



WORKFORCE INVESTMENT BOARD OF VENTURA COUNTY

EXECUTIVE COMMITTEE MEETING

Thursday, August 14, 2014
7:30 a.m. - 9:30 a.m.

VCCF Nonprofit Center (Board Room)
4001 Mission Oaks Blvd., Camarillo, CA

AGENDA

| | | |
|-----------|--|-----------------------|
| 7:30 a.m. | 1.0 Call to Order and Agenda Review | Mike Soules |
| 7:32 a.m. | 2.0 Public Comments Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only. | Mike Soules |
| 7:35 a.m. | 3.0 WIB Chair Comments | Mike Soules |
| 7:40 a.m. | 4.0 Consent Items 4.1 Approve Executive Committee Minutes: June 2, 2014 4.2 Receive and File: Approval of EDC-VC Contract 4.3 Receive and File: WIB Committee Reports | Mike Soules |
| 7:45 a.m. | 5.0 Performance Update | Theresa Salazar Vital |
| 7:50 a.m. | 6.0 Finance Report • PY 2013-14 Financial Status Report: June 2014 • PY 2014-15 Preliminary WIA Budget: Update | Theresa Salazar Vital |
| 8:00 a.m. | 7.0 Action Item Recommendation that the Workforce Investment Board of Ventura County (WIB) Approve the Use of Uncommitted Workforce Investment Act (WIA) Funds in Program Year 2014-2015 | Hugh J. Ralston |
| 8:20 a.m. | 8.0 Grant Report | Richard McNeal |

9.0 Ventura County Regional Strategic Workforce Development Plan

- | | | |
|-----------|--|-----------------|
| 8:25 a.m. | • Workforce Innovation and Opportunity Act (WIOA) | Cheryl Moore |
| 8:30 a.m. | • Resource Development Committee Update <ul style="list-style-type: none">- Tri-City Career College and Career Pathway Consortium- Ventura County Innovates- Advanced Manufacturing Partnership of Southern California | Hugh J. Ralston |
| 8:45 a.m. | • Issues and Opportunities | Mike Soules |

| | | |
|-----------|--------------------------------|--------------|
| 9:15 a.m. | 10.0 WIB Administration | Cheryl Moore |
|-----------|--------------------------------|--------------|

- 2013-2014 Year-End Review
- WIB Speakers Bureau Training
- On the Calendar
 - August 28, 2014 (8:00 a.m.-10:00 a.m.)
WIB Meeting
 - September 2-4, 2014
California Workforce Association
Meeting of the Minds in Monterey
 - September 11, 2014 (8:00 a.m.-12:30 p.m.)
Jobs for Our Future, Ventura
 - October 3, 2014
National Manufacturing Day
Manufacturing Roundtable of Ventura County

| | | |
|-----------|---------------------------------------|-------------------|
| 9:25 a.m. | 11.0 Committee Member Comments | Committee Members |
|-----------|---------------------------------------|-------------------|

| | | |
|-----------|-------------------------|-------------|
| 9:30 a.m. | 12.0 Adjournment | Mike Soules |
|-----------|-------------------------|-------------|

Next Meeting
(*Cancel September 11, 2014?*)
October 9, 2014 (7:30 a.m.-9:30 a.m.)
VCCF Nonprofit Center, Community Room
4001 Mission Oaks Blvd., Camarillo, CA

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Investment Board of Ventura County staff at (805) 477-5306, at least five days prior to the meeting. TTY line: 1-800-735-2922. For more information, visit the Workforce Investment Board website at <http://www.wib.ventura.org>.

WIB Executive Committee
June 2, 2014

MINUTES

Meeting Attendees

Executive Committee

Mike Soules, Chair
Alex Rivera, Immediate Past Chair
Victor Dollar
Brian Gabler
Bill Pratt
Hugh J. Ralston
Zahid Shah

WIB Administration

Patricia Duffy
Richard McNeal
Cheryl Moore
Theresa Salazar Vital

Guests

Nancy Ambriz (Community
Services Department/WIA)
Bruce Stenslie (Economic
Development Collaborative-
Ventura County)
Steve Thompson (Ventura Adult
and Continuing Education)

1.0 Call to Order and Agenda Review

Mike Soules called the meeting to order at 3:43 p.m. No changes were made to the agenda.

2.0 Public Comments

No comments

3.0 WIB Chair Comments

Mike Soules commended and thanked WIB members and other public/private sector partners in Ventura County for their collaboration, hard work, advocacy, and commitments of support that resulted in recent recognition for the region. He also expressed appreciation to the office of Congresswoman Brownley for supporting WIB participation in a new regional consortium, the Advanced Manufacturing Partnership of Southern California (AMP SoCal). Announced last week:

- Two California Career Pathways Trust Grant awards: (1) Oxnard Union High School District and (2) a regional consortium of school districts, adult education, and community colleges, with the Ventura County Community College District as the lead applicant
- U.S. Department of Commerce designation of Southern California (Los Angeles, Orange, San Diego, and Ventura counties, working together as AMP SoCal) as a national priority region for investments in advanced manufacturing for aerospace and defense

4.0 Consent Items

4.1 Approve Executive Committee Minutes: April 10, 2014

4.2 Receive and File: WIB Committee Reports

Motion to approve: Alex Rivera

Second: Brian Gabler

Motion carried

5.0 Performance Quarterly Reports and Update (Attachment)

Committee members reviewed, discussed, and asked questions about quarterly performance and evaluation outcomes for determining program success.

- WIA Performance Report (Attachment A): Adult, Dislocated Worker, and Youth during Program Year (PY) 2013 – 2014 Third Quarter (Q3) period of July 1, 2013 to March 31, 2014):
 - Community Services Department/WIA (CSD/WIA) cumulative Q3 new enrollments are at 152 Adults or 205% of plan to actual. New Adult enrollments include 33 participants transferred to CSD from the Ventura Adult and Continuing Education (VACE) contract that ended on September 30, 2013. New Dislocated Worker (DW) enrollments are at 112 or 108% of plan to actual. CSD lists 262 total cumulative Adult enrollments with 236 or 90% of participants receiving training services. Total cumulative Dislocated Worker enrollments are at 188 with 143 or 76% of participants receiving training services. CSD met all evaluation factors approved by the Executive Committee for successful WIA outcomes:
 - Meet a minimum of 75% of total new enrollments (Adult at 205% and DW at 108%)
 - All audit and monitoring findings are resolved or in resolution (no findings)
 - All Common Measures outcomes meet State approved WIB goals (all outcomes exceeded)
 - All Common Measures outcomes meet 100% success rate (all rates exceeded)
 - The cumulative number of Universal clients, through Q3 for the Ventura County America's Job Center of California system, is at 18,327. Executive Committee members were informed that, because of policy restrictions for the new CalJOBS system, Universal clients can no longer be captured and reported.
 - Youth Council evaluated PY 2013-2014 Q3 performance for Youth Contractors (Ventura Adult and Continuing Education, Boys and Girls Clubs of Greater Oxnard and Port Hueneme, and PathPoint). Youth performance outcomes are provided to Executive Committee members as information and for 2nd year contract renewal action.
- Common Measures: No major concerns were identified. The Ventura County WIB and program operator performance success rates for Adult, Dislocated Worker, and Youth are on target to meet PY 2013-2014 fourth quarter (Q4) end-of-year State-approved WIB goals.
- Performance Comparison: Cumulative report of enrollments, universal clients, training services, contract expenditures, cost per participant, In-kind contributions and Common Measures performance as additional information for:
 - PY 13-14 Q3 July 1, 2013 through March 31, 2014
 - PY 12-13 Q3 July 1, 2012 through March 31, 2013
- Required Rapid Response Activities – Fourth Quarter (Q4): Conducted cumulative (April 1, 2013 through March 31, 2014) on-site layoff/closure planning meetings and/or employee orientations with 13 unique employers who reported layoffs for 1,238 workers; 391 of these impacted employees attended Rapid Response orientations. The cumulative number of Adult and Dislocated Worker enrollments who received Rapid Response activities is shown below:

| 2013-2014 Enrollments | Plan New Unique | Actual New Unique [Rapid Response Activities] |
|--------------------------------|----------------------------|--|
| Adults | 74 | 119 [3]* [4]** |
| Dislocated Workers (DW) | 104 | 112 [85]* [30]** |

**Reflects outcomes based on a narrowly defined scope assessed at the participant level (WIA Application)*

***Reflects outcomes based on a broader definition of enrolled customer's employer at application and the employers receipt of Rapid Response information and services. Tracking of future outcomes is pending availability of data in JTA replacement system (New CalJobs).*

Executive Committee members were informed that, because the Virtual One-Stop System (VOS) had been discontinued with the implementation of New CalJOBS, the Adult and Dislocated Worker enrollment numbers from Rapid Response activities could no longer be captured and reported.

- **Allowable Rapid Response Activities – Third Quarter (Q3):** Economic Development Collaborative-Ventura County (EDC-VC) reported cumulative (October 1, 2013 through March 31, 2014 including activity through May 16, 2014) activities for 11 at-risk businesses with 10 or more at-risk workers to help prevent the loss of 565 at-risk jobs. EDC-VC retained 87 jobs after completion of all employer services and at six weeks retention. Three hundred and thirty-four (334) at-risk workers were provided Incumbent Worker Training (IWT) with non-Workforce Investment Act (WIA) or WIA funding in Manufacturing-related jobs. EDC-VC met the majority of evaluation factors approved by the Executive Committee for successful WIA outcomes:
 - Minimum of 75% of program year plan for:
 - Employers served (achieved 110%)
 - Jobs Retained (achieved 223%)
 - Incumbent Workers Trained (achieved 341%)
 - Contract Expenditures (achieved 60%)
 - In-kind Expenditures (achieved 109%)
 - Minimum of 4 on a 5 Point Scale for Average Customer Satisfaction:
 - Average Customer Satisfaction at 4.75
 - All audit and monitoring findings are resolved or in resolution (monitoring results in process)
 - All Common Measures meet State approved WIB goals (IWT only and not applicable for PY 2013-14)
 - All Common Measures outcomes meet 100% success rate (IWT only and not applicable for PY 2013-14)

Executive Committee members were informed that WIA funded IWT enrollments in the new CalJOBS system are in process and that EDC-VC expects to fully expend contract funds by June 30, 2014. This is the third and final EDC-VC contract under the WIB procurement. A new procurement for Business Retention – Layoff Aversion Services (RFP #RR1415) closes May 29 for contract start date of July 1, 2014.

6.0 Finance Update

2013-2014 WIA Budget Plan and Expenditures

The Committee reviewed and discussed the Financial Status Report (FSR) for Fiscal Year 2013-2014, dated May 20, 2014, and reflecting year-to-date expenditures from July 1, 2013 to April 30, 2014. The status of expenditures at 83% into the fiscal year was:

| <u>WIA Core Funds</u> | <u>2013-2014 Plan</u> | <u>YTD Expended</u> | <u>% Expended vs. Plan</u> |
|-----------------------|-----------------------|---------------------|----------------------------|
| Dislocated Worker | 2,805,773 | 1,927,196 | 69% |
| Adult | 2,247,497 | 1,611,894 | 72% |
| Youth | 2,285,092 | 1,768,529 | 77% |
| Rapid Response | 537,884 | 389,635 | 72% |

The State usually requires WIBs to spend a minimum of 80% of the 2013-14 Adult, Dislocated Worker, and Youth WIA grant allocations and 100% of the 2013-14 Rapid Response allocation by June 30, 2014. However, the State was considering waivers of those WIA expenditure requirements and could make an exception to allow all unspent/uncommitted 2013-14 WIA grant allocations to be carried over into Fiscal Year 2014-15. The WIB staff will continue to monitor the contracts and special projects to ensure that funds are spent as required.

WIA Training Expenditures

The summary of WIA training expenditures, as of April 30, 2014, indicated spending against the required 25% Adult/Dislocated Worker training expenditure target and against WIA grants across the overlapping federal two-year grant cycles:

| | <u>2012-2014 Grants</u> | | <u>2013-2015 Grants</u> |
|---|------------------------------|------------------------------|-----------------------------|
| | <u>Spent in FY 12-13</u> | <u>Spent in FY 13-14</u> | |
| Total Adult and Dislocated Worker Formula Fund Allocations | 4,503,559 | | 4,346,991 |
| Training Expenditure Requirement | 1,125,890 | | 1,086,748 |
| Formula Fund Training Expenditures | 656,813 | 198,330 | 538,473 |
| Leveraged Resources | | | |
| • Total Leveraged Resources Used Toward Training Expenditures | 562,187 | | 312,657 |
| • Maximum Allowed Leveraged Resources (10%) | 450,356 | | 434,699 |
| Total Leveraged Resources Used Towards Training Expenditures | 450,356 | | 312,657 |
| • Total Amount Spent on Training | 1,305,499 | | 851,130 |
| • % of Training Requirement Met (Final goal = 100%) | 116% | | 78% |

Federal Budget Update

Funding for 2014-2015 Dislocated Worker, Adult, and Youth allocations had been confirmed and included in the proposed WIA Preliminary Budget Plan; Rapid Response funding had not been announced by the State. Allocations for 2013-2014 and 2014-2015 are:

| | <u>2013-2014 WIA Allocation</u> | <u>2014-2015 WIA Allocation</u> | <u>% Change</u> |
|-------------------|---------------------------------|--|-----------------|
| Dislocated Worker | \$ 2,454,783 | \$ 2,262,662 | -7.8% |
| Adult | 1,892,208 | 1,829,687 | -3.3% |
| Youth | 2,054,472 | 1,995,263 | -2.9% |
| Rapid Response | 445,934 | TBD | TBD |
| Total | \$ 6,847,397 | \$ 6,087,612 <i>(+ Rapid Response)</i> | TBD |

7.0 Action Items

7.1 Recommendation to Approve that the Workforce Investment Board of Ventura County (WIB) Approve the Workforce Investment Act (WIA) Preliminary Budget Plan for Program Year 2014-2015

Hugh J. Ralston presented the draft 2014-2015 WIA Preliminary Budget Plan. The Executive Committee approved a recommendation to the WIB for approval of the 2014-2015 WIA Preliminary Workforce Investment Act (WIA) Budget Plan, with the expectation that, after the 2013-2014 year-end close, the 2014-2015 budget plan would be reconsidered by the Executive Committee, appropriately adjusted, and resubmitted for WIB approval.

Motion to approve: Bill Pratt
Second: Hugh J. Ralston
Motion carried unanimously

7.2 Recommendation that the Board of Supervisors Approve a Contract with the Agency to Provide Workforce Investment Act (WIA) Outreach Services from July 1, 2014 through June 30, 2015, in an Amount Not to Exceed \$150,000 (RFP# WO1415)

Brian Gabler presented the recommended WIA contract for the Agency for Program Year 2014-2015. With Executive Committee approval, a contract proposal would be submitted for approval by the Board of Supervisors on June 3, 2014, and the outcome would be reported at the WIB meeting on June 12, 2014.

