68%	6.88%	0.12%				100.00%	
Communication/Voice/data 62,000		23,076	16,802	17,783	4,266	74	1,823	802	64,625		23,522.40
Insurance 10,000		3,722	2,710	2,868	688	12	294	129	10,423		903.90
Facilities Maint. 104,500		38,894	28,319	29,972	7,191	124	3,073	1,352	108,925		37,783.08
Membership and dues 12,350		4,597	3,347	3,542	850	15	363	160	12,873		11,610.00
Education allowance 100		37	27	29	7	0	3	1	104		1,160.00
Indirect cost recovery(County / 6,917		2,574	1,874	1,984	476	8	203	89	7,210		625.23
Books and Publication 100		37	27	29	7	0	3	1	104		9.04
Furniture/Fixtures<5000 (\$44,020) 23,000		8,560	6,233	6,597	1,583	27	676	298	23,974		8,734.01
Mail Center - ISF 4,100		1,526	1,111	1,176	282	5	121	53	4,274		4,492.60
Purchase Charges - ISF 3,800		1,414	1,030	1,090	261	5	112	49	3,961		343.48
Copy Machine - ISF 22,000		8,188	5,962	6,310	1,514	26	647	285	22,931		1,988.58
Stores - ISF 550		205	149	158	38	1	16	7	573		49.71
Information Tech - ISF 16,800		6,253	4,553	4,819	1,156	20	494	217	17,511		3,683.35
Computer Services Non ISF 825		307	224	237	57	1	24	11	860		74.57
Building Lease/Rental 75,000		27,914	20,324	21,511	5,161	89	2,205	970	78,176		29,046.26
Storage Charges - ISF 7,000		2,605	1,897	2,008	482	8	206	91	7,296		632.73
Mileage Reimb. - Staffs only 31,000		11,538	8,401	8,891	2,133	37	1,000	401	32,401		4,511.55
Conference/Seminars:Staffs 7,300		2,717	1,978	2,094	502	9	215	94	7,609		1,700.52
Conference and Seminars - W/ 15,000		5,583	4,065	4,302	1,032	18	441	194	15,635		8,362.38
Misc. Travel - Staffs only 38,000		14,143	10,298	10,899	2,615	45	1,117	492	39,609		3,434.83
Fiscal/HR/BTD/ET (HSA) 400,000		149,956	106,586	115,531	25,270	436	12,673	5,175	415,627		115,489.84
Attorney Fees 9,000		3,350	2,439	2,581	619	11	265	116	9,381		813.51
Other Admin Services 900		335	244	258	62	1	26	12	938		81.35
Subtotal Overhead 850,242		317,531	228,598	244,669	56,252	971	26,000	11,000	885,021		259,052.94
Planned Total Grant Expenses		2,517,756	1,830,592	1,940,215	463,042	7,994	212,637	123,752	7,095,988		2,006,961
Admin Rate for State Reporting		8%	8%	8%	8%	6%				8%	
Admin Rate (State Reported + Other)		13%	12%	13%	12%	12%				12%	
Work in Progress: Grant Balances		0	(0)	0	(0)	0	0	(0)	(0)		



WORKFORCE DEVELOPMENT BOARD

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TO: WORKFORCE DEVELOPMENT BOARD

**FROM: ANTHONY MIRELES, VICE CHAIR
CLEAN/GREEN COMMITTEE**

DATE: DECEMBER 17, 2015

SUBJECT: CLEAN/GREEN COMMITTEE REPORT

The Clean/Green Committee met on November 20, 2015. In attendance were Committee members: Anthony Mireles (Vice Chair), John Brooks, Dave Fleisch, Paul Grossgold, Eric Humel, Douglas O'Brien, Mary Anne Rooney, Nancy Williams; WDB staff Patricia Duffy, Cheryl Moore and Theresa Salazar Vital; and guests, Melanie Peck (The Energy Coalition), Nathan Inouye (Ventura County Office of Education.) Topics of discussion included:

Committee Announcement

Patricia Duffy announced that Chair Kimberly Nilsson recently had appointed Anthony Mireles as the new Vice Chair of the Clean/Green Committee.

Ventura County Regional Strategic Workforce Development Plan

- Clean/Green Committee Workgroup on 2-Year Plan

The Clean/Green Committee Workgroup, which had convened on October 28, 2015, reported on their recommendations for the Clean/Green Committee 2-Year Plan. The workgroup members participating were David Fleisch, Paul Grossgold, Mary Anne Rooney and Nancy Williams and WDB staff, Patricia Duffy. Committee members discussed the workgroup's draft definitions and agreed to further develop the definitions for sector certifications and stackable credentials and incorporating clean/green industry examples.

- Clean/Green Committee 2-Year Plan Update

The Committee reviewed a new format for the 2-Year Plan, to standardize the 2-Year Plan documents used by all of the WDB sector committees. The template organizes the information and creates a document that is easier to read and use as a planning tool. The components are (1) engage stakeholders, (2) analyze data, (3) take inventory, (4) determine priorities, (5) identify gaps, (6) take action, and (7) monitor progress. The Committee members discussed the integration of the workgroup ideas into the format and identified next steps for continuing work on the plan.

- Clean/Green Committee Planning

The Committee members reviewed the new 2015 Ventura County Regional Economic Analysis Profile on sub-market data. The data was prepared for the Workforce Development Board of

Ventura County (WDB) by the Labor Market Information Division (LMID) of the State of California Employment Development Department. The Committee was provided the Occupational Analysis: Construction Materials and Services Cluster report as an example of one section of the larger document. Members were invited to access the complete document on the WDB website: www.workforceventuracounty.org. Committee members engaged in a discussion on the methodology of data collection and were encouraged to submit their questions and comments to WDB staff and were invited to attend the Workforce Development Board meeting on December 17, 2015, for an LMID presentation and discussion on the report.

- Deputy Sector Navigator Update

The Committee Members were referred to the written report submitted by Margaret Lau, Deputy Sector Navigator.

Committee Spotlight: The PEAK Program of the Energy Coalition

Melanie Peck, Program Manager for the PEAK Program, gave a presentation on the statewide environmental education program focused on energy, water and career pathway development. PEAK partners with California investor-owned and municipal electric and water utilities to empower students to be resource-wise.

The next meeting of the Clean/Green Committee is scheduled for January 15, 2016, from 8:00 a.m. to 9:30 p.m., at the VCCF Nonprofit Center, 4001 Mission Oaks Blvd., Camarillo, CA.

If you have questions or need more information, please call me at (805) 643-5487, or contact Patricia Duffy at (805) 477-5350, e-mail Patricia.Duffy@ventura.org.



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TO: WORKFORCE DEVELOPMENT BOARD

**FROM: PAUL MATAKIEWICZ, VICE CHAIR
HEALTHCARE COMMITTEE**

DATE: DECEMBER 17, 2015

SUBJECT: HEALTHCARE COMMITTEE REPORT

The WDB Healthcare Committee met on November 6, 2015. Attending the meeting were Committee members: Paul Matakiewicz (Vice Chair), Teresa Johnson, Tiffany Morse, Dawn Neuman, Brett Watson, Bill Werner, and Celina Zacarias; WDB staff Patricia Duffy and Cheryl Moore; and guests Lauren Fox (Movement Arts Physical Therapy), Sally Harrison (County of Ventura CEO's Office), Marybeth Jacobson (Workforce Education Coalition), and Jim Rose (Oxnard Union High School District). The following is a summary of topics discussed:

Ventura County Regional Strategic Workforce Development Plan

- Regional Healthcare Case Manager Pathway Project: Los Angeles/Ventura Regional Collaborative

Patricia Duffy reported on the LA/Ventura Regional Collaborative Healthcare Case Manager Pathway Project. Six Los Angeles Workforce Development Boards and the Ventura County WDB, along with industry partners in healthcare, convened their first collaborative meeting on September 21, 2015, hosted by Centinela Hospital in Los Angeles. A panel discussion was held to address how the Healthcare Case Manager/Care Coordinator position is experiencing rapid growth because of changes in the healthcare delivery system under the Affordable Care Act. Regional research has identified a shortage of trained Healthcare Case Managers/Care Coordinators and a shortage of related training programs.

Brett Watson, Executive Director, Camarillo Healthcare Center and WDB Healthcare Committee member, also represented Ventura County at the meeting. Mr. Watson provided valuable insight as the only representative of a skilled nursing facility and post-acute transitional care in attendance. Commenting on the importance of having more post-acute care organizations represented at future meetings, he emphasized the need and value of having local and accessible training programs for new and incumbent workers. Mr. Watson noted that workers in nursing positions might be interested in additional training as Case Managers and Care/Coordinators, as a career ladder opportunity.

- Deputy Sector Navigator: Update

A written update was submitted by John Cordova, Deputy Sector Navigator. Topics included the announcement of the Men in Nursing Conference to be held November 13 and 14, 2015; partnering with Ventura College to provide a medical assistant review course in the Spring of 2016 and developing workshops for medical assistants; an update on the Industry-Driven Regional Collaboration grant to develop a Healthcare Information Technology Statewide Workforce Training

Model; and announcement of the upcoming “Healthcare Technology in Motion” event which will be held December 12, 2015 at the Crown Plaza Hotel.

- Healthcare Sector Committee 2-Year Plan: Update

- Healthcare Planning Workgroup Report

The Healthcare Planning Workgroup reported on their recommendations for the draft WDB Healthcare Committee 2-Year Plan and included a draft model for a regional education advisory cycle on local workforce needs.

- Committee Planning Discussion

Following a review of the WDB vision, goals, programs, and workforce pipeline model, the Committee continued their planning discussion from the previous meeting by reviewing and adding to the plan revisions by the Healthcare Committee Workgroup. Components of the draft plan were confirmed to be in alignment with the two-year plan template being used by the WDB sector committees. The components are (1) engage stakeholders, (2) analyze data, (3) take inventory, (4) determine priorities, (5) identify gaps, (6) take action, and (7) monitor progress.. As next steps, the Committee will analyze recently updated labor market data, identify gaps, determine appropriate priorities, and agree on a specific action plan.

The next meeting of the Healthcare Committee is scheduled for January 22, 2016, from 8:00 a.m. to 9:30 p.m., at the VCCF Nonprofit Center, 4001 Mission Oaks Blvd., Camarillo, CA.

If you have questions or need more information, please contact Patricia Duffy at (805) 477-5306, e-mail Patricia.Duffy@ventura.org.



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TO: WORKFORCE DEVELOPMENT BOARD
FROM: VIC ANSELMO, CHAIR
MANUFACTURING COMMITTEE
DATE: DECEMBER 17, 2015
SUBJECT: MANUFACTURING COMMITTEE REPORT

The Manufacturing Committee met on December 9, 2015. In attendance were Committee members Vic Anselmo (Chair), Tiffany Morse, Scot Rabe, Bill Pratt, Byron Lindros, Mary Anne Rooney, Cameron Bruce, Marybeth Jacobsen, Jason Miller, Mike Bastine and Ken Goss; WDB staff Talia Barrera and Cheryl Moore. The Committee welcomed guests Jim Avery (MWS Wire Industries), Lisa Eklund (VC Innovates), Patrick Grimes (Dynamic Automation), Heidi Hayes (theAgency), Brad Hudson (Office of Congresswoman Julia Brownley), and Jim Rose (Alliance for Linked Learning). Below is a summary of topics discussed:

Ventura County Regional Strategic Workforce Development Plan

- AMPSoCal Pillar Committees: Update

Jason Miller provided an update on the Research & Innovation Pillar Committee, and Scot Rabe commented on the work of the Workforce and Training Pillar Committee. Dr. Miller reported that AMP SoCal plans to apply for a second two-year regional designation by the U.S. Department of Commerce as an Innovative Manufacturing Communities Partnership (IMCP). Dion Jackson will facilitate several forums to increase interaction between small and medium size businesses, and Dr. Miller has offered to host some of the AMP SoCal meetings at the campus of California State University, Channel Islands. At the upcoming IMPC Summit in Washington, D.C., AMP SoCal will host a reception and meet with Congressional representatives to discuss AMP SoCal projects and initiatives.

