



## WORKFORCE INVESTMENT BOARD OF VENTURA COUNTY

### YOUTH COUNCIL MEETING

Wednesday, May 7, 2014  
3:00 p.m. - 4:30 p.m.

#### **NOTE CHANGE OF MEETING LOCATION**

Human Services Agency (Pepper Tree Room)  
855 Partridge Drive, Ventura, CA

### AGENDA

3:00 p.m.	<b>Networking Session</b>	Council Members
3:15 p.m.	<b>1.0 Call to Order and Agenda Review</b>	Tony Skinner
3:17 p.m.	<b>2.0 Public Comments</b> Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.	Tony Skinner
3:20 p.m.	<b>3.0 Approval of Minutes:</b> April 2, 2014	Tony Skinner
3:25 p.m.	<b>4.0 2013-2014 Youth Performance Data for Q3</b>	Richard McNeal
3:45 p.m.	<b>5.0 Action Item: Recommendation to the Executive Committee of WIA Comprehensive Youth Program Contracts for 2014-2015</b>	Tony Skinner
3:55 p.m.	<b>6.0 Ventura County Regional Strategic Workforce Development Plan</b> <ul style="list-style-type: none"><li>• Ventura County High School Dropout Rate</li><li>• Effective Programs for Dropout Prevention/Survey 2014</li><li>• AB 86: Ventura County Adult Education Consortium</li></ul>	Cheryl Moore
4:20 p.m.	<b>7.0 Council Member Comments</b>	Council Members
4:30 p.m.	<b>8.0 Adjournment</b>	Tony Skinner

#### Next Meeting

June 4, 2014 (3:00 p.m.-4:30 p.m.)  
Human Services Agency (Pepper Tree Room)  
855 Partridge Drive, Ventura, CA 93003

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**WIB Youth Council**  
**April 2, 2014**

**MINUTES**

**Meeting Attendees**

Committee Members

Linda Fisher-Helton (Acting Chair)  
Mary Benton  
Sean Bhardwaj  
Sandra Carrillo  
Matt Cassaro  
Teresa Johnson\*  
Tiffany Morse  
Mary Navarro-Aldana\*  
Roger Rice\*  
Ed Summers\*

WIB Staff

Patricia Duffy  
Richard McNeal

Guests

Jeffrey Albaugh (Ventura Adult and Continuing Education)  
Karen Bluffer (theAgency)  
Philip Bohan (HSA Contracts)  
Mariana Cazares (Boys and Girls Clubs of Greater Oxnard and Port Hueneme)  
John Dittmeier (HSA Contracts)  
Therese Eyermann (California State University, Channel Islands)  
Rhonda Reyes-Deutsch (Ventura Adult and Continuing Education)  
Brandon Ross (Ventura County District Attorney's Office)  
Steve Thompson (Ventura Adult and Continuing Education)  
Kim Whitaker (PathPoint)

*\*WIB Members*

**1.0 Call to Order**

Acting Chair Linda Fisher-Helton called the meeting to order at 3:10 p.m.

**2.0 Public Comments**

No comments

**3.0 Approval of Minutes: March 5, 2014**

Motion to approve: Mary Benton  
Second: Ed Summers  
Abstain: Mary Navarro-Aldana and Roger Rice  
Motion approved.

**4.0 Spotlight on Youth: Ventura Adult and Continuing Education (VACE)**

Ventura Adult and Continuing Education (VACE) staff members Jeffrey Albaugh, Rhonda Reyes-Deutsch and Steve Thompson, aided by Principal Teresa Johnson, presented the WIBVC-funded WIA program for older, out-of-school youth (who often are hard to locate or re-engage).

- Of 55 participants this year, 40 are currently enrolled, 22 are active and 18 are in follow-up.
- Attainment of the Common Measures: 92% are in employment and/or education; 92% have achieved literacy/numeracy gains; and 100% have earned a certificate.
- The program begins with the Student Success Career Kit: a series of books designed to impart fundamental social, English and math skills.