Motion to approve: Alex Rivera
Second: Zahid Shah
Motion carried unanimously

7.3 Recommendation that the Workforce Investment Board of Ventura County (WIB) Approve a Recommendation that the Board of Supervisors Approve Contracts for Workforce Investment Act (WIA) Comprehensive Youth Programs Provided by the Boys and Girls Clubs of Greater Oxnard and Port Hueneme (\$475,000), PathPoint (\$475,000), and Ventura Adult and Continuing Education (\$260,000) from July 1, 2014 through June 30, 2015

Richard McNeal presented the recommendation to approve Program Year 2014-2015 WIA Youth contracts. The Youth Council had evaluated and recommended approval of all three contracts at its May 7, 2014 meeting. With Executive Committee approval, a contract proposal would be submitted for approval by the Board of Supervisors on June 3, 2014, and the outcome would be reported at the WIB meeting on June 12, 2014.

Motion to approve: Hugh J. Ralston

Second: Brian Gabler

Motion carried unanimously

7.4 Recommendation that the Workforce Investment Board of Ventura County (WIB) Approve a WIB and WIB Executive Committee Meeting Calendar for Program Year 2014-2015

Cheryl Moore presented the proposed 2014-2015 WIB and Executive Committee meeting schedules. Meeting dates for other WIB committees would be announced in July 2014. WIB and WIB committee meeting dates and schedule changes would continue to be posted for the public on the WIB website throughout the year.

Motion to approve: Brian Gabler

Second: Hugh J. Ralston

Motion carried unanimously

8.0 Ventura County Regional Strategic Workforce Development Plan

The Executive Committee received and discussed updates related to the following:

- Workforce Innovation and Opportunity Act (WIOA): Workforce development and reauthorization of the 1998 Workforce Investment Act (WIA) were now priorities for Congress. WIOA is the result of a bipartisan, bicameral effort that will be considered first by the Senate and then by the House. The expectation was that the bill would move relatively quickly through the approval process, with implementation planned for July 1, 2015.
- California WIB – New Performance Measures: Although originally planned for implementation on July 1, 2014, the new California performance measures and reporting requirements for local WIBs (in addition to WIA standards) were still in development. No date for the official launch had been provided.
- Regional Economic Analysis Profiles: The Employment Development Department (EDD) had issued a new California map which identified clusters of local WIBs for regional workforce and economic data reporting and analysis. The Ventura County WIB was shown as being part of two large regions: (1) Monterey, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz, and Ventura counties; and (2) Los Angeles, Orange, Riverside, San Bernardino, and Ventura counties. How the regional information will be used, or if regional data will impact the outcomes of individual WIBs, had not been announced.
- WIB Regional Collaboration: Executive Committee members and WIB staff commented briefly on examples of collaborative regional initiatives and opportunities: California Career Pathways Trust Grant projects in Ventura County; Advanced Manufacturing Partnership of Southern California (four counties: Los Angeles, Orange, San Diego, Ventura); WIBs of Los Angeles County (new collaboration of multiple Los Angeles WIBs which includes Ventura County); Workforce Collaborative of California's Central Coast (Monterey, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz, and Ventura counties); South Central Consortium of Community Colleges (Deputy Sector Navigators); California WIB subcommittees on

manufacturing, healthcare and performance; and California Economic Summit action teams on workforce and manufacturing.

9.0 WIB Administration

Mike Soules encouraged Executive Committee members to attend the annual WIB presentation/study session with the Board of Supervisors, from 10:30 a.m. to 11:30 a.m., on June 3, 2014, at the County of Ventura Hall of Administration in Ventura.

10.0 Committee Member Comments

- Zahid Shah announced that Greg Barnes (Los Robles Hospital & Medical Center) and Tim Allison (Tri-Counties Central Labor Council) had been recommended for new WIB appointments by the Board of Supervisors.
- Hugh J. Ralston invited members to a special reception on June 24, 2014, from 4:30 p.m. to 6:30 p.m., at the Ventura County Community Foundation.

11.0 Adjournment

Motion to adjourn at 5:15 p.m.: Alex Rivera
Second: Bill Pratt
Motion carried unanimously

Next Meeting

August 14, 2014 (7:30 a.m.-9:30 a.m.)
VCCF Nonprofit Center (Board Room)
4001 Mission Oaks Blvd., Camarillo

Workforce Investment Board (WIB) of Ventura County - WIA Performance Report Program
Year 2013 – 2014: Third Quarter (Q3) July 1, 2013 to March 31, 2014

TOTALS FOR VENTURA COUNTY

| ALL PROVIDERS | Adult Enrollments | Dislocated Worker Enrollments | Youth Enrollments | Total Enrollments (Adult/DW Training Services) | Core Self Service (Universal Customers) |
|----------------------|--------------------------|--------------------------------------|--------------------------|---|--|
| | 262 | 188 | 364 | 814 (379) | 18,327 (Q3) |

Community Services Department (CSD)

| Enrollments | Plan New Unique | Actual New Unique | Plan to Actual | Total Enrollments * | Adult & DW Training Services | Enrollments with Training |
|--------------------------------|------------------------|--------------------------|-----------------------|----------------------------|---|----------------------------------|
| Adult | 74 | 152 * | 205% | 262 * | 236 * | 90% |
| Dislocated (DW) Workers | 104 | 112 | 108% | 188 ** | 143 | 76% |

* Program Year (PY) 2013-2014 new unique enrollments, PY 2012-2013 carry-in participants and 33 VACE participants transferred to CSD on 10/01/13. VACE WIA Adult contract extension ended 9/30/13.

** Program Year (PY) 2013-2014 new unique enrollments and PY 2012-2013 carry-in participants

COMMON MEASURES OUTCOMES

ADULT

| | ENTERED EMPLOYMENT | | | | EMPLOYMENT RETENTION | | | | AVERAGE EARNINGS | | | |
|---------------|---------------------------|--------|--------------|---------|-----------------------------|--------|--------------|---------|-------------------------|-----------|--------------|---------------------|
| | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Earnings & Clients |
| VC WIB | 72.00 | 80.11 | 111.2% | 141/176 | 81.00 | 87.50 | 108.0% | 126/144 | 13,251 | 13,932.42 | 105.1% | \$1,588,295.31 /114 |
| CSD | 72.00 | 78.06 | 108.4% | 121/155 | 81.00 | 86.84 | 107.2% | 99/114 | 13,251 | 14,474.77 | 109.2% | \$1,331,679.28 /92 |
| VACE | 72.00 | 95.24 | 132.2% | 20/21 | 81.00 | 90.00 | 111.1% | 27/30 | 13,251 | 11,664.37 | 88.0% | \$256,616.03 /22 |

DISLOCATED WORKER

| | ENTERED EMPLOYMENT | | | | EMPLOYMENT RETENTION | | | | AVERAGE EARNINGS | | | |
|---------------|---------------------------|--------|--------------|---------|-----------------------------|--------|--------------|---------|-------------------------|-----------|--------------|--------------------|
| | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Earnings & Clients |
| VC WIB | 75.00 | 80.15 | 106.8% | 105/131 | 84.00 | 93.81 | 111.6% | 106/113 | 16,000 | 17,546.85 | 109.6% | \$1,649,404.30 /94 |
| CSD | 75.00 | 80.00 | 106.6% | 104/130 | 84.00 | 94.59 | 112.6% | 105/111 | 16,000 | 17,546.85 | 109.6% | \$1,649,404.30 /94 |
| VACE | 75.00 | 100.0 | 133.3% | 1/1 | 84.00 | 50.00 | 59.5% | 1/2 | n/a | n/a | n/a | n/a |

VC WIB: Ventura County Workforce Investment Board

Goal: LWIA Final Performance Goals for PY 2013-2014 (WSD 13-6, December 10, 2013)

Success Rate: Actual performance divided by goal. Less than 80% at end of program year = failed performance

Clients: Numerator = Only clients with a positive outcome. Denominator = All clients included in the outcome

- Entered Employment, Employment/Education Placement & Degree/Certificate Attainment: Clients leaving the program between October 1, 2012 and September 30, 2013

- Average Earnings & Retention: Clients leaving the program between April 1, 2012 and March 31, 2013

- Literacy and Numeracy: Clients in the program between July 1, 2013 and June 30, 2014

YOUTH TOTALS FOR VENTURA COUNTY

Ventura Adult and Continuing Education (VACE)

| Enrollments | Plan New Unique | Actual New Unique | Plan to Actual | Total Enrollments | WIA Core Funding | Actual/Plan to Actual | In-Kind |
|--------------|-----------------|-------------------|----------------|----------------------|------------------|-----------------------|---|
| Youth | 55 | 39 | 71% | 53 * | \$379,000 | \$203,244/54% | Plan: \$485,366 |
| | | | | Cost Per Participant | \$5,493 ** | \$3,834 *** | Actual: \$65,331 Plan to Actual: 13% |

Boys and Girls Clubs of Greater Oxnard and Port Hueneme (BGC)

| Enrollments | Plan New Unique | Actual New Unique | Plan to Actual | Total Enrollments | WIA Core Funding | Actual/Plan to Actual | In-Kind |
|--------------|-----------------|-------------------|----------------|----------------------|------------------|-----------------------|--|
| Youth | 118 | 136 | 115% | 170 * | \$575,000 | \$394,533/75% | Plan: \$469,965 |
| | | | | Cost Per Participant | \$3,758 ** | \$2,320 *** | Actual: \$235,092 Plan to Actual: 50% |

PathPoint (PPT)

| Enrollments | Plan New Unique | Actual New Unique | Plan to Actual | Total Enrollments | WIA Core Funding | Actual/Plan to Actual | In-Kind |
|--------------|-----------------|-------------------|----------------|----------------------|------------------|-----------------------|---|
| Youth | 103 | 106 | 103% | 141 * | \$575,000 | \$423,990/81% | Plan: \$70,500 |
| | | | | Cost Per Participant | \$4,167 ** | \$3,007 *** | Actual: \$53,830 Plan to Actual: 76% |

* Program Year (PY) 2013-2014 new unique enrollments and PY 2012-2013 carry-in participants

** WIA Core Funding divided by PY 2013-2014 plan new unique enrollments and PY 2012-2013 carry-in enrollments

*** Actual Paid and Accrued Funding divided by total enrollments

COMMON MEASURES OUTCOMES

| YOUTH | | | | | | | | | | | | |
|---------------|--|--------|--------------|---------|---|--------|--------------|---------|-----------------------------------|--------|--------------|---------|
| | EMPLOYMENT OR EDUCATION PLACEMENT | | | | DEGREE OR CERTIFICATE ATTAINMENT | | | | LITERACY AND NUMERACY GAIN | | | |
| | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Clients |
| VC WIB | 70.00 | 70.79 | 101.1% | 206/291 | 60.00 | 81.33 | 135.5% | 183/225 | 60.50 | 73.77 | 121.9% | 45/61 |
| CSD | 70.00 | 80.95 | 115.6% | 17/21 | 60.00 | 100.00 | 166.6% | 24/24 | n/a | n/a | n/a | n/a |
| BGC | 70.00 | 67.26 | 96.0% | 113/168 | 60.00 | 83.90 | 139.8% | 99/118 | 60.50 | 84.62 | 139.8% | 22/26 |
| PPT | 70.00 | 75.32 | 107.6% | 58/77 | 60.00 | 71.43 | 119.0% | 45/63 | 60.50 | 72.73 | 120.2% | 8/11 |
| VACE | 70.00 | 72.00 | 102.9% | 18/25 | 60.00 | 75.00 | 125.0% | 15/20 | 60.50 | 62.50 | 103.3% | 15/14 |

VC WIB: Ventura County Workforce Investment Board

Goal: LWIA Final Performance Goals for PY 2013-2014 (WSD 13-6, December 10, 2013)

Success Rate: Actual performance divided by goal. Less than 80% at end of program year = failed performance

Clients: Numerator = Only clients with a positive outcome. Denominator = All clients included in the outcome

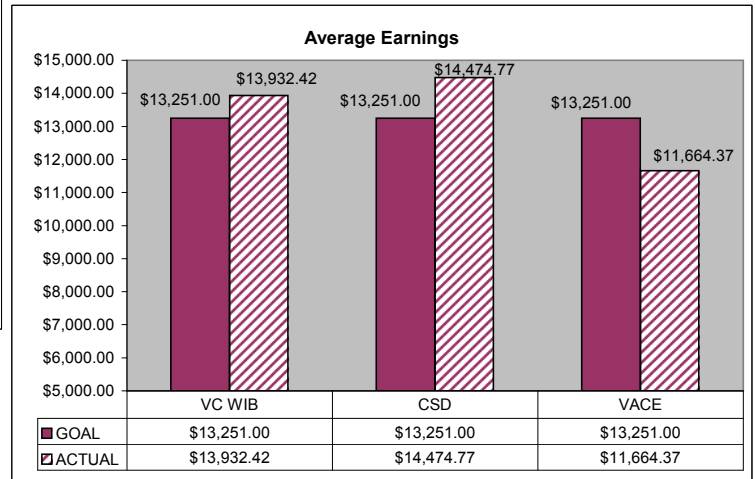
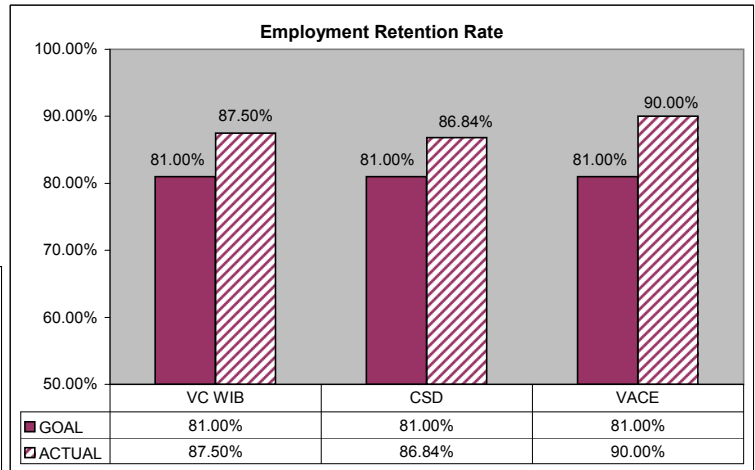
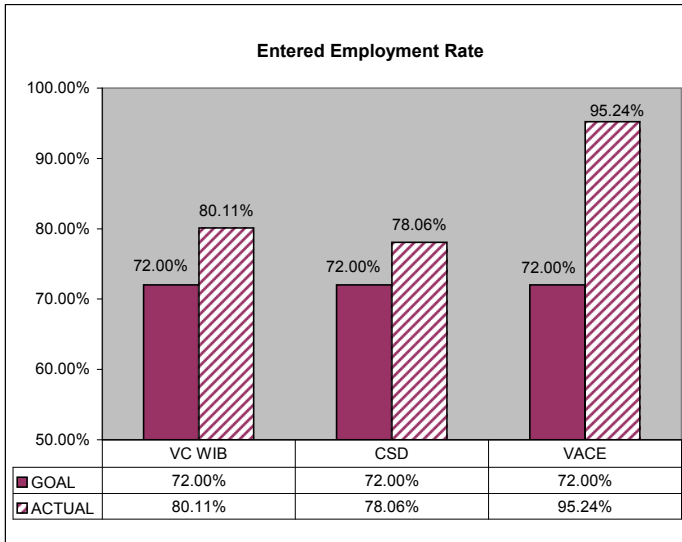
- Entered Employment, Employment/Education Placement & Degree/Certificate Attainment: Clients leaving the program between October 1, 2012 and September 30, 2013