- Deputy Sector Navigator Update: Manufacturing

Mike Bastine, new DSN for manufacturing in the South Coast Central Regional Community College Consortium, announced the recent distribution of \$60,000 in awards given to 16 different regional high school robotics programs. Awards were given in amounts between \$1,500 and \$5,000.

- Workforce Innovation and Opportunity Act (WIOA): Update

Cheryl Moore reported on the Workforce Innovation and Opportunity Act (WIOA). Noting that sector strategies will be a critical component of the new WDB regional workforce development plan, Ms. Moore asked the Committee to review the current two-year plan for manufacturing and consider what direction and updates they want to make going forward. WIOA will focus on aligning federal and state workforce development programs and support services with sector, regional, economic development and training and education initiatives.

- Manufacturing Committee 2-Year Plan: Discussion

The Manufacturing Committee reviewed the new format for the 2-Year Plan, which is a standardized document used by all of the WDB sector committees. The template organizes the information and creates an easier to read and understand format to be used as a planning tool. The main goals of the committee for their 2-Year Plan include: engage stakeholders, analyze data, take inventory, determine priorities, identify gaps, take action, and monitor progress. Committee members discussed the potential of creating two new workgroups, one to focus on data analysis and the other to help identify the fastest growing sectors within manufacturing, in our region.

- Committee Spotlight: Career Education Center Program and Services

Tiffany Morse welcomed the Committee to the new manufacturing training facility at the VCOE Career Center in Camarillo. In presenting an update on the VC Innovates career pathways initiative, Dr. Morse reported that the program had provided 50 field trips for students to visit 13 community colleges, and approximately 966 students had petitioned to be part of career pathways programs. She also reported on the success of Entree to Employment, noting that nine different events had included about one thousand participants, and that five more events were scheduled in the near future. In closing, Dr. Morse briefly commented on drafts of a Manufacturing Career Pathways: Production Chart and a Work-Based Learning Activity Matrix. Committee members were asked to provide feedback prior to the next meeting.

The next meeting of the WDB Manufacturing Committee is scheduled for February 10, 2016 from 8:00 a.m. to 9:30 a.m., at the VCCF Nonprofit Center, 4001 Mission Oaks Blvd., Camarillo, CA.

If you have questions or need more information, please call me at (805) 981-1991, or contact Talia Barrera at (805) 477-5341, email talía.barrera@ventura.org.



WORKFORCE DEVELOPMENT BOARD

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TO: WORKFORCE DEVELOPMENT BOARD

**FROM: PATTY SCHULZ, CHAIR
MEMBERSHIP COMMITTEE**

DATE: DECEMBER 17, 2015

SUBJECT: MEMBERSHIP COMMITTEE REPORT

The Committee met on December 1, 2015. In attendance were Committee members Patty Schulz (Chair) and Jesus Torres, and Workforce Development Board (WDB) staff Talia Barrera and Cheryl Moore. The following includes topics discussed at the meeting and updated information:

Appointments and Reappointments

- Reappointments: The Committee received an update on the status of nominations for the reappointments: no current WDB members are coming up for reappointment until December 2016. The Committee reviewed attendance records and discussed engagement in WDB committees for current WDB members.
- Appointments: Committee members discussed the recruitment of seven potential candidates for future appointment nominations. WDB members had submitted names for consideration and WDB staff was following up. Potential candidates represent different sectors in the region. Participation on sector committees continues to provide a good introduction to the work of the WDB prior to consideration of a possible recommendation for WDB appointment.

The Committee reviewed the current size of the WDB and discussed general recruitment strategies to identify potential candidates to achieve appropriate representation as specified under the Workforce Innovation and Opportunity Act (WIOA) and the California legislature. At the WDB meeting on October 22, 2015, WDB members agreed to work toward having a larger number of board members to continue building a strong presence and partnerships with businesses across the region. As of this report date, the Membership Committee believes that achieving the goal of a larger WDB is possible. A working draft of the membership planning chart is attached.

Ventura County Regional Strategic Workforce Development Plan

The Committee received an update on the status of the Workforce Innovation and Opportunity Act (WIOA) and discussed the requirements for the size and composition of the local Workforce Development Board. More information might be forthcoming with the release of the State plan.

The next Membership Committee meeting is scheduled for February 2, 2016, from 8:30 a.m. to 10:00 a.m., at Ventura County Community Foundation, 4001 Mission Oaks Blvd., Camarillo, CA.

If you have questions or need more information, please call me at (805) 650-8611, or contact Talia Barrera at (805) 477-5341, email Talia.Barrera@ventura.org.

WORKFORCE DEVELOPMENT BOARD COMPOSITION: WIOA TRANSITION WORKSHEET

WDB MEMBERS (10/01/2015)		WIOA CATEGORY	BUSINESS (50%+1)	WORKFORCE (20%)			EDU & TRAIN (2)			GOVMT / ECON / COMMUNITY DEV (3)				ADDITIONAL
		MINIMUM NO. = 19	10 (CHAIR-2 SML-SECTORS)	4 TOTAL= 3 UNION	1 APPREN	0 MAY	1 ADULT ED	1 HGR ED	0 MAY	1 ECON DEV	1 EMPLMT SRV	1 REHAB ACT	0 MAY	0 (Local Decision)
1	APPLIED POWDERCOAT		X											
2	AMGEN		X											
3	BRIGHTON MANAGEMENT		X											
4	CORWIN, A SAGE COMPANY		X											
5	HAAS AUTOMATION		X											
6	HIGH-TECH ENGINEERING		X											
7	JAXX MANUFACTURING		X											
8	KINAMED		X											
9	LC ENGINEERING GROUP		X											
10	LOS ROBLES HOSPITAL & MEDICAL CENTER		X											
11	MILGARD MANUFACTURING		X											
12	SOLID WASTE SOLUTIONS		X											
13	VERIZON CALIFORNIA		X											
14	OPEN: BUSINESS		In progress											
15	OPEN: BUSINESS		In progress											
16	OPEN: BUSINESS		In progress											
17	TO REACH TARGET, NEED BUSINESS		New seat (in progress)											
18	TO REACH TARGET, NEED BUSINESS		New seat (in progress)											
19	TO REACH TARGET, NEED BUSINESS		New seat (in progress)											
20	TO REACH TARGET, NEED BUSINESS		New seat (in progress)											
21	TO REACH TARGET, NEED BUSINESS		New seat (in progress)											
22	SEIU-UNITED HEALTHCARE			UNION										
23	UNITED FOOD & COMMERCIAL WORKERS			UNION										
24	OPEN: LABOR UNION			In progress										
25	TO REACH TARGET: NEED LABOR UNION			New seat (in progress)										
26	LABORERS INTNATL. UNION NORTH AMERICA				UNION									
27	TRI-COUNTIES BLDG & CONST TRADES COUNCIL				UNION									
28	CALIFORNIA LUTHERAN UNIVERSITY					CBO								
29	THE ARC OF VENTURA COUNTY					CBO								
30	VENTURA ADULT & CONTINUING EDUCATION						X							
31	CAL STATE UNIVERSITY, CHANNEL ISLANDS							X						
32	VENTURA CO. COMMUNITY COLLEGE DIST.							X						
33	VENTURA CO. OFFICE OF EDUCATION								May					
34	CITY OF SIMI VALLEY									X				
35	ECONOMIC DEVEL. COLLAB.-VENTURA CO.									X				
36	EMPLOYMENT DEVELOPMENT DEPARTMENT										X			
37	DEPARTMENT OF REHABILITATION											X		
38	AREA AGENCY ON AGING												May	
39	CABRILLO ECONOMIC DEVELOPMENT CORP.												May	
40	HUMAN SERVICES AGENCY												May	
41	PORT OF HUENEME												May	
NV	NAVAL BASE VENTURA COUNTY													Non-Voting
To Maintain Current Board (35) = 41			21	8.2			1	2	1	2	1	1	4	0

WIOA BUSINESS/WORKFORCE CALCULATOR

IF BOARD SIZE IS...	50%+1 BUSINESS	20% WORKFORCE
19	10	3.8
20	11	4.0
21	11	4.2
22	12	4.4
23	12	4.6
24	13	4.8
25	13	5.0
26	14	5.2
27	14	5.4
28	15	5.6
29	15	5.8
30	16	6.0
31	16	6.2
32	17	6.4
33	17	6.6
34	18	6.8
35	18	7.0
36	19	7.2
37	19	7.4
38	20	7.6
39	20	7.8
40	21	8.0
41	21	8.2
42	22	8.4
43	22	8.6
44	23	8.8
45	23	9.0



WORKFORCE DEVELOPMENT BOARD

855 Partridge Drive, Ventura, CA 93003

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TO: WORKFORCE DEVELOPMENT BOARD

**FROM: BRIAN GABLER, CHAIR
OUTREACH COMMITTEE**

DATE: DECEMBER 17, 2015

SUBJECT: OUTREACH COMMITTEE REPORT

The WDB Outreach Committee met on November 18, 2015. Attending the meeting were Committee members Brian Gabler, (Chair), Bruce Stenslie and Will Berg; WDB staff Talia Barrera and Cheryl Moore; and guests Heidi Hayes (theAgency), Karen Blufer (theAgency), and Christy Norton (Community Services Department/WIOA). The following is a summary of major topics discussed at the meeting.

CSD/WIA Monthly Event Report

Christy Norton provided an oral summary of activities that the Community Services Department/WIOA accomplished in the second quarter of 2015. Ms. Norton noted that local employers are inquiring more about how to access the on-the-job (OJT) training program. Ms. Norton also shared that the American Job Center of California (AJCC) in Oxnard would relocate soon to a professional office building in Oxnard, which could be an advantage to attracting more employers to the AJCC site.

Outreach Summary Report

The Committee discussed September-November 2015 WDB outreach projects and activities as reported by theAgency and summarized below:

- Employer Outreach
 - Workforce Wednesday radio interview program (KVTA-1590 AM)
 - September 23 – On-the-Job Training: Tejas Patel-Laksh, Inc., Teresa Johnson - VACE
 - October 21 – National Manufacturing Day: Vic Anselmo – Applied Powdercoat, Patrick Grimes – Dynamic Automation
 - *Workforce Update* e-newsletter
 - October 21 – WDB Cohorts: 390 Sent/21.9% Open Rate/11.7% CTR
 - October 21 – BizList:10,299 Sent/4% Open Rate/1% CTR
 - Ventura County Grows Business (VCGB) Website and Facebook
 - Website – 33% decrease in unique visitors over the same time previous year
 - 931 sessions/785 unique visitors
 - 2 minutes average session duration
 - 2.43 pages/session
 - 52.21% bounce rate

- VCGB Facebook – 1,296 fans
 - Reach: 990 as of 09/07/2015
- Manufacturing Day 2015 Support
 - October 21 – National Manufacturing Day, Vic Anselmo – Applied Powdercoat, Patrick Grimes – Dynamic Automation
 - Distribute media alert/advisory on Sept. 29. Setting up media coverage
 - Simi Acorn – ran article on Manufacturing Day on October 9
 - VC Star – ran photos of Manufacturing Day on October 2
 - PCBT – ran article on Manufacturing Day on October 9
- Job Seeker Outreach

Career Shops: posted October and November workshops.

