



WORKFORCE INVESTMENT BOARD OF VENTURA COUNTY

YOUTH COUNCIL MEETING

Wednesday, October 1, 2014
3:00 p.m. - 4:30 p.m.

NOTE: CHANGE OF MEETING LOCATION

Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura CA 93003

AGENDA

3:00 p.m.	Networking Session	Council Members
3:10 p.m.	1.0 Call to Order and Agenda Review	Tony Skinner
3:12 p.m.	2.0 Public Comments Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.	Tony Skinner
3:17 p.m.	3.0 Approval of Minutes: September 10, 2014	Tony Skinner
3:20 p.m.	4.0 Ventura County Regional Strategic Workforce Development Plan <i>Legislation Relating to Apprenticeships and the Disabled</i> <i>Marie Lakin, District Representative</i> <i>California Senator Fran Pavley, 27th District</i>	Archie Scott
3:35 p.m.	5.0 Transition from WIA to WIOA Youth Programs: The Possible Shape of Things to Come	Richard McNeal Council Members
4:15 p.m.	6.0 Council Member Comments	Council Members
4:30 p.m.	7.0 Adjournment <u>Next Meeting</u> November 5, 2014 (3:00 p.m. – 4:30 p.m.) Ventura County Community Foundation (Board Room) 4001 Mission Oaks Drive, Camarillo, CA	Tony Skinner

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Investment Board of Ventura County staff at (805) 477-5306, at least five days prior to the meeting. TTY line: 1-800-735-2922. For more information, visit the Workforce Investment Board website at <http://www.wib.ventura.org>.



WIB Youth Council
September 10, 2014

MINUTES

Meeting Attendees

Committee Members

Jesus Torres (Vice Chair)*
Jerry Beckerman
Mary Benton
Matt Cassaro
Claudia Harrison
Cristina Miranda
Bernardo M. Perez*
Roger Rice*
Archie Scott

WIB Staff

Talia Barrera
Patricia Duffy
Richard McNeal

Guests

Jeffrey Albaugh (Ventura Adult and Continuing Education)
Nancy Ambriz (HSA CSD)
Mariana Cazares (Boys and Girls Clubs of Greater Oxnard and Port Hueneme)
Stephen Ford (The Car Guy)
Gisela Martinez (Ventura Adult and Continuing Education)
Ian Schweizer (Ventura Adult and Continuing Education)
Steve Thompson (Ventura Adult and Continuing Education)
Kim Whitaker (PathPoint)

**WIB Members*

1.0 Call to Order and Agenda Review

Vice Chair Jesus Torres called the meeting to order at 3:15 p.m.

2.0 Public Comments

Richard McNeal confirmed the Council's future meeting sites: VCCF Nonprofit Center, Camarillo in November; Human Services Agency, Ventura in October and December; and either VCCF Nonprofit Center or Human Services Agency thereafter, depending on site visits.

3.0 Approval of Minutes: August 6, 2014

The final version of the Youth Council's 2013-2014 Year-End Review was attached to the minutes.

Motion to approve: Jesus Torres

Second: Claudia Harrison

Abstentions: Archie Scott, Jerry Beckerman

The minutes were approved.

4.0 WIA Youth Program Performance: 2013-2014 Fourth Quarter

Richard McNeal explained the aggregated Youth program performance measures chart for the fourth quarter of 2013-2014. The results were positive, with success rates above 100%. Note: We only had access only to the state's aggregate figures for Ventura County as a whole. The CalJOBS software in its current state cannot report the results from individual program providers.

5.0 Information Item for Discussion: Policy and Procedure for Youth Eligibility

Using the handout "Local Area Supplemental Criteria for WIA Youth Program Eligibility," the Council discussed, with the aid of Richard McNeal, Nancy Ambriz and representatives of all three youth providers, the problems inherent in determining eligibility and, in particular, the issue of

barriers. The recently issued TEGL 5-14 restates the need for a local policy to determine the elements of the “sixth barrier.” The Ventura WIB has had such a *de facto* policy for many years—procedure SYLDB-01 in the Manual of Youth Policies and Procedures. In the light of the new WIOA and changing demographics, the Youth Council was asked to begin to consider whether and to what extent this policy should ultimately be changed. Though the Council took to definitive action, they aired the issue from several perspectives, emphasizing the need for youth to consider career options from an early age, the importance of vocational instruction in the school curriculum, the possibilities—and challenges—made available by the two new career pathways grants, and the need to pursue all appropriate grant opportunities.