- Average Earnings & Retention: Clients leaving the program between April 1, 2012 and March 31, 2013

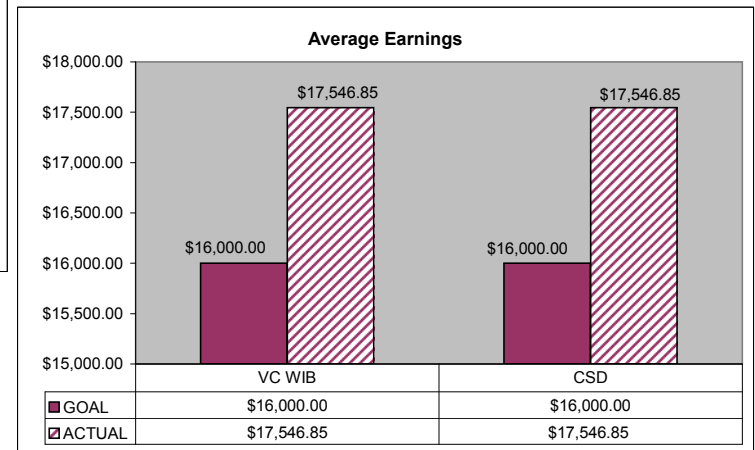
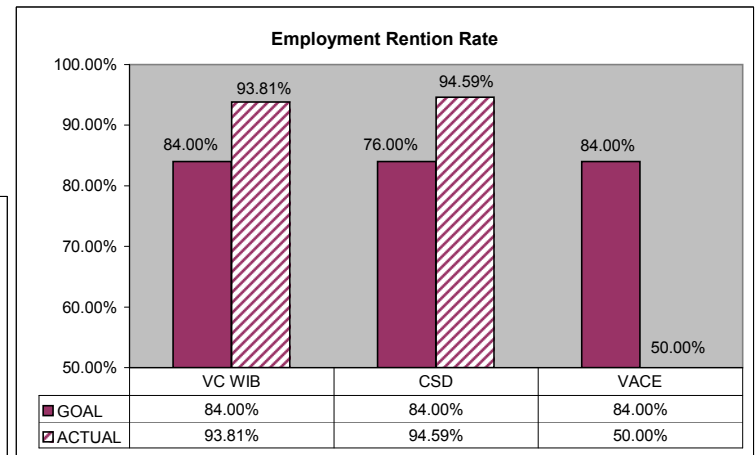
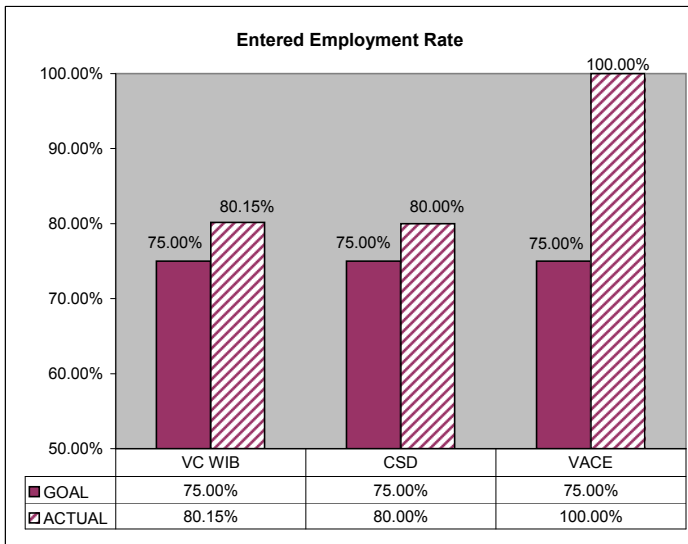
- Literacy and Numeracy: Clients in the program between July 1, 2013 and June 30, 2014

WIA Performance Report - Common Measures Outcomes
PY 2013-2014: Third Quarter (Q3) July 1, 2013 to March 31, 2014

Adult



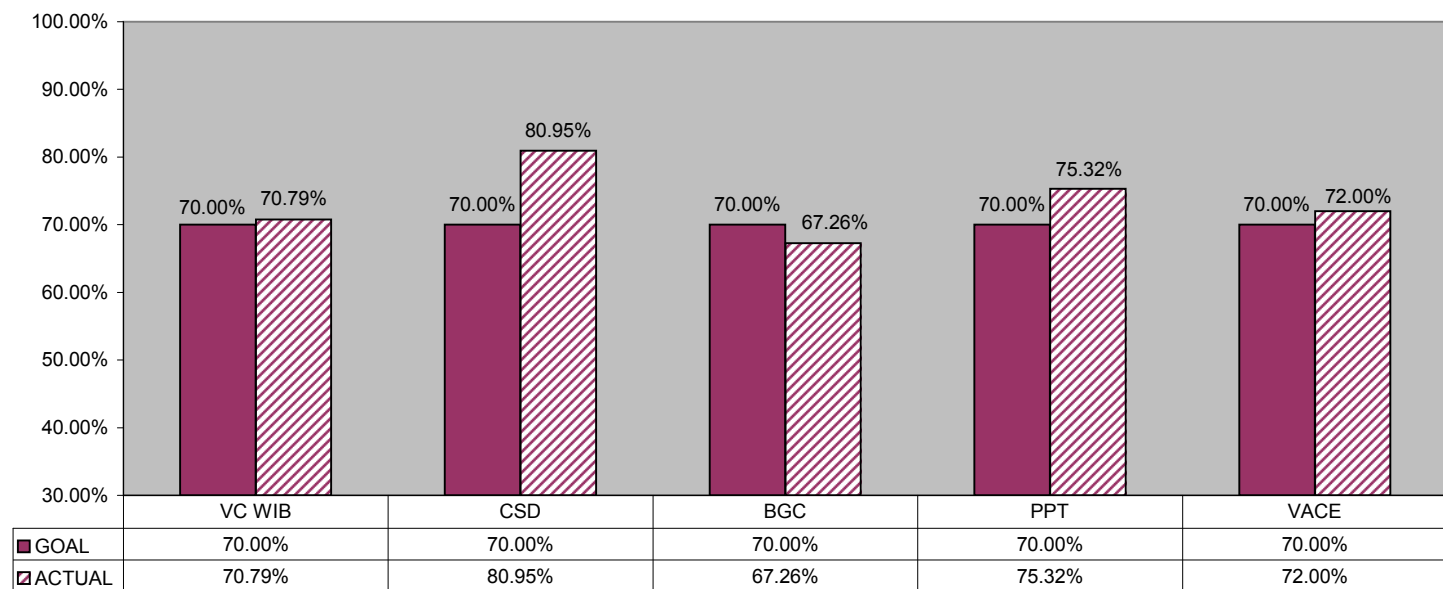
Dislocated Worker



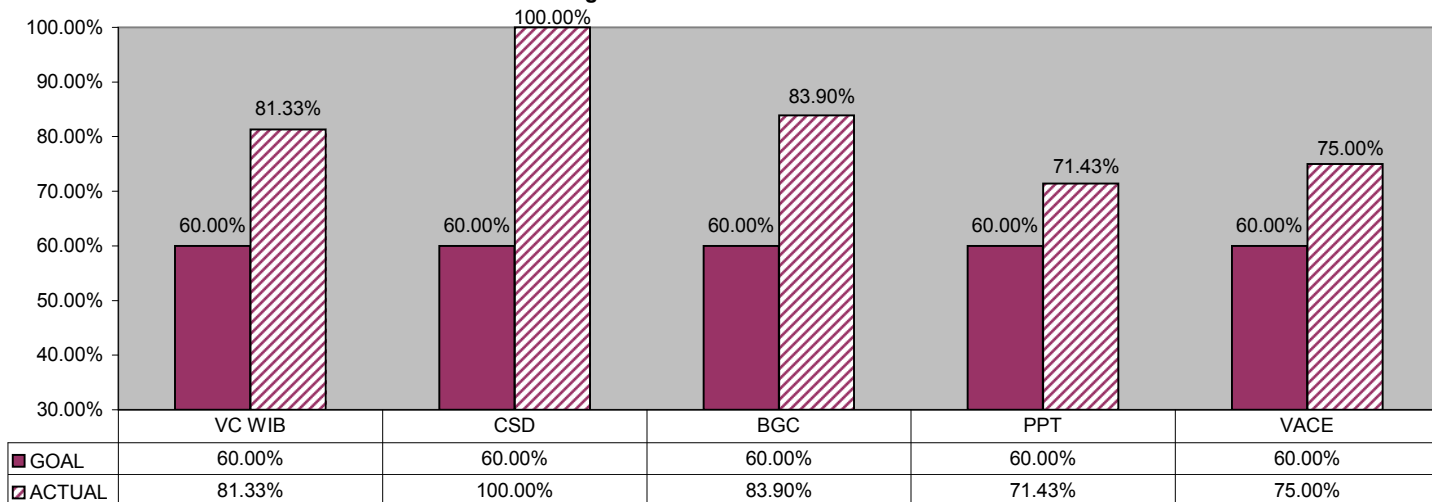
WIA Performance Report - Common Measures Outcomes
PY 2013-2014: Third Quarter (Q3) July 1, 2013 to March 31, 2014

Youth

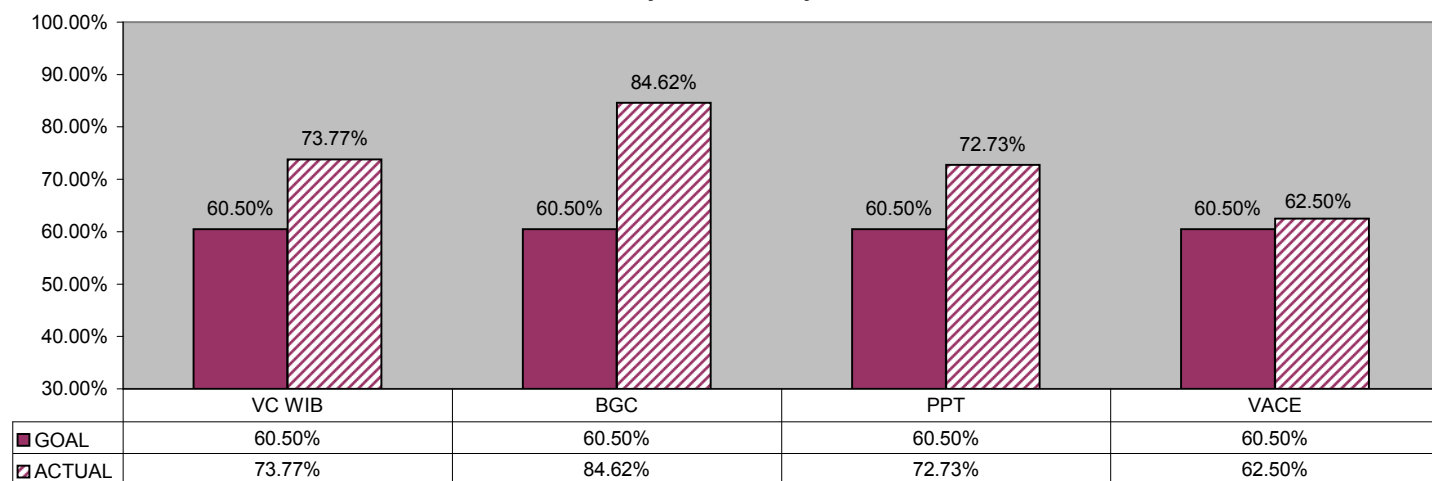
Employment or Education Placement



Degree or Certificate Attainment



Literacy and Numeracy Gain



WIA Performance Report - Program Year Comparison PY 13/14 and PY 12/13 - Third Quarter (Q3)

CORE SELF SERVICE

| Universal Customers | | VC WIB |
|---------------------|----------|--------|
| | PY 13/14 | 18,327 |
| | PY 12/13 | 24,158 |
| | | |

ADULT

| Enrollments | | VC WIB | CSD | VACE |
|-------------|----------|--------|-----|------|
| | PY 13/14 | 262* | 262 | * |
| | PY 12/13 | 401 | 341 | 60 |
| | | | | |

| Training Services | | VC WIB | CSD | VACE |
|-------------------|----------|--------|-----|------|
| | PY 13/14 | 236 | 236 | * |
| | PY 12/13 | 222 | 222 | 42 |
| | | | | |

| Expenditures | | VC WIB | CSD | VACE |
|--------------|----------|--------|-----|-----------|
| | PY 13/14 | ** | ** | * |
| | PY 12/13 | ** | ** | \$158,151 |
| | | | | |

| Cost Per Participant | | VC WIB | CSD | VACE |
|----------------------|----------|--------|-----|---------|
| | PY 13/14 | ** | ** | * |
| | PY 12/13 | ** | ** | \$2,636 |
| | | | | |

| In-Kind Contribution | | VC WIB | CSD | VACE |
|----------------------|----------|--------|-----|----------|
| | PY 13/14 | ** | ** | * |
| | PY 12/13 | ** | ** | \$48,214 |
| | | | | |