 - August workshops – sent out announcements on September 4
 - September workshops – sent out announcements on October 4

Clips posted on:

 - 805 Calendar – ran East Valley “Power of CalJOBS” info
 - Moorpark Patch
 - Sespe Sun
 - KDAR
 - Simi Acorn
 - Santa Paula Times
 - VC Reporter
- Youth Outreach

VC Jobs With a Future Website: July-October 2015

 - 20% increase over the same time period 14/15 program year
 - 1,284 Sessions/1,149 Unique Users
 - 1.98 pages per visit/1.19 minutes average visit duration
 - 59.74% bounce rate

VCJWF Twitter

 - 287 Followers
 - 9,129 Impressions (September-August)
 - 694 Page visits (September-October)
- General Outreach: Media Relations
 - WIB/WDB Website Redesign/Rebranding: working with County of Ventura IT for development and implementation of new WDB website
 - Fourth round review in process
 - Page indexing in development
 - Google analytics in development
 - Joomla training to be scheduled
 - Development site under review

- KCLU Annual Contract Coordination: theAgency to coordinate content and banner development as needed for placements starting in September/October 2015 – first focus: VCGB PSA and banners
- Job Outlook Eblast:
 - September 18 (April 2015 Report) – WDB Cohorts: 387 Sent/22.2%; Open Rate/1.3%
 - September 18 (April 2015 Report) – Biz List: 10,913 Sent/6% Open Rate/0% CTR
 - October 21 (September 2015 Report) – WDB Cohorts: 390 Sent/19% Open Rate/3% CTR
 - October 21 (September 2015 Report) – Biz List: 10866 Sent/5% Open Rate/3% CTR
- Transition collateral – Employer, Job Seeker, Youth pamphlets, printed and delivered
- WDB Business Cards – Executive Director and WDB members: printed and delivered
- Success Stories Posters – In development
- Pull-up Posters (3) Versions – Job Seeker, Employers and Youth. updated and reprinted

WIOA Implementation: Employer Outreach

Committee members discussed outreach ideas. In developing an outreach action plan under the new WIOA requirements, the Committee will consider strategies to connect with more employers. Ventura County Grows Business is a platform for webinars and website resources. Committee members concluded that it is important to reach out to businesses and offer support for developing skilled workforce. IT is a key tool to bring the mission of the WDB to life and share the vision with current and future businesses on the board. As part of outreach, Sally Harrison from the County of Ventura CEO's office facilitated placement of WDB outreach material at different county department offices and libraries for greater visibility.

The next meeting of the WDB Outreach Committee is scheduled for February 10, 2016, from 8:30 a.m. to 10:00 a.m., at the Economic Development Collaborative-Ventura County, 1601 Carmen Drive, #215, Camarillo, CA.

If you have questions or need more information, please call me at (805) 583-6701, or contact Talia Barrera at (805) 477-5341, email Talia.Barrera@ventura.org.



WORKFORCE DEVELOPMENT BOARD

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TO: WORKFORCE DEVELOPMENT BOARD

**FROM: ALEX RIVERA, CHAIR
RESOURCE DEVELOPMENT COMMITTEE**

DATE: DECEMBER 17, 2015

SUBJECT: RESOURCE DEVELOPMENT COMMITTEE REPORT

The WDB Resource Development Committee met on November 9, 2015. Attending the meeting were Committee members Alex Rivera (Chair) by phone and Barry Zimmerman; WDB staff Richard McNeal, Cheryl Moore and Theresa Salazar Vital; and guest Nancy Ambriz (Community Services Department/WIOA). The following is a summary of topics discussed:

Action Item

Recommendation that the Executive Committee Recommend Approval by the Workforce Development Board of Ventura County (WDB) of the Use of Uncommitted Funds for Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Programs in 2015-2016

After brief explanatory comments by Cheryl Moore and Richard McNeal, who detailed the source of the uncommitted funds (from both carry-over and the management reserve), the issue was discussed at length. It was decided by consensus to forward the matter as it stands in the agenda, with the recommendation of Chair Alex Rivera, to the WDB Executive Committee for final approval and resolution. The WDB will be notified of the action at its meeting on December 17, 2015.

WIOA Implementation Update

Cheryl Moore reported that Workforce Innovation and Opportunity Act (WIOA) Federal and State timelines for plans and directives continued to change:

- Release of the draft State WIOA Plan had been delayed.
- The final Federal rules were not due until March 2016.
- The new WIOA performance measures were due to take effect July 1, 2016.
- The local WDB recertification application might be due to the State in March 2016.
- The California WDB was expected to confirm that Ventura County is a stand-alone region under WIOA.
- Release of the final Employment Training Panel List (ETPL) requirements had been delayed.

The next meeting of the Resource Development Committee will be announced at a future date.

If you have questions or need more information, please call me at (805) 579-5188, or contact Richard McNeal at (805) 477-5344, e-mail richard.mcneal@ventura.org.



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TO: WORKFORCE DEVELOPMENT BOARD

**FROM: TONY SKINNER, CHAIR
YOUTH COUNCIL**

DATE: DECEMBER 17, 2015

SUBJECT: YOUTH COUNCIL REPORT

The Youth Council will meet on January 6, 2016 (3:00-4:30 p.m.), at the Human Services Agency (Pepper Tree Room), 855 Partridge Drive, Ventura, CA. The Youth Council report for that meeting will be submitted to the Executive Committee on January 13, 2015, and to the Workforce Development Board on February 25, 2016.

If you have questions or need additional information, please call me at (805) 642-2149, or contact Richard McNeal at (805) 477-5344, email richard.mcneal@ventura.org.



WORKFORCE DEVELOPMENT BOARD

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TO: WORKFORCE DEVELOPMENT BOARD

**FROM: CHERYL MOORE, EXECUTIVE DIRECTOR
WORKFORCE DEVELOPMENT BOARD**

DATE: DECEMBER 17, 2015

**SUBJECT: RECOMMENDATION THAT THE WORKFORCE DEVELOPMENT BOARD OF
VENTURA COUNTY (WDB) APPROVE AN UPDATED 2015-2016 WORKFORCE
INNOVATION AND OPPORTUNITY ACT (WIOA) TENTATIVE BALANCED BUDGET
PLAN**

RECOMMENDATION

Recommend that the Workforce Development Board of Ventura County (WDB) approve an Updated 2015-2016 Workforce Innovation and Opportunity Act (WIOA) Tentative Balanced Budget Plan.

BACKGROUND

The PY 2015-2016 WDB budget process is unique in that July 1, 2015, is the implementation date for the Workforce Innovation and Opportunity Act (WIOA) and requires continuing transition activities from the prior Workforce Investment Act (WIA) to the new WIOA.

- On May 13, 2015, the Workforce Investment Board (WIB) Resource Development Committee (RDC) members reviewed a working draft of a preliminary WIOA budget plan for 2015-2016 which reflected positive or negative balances in the funding categories with considerations of the following assumptions:
 - ✓ Program Year 2014-2015 Adult, Dislocated Worker (DW), Youth and Rapid Response allocations are listed for planning purposes, pending publication of PY 2015-2016 grant allocations. Note: PY 2015-2016 DW, Adult, and Youth allocations were published after the RDC meeting and listed on the draft tentative balanced budget.
 - ✓ The State approved an extension of the Workforce Accelerator Fund (WAF) Project Grant program through September 30, 2015.
 - ✓ Management Reserve funds will be maintained/reduced to 6.5%.
 - ✓ Estimated projections are on the basis of PY 2014-2015 carry-in Adult, Dislocated Worker, and Youth funds.
 - ✓ A 2% approximate increase is estimated for Community Services Department/WIA and WIB Administration salaries and benefits.
 - ✓ Adult and Dislocated Worker training funds designated for ITA/Education are budgeted at 25% of combined Adult and Dislocated Worker allocations. Note: Training funds were reduced to minimum required 20% and listed on the draft tentative balanced budget.

- ✓ County of Ventura overhead/administration cost is expected to continue at \$6,917 net cost.
- ✓ Final Kiosk and WIBVC Regional Labor Market Reports costs will occur in PY 2014-2015.
- ✓ Prospective contracts for youth services, business services, and outreach will be at the original 2014-2015 procurement levels.

Considerations for discussion and approval of the plan by the WIB were:

- ✓ The WIB must approve a preliminary budget plan to authorize expenditures against WIOA funds as of July 1, 2015.
- ✓ The year-end close in July 2015 will confirm the amount of 2014-2015 rollover in each of the funding categories.
- ✓ The WIB usually makes adjustments to the preliminary budget plan following the year-end close (August or October, depending on the circumstances).
- ✓ The WIB could decide to make a mid-year budget plan adjustment, with corresponding changes in authorized expenditures for the remainder of the year (e.g., reduce WIOA programs and services and/or reduce costs for other WIB initiatives).
- ✓ The California WIB approved seven additional performance measures for local WIBs that could have an additional impact on program, staff, and/or administrative costs.
- ✓ Final Department of Labor and State Workforce Investment Opportunity Act (WIOA) mandates will be issued during PY 2015-2016, and which are expected to have a significant impact on WIOA operation in Ventura County.
- ✓ Adjustments by the WIB usually are recommended to the WIB by the Executive Committee, which usually receives recommendations from the Resource Development Committee.

Following a thorough discussion, the Committee approved the proposed action to recommend a preliminary budget to the Executive Committee and to the WIB—with the stipulation that the budget be balanced and titled “tentative balanced budget” before submission for approval.

- On May 21, 2015, the Executive Committee received, discussed, and agreed with the recommendations from the Resource Development Committee, forwarding a recommendation to the WIB for approval of the 2015-2016 Workforce Innovation and Opportunity Act (WIOA) Tentative Balanced Budget Plan. Approval included the expectation that, after the 2014-2015 year-end close, PY 2015-2016 WIOA Rapid Response allocation publication, and final WIB funding from Federal and State grant awards, the 2015-2016 budget plan would be reconsidered, appropriately adjusted, and resubmitted for Workforce Development Board approval.
- On June 18, 2015, the WIB agreed with the Executive Committee recommendations and approved the 2015-2016 Workforce Innovation and Opportunity Act (WIOA) Tentative Balanced Budget Plan with expectations noted above.
- On September 24, 2015, the WDB Resource Development reviewed a series of three brief written summaries and three detailed budgets, and discussed the 2014-2015 Year-End Close, the 2015-2016 Financial Status Report as of August 2015 and the Proposed Draft Update to the 2015-2016 WIOA Tentative Balanced Budget Plan. The proposed budget update includes 2014-2015 year-end close carryover amounts, the PY 2015-2016 WIOA Rapid Response allocation, and final WDB funding from Federal and State grant awards. Committee members recommended

Executive Committee approval of the Draft Update to the 2015-2016 WIOA Tentative Balanced Budget Plan with the stipulation that staff provide a balanced budget for the consideration of the Executive Committee.

- On October 8, 2015, the Executive Committee discussed the Resource Development Committee recommended action and reviewed the updated, although unbalanced because of now-available uncommitted funds, draft tentative budget listing grant balances of uncommitted Dislocated Worker, Adult, and Youth funds. Executive Committee members approved forwarding a recommendation for WDB approval of an Updated 2015-2016 Workforce Innovation and Opportunity Act (WIA) Tentative Balanced Budget Plan, with the following stipulations: (1) Move remaining \$148,462 of uncommitted WIOA funds to FY15-16 Management Reserve; and (2) Request WDB Resource Development Committee recommended action on the use of uncommitted funds for WDB Executive Committee and/or WDB approval.
- A summary of major budget updates which have been integrated into the tentative budget plan update include:
 - ✓ Added Bridges 2 Work and Steps 2 Work columns to track new grants and record allocations and expenditures. Grant allocations for FY 2015-2016 and FY 2016-2017 (line 3). CalWORKs funds support staff operation and program/client expenses. Current CSD/WIOA and WDB staff time support grant/program management. Funds from both grants (\$36,000) are for Overhead/Administration support.
 - ✓ Added 2015-2016 Rapid Response final allocation.
 - ✓ Increased 2015-2016 Management Reserve Dislocated Worker, Adult, and Youth funds.
 - ✓ Included final FY 2014-2015 WIA carry-in funds.
 - ✓ Adjusted and redistributed CSD and WDB Salaries and Benefits planned expenditures between core and special grant funding columns
 - ✓ Redistributed outreach/marketing planned expenditures for the Agency between core funding columns.
 - ✓ Increased WDB Outreach planned expenditures and CSD Program Outreach planned expenditures by \$20,000 each.
 - ✓ Increased Overhead/Administration planned expenditures because of new projections for County CEO shared costs, County HSA shared costs, County ISF expenditures, Bridges 2 Work and Steps 2 grant costs, and for WIOA implementation costs.
- On October 22, 2015, the WDB agreed with the Executive Committee recommendations and approved the updated 2015-2016 Workforce Innovation and Opportunity Act (WIOA) Tentative Balanced Budget Plan. NOTE: The WDB approved Updated Budget Plan included certain uncommitted Adult, Dislocated Worker, and Youth funds included in the Management Reserve. The use of these funds will be determined by the Executive Committee at the November meeting.