- Designed to instill academic and vocational competency (basic “employability skills”), the program continues with (1) a 60-hour course that leads to the National Work Readiness Certificate and (2) a complete computer literacy course (another 60 hours). Several steps in this program are incentivized by small payments designed to give participants the financial means to make progress. Supportive services are also provided where necessary and appropriate.
- Participants Marco Jimenez, Spencer Leivas and Angel Yanez described their respective experiences with the program.

## **5.0 Youth Performance Data**

Richard McNeal commented on the current method for quarterly reporting of provider/participant success in achieving Common Measures. He described recent efforts of youth contractors to agree on a revised spreadsheet that (1) all could use and (2) that would provide more concrete, specific data about the disposition of cases: *i.e.*, internships/work experience, the nature of vocational training and any certificates received, post-secondary education (where and what) and employment (where and what). The goal is to analyze the spreadsheets each quarter to supplement the summary Common Measures report and provide the Council with additional information on which to base decisions.

## **6.0 Ventura County Regional Strategic Workforce Development Plan**

- *Access & Equity in the P-20 Pipeline: A Case for Action*

Therese Eyermann (California State University, Channel Islands), speaking at the invitation of Claudia Harrison, presented data and analytical perspectives regarding the various levels at which segments of the population drop out of school and the impact on the nation’s workforce.

- Student Attendance Review Board (SARB)

Brandon Ross (District Attorney’s Office), speaking at the invitation of Sandra Carrillo, described the SARB program and how it identifies dropouts and attempts to solve the truancy problem through mediation and legal action.

## **7.0 Council Member Comments**

- Mary Benton handed out three items detailing further aspects of the dropout problem: “Legislation takes aim at truancy reduction,” “Facing the School Dropout Dilemma,” “A Focus on Attendance Is Key to Success.”
- Linda Fisher-Helton remarked that we still need more youth on the Youth Council and that we are apt to find them where they are—that is, in the programs that we fund.

## **8.0 Adjournment**

Linda Fisher-Helton adjourned the meeting at 4:35 p.m.

### Next Meeting

May 7, 2014 (3:00 p.m.-4:30 p.m.)  
Ventura County Human Services Agency  
855 Partridge Drive, Ventura CA

*Workforce Investment Board (WIB) of Ventura County - WIA Performance Report*  
 Program Year 2013 – 2014: Third Quarter (Q3) July 1, 2013 to March 31, 2014

**YOUTH TOTALS FOR VENTURA COUNTY**

**Ventura Adult and Continuing Education (VACE)**

Enrollments	Plan New Unique	Actual New Unique	Plan to Actual	Total Enrollments	WIA Core Funding	Actual/Plan to Actual	In-Kind
<b>Youth</b>	55	39	71%	53 *	\$379,000	\$203,244/54%	Plan: \$485,366
				Cost Per Participant	\$5,493 **	\$3,834 ***	Actual: \$65,331
							Plan to Actual: 13%

**Boys and Girls Clubs of Greater Oxnard and Port Hueneme (BGC)**

Enrollments	Plan New Unique	Actual New Unique	Plan to Actual	Total Enrollments	WIA Core Funding	Actual/Plan to Actual	In-Kind
<b>Youth</b>	118	136	115%	170 *	\$575,000	\$394,533/75%	Plan: \$469,965
				Cost Per Participant	\$3,758 **	\$2,320 ***	Actual: \$235,092
							Plan to Actual: 50%

**PathPoint (PPT)**

Enrollments	Plan New Unique	Actual New Unique	Plan to Actual	Total Enrollments	WIA Core Funding	Actual/Plan to Actual	In-Kind
<b>Youth</b>	103	106	103%	141 *	\$575,000	\$423,990/81%	Plan: \$70,500
				Cost Per Participant	\$4,167 **	\$3,007 ***	Actual: \$53,830
							Plan to Actual: 76%