VC WIB = Ventura County Workforce Investment Board

CSD = Community Services Department

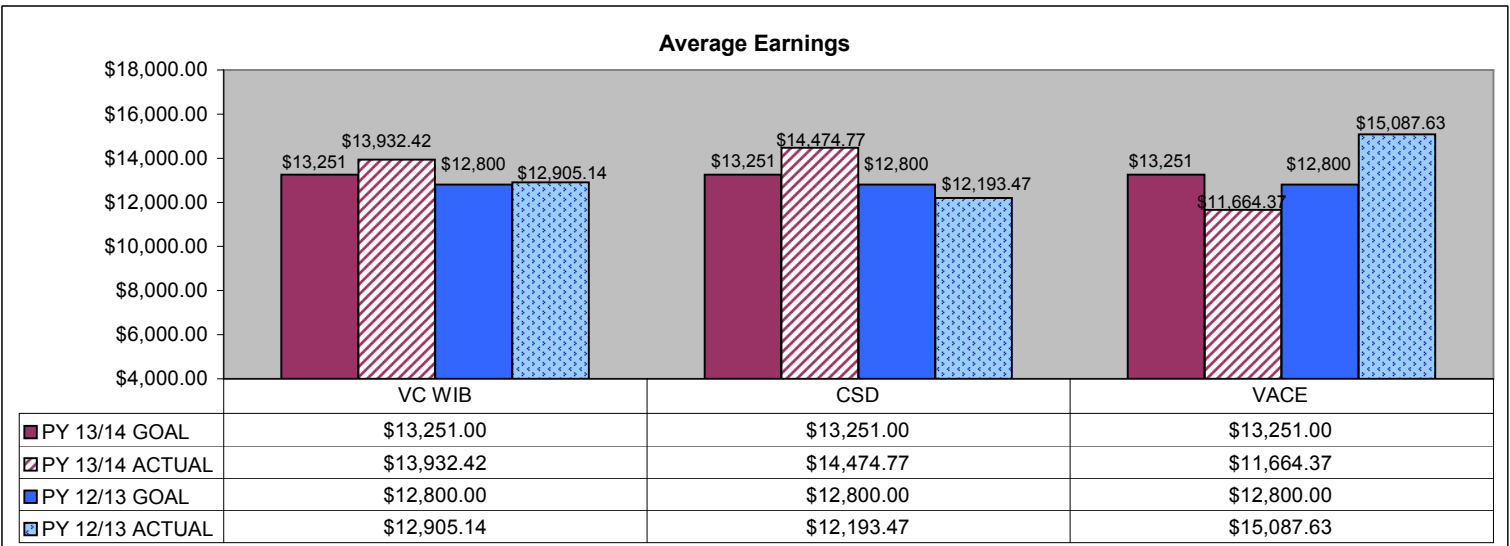
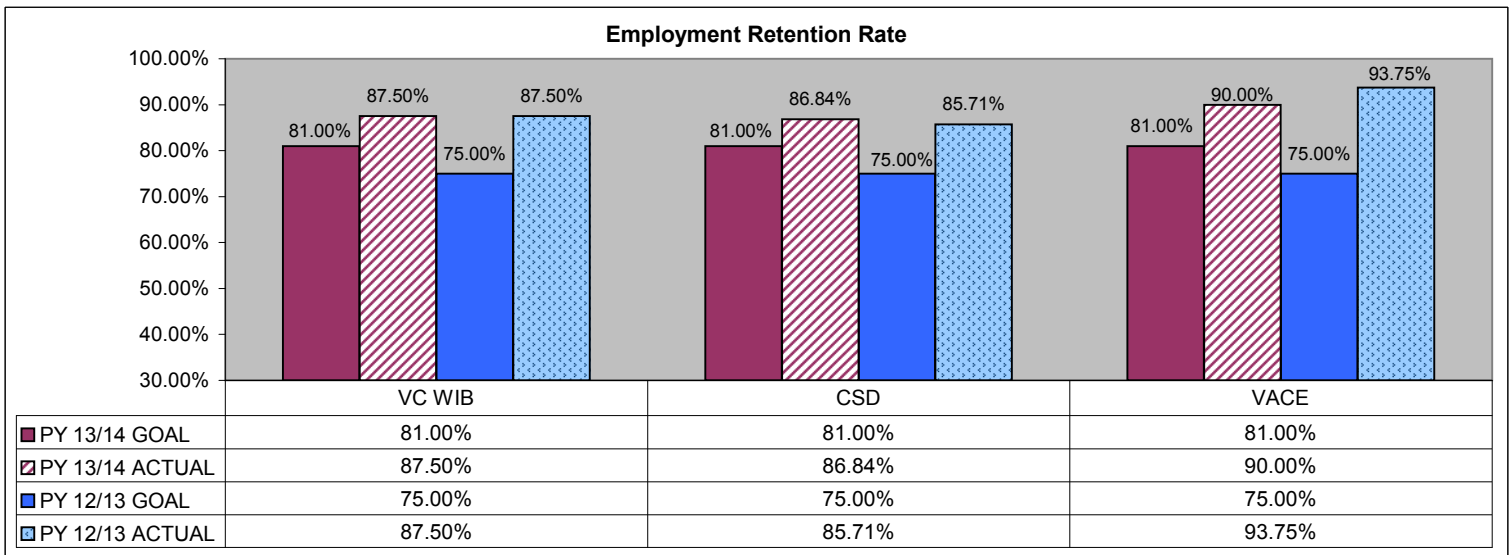
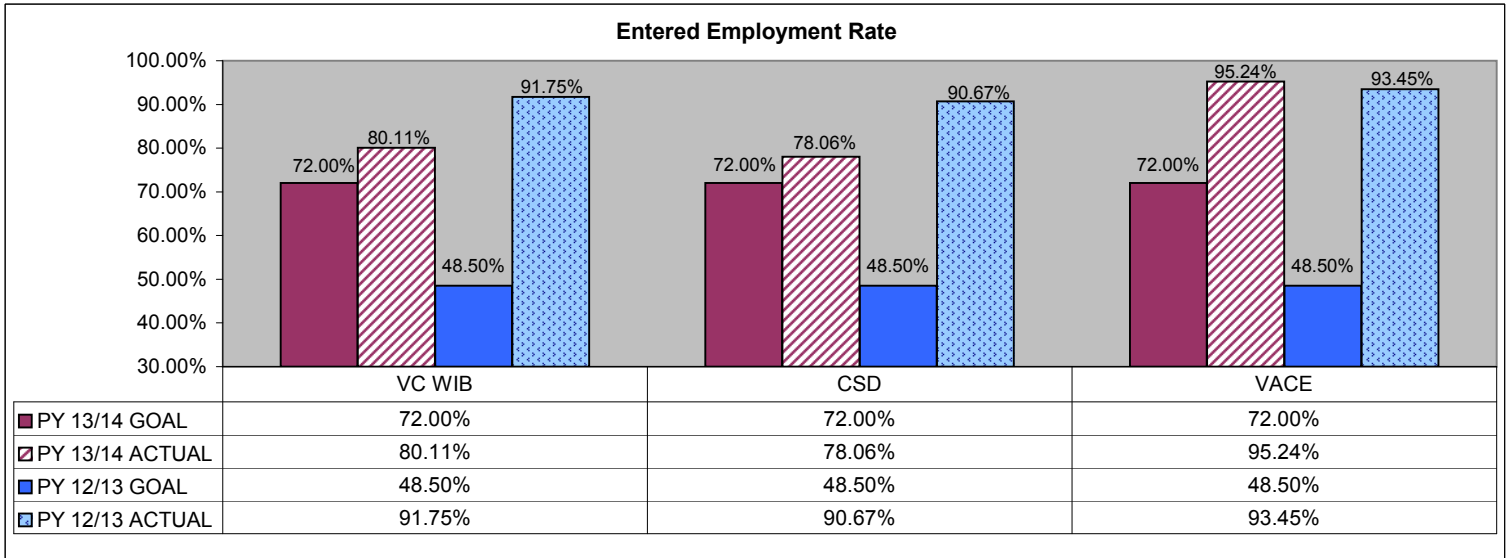
VACE = Ventura Adult and Continuing Education

* VACE Adult Contract Extension Ended 9/30/2013. VACE participant transferred to CSD as new enrollment

** Expenditures, Cost Per Participant and In-Kind Contribution reporting are for evaluation of WIA contracts only

**WIA Performance Report - Program Year Comparison
PY 13/14 and PY 12/13 - Third Quarter (Q3) Common Measures**

Adult



WIA Performance Report - Program Year Comparison PY 13/14 and PY 12/13 - Third Quarter (Q3)

DISLOCATED WORKER

| Enrollments | | VC WIB | CSD |
|-------------|----------|--------|-----|
| | PY 13/14 | 188 | 188 |
| | PY 12/13 | 262 | 262 |
| | | | |

| Training Services | | VC WIB | CSD |
|-------------------|----------|--------|-----|
| | PY 13/14 | 143 | 143 |
| | PY 12/13 | 182 | 182 |
| | | | |

| Expenditures | | VC WIB | CSD |
|--------------|----------|--------|-----|
| | PY 13/14 | ** | ** |
| | PY 12/13 | ** | ** |
| | | | |

| Cost Per Participant | | VC WIB | CSD |
|----------------------|----------|--------|-----|
| | PY 13/14 | ** | ** |
| | PY 12/13 | ** | ** |
| | | | |

| In-Kind Contribution | | VC WIB | CSD |
|----------------------|----------|--------|-----|
| | PY 13/14 | ** | ** |
| | PY 12/13 | ** | ** |
| | | | |

VC WIB = Ventura County Workforce Investment Board

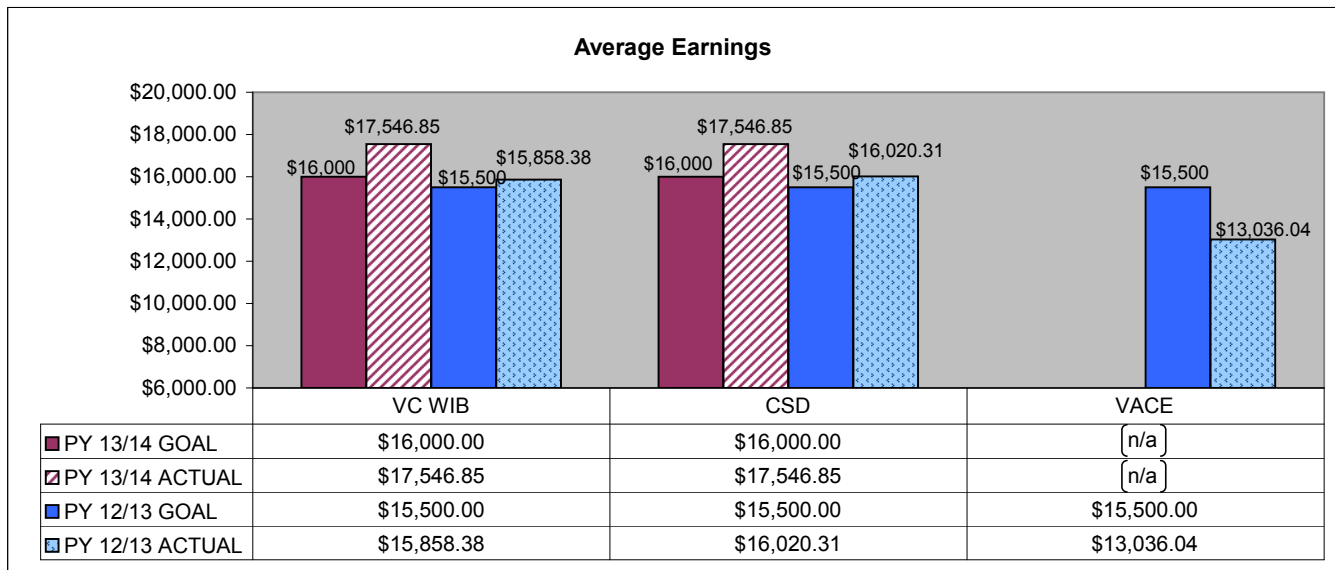
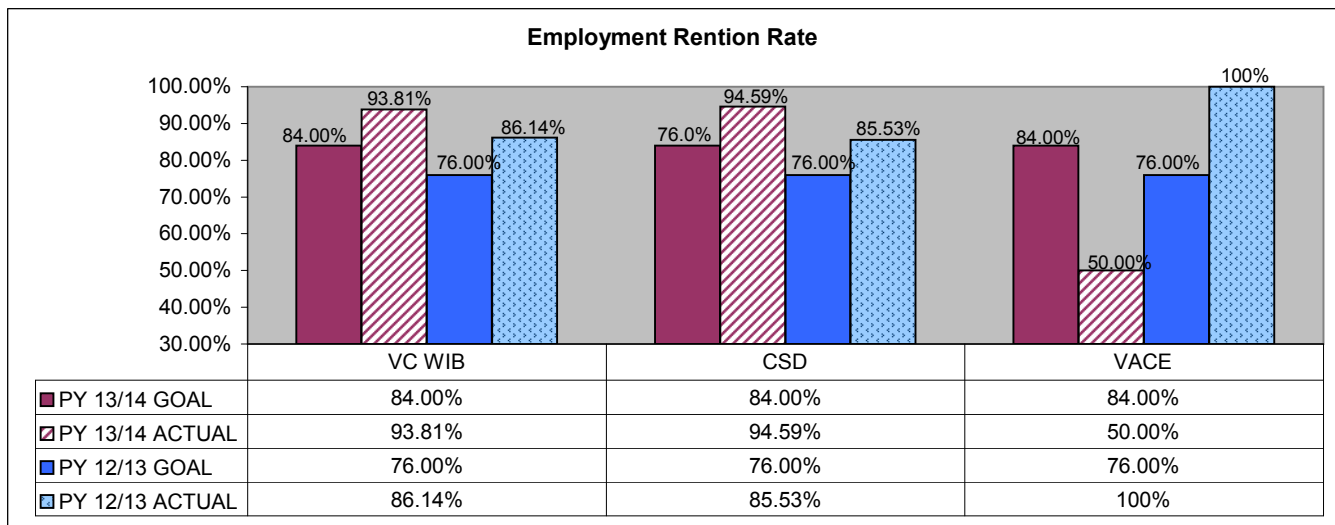
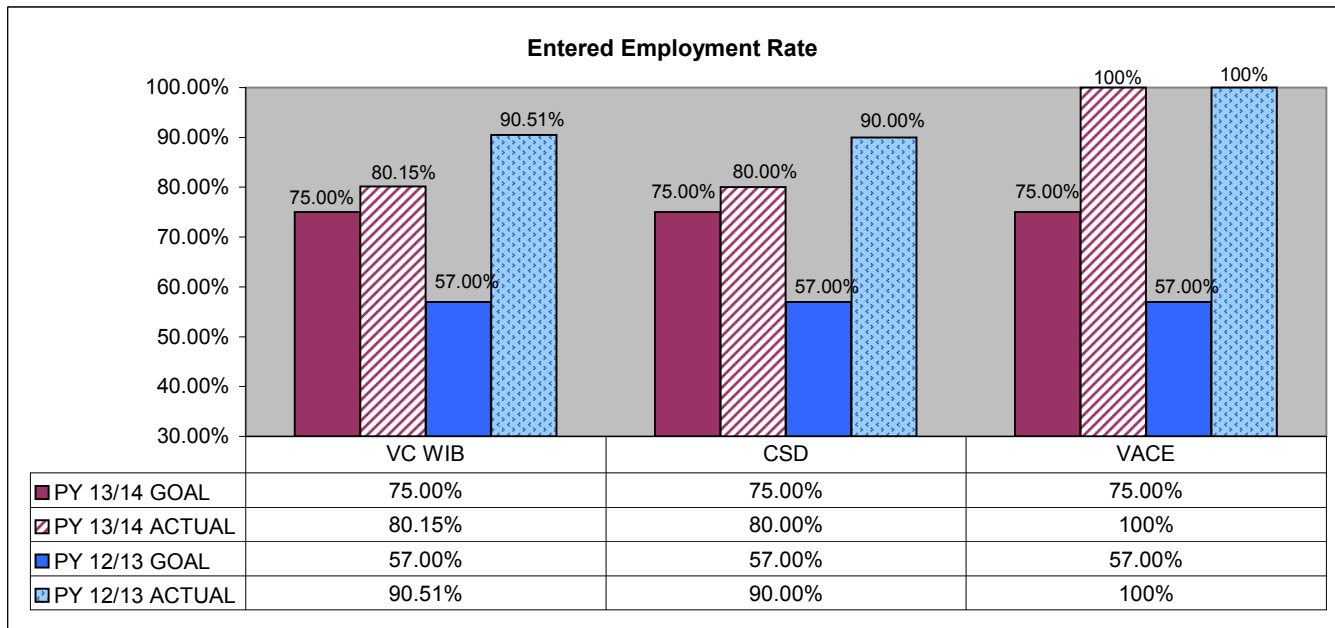
CSD = Community Services Department