DISCUSSION

On November 9, 2015 the Resource Development Committee (RDC) members reviewed staff recommendations for use of available funds in Management Reserve, from approval of WIOA budget plan update at the October 22, 2015 WDB meeting. Members discussed possibility of a 2016 WIOA allocations rescission and use of some of targeted Management Reserve funds for:

1. Additional client enrollments, and/or
2. Client training and/or support services, and/or
3. Training for program provider staff on WIOA-specific skills/knowledge

Committee members recommended Executive Committee approval of the following funds distributions:

- \$98,000 total from the Youth Management Reserve to be distributed as follows: \$36,000 to the Boys and Girls Clubs of Greater Oxnard and Port Hueneme; \$36,000 to PathPoint; and \$26,000 to Ventura Adult and Continuing Education.
- \$70,000 total from the Dislocated Worker Management Reserve to be distributed to the Community Services Department/WIOA of the Human Services Agency
- \$32,000 total from the Adult Management Reserve to be distributed to the Community Services Department/WIOA of the Human Services Agency

Staff were directed to update the budget plan with above funding distribution and to maintain recommended funding for WIOA providers should the State apply rescissions to round two of local areas WIOA funding allotments.

On November 16, 2015, the State issued Information Notice (WSIN15-16) and Draft Directive (WSDD128) notifying local areas of the U.S. Department of Labor (DOL) 0.2108 percent rescission applied to the State, contained in the Continuing Appropriations Resolution, 2016, and subsequently applied by the State to each Local Workforce Development Area (local area) of a 0.2108 percent rescission to round two allotments of Adult and Dislocated Worker (including Rapid Response) allocations.

On November 19, 2015, the Executive Committee discussed the Resource Development Committee recommended action and new budget reductions from State rescissions to Program Year 2015-16 Adult, Dislocated Worker and Rapid Response allocations impacting the WIOA budget plan update. Executive Committee members approved forwarding a recommendation for WDB approval of an Updated 2015-2016 Workforce Innovation and Opportunity Act (WIA) Tentative Balanced Budget Plan.

Budget changes since WDB budget plan update approval on October 22, 2015, including Executive Committee action, are highlighted in yellow on the attached budget spreadsheet for WDB consideration and approval at the December 17, 2015, meeting. Below is a summary of major budget updates which have been integrated into the proposed budget plan update:

- ✓ Added Ventura County Office of Education (VCOE)/VC Innovates (VCI) column to track new funds (\$317,920) and expenditures. VCOE/VCI funds will support the hire of a new HSA-WDB fixed term WDB Administration Manager (plus 10% allowed for administrative costs) to enable the WDB to augment its current efforts, as set forth in the WDB *Ventura County Regional Strategic Workforce Development Plan* (Regional Workforce Plan).

- ✓ Adjusted 2015-2016 WIOA allocations for Dislocated Worker (decrease by \$4,194), for Adult (decrease by \$3,470), and Rapid Response (decrease by \$7,411) resulting from State rescission of round two allotments totaling \$15,075 from these WIOA allocations (line 1).
- ✓ Augmentation of the current \$475,000 contract with the Boys and Girls Clubs of Greater Oxnard and Port Hueneme to \$511,000 to increase staff hours and services, administrative costs and client support services, subsidized work experience and vocational training opportunities (line 23).
- ✓ Augmentation of the current \$475,000 contract with PathPoint to \$511,000 to increase staff hours, travel and services, administrative costs and for client vocational tuition, training and work internship opportunities (line 24).
- ✓ Augmentation of the current \$260,000 contract with Ventura Adult and Continuing Education to \$286,000 to increase client support services and incentives for work experience and training opportunities (line 25).
- ✓ Augmentation of the current \$468,539 Dislocated Worker funding to \$508,321 and augmentation of the current \$358,206 Adult funding to \$386,206 to the Community Services Department/WIOA for staff services and to increase training opportunities and related supportive services for WIOA participants (lines 30, 32, 65, 66, and 68).
- ✓ Adjusted levels for 2015-2016 Management Reserve Dislocated Worker funding to \$146,542 (6.3% of allocation), Adult funding to \$111,956 (6.3% of allocation), and Youth funding to \$50,580 (2.6% of allocation) resulting from State rescissions of local area WIOA allocations and to accommodate Executive Committee approved increases to WIOA Program Provider funding (line 2).
- ✓ Redistribution of \$7,000 in Workforce Acceleration funding (WAF) from Grant Facilitator to HSA Community Services Department (CSD) Salaries and Benefits for the 9/30/15 grant related close-out activities (lines 37 and 17).
- ✓ Augmentation of WDB Salaries and Benefits funding from \$900,000 to \$967,500 from the VCOE/VCI grant to hire a new fixed-term WDB Manager position and for administration costs in support of the VCOE/VCI grant and in alignment with current WDB Regional Workforce Plan efforts (lines 18, 40, and 65).
- ✓ Redistributed \$25,000 from WDB Outreach to the Agency Outreach Marketing funding to original procurement levels, previously approved by the WDB (lines 39 and 40).
- ✓ Increased and adjusted Overhead/Administration planned expenditures for new VCOE/VCI grant funds, adjusted WIOA allocations, budget line redistributions, and WIOA County staff training costs.

If you have questions or need more information, please contact me at (805) 477-5306, email cheryl.moore@ventura.org.

CONSIDERATIONS FOR USE OF WIOA FUNDS

Workforce Development Board of Ventura County

WDB Policy on Uncommitted Funds

The use of uncommitted funds in any WIOA budget category must be consistent with Workforce Innovation and Opportunity Act (WIOA) regulations and with the WDB's established priorities. These funds may be used in one or more of the following ways:

- Maintaining Management Reserve levels
- Modifying existing contracts or in-house budgets
- Funding special projects identified as WDB priorities
- Funding new Requests for Proposals (RFPs)
- Funding unsolicited proposals that comply with the WDB's policy on unsolicited proposals

WDB Policy on Unsolicited Proposals

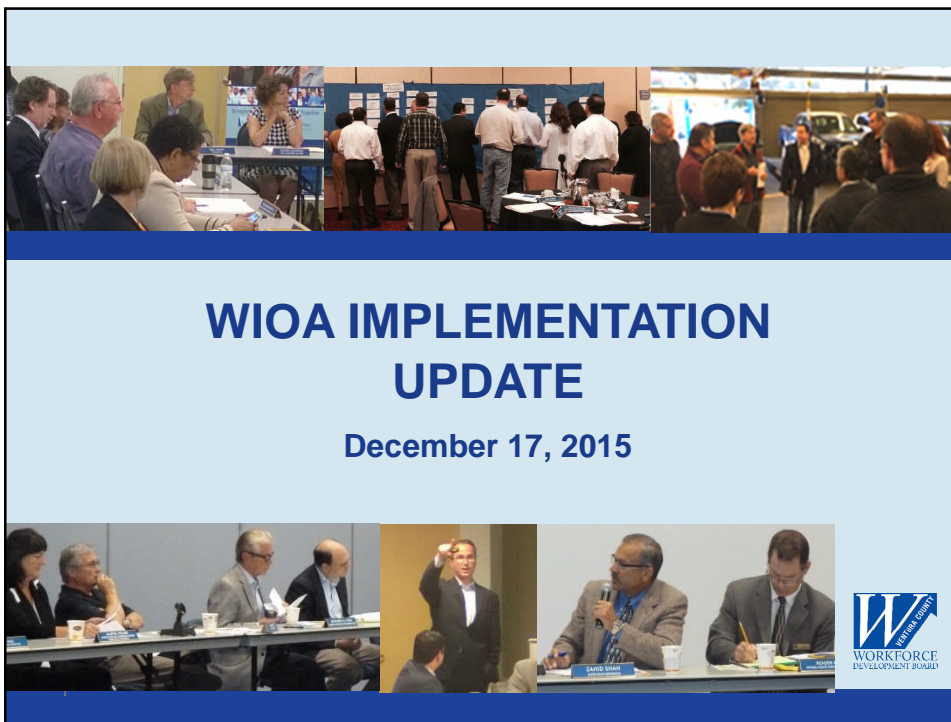
- Unsolicited proposals must meet the following minimum standards for initial consideration by the WDB Executive Director:
 - Provide needed services that are consistent with WIOA regulations and with the WDB's established priorities.
 - Provide documentation that supports one or more of the following WIOA requirements for noncompetitive proposal/sole source:
 - Service(s) in the proposal is only available from that organization.
 - Public exigency or emergency for the proposal service(s) will not permit a delay resulting from competitive solicitation.
 - Employment Development Department (EDD) gave written authorization for the proposal.
 - After solicitation of a number of sources for the proposal service(s), competition is determined inadequate.
- The WDB Executive Director may accept unsolicited proposals for subsequent consideration by the WDB, or may reject them.
- Unsolicited proposals may be used as a basis for establishing a Request for Proposal (RFP).
- The WDB Executive Director will refer previously-screened unsolicited proposals to the appropriate WDB committee for consideration and subsequent action by the WDB Executive Committee and/or the full WDB.

Guidelines for Use of Funds

- Target training opportunities (WDB approved priority sectors including Clean/Green, Healthcare and Manufacturing; pre-apprenticeship/apprenticeship training; on-the-job training; customized training for businesses; incumbent worker training).
- Target special needs (veterans, persons with disabilities, foster youth, incarcerated/probationary youth, and parolees).
- Increase enrollments and/or activities/services for enrolled clients.
- Increase employer services (recruitment; business attraction/layoff aversion; business management consulting; business workshops; employer outreach).
- Offer WIOA-related training for potential providers.
- Build program capacity to align participant services and activities with priorities under the Workforce Innovation and Opportunity Act (WIOA).