\* Program Year (PY) 2013-2014 new unique enrollments and PY 2012-2013 carry-in participants

\*\* WIA Core Funding divided by PY 2013-2014 plan new unique enrollments and PY 2012-2013 carry-in enrollments

\*\*\* Actual Paid and Accrued Funding divided by total enrollments

**COMMON MEASURES OUTCOMES**

<b>YOUTH</b>												
	<b>EMPLOYMENT OR EDUCATION PLACEMENT</b>				<b>DEGREE OR CERTIFICATE ATTAINMENT</b>				<b>LITERACY AND NUMERACY GAIN</b>			
	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Clients	Goal	Actual	Success Rate	Clients
<b>VC WIB</b>	70.00	70.79	101.1%	206/291	60.00	81.33	135.5%	183/225	60.50	73.77	121.9%	45/61
<b>CSD</b>	70.00	80.95	115.6%	17/21	60.00	100.00	166.6%	24/24	n/a	n/a	n/a	n/a
<b>BGC</b>	70.00	67.26	96.0%	113/168	60.00	83.90	139.8%	99/118	60.50	84.62	139.8%	22/26
<b>PPT</b>	70.00	75.32	107.6%	58/77	60.00	71.43	119.0%	45/63	60.50	72.73	120.2%	8/11
<b>VACE</b>	70.00	72.00	102.9%	18/25	60.00	75.00	125.0%	15/20	60.50	62.50	103.3%	15/14

VC WIB: Ventura County Workforce Investment Board

Goal: LWIA Final Performance Goals for PY 2013-2014 (WSD 13-6, December 10, 2013)

Success Rate: Actual performance divided by goal. Less than 80% at end of program year = failed performance

Clients: Numerator = Only clients with a positive outcome. Denominator = All clients included in the outcome

- Entered Employment, Employment/Education Placement & Degree/Certificate Attainment: Clients leaving the program between October 1, 2012 and September 30, 2013

- Average Earnings & Retention: Clients leaving the program between April 1, 2012 and March 31, 2013

- Literacy and Numeracy: Clients in the program between July 1, 2013 and June 30, 2014

## **WIB YOUTH COUNCIL EVALUATION/REPORTING PROCESS PROGRAM YEAR (PY) 2013 – 2014**

### **PURPOSE**

- Establishes criteria for successful Workforce Investment Act (WIA) Youth outcomes and for contract renewal/extension consideration.

### **EFFECTIVE DATE**

- July 1, 2013: Youth Participant Activities

### **SCOPE**

Evaluation and reporting for PY 2013-2014 Youth contracts as listed below:

- The Boys & Girls Clubs of Greater Oxnard and Port Hueneme
- PathPoint
- Ventura Adult and Continuing Education, Ventura Unified School District

### **EVALUATION AND REPORTING FACTORS**

Quarterly reporting as listed below:

- Enrollments
- Monitoring/Audits
- Common Measures
- Current to prior Program Year performance
- Contract expenditures

### **EVALUATION AND REPORTING PROCESS**

Quarterly reporting and review of outcomes as listed below. Evaluated outcomes are by the May WIB Youth Council meeting.

#### **a. Enrollment Plan to Actual Outcomes**

- Meet a minimum of 75% of total new enrollments
- Current to prior Program Year performance (report only)

#### **b. Monitoring/Audit Findings (All Programs and Contracts)**

- All audit and monitoring findings are resolved or in resolution

#### **c. Common Measures Plan to Actual Outcomes**

- All participant outcomes meet State approved WIB goals
- All participant outcomes meet 100% success rate
- Current to prior Program Year performance (report only)

#### **d. Expenditures Plan to Actual Outcomes**

- Timely expenditure of total contract funds
- Timely expenditure of total in-kind non-WIA resources expended

# BUILDING OUR FUTURE WORKFORCE

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WORKFORCE INVESTMENT BOARD  
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**TO: WIB YOUTH COUNCIL**  
**FROM: TONY SKINNER, CHAIR**  
**YOUTH COUNCIL**