6.0 Council Member Comments

Youth Council members thanked Cristina Miranda and Casa Pacifica for hosting today’s meeting.

7.0 Adjournment

Jesus Torres adjourned the meeting at 4:00 p.m.

8.0 Casa Pacifica Program Overview and Tour (4:00-4:30)

Cristina Miranda gave the group a guided tour of some of the facilities of Casa Pacifica Centers for Children and Families, handing out a packet of materials that described the operation of the agency.

Next Meeting

October 1, 2014 (3:00 p.m.-4:30 p.m.)
Human Services Agency (Pepper Tree Room)
855 Partridge Drive, Ventura, CA

FACT SHEET: SENATE BILL 577

SENATOR FRAN PAVLEY

COMMUNITY VOCATIONAL DEVELOPMENT SERVICES FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES

Updated July 22, 2014

THE PROBLEM

People with disabilities who work in paid, community integrated settings have a higher quality of life, better health outcomes, more access to social relationships, and greater community participation. In addition, they use less publicly funded healthcare and other public resources, and they pay taxes.

According to the 2010-2011 Department of Developmental Services report on employment and day services, as the number of individuals in regional centers has risen from 2007-2011, the percentage of working age regional center clients that are employed has steadily decreased to 12.5 percent.

The 2011-12 National Core Indicators survey of 5,532 regional center clients indicated that less than 5% of those surveyed had a job in an integrated competitive employment setting (pays over minimum wage with working conditions parallel to those of a person without developmental disabilities).

BACKGROUND

Under current law, Employment First is the policy of the state. This policy requires that opportunities for integrated, competitive employment shall be given the highest priority for working age individuals with developmental disabilities, regardless of the severity of their disabilities.

THE SOLUTION

Senate Bill 577 will increase opportunities for individuals with autism and other developmental disabilities to gain integrated, competitive, community employment and career advancement. The measure will expand the services offered to individuals with autism and other developmental disabilities to include a new "Community Based Vocational Development Service," a category of service which will qualify for federal matching funds under the Home and Community Based Waiver and the 1915(i) State Plan Amendment.

Under SB 577, the Community Based Vocational Development Service will support individuals in achieving their highest vocational outcome through learning and work experiences that will help the individual to develop general, non-job-task-specific strengths and skills, such as: the ability to communicate effectively with supervisors, co-workers, and customers; generally accepted community workplace conduct and dress; the ability to follow directions; the ability to attend to tasks; workplace problem solving skills and strategies; general workplace safety and mobility training; and assistance to build a network of community and employment opportunities.

This new service will be offered for four years as a pilot program in up to five regional centers in the state. If the Department of Developmental Services determines the service has been successful, the department is authorized to expand the program statewide.

SB 577 will provide the link for individuals to gain the skills and readiness necessary to transition into competitive or supported employment.

SUPPORT

- California Disability Services Association (co-sponsor)
- State Council on Developmental Disabilities (co-sponsor)
- Alameda County Board of Supervisors
- Autism Society Los Angeles
- Autism Society San Diego
- California Federation of Teachers
- Center for Autism & Related Disorders
- Developmental Disabilities Area Board 10
- Disability Rights California
- Disability Rights Education & Defense Fund
- East Bay Developmental Disabilities Legislative Coalition
- East Bay Innovations
- Easter Seals California
- Family Resource Network of Alameda County
- Friends of Children with Special Needs
- Futures Explored, Inc.
- Jay Nolan Community Services
- National Association of Social Workers -- CA Chapter
- PathPoint
- Service Employees International Union California
- The Alliance Supporting People with Intellectual and Developmental Disabilities
- The Arc and Cerebral Palsy California Collaboration

PROVISIONS FOR OVERSIGHT OF YOUTH FUNDING & ACTIVITIES

WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 (WIOA)

I. A Standing Committee (107(b)(4)(A)(ii) and (C))

- A. The Act requires the local board to appoint a standing committee “to provide information and to assist with planning, operational, and other issues relating to the provision of services to youth, which shall include community-based organizations [*i.e.*, private non profits] with a demonstrated record of success in serving eligible youth.”
- B. An existing effective youth council may be so designated.

Note the following language:

“At a minimum, the local board **may** designate **each** of the following....”
[three specific standing committees are mentioned: for youth, for the disabled, for the one-stop system]

Later in the same paragraph: “Nothing in this paragraph shall be construed to prohibit the designation of an existing...effective youth council to fulfill the **requirements** of this paragraph....”