2015 - 2016 PROPOSED UPDATE

FY 2015-16 WIOA TENTATIVE BALANCED BUDGET PLAN (Approved on 06/18/15, update on 10/22/15)											
DRAFT UPDATE: 12/17/15		Dislocated Worker		Adult	Youth	Rapid Response	WAF Project	(DOL) Bridges 2 Work	(CWDB) Steps 2 Work	(VCOE) VC INNOVATES	FY 15-16 Plan
Revenue Projection:											
FY15-16 Grants(W SIN14-53, WSD14-16, WSIN 15-16 and WSDD-128)		2,338,499	1,787,561	1,956,058	455,631			500,000	165,000	238,440	7,441,189
FY15-16Mgmt Reserve: (6.3% DW, 6.3% Adult and 2.6% Youth)		(146,542)	(111,956)	(50,580)							(309,079)
FY 16-17 B2W, S2W & VCI Funds								(287,363)	(41,248)	(158,960)	(487,571)
Balance rolled over from prior year grants:											-
FY14-15 Mgt Reserve		190,783.00	119,540	130,062							440,385
Additional rollover - Salaries Savings/(CSD Overage)		49,367	24,808	2,921		693					77,789
Overhead Saving/(Overage)						7,301					7,301
FY 14-15 Unspent Contracts/Misc		80,269	15,175	26,654							122,098
ITA/OJT Committed in FY14-15 spent in FY15-16		80,000	25,000								105,000
Total Available Grants to be Spent		2,592,376	1,860,127	2,065,115	455,631	7,994	212,637	123,752		79,480	7,397,112
Grants %		35.05%	25.15%	27.92%	6.16%	0.11%	2.87%	1.67%		1.07%	100%
CSD FTEs Assigned to the programs		12.77	9.80	2.00	2.25	0.08	0.05	0.05			27.00
% Direct FTES Allocated to Grants		47.3%	36.3%	7.4%	8.3%	0.3%	0.2%	0.2%			
% Admin Staff Allocated to Grants		36.6%	26.2%	29.1%	6.4%	0.1%	0.5%	0.5%		0.5%	100%
Expenditure Projection:											
Salaries and Benefits:											
CSD		1,170,583	898,333	183,333	206,250	7,333	4,583	4,583			2,475,000
WDB Administration (\$866,116)		354,393	258,757	281,902	62,197	575	4,838	4,838		67,500	967,500
Subtotal Salaries and Benefits		1,524,976	1,157,090	465,236	268,447	7,909	9,421	9,421		67,500	3,442,500
Direct Expenses:											
Grant Specific Contracts											
EDC-VC Business Services					95,000	-					95,000
Boys and Girls Club: Core Program				511,000							511,000
Pathpoint: Core Program				511,000							511,000
VACE Core Program				286,000							286,000
CSD-CalWORKs Activities							177,289	62,419			239,708
Special Projects						-					-
Subtotal - Contracted Program Expense		-	-	1,308,000	95,000	-	177,289	62,419			1,642,708
Client Expenses:											
ITA / OJT (25% required - 10% leverage)		508,539	386,206								894,745
ITA / OJT Committed in 14-15 to be spent in 15-16		80,000	25,000								105,000
Others/ChildCare/Trans		61,000	24,000	-			264				85,264
Universal Clients (now charged in oh/admin)		-	-	-							-
Subtotal - Client Expense		649,539	435,206	-	-	-	264	-			1,085,009
Other Allocated/Contracted Expenses											
Geographic Solutions		-	-	-	-						-
WAF Grant Facilitator											-
S2W CCD Trng								41,250			41,250
Outrch/Mktg: theAgency		65,000	28,000	27,000	30,000	-					150,000
Outreach -WDB		8,400	3,000	7,000	6,600	-				2,240	27,240
WDB Expense - Non Staff		8,155	5,029	5,584	1,232	-					20,000
Program Outreach-CSD		20,388	12,573	13,959	3,080						50,000
Kiosk		-	-	-	-	-					-
WDBVC Regional Labor Market Reports											-
Subtotal - other allocated expense		101,943	48,603	53,542	40,912	-	-	41,250	2,240		286,250
Subtotal- Program/Clients Expenses		751,482	483,809	1,361,542	135,912	-	177,553	103,669	2,240		3,013,967
Total Direct Program Expense		2,276,458	1,640,899	1,826,778	404,358	7,909	177,553	103,669	2,240		6,439,865
Overhead/Administration:		35.35%	25.48%	28.37%	6.28%	0.01%	2.76%	1.61%	0.03%		99.89%
Communication/Voice/data		21,917	15,798	17,587	3,893	6	1,821	801	527		62,350
Insurance		3,535	2,548	2,837	628	1	294	129	85		10,056
Facilities Maint.		36,940	26,627	29,643	6,562	10	3,069	1,350	889		105,090
Membership and dues		4,366	3,147	3,503	775	1	363	160	105		12,420
Education allowance		424	306	340	75	0	35	16	10		1,207
Indirect cost recovery(County A87)		2,445	1,762	1,962	434	1	203	89	59		6,956
Books and Publication		35	25	28	6	0	3	1	1		101
Office Equip./Supp. & Furniture/Fixtures<5000 (\$44,020)		8,130	5,860	6,524	1,444	2	675	297	196		23,130
Mail Center - ISF		1,449	1,045	1,163	257	0	120	53	35		4,123
Purchase Charges - ISF		1,343	968	1,078	239	0	112	49	32		3,821
Copy Machine - ISF		7,777	5,606	6,241	1,381	2	646	284	187		22,124
Stores - ISF		194	140	156	35	0	16	7	5		553
Information Tech - ISF		5,939	4,281	4,766	1,055	2	493	217	143		16,895
Computer Services Non ISF		292	210	234	52	0	24	11	7		830
Building Lease/Rental		26,512	19,110	21,275	4,709	8	2,202	969	638		75,423
Storage Charges - ISF		2,474	1,784	1,986	440	1	206	90	60		7,040
Mileage Reimb.(CSD and WDB Admin)		15,958	7,899	8,794	1,946	3	1,000	401	2,764		38,765
Conference/Seminars: CSD		7,581	1,860	2,071	458	1	214	94	62		12,341
Conference and Seminars - WDB Admin and Board		5,302	3,822	4,255	942	2	440	194	128		15,085
Misc. Travel (CSD and WDB Admin)		18,433	9,683	10,779	2,386	4	1,116	491	323		43,215
Fiscal/HR/BTD/ET (HSA)		141,370	104,225	110,306	22,933	40	12,319	4,830	3,402		399,425
Attorney Fees		3,181	2,293	2,553	565	1	264	116	77		9,051
Other Admin Services		318	229	255	57	0	26	12	8		905
Subtotal Overhead		315,917	219,229	238,337	51,273	85	25,663	10,662	9,740		870,905
		-	-	-	-	-					-
Planned Total Grant Expenses		2,592,375	1,860,128	2,065,115	455,631	7,994	212,637	123,752	79,480		7,397,111
Admin Rate for State Reporting		8%	8%	8%	7%	1%					
Admin Rate (State Reported + Other)		12%	12%	12%	11%	1%					
Work in Progress: Grant Balances		0	(0)	0	(0)	0	0	0	-		1



WIOA IMPLEMENTATION UPDATE


December 17, 2015



WIOA TRANSITION TIMELINE*

<u>2015</u>	
April 16	DOL/DOE/HHS publishes draft federal regulations
June	California WDB notifies Chief Elected Official of local board 2015-2017 designation and 2015-2016 certification
July 1	WIOA implementation begins
Dec. 1	California WDB Executive Committee approves regional workforce area designations in California
Dec. 3	California WDB releases draft state plan (public comment period until Jan. 15)

** Federal and state timelines and deliverables subject to change*



WIOA TRANSITION TIMELINE*

2016

- Mar. 3** California WDB submits final California state plan to DOL/ETA for approval
- Mar. 30** Local WDB submits application for CWDB approval of local board recertification for 2016-2018
- Spring** DOL/DOE/HHS releases Final Rule for WIOA implementation; California releases plan guidelines
- July 1** Local WDB complies with new WIOA performance and fiscal measures

2017

- March** WDB submits local and regional plans for California WDB approval

** Federal and state timelines and deliverables subject to change*



LOCAL BOARD RECERTIFICATION

Assurances of Compliance

Criteria

- Board membership (March 2016)
- Performance accountability (2013-2015)
- Fiscal integrity (2013-2015)
- Substantial progress on WIOA implementation

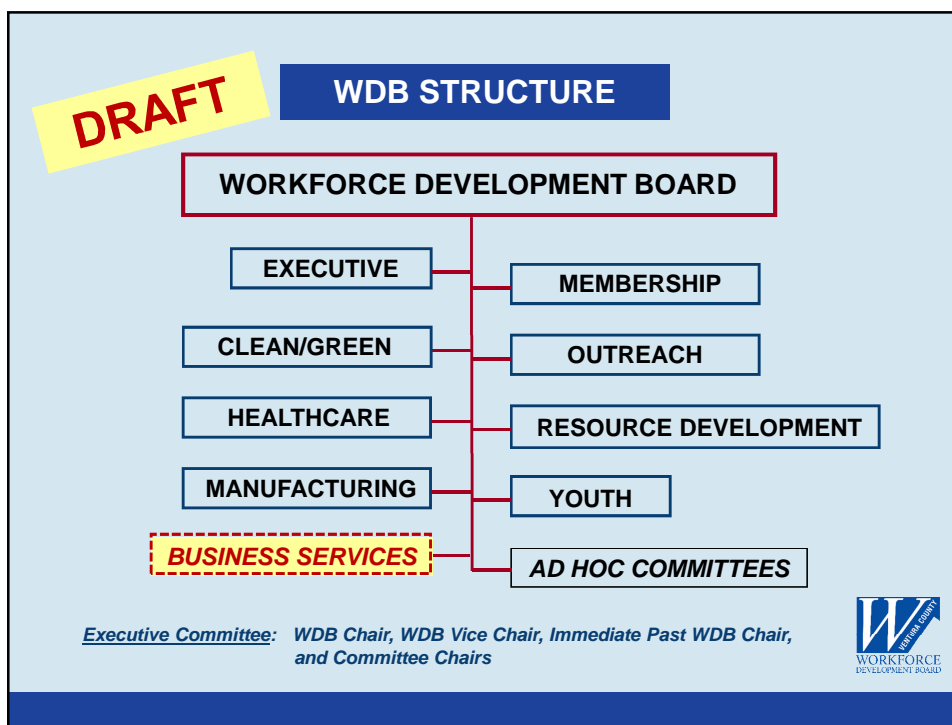
Application Due March 30



DRAFT

WDB COMPOSITION		
	WIOA Minimum	Maintain Current Board (35)
1. Business	10	21
2. Workforce	4	8
3. Education and Training	2	4
4. Governmental and Economic and Community Development	3	8
5. Additional Members	0	0
	19	41

WORKFORCE DEVELOPMENT BOARD





PY 2016-18 LOCAL BOARD RECERTIFICATION IN CALIFORNIA
Workforce Innovation and Opportunity Act

SUMMARY OF CRITERIA

Application Due: March 30, 2016

The State Board will recommend to the Governor, recertification of a local board if it:

- **Assures compliance** with the following for PYs 2016-18:
 1. *Uniform administrative* cost principles and administrative/audit requirements
 2. *Financial reporting* per federal and State regulations/guidance.
 3. *Fund expenditures* per laws/regulations/guidance
 4. *Selection of AJCC operator(s)* with CEO agreement/competitive process
 5. *CalJOBS data specifics* to meet all reporting requirements/deadlines
 6. *WIOA nondiscrimination provisions* and collection of necessary data
 7. *State Board* policies/guidelines/legislative mandates/special provisions
 8. *Priority of service* (veterans/public assistance/low-income/basic skills deficient)
 9. *Ethics training* for local members every two years
 10. *WIOA conflict of interest* provisions
- **Meets criteria** for the following:
 1. **Membership provisions** met by March 31, 2016
 2. **Performance accountability** at 80% on 8 of 9 measures for PYs 2013-15
 3. **Sustained fiscal integrity** met with no violations during PYs 2013-15
 4. **WIOA implementation** met/demonstrated substantial progress for
 - a. Customer system design improvements (services, strategies, etc.)
 - b. Youth service requirements (new)
 - c. AJCC operator procurement or waiver granted
 - d. AJCC career service provider procurement or waiver granted
 - e. Uniform Guidance requirement adherence
 - f. MOUs negotiated and established with local partners.
 - g. Sector initiative coordination/development in high demand industries
 - h. Career pathway coordination/development in high demand industries
 - i. AJCC brand adoption, implementation, and promotion



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

Role

The Workforce Development Board of Ventura County (WDB) is a public board of leaders from business, labor, education, economic development, government, and community-based organizations, who are appointed by the Ventura County Board of Supervisors to:

- Administer federal Workforce Innovation and Opportunity Act (WIOA) funds.
- Provide oversight for workforce development programs and services to benefit job seekers, workers, youth, and employers in Ventura County.
- Facilitate regional collaboration, alignment, and leveraging of private/public resources to support the workforce needs of employers in Ventura County.