** Training Services reporting began in PY 12-13

** Expenditures, Cost Per Participant and In-Kind Contribution reporting are for evaluation of WIA contracts only

**WIA Performance Report - Program Year Comparison
PY 13/14 and PY 12/13 - Third Quarter (Q3) Common Measures**

Dislocated Worker



WIA Performance Report - Program Year Comparison PY 13/14 and PY 12/13 - Third Quarter (Q3)

YOUTH

| Enrollments | | VC WIB | VACE | BGC | PPT |
|-------------|----------|--------|------|-----|-----|
| | PY 13/14 | 364 | 53 | 170 | 141 |
| | PY 12/13 | 421 | 41 | 219 | 161 |
| | | | | | |

| Expenditures | | VC WIB | VACE | BGC | PPT |
|--------------|----------|--------|-----------|-----------|-----------|
| | PY 13/14 | ** | \$203,244 | \$394,533 | \$423,990 |
| | PY 12/13 | ** | \$166,048 | \$377,134 | \$313,771 |
| | | | | | |

| Cost Per Participant | | VC WIB | VACE | BGC | PPT |
|----------------------|----------|--------|---------|---------|---------|
| | PY 13/14 | ** | \$3,834 | \$2,320 | \$3,007 |
| | PY 12/13 | ** | \$4,050 | \$1,722 | \$1,949 |
| | | | | | |

| In-Kind Contribution | | VC WIB | VACE | BGC | PPT |
|----------------------|----------|--------|----------|-----------|----------|
| | PY 13/14 | ** | \$65,331 | \$235,092 | \$53,830 |
| | PY 12/13 | ** | \$50,203 | \$215,900 | \$32,230 |
| | | | | | |

VC WIB = Ventura County Workforce Investment Board

BGC = Boys and Girls Club of Greater Oxnard and Port Hueneme

PPT = PathPoint

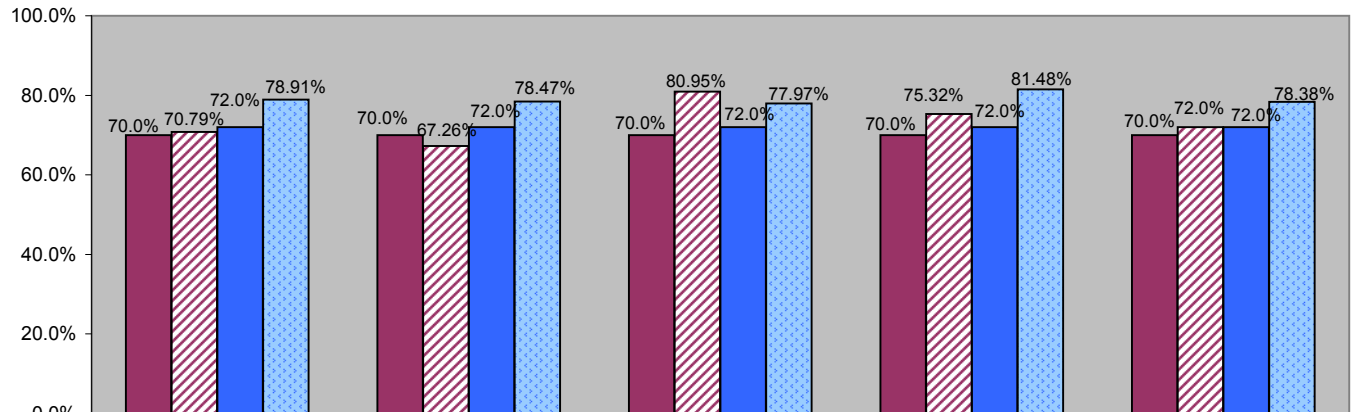
VACE = Ventura Adult and Continuing Education

** Expenditures, Cost Per Participant and In-Kind Contribution reporting are for evaluation of WIA contracts only

**WIA Performance Report - Program Year Comparison
PY 13/14 and PY 12/13 - Third Quarter (Q3) Common Measures**

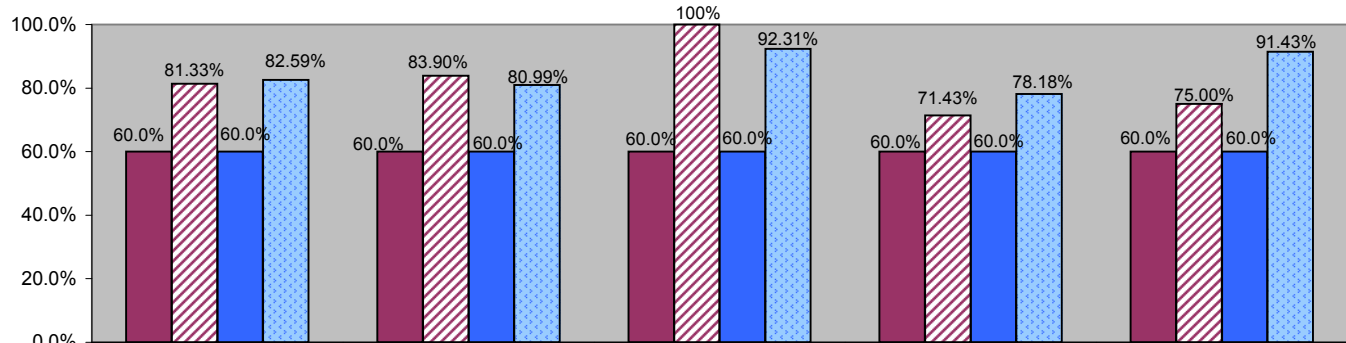
Youth

Employment or Education Placement



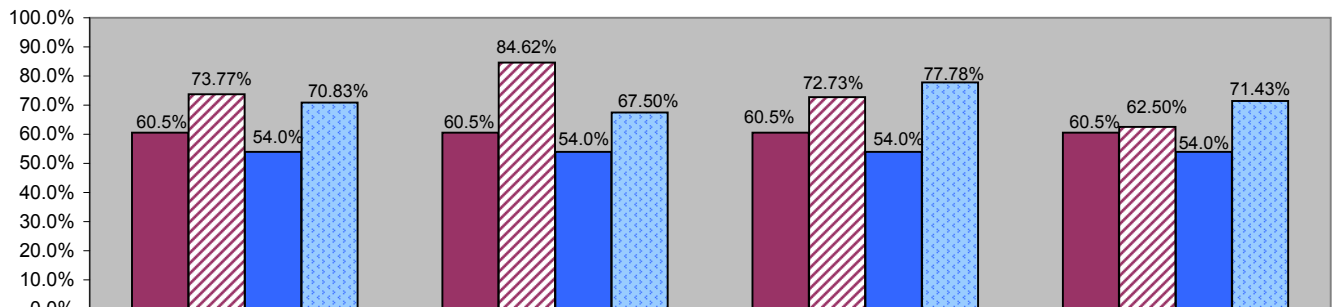
| | | | | | |
|-------------------|--------|--------|--------|--------|--------|
| | VC WIB | BGC | CSD | PPT | VACE |
| ■ PY 13/14 GOAL | 70.0% | 70.0% | 70.0% | 70.0% | 70.0% |
| ▨ PY 13/14 ACTUAL | 70.79% | 67.26% | 80.95% | 75.32% | 72.0% |
| ■ PY 12/13 GOAL | 72.0% | 72.0% | 72.0% | 72.0% | 72.0% |
| ▨ PY 12/13 ACTUAL | 78.91% | 78.47% | 77.97% | 81.48% | 78.38% |

Degree or Certificate Attainment



| | | | | | |
|-------------------|--------|--------|--------|--------|--------|
| | VC WIB | BGC | CSD | PPT | VACE |
| ■ PY 13/14 GOAL | 60.0% | 60.0% | 60.0% | 60.0% | 60.0% |
| ▨ PY 13/14 ACTUAL | 81.33% | 83.90% | 100% | 71.43% | 75.00% |
| ■ PY 12/13 GOAL | 60.0% | 60.0% | 60.0% | 60.0% | 60.0% |
| ▨ PY 12/13 ACTUAL | 82.59% | 80.99% | 92.31% | 78.18% | 91.43% |

Literacy and Numeracy Gain



| | | | | |
|-------------------|--------|--------|--------|--------|
| | VC WIB | BGC | PPT | VACE |
| ■ PY 13/14 GOAL | 60.5% | 60.5% | 60.5% | 60.5% |
| ▨ PY 13/14 ACTUAL | 73.77% | 84.62% | 72.73% | 62.50% |
| ■ PY 12/13 GOAL | 54.0% | 54.0% | 54.0% | 54.0% |
| ▨ PY 12/13 ACTUAL | 70.83% | 67.50% | 77.78% | 71.43% |

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TO: WIB EXECUTIVE COMMITTEE

**FROM: CHERYL MOORE
EXECUTIVE DIRECTOR**

DATE: AUGUST 14, 2014

SUBJECT: RECEIVE AND FILE

Action by the Board of Supervisors on July 15, 2014, to Approve a Contract with the Economic Development Collaborative-Ventura County (EDC-VC) to Provide Workforce Investment Act (WIA) Business Retention and Layoff Aversion Services from July 1, 2014, through June 30, 2015

ACTION TAKEN

On July 15, 2014, the Board of Supervisors approved a contract with the Economic Development Collaborative-Ventura County (EDC-VC) to provide Workforce Investment Act (WIA) Business Retention and Layoff Aversion Services from July 1, 2014, through June 30, 2015 (Program Year 2014-2015), in an amount not to exceed \$95,000 in WIA funds, under RFP #RR1415.

DISCUSSION

On April 30, 2014, the WIB, in collaboration with the County of Ventura Human Services Agency (HSA), issued a publicly advertised competitive procurement process (Request for Proposals-RFP). The purpose of this RFP was for a countywide business retention and layoff aversion project to develop and conduct management and technical assistance and business services designed to reduce job losses in Ventura County. Following the RFP bidders' conference May 15, 2014, one organization submitted a proposal by the May 29, 2014, due date. This proposal passed the initial review conducted by County HSA and was referred to a selection panel for evaluation and scoring. Final scores were based on the applicant's compliance and responses to the RFP program and financial criteria.

Working in alignment with the WIB 2014-2017 goals and with employer services described in the WIB-approved plan, EDC-VC will provide business layoff aversion support, in alignment with incumbent worker training, focusing on (but not limited to) employers with healthcare; technology-related jobs (e.g., manufacturing); and clean/green-related jobs (e.g., energy/recycling, building/design; tourism/agriculture). Program activities and outcomes will be conducted and reported in alignment with the California Workforce Investment Board's policy framework for Local Workforce Investment Boards Rapid Response systems.

At the July 15, 2014 meeting, the Board of Supervisors approved the PY 2014-2015 contract for the Economic Development Collaborative-Ventura County.

If you have questions, please contact me at (805) 477-5306, or Talia Barrera at (805) 477-5341, email talia.barrera@ventura.org.



**Executive Committee Meeting
Workforce Investment Board of Ventura County**

August 14, 2014

WIBVC COMMITTEE REPORTS

- Clean/Green Committee
- Healthcare Committee
- Manufacturing Committee
- Membership Committee
- Outreach Committee
- Resource Development Committee
- Youth Council

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TO: EXECUTIVE COMMITTEE

**FROM: VICTOR DOLLAR, CHAIR
CLEAN/GREEN COMMITTEE**

DATE: AUGUST 14, 2014

SUBJECT: CLEAN/GREEN COMMITTEE REPORT

The Clean/Green Committee met on July 25, 2014. In attendance were Victor Dollar (Chair), John Brooks, Dave Fleisch, Paul Grossgold, Teresa Johnson, Margaret Lau, and Wayne Pendrey; WIB staff Patricia Duffy, Cheryl Moore, and Theresa Salazar Vital; and guests Brad Hudson (Office of Congresswoman Julia Brownley), Eric Humel (Oxnard City Corps), and Marybeth Jacobsen (Chamber of Commerce Workforce Coalition). Topics of discussion included:

Ventura County Regional Strategic Workforce Development Plan

- Infrastructure Work Group: Dave Fleisch reported that the Clean/Green Work Readiness: Infrastructure Skills Categories and the Clean/Green Work Readiness: Essential Skills Categories charts were ready for distribution and reference. (See attached.) To ensure alignment and avoid duplication of efforts, the work group emphasized the importance of integrating information from the work readiness charts and the WIB Clean/Green Occupational Employment Data chart into curriculum development for the two California Career Pathways Trust grant initiatives, adult education, community college and other education/training programs. In addition, the group planned to invite representatives from a contractor association, a water agency, electrician and pipefitter unions, and utility companies to a Clean/Green Committee meeting to discuss internship opportunities, training programs and apprenticeships.
- Services Work Group: Teresa Johnson provided an update on the status of the Hospitality Work Readiness/Essential Skills Categories chart. A final document will be ready at the next meeting.
- Internships: Margaret Lau introduced of a successful internship model underway in Alabama.
- Industry Certifications Inventory: To help identify industry certifications available in the region through multiple sources, Committee members were asked to add information to a new industry certifications inventory document. Eric Humel noted that City Corps is launching a 200-hour wastewater internship program for 20 youth.
- Southwest Regional Water Conversation: Margaret Lau presented an overview of a recent Southwest Regional Water Conservation meeting.

The next meeting of the Clean/Green Committee is scheduled for Friday, September 26, 2014, from 8:00 a.m. to 9:30 a.m., at the VCCF Nonprofit Center, 4001 Mission Oaks Blvd., Camarillo, CA.

If you have questions or need more information, please call me at (805) 856-9500, or contact Patricia Duffy at (805) 477-5350, e-mail Patricia.Duffy@ventura.org.