Note also: “(B) Additional Committees: The local board may designate standing committees **in addition to the standing committees specified in subparagraph (A).**”

II. Its Composition

- A. “Such standing committees shall be chaired by a member of the local board, may include other members of the local board, and shall include other individuals appointed by the local board who are not members of the local board and who the local board determines have appropriate experience and expertise.”
- B. “The local board shall ensure that parents, participants, and other members of the community with experience relating to programs for youth are involved in the design and implementation of the programs described in paragraph (1)”. (129(c)(3)(C))

III. Its Duties & Function (107(d)(8)(A)(i) & (10)(B)(i))

- A. The local board shall “conduct oversight for local youth workforce investment activities authorized under section 129(c)...”
- B. The local board shall “identify eligible providers of youth workforce investment activities in the local area by awarding grants or contracts on a competitive basis...**based on the recommendations of the youth standing committee if such a committee is established for the local area under subsection (b)(4).**”.
- C. See I. A above.”

Extract from the WIB Bylaws, as emended August, 2013

1. The election of the Chair and election of the Vice Chair will take place every year at the WIB's annual organizational meeting.
2. At the regular WIB meeting (at least two meeting dates prior to the annual meeting), the Chair will appoint an *Ad Hoc* Nominations Committee to develop a slate of nominations for the positions of Chair and Vice Chair. Additional nominations may be made by WIB members at the meeting in which the election takes place.
3. Upon resignation or removal of the Chair, the Vice Chair will assume the duties of the Chair for the remainder of the Chair's current term.

VII. COMMITTEES

- A. The WIB will operate with a committee structure. The WIB may create, in addition to the standing committees, any committee or committees needed for the performance of its work; and these committees will continue to function as long as they are needed. Each member of the WIB will serve on at least one committee.
- B. The WIB Chair may create *ad hoc* committees, and the Chairs of Committees may create subcommittees.
- C. The Committee Chairs will be appointed or removed by the Chair of the WIB. Committee Chairs will serve a term of one year and may be reappointed. In the event of resignation or removal of the Committee Chair, the WIB Chair will appoint a new Committee Chair.
- D. Each committee will also have a Vice Chair. Each Vice Chair will be selected by the respective Committee Chair to serve for a term concurrent with that of the Committee Chair. The Committee Vice Chair will assume the responsibilities of the Committee Chair in his or her absence.
- E. Committee members may include WIB members, *ex officio* WIB members and others who are deemed appropriate by the WIB Chair.
- F. Ordinarily actions of the WIB Committees, other than the Executive Committee, are advisory to the WIB. These committees will have no requirement for a quorum.
- G. All WIB committees, except the Executive Committee, may hold meetings by telephone and video conferencing or by other available technological means. Public notice for all committee meetings must be given as

Extract from the WIB Bylaws, as emended August, 2013

required by the Brown Act, and accommodation for public access must be provided by every member of the Committee who is at a remote site.

- H. The WIB Chair, the WIB Vice Chair, and the immediate past WIB Chair may not also chair any standing committee.

VIII. STANDING COMMITTEE SUMMARIES

A. Executive Committee

1. Members of the Executive Committee will be the WIB Chair, WIB Vice Chair, the Immediate Past WIB Chair, the Chairs of the standing committees, and the Chairs, as appropriate and at the discretion of the WIB Chair, of any other currently existing committees.
2. The Executive Committee will oversee:
 - a. The development, implementation and evaluation of the WIB strategic plan;
 - b. The development and implementation of the WIB Business Plan;
 - c. The use of funds;
 - d. The evaluation of, and the contract recommendations for, the Adult, Dislocated Worker and Rapid Response programs; and
 - e. Actions on behalf of the WIB as necessary so long as such actions are reported to the WIB at its next regularly scheduled meeting with the understanding that the WIB retains the authority to reverse or revise the actions of the Executive Committee.

B Membership Committee

The Membership Committee is responsible for community outreach to recruit WIB members, develop and promote strategies for WIB member development, make recommendations to the Board of Supervisors relative to the replacement of members, review attendance records of WIB members, and ensure the proper implementation of the membership provisions of the Act.

C Outreach Committee

Extract from the WIB Bylaws, as emended August, 2013

1. The purpose of the Outreach Committee is to increase public awareness of workforce development and to promote the use of the services offered under the auspices of the WIB to job seekers and employers.
2. The Committee oversees the development and release of various types of messaging to promote the vision and strategy of the WIB.
3. This Committee will originate and recommend approval of all contracts for marketing and outreach and will evaluate their subsequent management.