Vision

The Ventura County region will have a high quality, appropriately-skilled workforce that is ready and able to support the changing business needs of employers in a dynamic, competitive, global economic environment. The regional workforce strategy will include ongoing skills attainment that is supportive of regional growth industry sectors and clusters and enabled by a braided, leveraged workforce system that addresses business-driven demands and worker needs for well-paid, steady employment.

2013-2017 Goals

- **Business**: Meet the workforce needs of high-demand industry sectors in the Ventura County regional economy.
- **Job Seeker**: Increase the number of adults in the Ventura County region who obtain a marketable and industry-recognized credential or degree and are placed in a related sector job. Focus WIOA programs on unemployed, underemployed, low-skilled, low-income, veterans, individuals with disabilities, and other at-risk populations.
- **Youth**: Increase the number of youth in the Ventura County region who graduate prepared for post-secondary vocational training, further education, and/or a career. Focus WIOA programs on out-of-school youth.
- **Systems**: Support workforce development system alignment, service integration and continuous improvement in the Ventura County region.

Commitment

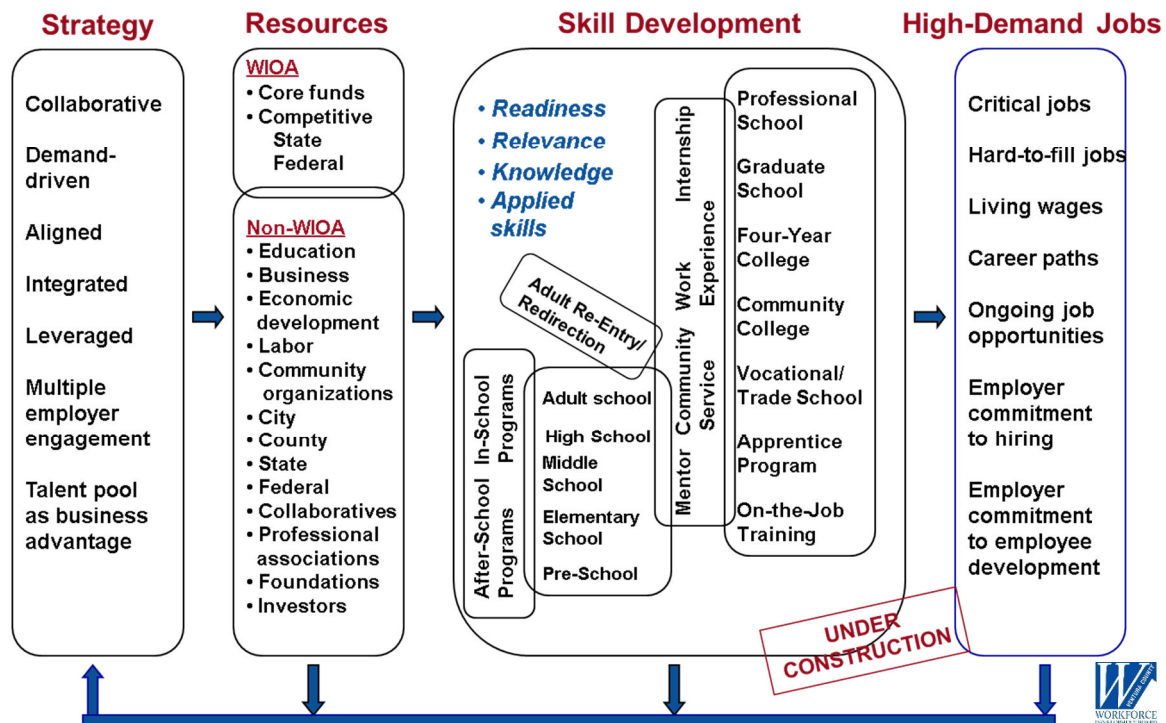
Working in partnership with other regional leaders, the WDB is committed to serving as a convener, workforce analyst, broker, facilitator, and unifying community voice in advancing the achievement of the *Ventura County Regional Strategic Workforce Development Plan 2013-2017* for the benefit of the Ventura County region and the people of California.

WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

Workforce Development Board at Work

- Executive Committee
- Clean/Green Committee
- Healthcare Committee
- Manufacturing Committee
- Membership Committee
- Outreach Committee
- Resource Development Committee
- Youth Council

BUILDING A COMPETITIVE WORKFORCE PIPELINE IN VENTURA COUNTY



WIOA Programs and Services

- Adult, dislocated worker, and youth support: job preparation and training, searches, transitions
- Employer support: recruitment and training, business transitions, business consulting
- American Job Center: in-person assisted services for job seekers and employers at locations in Oxnard and Simi Valley
- American Job Center: on-line resources for job seekers and employers at www.CalJOBS.org
- Other Ventura County workforce development resource connections
 - Regional information and services for employers: www.venturacountygrowsbusiness.com
 - Ventura County youth career awareness and preparation: www.vcjobswithafuture.org
 - Workforce Development Board: (805) 477-5306; www.workforceventuracounty.org



WDB COMMITTEE 2-YEAR PLAN GUIDELINES **Workforce Development Board of Ventura County** **2016-2018**

Goal

Facilitate collaboration among partners in business, economic development, education, labor, government, and community-based organizations to develop a diverse pipeline of skilled local workers to fill industry sector positions in the Ventura County region.

Components of Plan

- 1. Engage** Engage a diverse core team of Ventura County employers, agencies and organizations to facilitate industry sector collaboration for regional workforce development.
- 2. Analyze Data** Seek local employer feedback regarding labor market data as it relates to regional industry sector workforce needs.
- 3. Take Inventory** Inventory regional education/training available to address local industry sector workforce development needs. Examples:
 - Industry-recognized certificates
 - National certificates
 - Stackable credentials
 - Apprenticeships
 - Internships
 - Externships
 - On-the-job training
 - Career awareness/outreach
 - Career pathways
 - Regional Occupational Programs
 - Adult education
 - Community colleges
 - Universities
 - Trades
 - Community organizations
- 4. Identify Gaps** Analyze the gaps between education/training available and regional industry sector workforce needs.
- 5. Determine Priorities** Determine priorities for closing the gaps between education/training available and regional industry sector workforce needs.
- 6. Take Action** Develop and implement “do-able” action plans to close the gaps.
- 7. Monitor Progress** Review progress and make updates to the Committee 2-Year Plan as needed. Report on accomplishments and insights for the annual Workforce Development Board Year-End Review.

WIOA Regional Planning Units



Cartography By:
Labor Market Information Division
California Employment Development Department
July 2015

File: C073

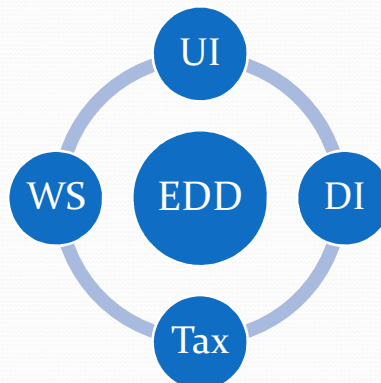
A New Vision for Workforce Development

Partnering with:



12/17/2015

Who we Are?



The Employment Development Department enhances California's economic growth and prosperity by collaboratively delivering valuable and innovative services to meet the evolving needs of employers, workers, and job seekers.

12/17/2015

Workforce Services Branch








12/17/2015

Workforce Innovation & Opportunity Act

Revitalization of Our Nation's Workforce System





America's **JobCenter**

*of California*SM

12/17/2015



State Level Purpose

- Provide direction and oversight to a successful implementation of WIOA, Continuous Quality Improvement and Quality Service Model Initiatives
- Plan, coordinate and implement activities to align organizational and program operations with WIOA

**VENTURA COUNTY ECONOMIC SUB-MARKET
REGIONAL ECONOMIC ANALYSIS PROFILE***

Labor Market Information Division
California Employment Development Department
July 2015

WDBVC Sector Priorities

Clean/Green Committee

Related LMID/EDD Industry Clusters

Hospitality and Tourism (1)
Agriculture, Food, and Beverage Processing (4)
Construction Materials and Services (8)
Transportation and Logistics (16)
Oil and Gas Products and Services (21)
Energies and Utilities (23)
Forest Products, Forestry, and Primary Wood Processing (25)

Healthcare Committee

Health Care Services (3)

Manufacturing Committee

Fabricated and Other Metal Manufacturing (12)
Automotive Products and Services (18)
Manufacturing Industry (19)
Chemical Products Manufacturing (22)
Textile and Apparel (24)
Furniture Manufacturing (26)
Aerospace (not reported)
Biotechnology (not reported)

Other LMID/EDD Industry Clusters

Business Services (5)
Financial Services and Real Estate (7)
Professional and Technical Services (9)
Information and Communication Technologies (10)
Entertainment, Media, Publishing, and Printing (15)

Education and Training (6)
Social Services (13)
Community and Civic Organizations (17)

Retail (2)
Wholesale and Distribution (11)
Household Goods and Services (14)
Personal Services: Non-Medical (20)

() = Rank according to largest total number of new and replacement job openings projected for 2012-2022

*Complete report available at www.workforceventuracounty.org

**VENTURA COUNTY ECONOMIC SUB-MARKET
REGIONAL ECONOMIC ANALYSIS PROFILE***

Labor Market Information Division
California Employment Development Department
July 2015

LIST OF SECTIONS IN INDUSTRY CLUSTER REPORTS

- a. Definition of the cluster
- b. Top 10 occupations in the cluster (based on projections of total new and replacement job openings 2012-2022)
- c. Top 10 occupations and recent job demand (total job openings; median hourly wage; median annual wage; entry level education; job ads)
- d. Top occupations by education level (bachelor's degree or higher; some college, postsecondary non-degree award, or associate's degree; high school diploma or equivalent or less)
- e. Skill requirements by occupation (18 skills: *e.g.*, active listening)
- f. Work activities by occupation (27 activities: *e.g.*, analyzing data or information)
- g. Other occupations (related to the top 10 occupations) by education level
- h. Local employers and demand for jobs in the cluster (recent job ads; prior year ads; numerical change; year-over percent change)
- i. Instructional programs at California community colleges related to top 10 occupations
- j. California map of counties and relative percentage of total county employment in the occupation cluster
- k. California map of counties and relative percentage of total county employment in the occupation cluster

INDUSTRY CLUSTER DEFINITIONS

Aerospace

- 3364 Aerospace Product and Parts Manufacturing
- 9271 Space Research and Technology

Agriculture, Food, and Beverage Processing

- 1111 Oilseed and Grain Farming
- 1112 Vegetable and Melon Farming
- 1113 Fruit and Tree Nut Farming
- 1114 Greenhouse, Nursery, and Floriculture Production
- 1119 Other Crop Farming
- 1121 Cattle Ranching and Farming
- 1122 Hog and Pig Farming
- 1123 Poultry and Egg Production
- 1124 Sheep and Goat Farming
- 1125 Aquaculture
- 1129 Other Animal Production
- 1151 Support Activities for Crop Production
- 1152 Support Activities for Animal Production
- 3111 Animal Food Manufacturing
- 3112 Grain and Oilseed Milling
- 3113 Sugar and Confectionery Product Manufacturing
- 3114 Fruit and Vegetable Preserving and Specialty Food Manufacturing
- 3115 Dairy Product Manufacturing
- 3116 Animal Slaughtering and Processing
- 3117 Seafood Product Preparation and Packaging
- 3118 Bakeries and Tortilla Manufacturing
- 3119 Other Food Manufacturing
- 3121 Beverage Manufacturing
- 3122 Tobacco Manufacturing
- 3253 Pesticide, Fertilizer, and Other Agricultural Chemical Manufacturing
- 3261 Plastics Product Manufacturing

Automotive Products and Services

- 3262 Rubber Product Manufacturing
- 3361 Motor Vehicle Manufacturing
- 3362 Motor Vehicle Body and Trailer Manufacturing
- 3363 Motor Vehicle Parts Manufacturing
- 8111 Automotive Repair and Maintenance