CLEAN/GREEN WORK READINESS: ESSENTIAL SKILLS CATEGORIES

Workforce Investment Board of Ventura County

| BASICS OF QUALITY CONTROL | EMPLOYABILTY SKILLS | COMPUTER SKILLS |
|--|---|---|
| <ul style="list-style-type: none">• Know processes, as applicable, per business• Basic quality methodology and inspection techniques• Importance of individual responsibility – to do it right the first time• Manufacturing theory and quality control• Lean manufacturing and quality control• Knowledge of regulations and systems processes• Knowledge of waste management – waste reduction advantages• Certification and best practices | <ul style="list-style-type: none">• Initiative• Basics of interviewing• Work ethic• Communication skills• Continuous improvement skills• Basic company policy understanding• Time management• Task prioritization• Worker, supervisor, manager etiquette and protocol basics• Opportunities for work experience – applications of skills in work settings• Apprenticeships- knowledge sustainable career pathways and paid training opportunities | <ul style="list-style-type: none">• Microsoft Excel• Microsoft Word• Microsoft Access• Operating System basics• Computer navigation• Computer security• Computer etiquette• ERP basics• Viewer basics like PDF, CAD, jpg, png, bmp, TIFF, Solid Works, etc.• File extension basics• Basic programming |



CLEAN/GREEN WORK READINESS: INFRASTRUCTURE SKILLS CATEGORIES

Workforce Investment Board of Ventura County

| SAFETY | MATH CONCEPTS | MEASUREMENTS | HAND AND POWER TOOLS |
|---|--|--|--|
| <ul style="list-style-type: none"> • General workplace safety • Electrical safety including Lock-out/Tag-out procedures • Worker safety • Equipment safety • Climbing/ladder safety • Power tool safety • Safety data sheets • OSHA10 • First aid/CPR/AED | <ul style="list-style-type: none"> • Multiplication, division, addition and subtraction of fractions • Combined operations of fractions and mixed numbers • Algebraic operations of addition, subtraction and multiplication • Ratios and proportions • Table of decimal equivalents and combined operations of decimals • Degree of precision, tolerance and clearances | <ul style="list-style-type: none"> • Standards • Units of measurement • Tape measure use • Measuring for cutting materials • Basic layout (surveying) • Mass and weight measurement • Measuring fluids • Measuring solid materials (sand, cement, etc.) | <ul style="list-style-type: none"> • Tape measures, squares and levels • Basic hand tools – saws, hammers, screw drivers, wrenches • Power tools – saws, drills, screwdrivers • Pneumatic drills and nail guns • Powder actuated tools • Laser equipment |
| SUSTAINABILITY AND QUALITY | BLUEPRINT CONCEPTS | EMPLOYABILITY SKILLS | COMPUTER SKILLS |
| <ul style="list-style-type: none"> • Sustainable work processes: <ul style="list-style-type: none"> ○ Conservation ○ Reuse ○ Recycle ○ Repurpose ○ Reduce ○ Economy of use/right-sizing • Importance of individual – do it right the first time • Continuous process improvement for green purposes | <ul style="list-style-type: none"> • Introduction basic construction drawings • Basic blueprint reading • Understanding different drawing types: <ul style="list-style-type: none"> ○ Civil ○ Electrical ○ Mechanical ○ Repair/renovation ○ New construction | <ul style="list-style-type: none"> • Basics of interviewing • Work ethic • Oral communication • Written communication • Time management • Task prioritization • Worker, supervisor, manager etiquette and protocol basics • Basic company policy understanding | <ul style="list-style-type: none"> • Excel • Word • OS basics • Computer navigation • Computer security • Computer etiquette • Viewer basics, PDF, CAD, jpg, png, bmp, TIFF, Solid Works, etc. • File extension basics |

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TO: EXECUTIVE COMMITTEE

**FROM: TERESA JOHNSON, ACTING CHAIR
HEALTHCARE COMMITTEE**

DATE: AUGUST 14, 2014

SUBJECT: HEALTHCARE COMMITTEE REPORT

The WIB Healthcare Committee met on July 11, 2014. Attending the meeting were Committee members Teresa Johnson (Acting Chair), Greg Barnes, John Cordova, Ed Gonzales, Cindy Jordan, Paul Matakewicz, Tiffany Morse, and Dawn Neuman; WIB staff Richard McNeal and Theresa Salazar Vital; and guests Kimberly Hoffmans (Moorpark College), Debbie Newcomb (Ventura College) and Vivian Pettit (Community Services Department/WIA). The following is a summary of topics discussed:

Year-End Review

A discussion of the Committee's 2013-2014 accomplishments and insights elicited a number of comments on the changing business, economic, and community conditions in the healthcare field and the need to keep the jobs/education matrix current to meet those conditions. The full report will be provided to the WIB on August 28, 2014.

Ventura County Regional Strategic Workforce Development Plan

- Clinical Lab Science Field Experience Program: Dawn Newman reported that the project is temporarily delayed because several hospitals have not submitted some or all of the necessary state paperwork for hospital laboratory certification. She hopes that this issue will be resolved in the near future.
- Certification of Medical Assistants: John Cordova updated the Committee on the new challenge of medical expense reimbursements to healthcare providers for the services of new and current Medical Assistants. Because of changes in reimbursement policies, there is increasing pressure for employers to require that their Medical Assistants be certified. Such certification is possible through the community colleges and might be accommodated through the WIB's incumbent worker training program.
- Eligible Training Provider List (ETPL): Richard McNeal described the purpose of the California ETPL and the benefits for prospective job seekers. As soon as possible, relevant healthcare courses in the community colleges, especially the nursing courses, need to be added to the ETPL to allow access for WIA-funded clients. Kimberly Hoffmans and Debbie Newcomb agreed to follow-up with their respective colleges regarding ETPL entries.

The date for next meeting of the Healthcare Committee is September 12, 2014. The meeting will be held at the VCCF Nonprofit Center, 4001 Mission Oaks Blvd., Camarillo, CA

If you have questions or need more information, please call me at (805) 289-7925, or contact Richard McNeal at (805) 477-5344, email richard.mcneal@ventura.org.

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TO: EXECUTIVE COMMITTEE

**FROM: TAVI UDREA, VICE CHAIR
MANUFACTURING COMMITTEE**

DATE: AUGUST 14, 2014

SUBJECT: MANUFACTURING COMMITTEE REPORT

The Manufacturing Committee met on Wednesday, August 13, 2014, from 8:00 a.m. to 9:30 a.m., at the Ventura County Community Foundation, 4001 Mission Oaks Blvd., Camarillo. Agenda items included a discussion of the 2013-2014 Year-End Review, Committee work group progress reports, project updates, and collaborative activities in support of the Ventura County Regional Strategic Workforce Development Plan.

The Manufacturing Committee report for that meeting will be provided at the Workforce Investment Board meeting on August 28, 2014.

If you have questions or need more information, please call me at (805) 278-1800, or contact Talia Barrera at (805) 477-5341, email Talia.Barrera@ventura.org

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TO: EXECUTIVE COMMITTEE

**FROM: ZAHID SHAH, CHAIR
MEMBERSHIP COMMITTEE**

DATE: AUGUST 14, 2014

SUBJECT: MEMBERSHIP COMMITTEE REPORT

The Committee met on August 12, 2014. In attendance were Committee members Zahid Shah (Chair), Ed Summers (Vice Chair), Tim Allison and Sarah Asbury (phone); WIB staff Talia Barrera and Cheryl Moore. The following includes topics discussed at the meeting and updated information:

Appointments and Reappointments

- Reappointments: Four current WIB members whose terms would end between September and October 2014 were determined to be in good standing and eligible for reappointment. If interested, the candidates will be asked to update their resumes before being considered for nomination for reappointment to a three-year term by the Board of Supervisors.
- Appointments: Committee members discussed the recruitment of potential candidates for future appointment nominations. Participation on sector committees continues to provide a good introduction to the work of the WIB prior to consideration of a possible recommendation for WIB appointment.
Update: On June 3, 2014, the Board of Supervisors approved the appointment of Tim Allison (Tri-Counties Central Labor Council) and Greg Barnes (Los Robles Regional Medical Center) to three-year terms on the WIB.

Action Item

At the request of the Executive Director, the Committee discussed and approved a recommendation that the Workforce Investment Board of Ventura County (WIB) approve a petition from current WIB member Alex Rivera to continue service on the WIB until the end of his term.

Ventura County Regional Strategic Workforce Development Plan: Update on Status

Cheryl Moore provided an update on the status of the reauthorization of the Workforce Innovation and Opportunity Act (WIOA). Reauthorization will focus more on aligning workforce development programs with sector, regional, economic development and education initiatives and providing youth programs focusing more on out-of-school youth and youth with disabilities. WIOA will take effect on July 1, 2015, with draft guidelines and requirements expected to be issued in January 2015.

The next Membership Committee meeting is scheduled for September 10, 2014, from 9:00 a.m. to 10:30 a.m., at the Human Services Agency, 855 Partridge Drive, Ventura.

If you have questions or need more information, please contact Talia Barrera at (805) 477-5341, email talía.barrera@ventura.org.

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TO: EXECUTIVE COMMITTEE

**FROM: BRIAN GABLER, CHAIR
OUTREACH COMMITTEE**

DATE: AUGUST 14, 2014

SUBJECT: OUTREACH COMMITTEE REPORT

The WIB Outreach Committee met on July 16, 2014. Attending the meeting were Committee members Jim Faul (Vice Chair), Bruce Stenslie, Will Berg and Victoria Jump; WIB staff Talia Barrera and Cheryl Moore; and guests Karen Bluffer and Heidi Hayes (theAgency), and Christy Norton and Patrick Newburn (Community Services Department/WIA). The following is a summary of major topics discussed at the meeting.

CSD/WIA Monthly Event Report

Christy Norton reported that CalJOBS, the new California workforce information access, data collection, and performance reporting system, had replaced VOS (Virtual One-Stop) in May 2014. The new CalJOBS system is unable to provide statistical reports that were issued in the past regarding local visits and activities at the American Job Center of California (AJCC). Christy Norton and Patrick Newburn provided an oral summary of activities that the Community Services Department/WIA accomplished in the fourth quarter of 2014.

Outreach Summary Report

The Committee discussed May-June 2014 WIB outreach projects and activities as reported by theAgency and summarized below:

- Employer Outreach
 - Workforce Wednesday radio interview program (KVTA-1590 AM)
 - May 28 – Getting the word out about no-cost and low cost business resources through Ventura County Grows Business (Participants: Bruce Stenslie, EDC-VC and Shane Prokup, Trupart Manufacturing)
 - June 18 – Learning more about business resources in Ventura County (Participants: Brian Gabler, Economic Development and Assistant City Manager for the City of Simi Valley, and Ashish Shah, VSolvit)
 - *Workforce Update* e-newsletter:
 - June 17 – Sent to 600 education/government/WIB contacts with 31.4% open rate
 - June 19 – Sent to 12,808 businesses with 10% open rate
 - Simi Valley/CLU Ventura County Manufacturing Survey Eblast - #2
 - Manufacturing List – sent to 1,594 businesses with an open rate of 11%

- Ventura County Grows Business (VCGB) Website and Facebook: May-June 2014
 - Website – 1,465 visits with 2 minute average session duration and 2.36 pages/session
 - Facebook – 1,230 fans
- Ventura County Grows Business Spring 2014 Outreach: release distributed May 21
 - Simi Acorn – ran GYB June 20
 - TO Acorn – ran GYB June 12
 - Sespe Sun – GYB ran May 21
 - VC Star – GYB ran May 31 online; June 1 in print
 - Eblasts – Target Business owners and Commercial Real Estate Agents
 - Commercial Brokers: sent 06/25/14 to 65 businesses with a 35.6% open rate
 - Local Businesses: sent 05/20/14 to 13,076 businesses with a 9% open rate
- Job Seeker Outreach

Career Shops: Sent April workshops information out on May 7 and posted June workshops on Facebook. Clips:

 - Sespe Sun – Posted June workshops
 - KDAR – running June workshops info
 - Moorpark Acorn – ran info on June workshop with OPEN info May 8
 - Happenings – running June workshop info in June issue
 - Santa Paula Times – running general June workshop info
 - Simi Acorn – ran CalJOBS workshop release June 13
 - VC Reporter – ran June workshop info
 - KDAR – running June workshops info

The next meeting of the Outreach Committee is scheduled for September 17, 2014, from 8:30 a.m. to 10:00 a.m., at the Economic Development Collaborative-Ventura County, 1601 Carmen Drive, #215, Camarillo, CA.

If you have questions or need more information, please call me at (805) 583-6701, or contact Talia Barrera at (805) 477-5341, email talía.barrera@ventura.org.

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TO: WIB EXECUTIVE COMMITTEE

**FROM: HUGH RALSTON, CHAIR
RESOURCE DEVELOPMENT COMMITTEE**

DATE: AUGUST 14, 2014

SUBJECT: RESOURCE DEVELOPMENT COMMITTEE REPORT

The Resource Development Committee met on August 7, 2014. Attending the meeting were Committee members Hugh Ralston (Chair), Victor Dollar, Iris Ingram and Barry Zimmerman; WIB members Mike Soules and Bruce Stenslie; WIB staff Patricia Duffy, Richard McNeal, Cheryl Moore and Theresa Salazar Vital; and guests Nancy Ambriz (CSD), Gerhard Apfelthaler, Richard Duran (Oxnard College), Greg Gillespie (Ventura College), Jamillah Moore (Ventura County Community College District-VCCCD), Tiffany Morse (Ventura County Office of Education), Bill Simmons (Economic Development Collaborative-Ventura County), Julius Sokenu (Moorpark College), and Sharon Woolley (VCCCD). The following topics were discussed:

Action Item: Uncommitted Funds

Recommended that the WIB Executive Committee Recommend that the Workforce Investment Board of Ventura County (WIB) Approve the Use of Uncommitted Workforce Investment Act (WIA) Funds in Program Year 2014-2015

The Committee reviewed the WIB budget process, an updated draft of the 2013-2014 WIA Preliminary Budget Plan that included post-close carryover amounts, and WIB guidelines relating to the use of uncommitted funds. Estimated grant balances available were in the Dislocated Worker, Adult, Youth, and Rapid Response fund categories.

Members engaged in a lengthy discussion regarding potential uses of the estimated uncommitted funds. The Committee agreed on three options with no changes: (1) restoration of the Management Reserve levels to 8% for Dislocated Worker and Youth allocations; (2) augmentation of the current \$95,000 contract with EDC-VC to the original RFP funding level of \$125,000; and (3) augmentation of the current \$125,000 contract with the Agency to the original RFP funding level of \$150,000. For options (4) augmentation of the current contracts with one or more of three youth providers and (5) augmentation of the Dislocated Worker allocation to the Community Services Department/WIA, the Committee requested that the staff provide additional detail regarding how the additional funds would/should be used.

Although accepted by the Committee in principle, option (6) to fund an employer expectations survey would need detailed consideration of exactly what would be required and who would do such a survey (e.g., population-focused, industry-specific, aligned/leveraged with funded sector activities in the career pathways grant). The Committee agreed to recommend allocating funds to the Special Project line of the budget plan, with the intent to revisit the survey discussion.

Ventura County Regional Strategic Workforce Development Plan

- Workforce Innovation and Opportunity Act: of July 22, 2014, noting some of the prospective changes of direction. Given the timetable for the new requirements taking effect (July`1, 2015), there will need to be ongoing dialog as to the changes brought about by the new legislations, and whatever regulatory adjustments (by the Department of Labor and/or the state of California) or changes imposed by the California WIB
- Regional Partnerships: California Career Pathways Trust Grants

Ventura County recently received two California Career Pathways Trust grants to benefit schools in the region:

- On behalf of Oxnard Union High School District Superintendent Gabe Soumakian, Cheryl Moore provided a brief overview of the Linked Learning Career Pathways Community Partnership. Included was a description of the organization and governance, 19 career academies, and an introduction to the responsibilities of the business partners. The project is based on a high school cohort/career academy model and plans to build linkages with the middle schools.
- Ventura County Community College District Chancellor Jamillah Moore, assisted by Sharon Woolley and Tiffany Morse, summarized the Ventura County Innovates goals, structure, and career pathways. The project will provide sequences of courses for 62 career pathways from high school through community college (and potentially beyond), built on a foundation of collaboration among the three community colleges, the Ventura County Office of Education, and seven school districts.