**DATE: MAY 7, 2014**

**SUBJECT: RECOMMENDATION THAT THE YOUTH COUNCIL RECOMMEND TO THE EXECUTIVE COMMITTEE THE APPROVAL OF THREE CONTRACTS FOR YOUTH SERVICES FOR PROGRAM YEAR 2014-2015: VENTURA ADULT AND CONTINUING EDUCATION (\$260,000); PATHPOINT (\$475,000); BOYS AND GIRLS CLUBS OF GREATER OXNARD AND PORT HUENEME (\$475,000)**

## **RECOMMENDATION**

Recommend that the Youth Council recommend to the Executive Committee the approval of three contracts for youth services for program year 2014-2015: Ventura Adult and Continuing Education (\$260,000); PathPoint (\$475,000), Boys and Girls Clubs of Greater Oxnard and Port Hueneme (\$475,000).

## **DISCUSSION**

At the conclusion of the first year of three contracts for the provision of youth services, it is necessary to make a decision whether each of the three contracts is to be renewed for a second year (PY 2014-2015). The Youth Council must make a recommendation to the Executive Committee, which will, in turn, make a recommendation to the WIB itself. At present, we plan to fund all three contracts at the initial amounts funded for 2013-2014.

If you have questions or need more information, please call me at (805) 987-0101, or contact Richard McNeal at (805) 477-5344, email [richard.mcneal@ventura.org](mailto:richard.mcneal@ventura.org).

## About 11 percent of Ventura County's Class of 2013 dropped out; decrease from previous year

By Jean Cowden Moore

Monday, April 28, 2014

Fewer Ventura County students are dropping out of high school, according to numbers for the Class of 2013 released Monday by the California Department of Education.

Locally, 10.7 percent of students who started high school in 2009-10 dropped out. That's down from 11.7 percent for the Class of 2012.

Statewide, 11.6 percent of students dropped out, down from 13.1 percent the previous year.

That may be because educators are jumping in sooner when a student falters, said Jeff Baarstad, superintendent of the Conejo Valley Unified School District.

"If a kid is starting to get behind in credits, there's a much quicker response, much earlier in the kid's high school career," Baarstad said. "I know everyone's paying attention to it."

At the same time, the number of local students graduating from high school in four years increased to 82.4 percent, up from 81.5 percent the previous year.

Statewide, it was 80.2 percent, up from 78.9 percent in 2012.

Overall, about 8 percent of students were neither graduates nor dropouts. They might have still been in high school, taken an equivalency exam or been in a special education program that doesn't grant diplomas.

The numbers are used to help determine whether school districts have met federal academic standards.

Minority students continued to narrow the achievement gap, although they still had lower graduation rates overall, said Tom Torlakson, state superintendent of public instruction.

"For the first time in our state's history, more than 80 percent of our students are graduating — a clear sign of their hard work and the support they receive from their teachers, families and communities," Torlakson said in a news release.

Statewide, just over 75 percent of Hispanic students graduated with their class in 2013, up from 74 percent the previous year. Ventura County's numbers were slightly lower, with 74 percent graduating, down slightly from 2012.

In Ventura County, wealthier districts tended to have higher graduation rates, while less affluent districts had lower percentages.

In Conejo Valley Unified, 96 percent of students graduated, up from 95 percent in 2012. In the Oxnard Union High School District, 78 percent graduated, down from 79 percent the previous year.

Oxnard Union is working on improving its rates, said Superintendent Gabe Soumakian. If students fail a test, they have a second chance to learn the material, Soumakian said. And if they fail an entire class, they can make up the credits online, he said. Counselors are also checking students' grades at the end of each semester and coming up with interventions, including tutoring, he said.

"If they didn't learn it, we give them an opportunity to learn it," Soumakian said. "If they can demonstrate competency, that's what matters."

For more information and data on specific school districts, go to <http://www.cde.ca.gov>.



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