Biotechnology

- 3254 Pharmaceutical and Medicine Manufacturing
- 3391 Medical Equipment and Supplies Manufacturing
- 5417 Scientific Research and Development Services

Business Services

- 5511 Management of Companies and Enterprises
- 5611 Office Administrative Services
- 5612 Facilities Support Services
- 5613 Employment Services
- 5614 Business Support Services
- 5616 Investigation and Security Services
- 5617 Services to Buildings and Dwellings
- 5619 Other Support Services
- 5621 Waste Collection
- 5622 Waste Treatment and Disposal
- 5629 Remediation and Other Waste Management Services

Chemical Products Manufacturing

- 3251 Basic Chemical Manufacturing
- 3255 Paint, Coating, and Adhesive Manufacturing
- 3256 Soap, Cleaning Compound, and Toilet Preparation Manufacturing
- 3259 Other Chemical Product and Preparation Manufacturing

Community and Civic Organizations

- 8131 Religious Organizations
- 8132 Grantmaking and Giving Services
- 8133 Social Advocacy Organizations
- 8134 Civic and Social Organizations
- 8139 Business, Professional, Labor, Political, and Similar Organizations

Construction Materials and Services

- 2123 Nonmetallic Mineral Mining and Quarrying
- 2213 Water, Sewage and Other Systems
- 2361 Residential Building Construction
- 2362 Nonresidential Building Construction
- 2372 Land Subdivision
- 2373 Highway, Street, and Bridge Construction
- 2379 Other Heavy and Civil Engineering Construction
- 2381 Foundation, Structure, and Building Exterior Contractors

INDUSTRY CLUSTER DEFINITIONS

Construction Materials and Services (continued)

2382	Building Equipment Contractors
2383	Building Finishing Contractors
2389	Other Specialty Trade Contractors
3211	Sawmills and Wood Preservation
3271	Clay Product and Refractory Manufacturing
3272	Glass and Glass Product Manufacturing
3273	Cement and Concrete Product Manufacturing
3274	Lime and Gypsum Product Manufacturing
3279	Other Nonmetallic Mineral Product Manufacturing
3339	Other General Purpose Machinery Manufacturing
3351	Electric Lighting Equipment Manufacturing

Education and Training

6111	Elementary and Secondary Schools
6112	Junior Colleges
6113	Colleges, Universities, and Professional Schools
6114	Business Schools and Computer and Management Training
6115	Technical and Trade Schools
6116	Other Schools and Instruction
6117	Educational Support Services

Energy and Utilities

2211	Electric Power Generation, Transmission and Distribution
2371	Utility System Construction

Entertainment, Media, Publishing, and Printing

3231	Printing and Related Support Activities
4512	Book Stores and News Dealers
5111	Newspaper, Periodical, Book, and Directory Publishers
5121	Motion Picture and Video Industries
5122	Sound Recording Industries
5151	Radio and Television Broadcasting
5152	Cable and Other Subscription Programming
7111	Performing Arts Companies
7112	Spectator Sports
7113	Promoters of Performing Arts, Sports, and Similar Events
7114	Agents and Managers for Artists, Athletes, Entertainers, and Other Public Figures
7115	Independent Artists, Writers, and Performers

Fabricated and Other Metal Manufacturing

2122	Metal Ore Mining
3311	Iron and Steel Mills and Ferroalloy Manufacturing
3312	Steel Product Manufacturing from Purchased Steel
3313	Alumina and Aluminum Production and Processing
3314	Nonferrous Metal (except Aluminum) Production and Processing
3315	Foundries
3321	Forging and Stamping
3322	Cutlery and Handtool Manufacturing
3323	Architectural and Structural Metals Manufacturing
3324	Boiler, Tank, and Shipping Container
3325	Hardware Manufacturing
3326	Spring and Wire Product Manufacturing
3327	Machine Shops; Turned Product; and Screw, Nut, and Bolt Manufacturing
3328	Coating, Engraving, Heat Treating, and Allied Activities
3329	Other Fabricated Metal Product Manufacturing
3334	Ventilation, Heating, Air-Conditioning, and Commercial Refrigeration Equipment Manufacturing
3335	Metalworking Machinery Manufacturing
3369	Other Transportation Equipment Manufacturing

Financial Services and Real Estate

5211	Monetary Authorities-Central Bank
5221	Depository Credit Intermediation
5222	Nondepository Credit Intermediation
5223	Activities Related to Credit Intermediation
5231	Securities and Commodity Contracts Intermediation and Brokerage
5232	Securities and Commodity Exchanges
5239	Other Financial Investment Activities
5241	Insurance Carriers
5242	Agencies, Brokerages, and Other Insurance Related Activities
5251	Insurance and Employee Benefit Funds
5259	Other Investment Pools and Funds
5311	Lessors of Real Estate
5312	Offices of Real Estate Agents and Brokers
5313	Activities Related to Real Estate

INDUSTRY CLUSTER DEFINITIONS

Forest Products, Forestry, and Primary Wood Processing

- 1131 Timber Tract Operations
- 1132 Forest Nurseries and Gathering of Forest Products
- 1133 Logging
- 1153 Support Activities for Forestry
- 3212 Veneer, Plywood, and Engineered Wood Product Manufacturing
- 3219 Other Wood Product Manufacturing
- 3221 Pulp, Paper, and Paperboard Mills
- 3222 Converted Paper Product Manufacturing

Furniture Manufacturing

- 3371 Household and Institutional Furniture and Kitchen Cabinet Manufacturing
- 3372 Office Furniture (including Fixtures) Manufacturing
- 3379 Other Furniture Related Product Manufacturing

Health Care Services

- 6211 Offices of Physicians
- 6212 Offices of Dentists
- 6213 Offices of Other Health Practitioners
- 6214 Outpatient Care Centers
- 6215 Medical and Diagnostic Laboratories
- 6216 Home Health Care Services
- 6219 Other Ambulatory Health Care Services
- 6221 General Medical and Surgical Hospitals
- 6222 Psychiatric and Substance Abuse Hospitals
- 6223 Specialty (except Psychiatric and Substance Abuse) Hospitals
- 6231 Nursing Care Facilities (Skilled Nursing Facilities)
- 6232 Residential Intellectual and Developmental Disability, Mental Health, and Substance Abuse Facilities
- 6233 Continuing Care Retirement Communities and Assisted Living Facilities for the Elderly
- 6239 Other Residential Care Facilities

Hospitality and Tourism

- 4871 Scenic and Sightseeing Transportation, Land
- 4872 Scenic and Sightseeing Transportation, Water
- 4879 Scenic and Sightseeing Transportation, Other
- 5615 Travel Arrangement and Reservation Services
- 7121 Museums, Historical Sites, and Similar Institutions
- 7131 Amusement Parks and Arcades
- 7132 Gambling Industries
- 7139 Other Amusement and Recreation Industries
- 7211 Traveler Accommodation
- 7212 RV (Recreational Vehicle) Parks and Recreational Camps
- 7213 Rooming and Boarding Houses
- 7223 Special Food Services
- 7224 Drinking Places (Alcoholic Beverages)
- 7225 Restaurants and Other Eating Places

Household Goods and Services

- 4232 Furniture and Home Furnishing Merchant Wholesalers
- 4236 Household Appliances and Electrical and Electronic Goods Merchant Wholesalers
- 4249 Miscellaneous Nondurable Goods Merchant Wholesalers
- 4421 Furniture Stores
- 4422 Home Furnishings Stores
- 4442 Lawn and Garden Equipment and Supplies Stores
- 8114 Personal and Household Goods Repair and Maintenance

Information and Communication Technologies

- 3341 Computer and Peripheral Equipment Manufacturing
- 3342 Communications Equipment Manufacturing
- 3344 Semiconductor and Other Electronic Component Manufacturing
- 3359 Other Electrical Equipment and Component Manufacturing
- 4251 Wholesale Electronic Markets and Agents and Brokers
- 5112 Software Publishers
- 5171 Wired Telecommunications Carriers

INDUSTRY CLUSTER DEFINITIONS

Information and Communication Technologies (continued)

- 5172 Wireless Telecommunications Carriers
(except Satellite)
- 5174 Satellite Telecommunications
- 5179 Other Telecommunications
- 5182 Data Processing, Hosting, and Related
Services
- 5191 Other Information Services
- 5415 Computer Systems Design and Related
Services
- 8112 Electronic and Precision Equipment Repair
and Maintenance

Manufacturing

- 3252 Resin, Synthetic Rubber, and Artificial Synthetic
Fibers and Filaments Manufacturing
- 3331 Agriculture, Construction, and Mining Machinery
Manufacturing
- 3332 Industrial Machinery Manufacturing
- 3333 Commercial and Service Industry Machinery
Manufacturing
- 3336 Engine, Turbine, and Power Transmission
Equipment Manufacturing
- 3343 Audio and Video Equipment Manufacturing
- 3345 Navigational, Measuring, Electromedical, and
Control Instruments Manufacturing
- 3346 Manufacturing and Reproducing Magnetic
and Optical Media
- 3352 Household Appliance Manufacturing
- 3353 Electrical Equipment Manufacturing
- 3399 Other Miscellaneous Manufacturing

Oil and Gas Products and Services

- 2111 Oil and Gas Extraction
- 2121 Coal Mining
- 2131 Support Activities for Mining
- 2212 Natural Gas Distribution
- 3241 Petroleum and Coal Products Manufacturing
- 4247 Petroleum and Petroleum Products Merchant
Wholesalers
- 4543 Direct Selling Establishments
- 4861 Pipeline Transportation of Crude Oil
- 4862 Pipeline Transportation of Natural Gas
- 4869 Other Pipeline Transportation

Personal Services (Non-Medical)

- 8121 Personal Care Services
- 8122 Death Care Services
- 8129 Other Personal Services

Professional and Technical Services

- 5411 Legal Services
- 5412 Accounting, Tax Preparation, Bookkeeping,
and Payroll Services
- 5413 Architectural, Engineering, and Related
Services
- 5414 Specialized Design Services
- 5416 Management, Scientific, and Technical
Consulting Services
- 5418 Advertising, Public Relations, and Related
Services
- 5419 Other Professional, Scientific, and Technical
Services

Retail

- 4411 Automobile Dealers
- 4412 Other Motor Vehicle Dealers
- 4413 Automotive Parts, Accessories, and Tire
Stores
- 4431 Electronics and Appliance Stores
- 4441 Building Material and Supplies Dealers
- 4451 Grocery Stores
- 4452 Specialty Food Stores
- 4453 Beer, Wine, and Liquor Stores
- 4461 Health and Personal Care Stores
- 4471 Gasoline Stations
- 4481 Clothing Stores
- 4482 Shoe Stores
- 4483 Jewelry, Luggage, and Leather Goods Stores
- 4511 Sporting Goods, Hobby, and Musical
Instrument Stores
- 4521 Department Stores
- 4529 Other General Merchandise Stores
- 4532 Office Supplies, Stationery, and Gift Stores
- 4533 Used Merchandise Stores
- 4542 Vending Machine Operators

INDUSTRY CLUSTER DEFINITIONS

Social Services

- 6241 Individual and Family Services
- 6242 Community Food and Housing, and
Emergency and Other Relief Services
- 6243 Vocational Rehabilitation Services
- 6244 Child Day Care Services

Textiles and Apparel

- 3131 Fiber, Yarn, and Thread Mills
- 3132 Fabric Mills
- 3133 Textile and Fabric Finishing and Fabric
Coating Mills
- 3141 Textile Furnishings Mills
- 3149 Other Textile Product Mills
- 3151 Apparel Knitting Mills
- 3152 Cut and Sew Apparel Manufacturing
- 3159 Apparel Accessories and Other Apparel
Manufacturing
- 3161 Leather and Hide Tanning and Finishing
- 3162 Footwear Manufacturing
- 3169 Other Leather and Allied Product Manufacturing
- 4243 Apparel, Piece Goods, and Notions Merchant
Wholesalers