The ensuing discussion among Committee members and guests clearly indicated the need for close cooperation between the two consortia to avoid overlapping and duplicative infrastructure and activities, to leverage the use of project funds, and to appreciate the substantial investment in career training and skills building that both grants bring to the region. The Committee emphasized the importance of a coordinated plan to connect with the business community and avoid employer confusion and burnout.

The Chair thanked the participants for sharing information regarding their initiatives. He noted that the WIB had supported both grants enthusiastically and looked forward to finding ways to assist each to achieve their deliverables and goals successfully.

- Regional Partnerships: AMP SoCal

Cheryl Moore commented on the WIB's participation in the new Advanced Manufacturing Partnership of Southern California (AMP SoCal) and its recent designation as a national priority aerospace and defense manufacturing investment region (counties of Los Angeles, Orange, San Diego, and Ventura). The Committee received information regarding the purpose, governance, committee structure, and initial projects. Members noted that the partnership has huge potential to benefit the Ventura County employers and job seekers, as well as advance the WIB's strategic priorities.

The next meeting of the Resource Development Committee will be in September 2014, with date, time and location to be announced. If you have questions or need more information, please call me at (805) 988-0196, or contact Richard McNeal at (805) 477-5344, email richard.mcneal@ventura.org.

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TO: WIB EXECUTIVE COMMITTEE

**FROM: TONY SKINNER, CHAIR
YOUTH COUNCIL**

DATE: AUGUST 14, 2014

SUBJECT: YOUTH COUNCIL REPORT

The Youth Council met on August 6, 2014. Attending the meeting were Council members Tony Skinner (Chair), Jesus Torres (Vice Chair), Mary Benton, Sean Bhardwaj, Sandra Carrillo, Linda Fisher-Helton, Claudia Harrison, Marnie Melendez, Cristina Miranda, Tiffany Morse, Roger Rice and Ed Summers; WIB staff Richard McNeal and Cheryl Moore; and guests Karen Blufer (theAgency), Steve Thompson (Ventura Adult and Continuing Education) and Kim Whitaker (PathPoint). The following topics were discussed:

Youth Council Members

- On behalf of the Council, Mr. Skinner expressed sincere thanks to Courtney Taylor for his dedicated service to the Youth Council from 2004 to 2014. Mr. Taylor had accepted a new job in Oregon, and a thank-you letter and plaque would be forwarded to him. .
- The Council discussed the importance of having youth representation and noted that the standard three-year term is probably a difficult commitment for any youth, particularly one in school. Therefore, the Council agreed to ask only for a one-year commitment for youth participation. Members also suggested that it would be valuable to pair any new youth member with a mentor from the Council. Council members were encouraged to bring interested youth to the meeting as guests.

Ventura County Regional Strategic Workforce Development Plan: Youth Plan Update

Using a brief matrix as a working document, Council members discussed progress made toward achieving the four youth goals outlined in the Plan. Several suggestions were made to update or correct new information that was supplied. Significant additions related to the California Career Pathways Trust grants awarded to the Ventura County Innovates consortium and to the Tri-City College and Career Pathway group (Oxnard Union High School District).

Youth Program Performance Data: Additional Options

In continuing the discussion of identifying possible youth program performance elements beyond the scope required for Workforce Investment Act (WIA) Common Measures, Council members reviewed a draft outline. The idea is to provide a "Snapshot in Time" once a year, giving the Council additional information on which to base decisions about the appropriate mix of program activities and the appropriate expenditure of WIA youth funds. Current providers of youth services had contributed to the document.

At present, because we do not know the capacity of the new statewide CalJOBS system (still in development and transition) to provide the information we require, the snapshot project is on hold. Though the Council approved the idea in general, their discussion centered on three fundamental, but interrelated questions that should probably undergird the enterprise: (1) What would we like to be able to say? (2) What constitutes success—the end point, or goal? (3) What could success stories contribute? Answering these questions might well influence the required data points.

The next meeting of the Youth Council is scheduled for September 10, 2014, from 3:00 p.m. to 4:30 p.m., tentatively at Casa Pacifica in Camarillo, CA.

If you have questions or need more information, please call me at (805) 642-2149, or contact Richard McNeal at (805) 477-5344, email richard.mcneal@ventura.org.

COMMON MEASURES OUTCOMES

| ADULT | | | | | | | | | | | | |
|---------------|--------------------|--------|---------------|---------|----------------------|--------|---------------|---------|------------------|-----------|---------------|---------------------|
| | ENTERED EMPLOYMENT | | | | EMPLOYMENT RETENTION | | | | AVERAGE EARNINGS | | | |
| | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Earnings & Clients |
| VC WIB | 72.00 | 79.13 | 109.9% | 182/230 | 81.00 | 85.86 | 106.0% | 170/198 | 13,251 | 14,252.56 | 107.5% | \$2,209,146.79 /155 |

| DISLOCATED WORKER | | | | | | | | | | | | |
|--------------------------|--------------------|--------|---------------|---------|----------------------|--------|---------------|---------|------------------|-----------|---------------|---------------------|
| | ENTERED EMPLOYMENT | | | | EMPLOYMENT RETENTION | | | | AVERAGE EARNINGS | | | |
| | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Earnings & Clients |
| VC WIB | 75.00 | 80.12 | 106.8% | 133/166 | 84.00 | 93.38 | 111.1% | 141/151 | 16,000 | 18,813.65 | 117.5% | \$2,426,960.44 /129 |

| YOUTH | | | | | | | | | | | | |
|---------------|-----------------------------------|--------|---------------|---------|----------------------------------|--------|---------------|---------|----------------------------|--------|---------------|--------------------|
| | EMPLOYMENT OR EDUCATION PLACEMENT | | | | DEGREE OR CERTIFICATE ATTAINMENT | | | | LITERACY AND NUMERACY GAIN | | | |
| | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Clients | Goal | Actual | Success Rate | Earnings & Clients |
| VC WIB | 70.00 | 71.34 | 101.9% | 234/328 | 60.00 | 80.23 | 133.7% | 207/258 | 60.50 | 81.73 | 135.0% | 85/104 |

VC WIB: Ventura County Workforce Investment Board

Goal: LWIA Final Performance Goals for PY 2013-2014 (WSD 13-6, December 10, 2013)

Success Rate: Actual performance divided by goal. Less than 80% at end of program year = failed performance

Clients: Numerator = Only clients with a positive outcome. Denominator = All clients included in the outcome

- Entered Employment, Employment/Education Placement & Degree/Certificate Attainment: Clients leaving the program between October 1, 2012 and September 30, 2013
- Average Earnings & Retention: Clients leaving the program between April 1, 2012 and March 31, 2013
- Literacy and Numeracy: Clients in the program between July 1, 2013 and June 30, 2014

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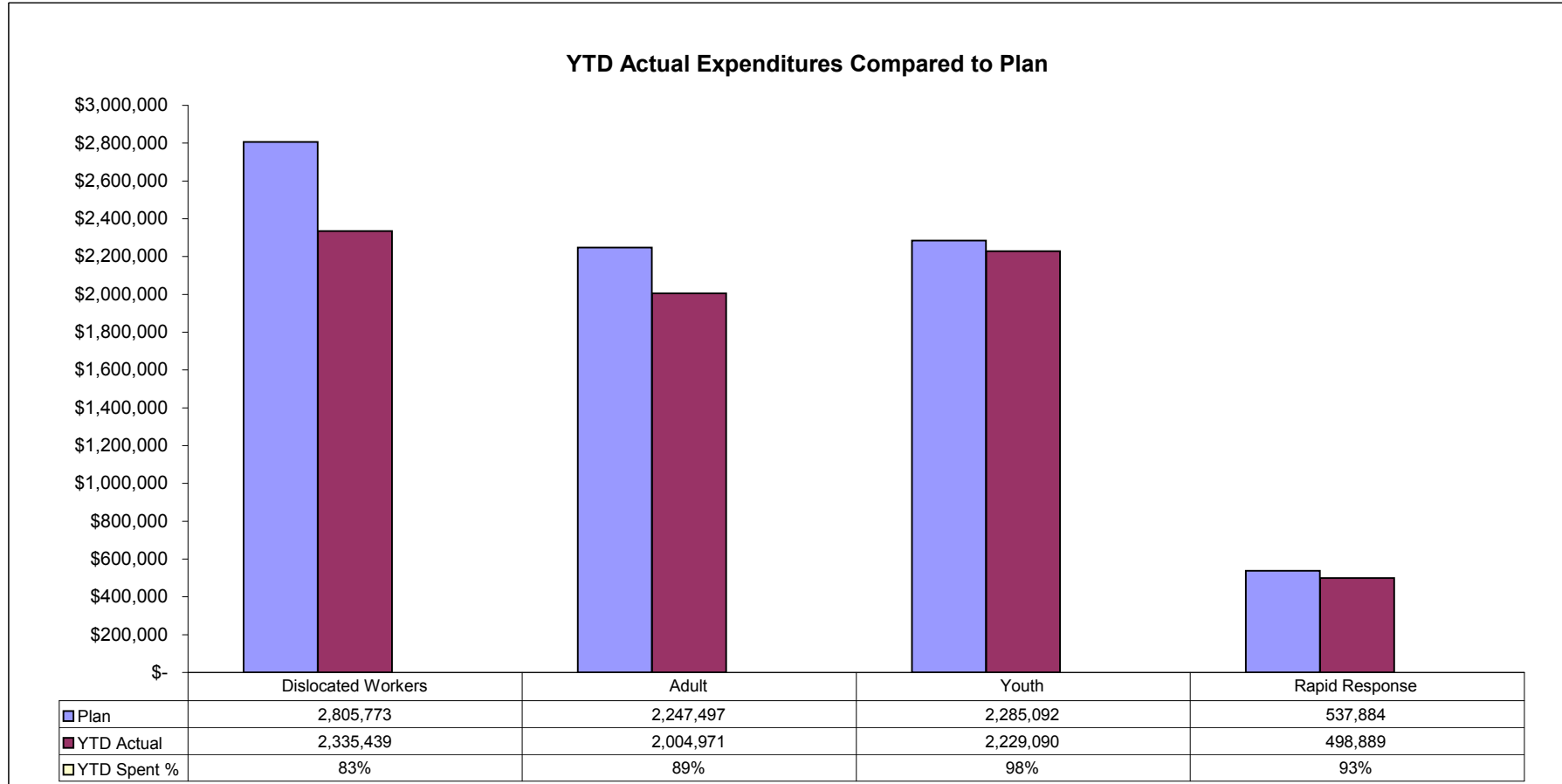
FINANCIAL STATUS REPORT for FISCAL YEAR 2013-2014

Year to Date Expenditures from 07/01/13 to 06/30/2014 (100% into the Fiscal Year)

Submitted on: July 23, 2014

WIA Financial Status Report for Fiscal Year 2013 - 2014

Year to Date Expenditures from 07/01/13 to 06/30/2014 (100% into the Fiscal Year)



| WIA Financial Status Report for Fiscal Year 2013 - 2014 | | | | | | | | | | | | |
|---|-----------------------|---------------------|------------|-------------------------------------|---------------------|------------|--------------------------|-------------------|------------|---------------------|---------------------|-----------------------|
| Year to Date Expenditures from 07/01/13 to 06/30/2014 (100% into the Fiscal Year) | | | | | | | | | | | | |
| Name of Grants | Salaries and Benefits | | | Direct Program/WIB Special Projects | | | Other Operating Expenses | | | Total | | |
| | Plan | YTD Actual | % | Plan | YTD Actual | % | Plan | YTD Actual | % | Plan * | YTD Actual | % Plan Balance |
| Core Grants: | | | | | | | | | | | | |
| Dislocated Worker | 1,612,204 | 1,334,700 | 83% | 914,630 | 721,810 | 79% | 278,939 | 278,930 | 100% | 2,805,773 | 2,335,439 | 83% 470,334 |
| Adult | 1,171,369 | 1,166,039 | 100% | 852,691 | 631,462 | 74% | 223,437 | 207,470 | 93% | 2,247,497 | 2,004,971 | 89% 242,527 |
| Youth | 428,258 | 417,955 | 98% | 1,629,659 | 1,584,155 | 97% | 227,175 | 226,979 | 100% | 2,285,092 | 2,229,090 | 98% 56,002 |
| Rapid Response | 162,149 | 161,716 | 100% | 322,261 | 288,326 | 89% | 53,474 | 48,847 | 91% | 537,884 | 498,889 | 93% 38,995 |
| Others: | | | | | - | | | - | | | | |
| Total WIA Grants | \$ 3,373,980 | \$ 3,080,410 | 91% | \$ 3,719,242 | \$ 3,225,753 | 87% | \$ 783,025 | \$ 762,226 | 97% | \$ 7,876,247 | \$ 7,068,389 | 90% \$ 807,858 |