D. Resource Development Committee

The Resource Development Committee assists the WIB to develop recommendations for the appropriate use of current resources, to locate strategic resources in support of WIB priorities and to pursue opportunities to invest in new initiatives, where appropriate, through non-WIA means.

E. Youth Council

- 1 The purpose of the Youth Council is to assist the WIB by providing expertise in youth employment and job training policy and advising on the best ways to prepare local youth for employment and/or post-secondary education. Appointed by the WIB and subject to its approval, the Youth Council will:
 - a. Recommend eligible providers of youth services and oversee their activities;
 - b. Develop portions of the local plan related to eligible youth;
 - c. Leverage other youth program funds in the local area for the purpose of improving the effectiveness of local youth programs through collaborative planning, funding and service delivery;
 - d. Make recommendations to the WIB for including training in non-traditional occupations for women and girls and pre-apprenticeship training in youth job program activities;
 - e. Make recommendations to the WIB for connecting youth program activities, including those provided by local educational entities, to the One-Stop System; and

Extract from the WIB Bylaws, as emended August, 2013

- f. Originate and recommend approval of all contracts for youth services and evaluate the subsequent management of those contracts.
- 2. The Youth Council will be established as a standing committee of the WIB, and its membership will consist of no less than one (1) representative from each of the following categories:
 - a. Members of the WIB who have special interest or expertise in youth policy;
 - b. Service agencies, including juvenile justice and local law enforcement;
 - c. Representatives of public housing authorities;
 - d. Parents of eligible youth seeking assistance under Subtitle B of Title I of WIA;
 - e. Individuals, including former participants, and representatives of organizations that have experience relating to youth activities;
 - f. Other members as appropriate.
- 3. Non-WIB members of the Youth Council will be appointed or reappointed for three-year terms following the recommendation of the Membership Committee and the approval of the WIB. Non-WIB members may serve a maximum of three (3) consecutive terms and may serve again after a minimum one (1) year off the WIB. Non-WIB members of the Youth Council will be required to submit an application on the approved form, a resume, and, for an initial appointment, a letter of recommendation.

IX. CONFLICT OF INTEREST

- A. To avoid all conflicts of interest and any apparent conflicts of interest, WIB members (except for non-WIB members of the Youth Council) must comply with applicable provisions of the Political Reform Act of 1974 (Government Code section 81000 *et seq.*), Government Code Sections 1090 and 1091.2, the Conflict of Interest Code for the WIB, and any other applicable provision of federal, state or local law.
- B. WIB members and non-WIB members of the Youth Council may not participate in discussions of, or decisions about, matters before the WIB

WORKFORCE INVESTMENT BOARD OF VENTURA COUNTY
YOUTH COUNCIL MEMBERSHIP ROSTER
(October, 2014)

Name/Constituency	WIB Members	Youth (out-of-school)	Public Housing Authority	Education	Private, Non-Profit (CBO)	Apprenticeship Training	Private-Sector (Parents)	Juvenile Justice/Law Enforcement	Others
Tony Skinner, Chair	IBEW					IBEW			
Jerry Beckerman					Segue Program				
Mary Benton							Rainbow Connection, Family Res. Center		
Sean Bhardwaj									Aspire
Sandra Carrillo								County Probation Agency	
Matt Cassaro									Calif. Dept. of Rehabilitation
Linda Fisher-Helton			Ventura Co. Housing Authority						
Claudia Harrison					First Five Ventura Co.				
Scott Loeschke	U.S. Navy								
Marnie Melendez				V. C. Comm. College Dist.					
Cristina Miranda					Casa Pacifica				
Tiffany Morse				Ventura Co. Office of Ed.					
Mary Navarro-Aldana	EDD								
Bernardo M. Perez	CEDC								
Roger Rice	Ventura Co. Of. of Ed.			Ventura Co. Off. of Ed.					
Archie Scott				Ventura School Dist.					
Ed Summers	Ventura Chamber of Commerce								
Jesus Torres, Vice Chair	Verizon								

Provisions Related to WIOA Youth Formula

- Requires a 75% out-of-school youth (OSY) expenditure rate
- Five new program elements:
 - Financial Literacy
 - Entrepreneurial Skills Training
 - Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area
 - Activities that help youth prepare for and transition to post-secondary education and training
 - Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster
- Emphasizes work experience with a 20% work experience minimum expenditure rate, e.g., summer jobs, internships, pre-apprenticeship, and on-the-job training opportunities