Transportation and Logistics

- 3365 Railroad Rolling Stock Manufacturing
- 3366 Ship and Boat Building
- 4811 Scheduled Air Transportation
- 4812 Nonscheduled Air Transportation
- 4821 Rail Transportation
- 4831 Deep Sea, Coastal, and Great Lakes Water
Transportation
- 4832 Inland Water Transportation
- 4841 General Freight Trucking
- 4842 Specialized Freight Trucking
- 4851 Urban Transit Systems
- 4852 Interurban and Rural Bus Transportation
- 4853 Taxi and Limousine Service
- 4854 School and Employee Bus Transportation
- 4855 Charter Bus Industry
- 4859 Other Transit and Ground Passenger
Transportation
- 4881 Support Activities for Air Transportation

Transportation and Logistics (continued)

- 4882 Support Activities for Rail Transportation
- 4883 Support Activities for Water Transportation
- 4884 Support Activities for Road Transportation
- 4885 Freight Transportation Arrangement
- 4889 Other Support Activities for Transportation
- 4921 Couriers and Express Delivery Services
- 4922 Local Messengers and Local Delivery
- 4931 Warehousing and Storage
- 5321 Automotive Equipment Rental and Leasing
- 8113 Commercial and Industrial Machinery and
Equipment (except Automotive and
Electronic) Repair and Maintenance

Wholesale and Distribution

- 4231 Motor Vehicle and Motor Vehicle Parts and
Supplies Merchant Wholesalers
- 4233 Lumber and Other Construction Materials
Merchant Wholesalers
- 4234 Professional and Commercial Equipment and
Supplies Merchant Wholesalers
- 4235 Metal and Mineral (except Petroleum)
Merchant Wholesalers
- 4237 Hardware, and Plumbing and Heating
Equipment and Supplies Merchant
Wholesalers
- 4238 Machinery, Equipment, and Supplies
Merchant Wholesalers
- 4239 Miscellaneous Durable Goods Merchant
Wholesalers
- 4241 Paper and Paper Product Merchant
Wholesalers
- 4242 Drugs and Druggists' Sundries Merchant
Wholesalers
- 4244 Grocery and Related Product Merchant
Wholesalers
- 4245 Farm Product Raw Material Merchant
Wholesalers
- 4248 Beer, Wine, and Distilled Alcoholic Beverage
Merchant Wholesalers
- 5323 General Rental Centers
- 5324 Commercial and Industrial Machinery and
Equipment Rental and Leasing

Using LMI for Regional Planning

Angel J. Rodriguez, EDD LMID
December 17, 2015



Agenda

- Data Sources
- Cluster Makeup
- Help Wanted OnLine™ (HWOL)
- SOC Codes
- Benefits of using LMI
- Questions?

Regional Economic Analysis Profile Data Sources

- BLS Data Sources
 - Industry and Occupation Projections
 - Quarterly Census of Employment and Wages (QCEW)
 - Occupational Employment Statistics (OES)
 - O*NET OnLine
- Non-BLS Data Sources
 - CIP-TOP-SOC Crosswalk
 - Help Wanted OnLine™ (HWOL)

Cluster Makeup

- Cluster definitions are based on a national template developed by Michael E. Porter.
- California specific definitions were developed at the 4-digit NAICS code level.

HWOL

- Help Wanted OnLine™(HWOL) is a job board spidering tool.
- What are the benefits of job ads data?
- What are the limitations of job ads data?

SOC Codes

- New and emerging occupations are difficult to track.
- Employers use a variety of titles for their positions.

Benefits of using LMI

- Adds context for the job seeker
 - Short-term opportunities
 - Long-term sustainability
 - Self-sufficiency (wage levels)
 - Compatibility (skills)
- Satisfies WIOA themes
 - Identify in-demand industries and occupations
 - Real-time labor market analysis
 - Data-driven decision making



Questions?



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CWA LEGISLATIVE PLATFORM – DECEMBER, 2015

VISION – A prosperous California where thriving industries are sustained by a highly-skilled, diverse, and innovative workforce.

MISSION – Enhance and inspire California's local workforce development boards and their partners through strategic advocacy, partnership convening, and capacity building.

CWA's legislative platform shall serve as a basis by which CWA and the Legislative Committee takes positions on legislation. CWA staff and the Legislative committee have the authority to take positions/action on legislation that falls within the following guidelines. For legislation that does not fall within these guidelines, the Legislative committee shall seek input from the Board of Directors before taking a position on legislation. Approval to take a position shall be granted if the majority of WIBs responding to a request for input are in favor of the position.

General Policy Guidelines

- **Workforce System** – CWA supports policies that meet the needs of serving businesses, job seekers, workers, and youth. CWA opposes policies that seek to erode California's workforce development system.
- **Local Decision Making and Accountability**– CWA supports policies that preserve local decision making in terms of spending, direction of work, and other functions of local workforce boards.
- **Job Creation** – CWA supports policies that increase employment and the creation of jobs in both the public and private sector.
- **Increase/Preserve Funding for LWDBs** – CWA supports policies that provide increased funding to support job seeker and business services, as well as policies that make strategic investments to leverage existing funding in the workforce field.
- **Business** – CWA supports policies that enhance business' access to a qualified talent pool, and promote business growth through the development of a skilled workforce.
- **Education** – CWA supports policies that connect K-12 and higher education to businesses. In addition, the organization supports policies that place greater focus and attention to career preparation in K-12 and higher education– especially for in-demand and emerging sectors. Further, CWA encourages the emphasis of science, technology, engineering and math and the acquisition of STEM resources for K-12 classrooms.
- **Targeted Populations** – CWA supports policies that streamline or improve services for Veterans, people with disabilities, disconnected youth/young adults, formerly incarcerated, and low-income populations, leading to jobs, training, and education.
- **Implementation of WIOA.** An implementation bill will be before the state legislature. We would like to see included in that legislation:
 - Workforce planning in local areas and workforce-related state grants should be done in coordination with WDB Local Plans
 - Staffing costs and support services should be included in the training expenditure requirement
 - Local areas should have maximum flexibility to utilize tools and services that might influence its work
 - Authority should rest at the local level in terms of One Stop Operator selection
 - Procuring state-level resources to develop Earn and Learn and Apprenticeship models
 - Working with the programs listed in WIOA to ensure that data is collected and reported, utilizing the state's base-wage file system to ease the burden on reporting

The CWA Platform is a living document and shall be reviewed on an annual basis to ensure that all relevant policy areas are included in the platform.

SUMMARY OF FEDERAL ADVOCACY

Accomplishments in 2015

In July, CWA began an aggressive outreach campaign in Washington to educate the California congressional delegation and the Obama administration on the impact to the workforce system on proposed rules from the Department of Labor that would establish a mandatory competitive process for one stop career center operation selection. WIOA was a top bipartisan accomplishment of the last Congress and many congressional members were unaware that this was an issue. As part of our advocacy in Washington, CWA was able to raise its profile in Washington and become a key stakeholder for workforce issues moving forward.

In order to highlight the impact on the California workforce system of the proposed DOL regulations, CWA:

1. The California Congressional delegation have requested Bob to give a presentation to the entire delegation on the California rollout of WIOA at their meeting on February 10.
2. Met with 40 members of the California delegation (including both Senators)
3. Met twice with staff from the Domestic Policy Council at the White House and staff from the Office of Management and Budget (both responsible for reviewing the DOL rulemaking)
4. Secured a CA delegation letter with 22 members (including all three from the Education and Workforce Committee) to the Department of Labor expressing their support for maximum local flexibility
5. Arranged calls with congressional member offices to the Department of Labor
6. Coordinated CWA member calls with congressional offices to emphasize local impact
7. Engaged with other third party stakeholders – USCM, NACo, NLC, NAWB- to broaden base of support
8. Worked with other state workforce associations through COSA to demonstrate national significance
9. Scheduled additional meetings with congressional offices from VA and NY
10. Had discussions with key committee members from the Senate and the House
11. Provided written input to early Perkins Reauthorization discussions

In addition to our work related to the proposed rulemaking at DOL, we worked with CWA members and leadership to secure WIOA authorized level Title I funds at the Department of Labor. Congress and the administration agreed to a two year budget that provided additional federal funds for domestic programs. Our outreach included:

1. CWA Chair/Vice Chair letters to congressional leadership and Appropriations Committee negotiators
2. Full COSA membership sign on letter that was sent to the Labor, HHS Appropriations Subcommittee leadership
3. CWA member calls to the CA congressional delegation to further emphasize the local impact of increased funding
4. CA Delegation letter signed by ten members to Appropriations leadership
5. Through the federal advocacy work, CWA has taken the lead among state associations nationally. COSA's reach has extended to include: California, New York, Pennsylvania, Michigan, Minnesota, Wisconsin, Texas, Massachusetts, North Carolina, and Ohio. Active contact has been made with workforce development professionals in Maryland, Virginia, Tennessee, Oregon, Washington, Arizona, Nevada, New Hampshire, and Colorado. With this outreach, we are now able to mobilize national discussions on issues involving federal policy and legislation.

Scope of Work for 2016

We have made considerable progress on a number of issues in the short time that we have increased the CWA presence in Washington, DC. DOL was initially very steadfast in establishing a mandatory competitive process for one stop operator selection. Through extensive meetings in Washington with the California delegation, White House and other Administration staff, as well as additional third party stakeholders (NAWB, USCM, NACo), CWA has built strong support for flexibility being built back into one stop career operations under WIOA. We have been able to substantially increase the profile of the California workforce system and engaged a number of individual offices to showcase the work being done in the state.

We have made significant progress in Washington but challenges remain ahead. The workforce delivery system in the US is still very much a mystery to policymakers in Washington. We need to do a better job at showcasing the investment that the federal government makes in these programs/offers so that we are able to maintain the funding stream. In order to continue the support for the initiatives that have begun this year we need to focus on four core areas/issues in the first six months of 2016.

1. One Stop Career Centers

- a. We have built a strong base of support within the California delegation and the administration on the one stop career center selection issue but the Department of Labor is still in the rulemaking process. We have *heard* a number of positive indications about the outcome of the negotiations but need to remain engaged in any conversations around the rulemaking to ensure a favorable outcome.

2. Fiscal Year 2017 Appropriations

- a. CWA, along with our coalition of other workforce associations, has made a huge push to increase Title I Funds to WIOA authorized levels. Both the House and Senate Labor, HHS Appropriations bills fell approximately \$330 million short of those levels in their initial FY2016 drafts. As a consequence of getting more engaged, we will be able to better highlight the work being done in workforce systems across the country to show Congress that more investment is deserved and needed. The process for working on the FY2017 appropriations bills officially begins when the Administration delivers its budget request to Congress in early February. The appropriations process then plays out over the rest of February through April/May. CWA and its allies need to be working closely with our congressional champions to ensure full WIOA funding for Title I. Domestic programs will receive an additional \$15 billion as a result of the bipartisan budget agreement from earlier this year.

3. March CWA Member Fly-In

- a. We have worked with many large associations to organize Washington, DC fly-ins for members. We would work with CWA to plan and execute briefings and meetings with key congressional members and staff during the March 2016 CWA fly-in. We can schedule the congressional member visits and reserve a room on Capitol Hill as a central location for the meetings. This can be more efficient than large groups running around the Capitol and makes it easier to arrange visits.

4. Additional Legislative Priorities

- a. 2016 is an election year but Congress will still be working on high priority issues. Aside from our work on the annual appropriations process, we need to have CWA engaged with key committee staff as they develop reauthorization proposals for TANF, Perkins Loans, and the Higher Education Act. These legislative proposals will have a significant impact on the services that local WIBs can offer to their clients. It will be extremely valuable to California to explain how those services are delivered and further raise the profile of the workforce system in Washington, DC.