



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

MEMBERSHIP COMMITTEE MEETING

Tuesday, October 6, 2015

8:30 a.m.-10:00 a.m.

VCCF Nonprofit Center (Community Room)
4001 Mission Oaks Blvd., Camarillo, CA

AGENDA

- | | | |
|------------|--|-------------------|
| 8:30 a.m. | 1.0 Call to Order and Agenda Review | Patty Schulz |
| 8:32 a.m. | 2.0 Public Comments
Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only. | Patty Schulz |
| 8:35 a.m. | 3.0 Receive and File Minutes: August 4, 2015 | Patty Schulz |
| 8:40 a.m. | 4.0 Membership Status <ul style="list-style-type: none">• Appointments• Reappointments• Recruitments | Talia Barrera |
| 9:25 a.m. | 5.0 Ventura County Regional Strategic Workforce Development Plan <ul style="list-style-type: none">• Workforce Innovation and Opportunity Act (WIOA)• Composition of Workforce Development Board (WBD) | Cheryl Moore |
| 9:50 a.m. | 6.0 Committee Member Comments | Committee Members |
| 10:00 a.m. | 7.0 Adjournment
<u>Next Meeting</u>
December 1, 2015
VCCF Nonprofit Center (Board Room)
4001 Mission Oaks Blvd., Camarillo, CA | Patty Schulz |

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Development Board of Ventura County staff at (805) 477-5306, at least five days prior to the meeting. TTY line: 1-800-735-2922.



WDB Membership Committee Meeting **August 4, 2015**

MINUTES

Meeting Attendees

Membership Committee

Patty Schulz, Chair

WDB Staff

Talia Barrera

Cheryl Moore

Guests

Patricia Duffy (WDB Staff)

Richard McNeal (WDB Staff)

1.0 Call to Order and Agenda Review

Patty Schulz called the meeting to order at 8:30 a.m.

2.0 Public Comments

No public comments

3.0 Receive and File Committee Minutes: May 5, 2015

4.0 Status of Recruitments and Reappointments

Reappointments: The Committee reviewed attendance records and Workforce Development Board (WDB) engagement for current WDB members whose terms would end between September and December 2015. Those determined to be in good standing and eligible for reappointment will receive letters to ascertain their interest in reappointment. Interested candidates will be asked to update their resumes before being considered for nomination for reappointment to a three-year term by the Board of Supervisors.

Appointments: Committee members discussed the recruitment of potential candidates for future appointment nominations. Participation on sector committees continues to provide a good introduction to the work of the WDB prior to consideration of a possible recommendation for WDB appointment.

5.0 2014-2015 Year-End Review

Committee members discussed the 2014-2015 Year-End Review accomplishments and brainstormed insights. The final report will be presented at the WDB meeting on August 27, 2015, and available for review at the Membership Committee meeting on October 6, 2015.

6.0 Ventura County Regional Strategic Workforce Development Plan

The Committee received an update on the status of the Workforce Innovation and Opportunity Act (WIOA). Regarding the size and composition of the new local Workforce Development Boards under WIOA, the Committee began a discussion on how the federal requirements could affect the composition of the Ventura County WDB.

7.0 Committee Member Comments

No comments

8.0 Adjournment

Patty Schulz adjourned the meeting at 9:55 a.m.

Next Meeting

October 6, 2015

VCCF Nonprofit Center (Community Room)

4001 Mission Oaks Blvd., Camarillo



2014-2015 YEAR-END REVIEW

Workforce Investment Board of Ventura County

WIB MEMBERSHIP COMMITTEE

2014-2015 Members

WIB Members: Zahid Shah, Chair (United Shah Corporation), Tim Allison, Vice Chair (Tri-Counties Central Labor Council), Sarah Asbury (Department of Rehabilitation), Patty Schulz (The Arc of Ventura County), Ed Summers (Ventura Chamber of Commerce)

Committee Accomplishments

In support of the WIB's *Ventura County Regional Strategic Workforce Development Plan 2013-2017*, the Membership Committee:

- Maintained a well-balanced WIB membership comprised of action-oriented business and community leaders who are committed to regional workforce and economic development.
- Recruited, screened, and recommended six new WIB members who were appointed by the Board of Supervisors for three-year terms: three representing Business, one representing a Community Based Organization, one representing Education, and one representing Labor.
- Recommended reappointments for six WIB members who were approved by the Board of Supervisors for additional three-year terms: three representing Business and three representing One-Stop Partners.
- Considered nominations and recommended the appointments of three new members to the WIB Youth Council for three-year terms: one from California Conservation Corps, one from Education and one from the State of California Department of Vocational Rehabilitation.
- Encouraged business and community leaders to attend WIB committee meetings as an introduction to the work of the WIB. Considered committee participation in developing the queue of potential WIB candidates.
- Identified opportunities for board development and stewardship including WIB member participation in regional forums/meetings on workforce, education, and/or economic development; Workforce Wednesday radio interviews; *Workforce Update* feature stories; local press releases, articles, and opinion pieces; support for local education initiatives, state and federal grant applications and workforce development legislation; making presentations at business and community organizations for employer outreach; participating in state and national workforce development conferences; and representing the WIB at meetings with elected officials and government agency staff in Ventura County, Sacramento, and Washington, DC..
- Provided orientation sessions for all new WIB members. Revised the WIB handbook to make it more user-friendly and to reduce the amount of paper required. Uploaded the content to the WIB website.



2014-2015 YEAR-END REVIEW

Workforce Investment Board of Ventura County

WIB MEMBERSHIP COMMITTEE

Insights

- The work of the Membership Committee is ongoing. It is important to have qualified candidates in the queue for WIB and WIOA compliance.
- This year we had an increase in the number of “life changes” among our WIB members which affected their ability to serve (e.g., retirement, relocation).
- Participation on WIB sector committees continues to be a good first step for business and community leaders to be introduced to the work of the WIB.
- Board member stewardship is essential for developing and sustaining engagement.
- Our WIB members are great ambassadors for the WIB and leverage their networks to help with recruitment efforts and support for committee activities.
- The growing visibility and respect for the WIB at the county, state, and national level helps us in recruiting new WIB and WIB committee members.