Submitted on: July 23, 2014

| VCFMS Plus Estimated Accrued Expense for Fiscal Year 2013- 2014 Year to Date Expenditures from 07/01/13 to 06/30/2014 (100% into the Fiscal Year) | | | | | | | | | | | | |
|--|-----------------------|-------------|---------------------|--------------------------------|-------------------|---------------------|--------------------------|------------------|-------------------|---------------------|-------------------|---------------------|
| | Salaries and Benefits | | | Direct Program/Client Expenses | | | Other Operating Expenses | | | Total | | |
| | Paid | Accrued | YTD Total | Paid | Accrued | YTD Total | Paid | Accrued | YTD Total | Paid | Accrued | YTD Total |
| CORE GRANTS: | | | | | | | | | | | | |
| Dislocated Worker | 1,334,700 | - | 1,334,700 | 603,340 | 118,470 | 721,810 | 275,447 | 3,483 | 278,930 | 2,213,487 | 121,953 | 2,335,439 |
| Adult | 1,166,039 | - | 1,166,039 | 573,423 | 58,039 | 631,462 | 204,344 | 3,126 | 207,470 | 1,943,806 | 61,165 | 2,004,971 |
| Youth | 417,955 | - | 417,955 | 1,336,408 | 247,748 | 1,584,155 | 223,827 | 3,153 | 226,979 | 1,978,189 | 250,900 | 2,229,090 |
| Rapid Response | 161,716 | - | 161,716 | 207,620 | 80,707 | 288,326 | 48,183 | 664 | 48,847 | 417,519 | 81,370 | 498,889 |
| OTHERS: | | | | | | | | | | | | |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Total WIA Grants | \$ 3,080,410 | \$ - | \$ 3,080,410 | \$ 2,720,789 | \$ 504,964 | \$ 3,225,753 | \$ 751,801 | \$ 10,425 | \$ 762,226 | \$ 6,553,001 | \$ 515,389 | \$ 7,068,389 |

| FY 2013-14 WIA Budget Plan V-091713 | | | | | | | | |
|-------------------------------------|--|----------------------|------------------|------------------|----------------|-------------------------------------|---|------------|
| | | Dislocated Worker | Adult | Youth | Rapid Response | FY 13-14 Pre Plan w/ Rollover | Year to Date Expenditures from 07/01/13 to 06/30/2014 (100% into the Fiscal Year) | |
| 1 | Revenue Projection: | | | | | | | |
| 2 | FY13-14Grants (Per WSIN12-57 05/08/13) | 2,454,783 | 1,892,208 | 2,054,472 | 445,934 | 6,847,397 | | |
| 3 | FY13-14 Management Reserve | (94,399) | (85,418) | (154,870) | | (334,687) | | |
| 4 | Balance rolled over from prior year grants: | | | | | - | | |
| 5 | FY12-13 Mgt Reserve | 251,140 | 199,216 | 108,217 | | 558,573 | | |
| 6 | Additional rollover - Salaries Savings/(Overage) | 78,000 | 72,000 | 163,000 | (8,300) | 304,700 | | |
| 7 | Overhead Saving/(Overage) | 45,000 | 31,000 | (2,500) | 3,000 | 76,500 | | |
| 8 | FY12-13 EDC-VC Business Srvs | | | | 96,000 | 96,000 | | |
| 9 | FY 12-13 Unspent Contracts (year end0) | 1,250 | 58,491 | 116,773 | 1,250 | 177,764 | | |
| 10 | ITA/OJT Committed but spent in FY 13-14 | 70,000 | 80,000 | | | 150,000 | | |
| 11 | Total Available Grants to be Spent | 2,805,774 | 2,247,497 | 2,285,092 | 537,884 | 7,876,247 | | |
| 12 | <i>Grants %</i> | <i>35.6%</i> | <i>28.5%</i> | <i>29.0%</i> | <i>6.8%</i> | <i>100.0%</i> | | |
| 13 | CSD FTEs Assigned to the programs | 14.00 | 10.00 | 2.00 | 1.00 | 27.00 | | |
| 14 | % Direct FTES Allocated to Grants | 51.9% | 37.0% | 7.4% | 3.7% | 100.0% | | |
| 15 | % Admin Staff Allocated to Grants | 36.0% | 28.0% | 28.0% | 8.0% | 100.0% | | |
| 16 | Expenditure Projection: | | | | | | | |
| 17 | Salaries and Benefits: | | | | | | | |
| 18 | CSD 2,508,000 | 1,300,444 | 928,889 | 185,778 | 92,869 | 2,507,980 | 2,269,974 | 91% |
| 19 | WIB Administration 866,000 | 311,760 | 242,480 | 242,480 | 69,280 | 866,000 | 810,435 | 94% |
| 20 | Subtotal Salaries and Benefits | 1,612,204 | 1,171,369 | 428,258 | 162,149 | 3,373,980 | 3,080,410 | 91% |
| 21 | Direct Expenses: | 0.4778 | 0.3472 | 0.1269 | 0.0481 | | | |
| 22 | <u>Grant Specific Contracts</u> | | | | | | | |
| 23 | EDC-VC Business Services 12-13 Extension | | | | 21,384 | 21,384 | 21,384 | 100% |
| 24 | EDC-VC Business Services 13-14 | | | | 130,800 | 130,800 | 131,385 | 100% |
| 25 | Boys and Girls Club: Core Program | | | 575,000 | | 575,000 | 565,417 | 98% |
| 26 | Pathpoint: Core Program | | | 575,000 | | 575,000 | 589,287 | 102% |
| 27 | VACE Adult 12-13 Extension: Youth 13-14 | | 58,491 | 379,000 | | 437,491 | 391,548 | 89% |
| 28 | Cost/benef analysis (ROI) emsi 3/13 report | | | | 7,000 | 7,000 | - | |
| 29 | Special Projects | | | | | - | - | |
| 30 | Subtotal - Contracted Program Expense | - | 58,491 | 1,529,000 | 159,184 | 1,746,675 | 1,699,021 | 97% |
| 31 | <u>Client Expenses:</u> | | | | | - | | |
| 32 | ITA/Education ** 25% (25%\$ / 0%Lev) | 608,983 | 516,907 | | | 1,125,890 | 909,109 | 81% |
| 33 | ITA Committed in 12-13 to be spent in 13-14 | 70,000 | 80,000 | | | 150,000 | 150,000 | 100% |
| 34 | OJT/Education ** 25% (25%\$ / 0%Lev) | | | | | | | |
| 35 | OJT Committed in 12-13 to be spent in 13-14 | | | | | | | |
| 36 | Others/ChildCare/Trans - JTA | 105,383 | 97,277 | 5,000 | | 207,660 | 83,604 | 40% |
| 37 | Client Supports - Work Keys | | | | | - | - | |
| 38 | Universal Clients | 11,005 | 8,254 | 8,254 | | 27,513 | 7,577 | 28% |
| 39 | Youth Expansion -Santa Clara (Goodwill) | | | | | - | | |
| 40 | Youth Expansion-Oxnard ends 9/30/2012 (Goodwill) | 30.8% | 23.7% | 22.6% | 22.9% | 100% | | |
| 41 | Subtotal - Client Expense | 795,372 | 702,438 | 13,254 | 0 | 1,511,064 | 1,150,291 | 76% |
| 42 | <u>Other Allocated/Contracted Expenses</u> | 26% | 20% | 19% | 35% | 1 | | |
| 43 | Geographic Solutions 97,387 | 34,086 | 29,215 | 24,347 | 9,739 | 97,387 | 97,385 | 100% |
| 44 | Outrch/Mktg: theAgency 224,616 | 40,955 | 26,146 | 28,799 | 128,716 | 224,616 | 224,279 | 100% |
| 45 | Outreach -WIB 50,000 | 17,812 | 14,268 | 14,506 | 3,415 | 50,000 | 25,346 | 51% |
| 46 | WIB Expense - Non Staff 20,000 | 7,125 | 5,707 | 5,802 | 1,366 | 20,000 | 20,366 | 102% |
| 47 | Program Outreach-CSD 50,000 | 17,500 | 15,000 | 12,500 | 5,000 | 50,000 | 7,168 | 14% |
| 48 | Kiosk 5,000 | 1,781 | 1,427 | 1,451 | 341 | 5,000 | 1,896 | 38% |
| 49 | Contract Labor Mkt Study 14,500 | - | - | - | 14,500 | 14,500 | - | |
| 50 | Subtotal - other allocated expense 461,503 | 119,258 | 91,762 | 87,405 | 163,077 | 461,503 | 376,441 | 82% |
| 51 | Subtotal- Program/Clients Expenses | 914,630 | 852,691 | 1,629,659 | 322,261 | 3,719,242 | 3,225,753 | 87% |
| 52 | Total Direct Program Expense | 2,526,835 | 2,024,060 | 2,057,917 | 484,410 | 7,093,222 | 6,306,163 | 89% |
| 53 | <u>Overhead/Administration:</u> | 36% | 29% | 29% | 7% | 100% | | |
| 54 | Communication/Voice/data 75,000 | 26,717 | 21,401 | 21,759 | 5,122 | 75,000 | 61,657 | 82% |
| 55 | A Insurance 19,725 | 7,027 | 5,629 | 5,723 | 1,347 | 19,725 | 19,724 | 100% |
| 56 | Facilities Maint. 89,000 | 31,705 | 25,396 | 25,821 | 6,078 | 89,000 | 99,536 | 112% |
| 57 | Membership and dues 12,000 | 4,275 | 3,424 | 3,481 | 820 | 12,000 | 11,912 | 99% |
| 58 | Education allowance 5,000 | 1,781 | 1,427 | 1,451 | 341 | 5,000 | - | |
| 59 | A Indirect cost recovery(County A87) - | - | - | - | - | - | - | |
| 60 | A Books and Publication 3,000 | 1,069 | 856 | 870 | 205 | 3,000 | 7,647 | 255% |
| 61 | Office Equipment/Supplies & Furnitu 16,000 | 5,700 | 4,566 | 4,642 | 1,093 | 16,000 | 18,866 | 118% |
| 62 | A Mail Center - ISF 5,000 | 1,781 | 1,427 | 1,451 | 341 | 5,000 | 3,746 | 75% |
| 63 | A Purchase Charges - ISF 4,000 | 1,425 | 1,141 | 1,160 | 273 | 4,000 | 3,167 | 79% |
| 64 | A Copy Machine - ISF 15,000 | 5,343 | 4,280 | 4,352 | 1,024 | 15,000 | 18,422 | 123% |
| 65 | A Stores - ISF 300 | 107 | 86 | 87 | 20 | 300 | 257 | 86% |
| 66 | A Information Tech - ISF 5,000 | 1,781 | 1,427 | 1,451 | 341 | 5,000 | 1,380 | 28% |
| 67 | A Computer Services Non ISF 25,000 | 8,906 | 7,134 | 7,253 | 1,707 | 25,000 | 2,608 | 10% |
| 68 | Building Lease/Rental 85,000 | 30,280 | 24,255 | 24,661 | 5,805 | 85,000 | 67,260 | 79% |
| 69 | A Storage Charges - ISF 5,000 | 1,781 | 1,427 | 1,451 | 341 | 5,000 | 5,296 | 106% |
| 70 | Mileage Reimb. - Staffs only 15,000 | 5,343 | 4,280 | 4,352 | 1,024 | 15,000 | 27,198 | 181% |
| 71 | Conference and Seminars - Staffs 15,000 | 5,343 | 4,280 | 4,352 | 1,024 | 15,000 | 4,533 | 30% |
| 72 | Conference and Seminars - WIB Stc 20,000 | 7,125 | 5,707 | 5,802 | 1,366 | 20,000 | 12,235 | 61% |
| 73 | Misc. Travel - Staffs only 15,000 | 5,343 | 4,280 | 4,352 | 1,024 | 15,000 | 13,485 | 90% |
| 74 | A Fiscal/HR/BTD/ET (HSA) 350,000 | 124,681 | 99,873 | 101,544 | 23,902 | 350,000 | 387,345 | 111% |
| 75 | Other Admin Services 4,000 | 1,425 | 1,141 | 1,160 | 273 | 4,000 | (4,047) | -101% |
| 76 | Subtotal Overhead 783,025 | 278,939 | 223,437 | 227,175 | 53,474 | 783,025 | 762,226 | 97% |
| 77 | WIB Special Projects (to be determined) | - | - | - | - | - | | |
| 78 | Planned Total Grant Expenses | 2,805,773 | 2,247,497 | 2,285,092 | 537,884 | 7,876,247 | 7,068,389 | 90% |
| 79 | A Admin Rate for State Reporting | 3% | 3% | 3% | 4% | 3% | | |
| 80 | Admin Rate (State Reported + Other) | 10% | 10% | 10% | 10% | 10% | | |
| 81 | Work in Progress: Grant Balances | 0 | (0) | (0) | (0) | (1) | | |

WIA Training Activity Summary (Expended and Leveraged)

(based on annual report "Summary of Leveraged Resources - Attachment 6 - page 35 of WSD12-3)

Year to Date Expenditures from 07/01/13 to 06/30/2014 (100% into the Fiscal Year)

| Rpt Line # | Program Year Funding and Traing Expenditures | 12-14 Grants (Due 10/1/12) | | 13-15 Grants (Due 10/1/15) |
|---------------|---|----------------------------|-------------------|-------------------------------|
| | | Spent in FY 12-13 | Spent in FY 13-14 | |
| 4) | Adult and Dislocated Worker Formula Fund Allocations | 4,503,559 | | 4,346,991 |
| 5) | Training Expenditure Requirement | 1,125,890 | | 1,086,748 |
| 6) | Formula Fund Training Expenditures | 656,813 | 231,102 | 831,038 |
| | Leveraged Resources | | | |
| | - Total Leveraged Resources | 562,187 | | 420,156 |
| | - Maximum Allowed Leveraged Resources (10%) | 450,356 | | 434,699 |
| 7) | - Total Leveraged Resources Used Towards Training Expenditures | 450,356 | | 420,156 |
| 8) | Total Amount Spent On Training (should equal/exceed Line 5 by end of grant) | 1,338,271 | | 1,251,194 |
| | % of Training Requirement Met (final goal is 100%) | 119% | | 115% |

| | | | | |
|----|---|----------------|--|---------|
| 9) | Leveraged Resources Detail (notes) | | | |
| | (a) Pell Grant | 116,771 | | 233,994 |
| | (b) Programs Authorized by the Workforce Investment Act (VETP) | 200,457 | | - |
| | (c) Trade Adjustment Assistance (EDD) | 129,548 | | 20,130 |
| | (e) Match Fund from Employers, and Industry Associations (OJT 50%) | 115,411 | | 166,031 |
| | Total | 562,187 | | 420,156 |
| | Legends/Coding for Source/Type of Leveraged Resources: 9a) = Pell Grant 9b) = Programs Authorized by the Workforce Investment Act (specify) 9c) = Trade Adjustment Assistance 9d) = Dept of Labor National Emergency Grants 9e) = Match funds from employers, industry, and industry associates (specify) 9f) = Match funds from joint labor-management trusts (specify) 9g) = Employment Training Panel grants | | | |

| FY 2014-15 WIA Budget Plan Draft Update 8/4/14 (Preliminary Budget Plan Approved by WIB on 6/12/14) | | | | | | | | | |
|---|--|-------------------|------------------|------------------|----------------|----------------|--------------------------|--------------------------|-----------------------|
| WORKING DRAFT-8/14/14 | | Dislocated Worker | Adult | Youth | Rapid Response | WAF Project | FY 14-15 Plan w/Rollover | FY 13-14 Plan w/Rollover | FY13-14 Final |
| Revenue Projection: | | | | | | | | | |
| 1 | FY14-15 Grants (WSIN13-52 and WSIN13-70) | 2,262,662 | 1,829,687 | 1,995,263 | 396,711 | 150,000 | 6,634,323 | 6,847,397 | |
| 2 | FY14-15 Management Reserve (6.5%) | (147,073) | (118,930) | (129,692) | | | (395,695) | (334,687) | |
| 3 | Balance rolled over from prior year grants: | | | | | | - | - | |
| 4 | FY13-14 Mgt Reserve | 94,399 | 85,418 | 154,870 | | | 334,687 | 558,573 | |
| 5 | Additional balances from FY12-13 and prior | 31,147 | 26,429 | 97,912 | 37,161 | - | 192,649 | | |
| 6 | Additional rollover - Salaries Savings/(Overage) | 277,500 | 5,300 | 10,300 | 400 | - | 293,500 | 304,700 | |
| 7 | Overhead Saving/(Overage) | - | 15,967 | | | | 15,967 | 76,500 | |
| 8 | FY13-14 EDC-VC Business Srvs | | | | 10,000 | - | 10,000 | 96,000 | |
| 9 | FY 13-14 Unspent Contracts/Misc | 92,000 | 71,230 | 45,500 | 23,000 | - | 231,730 | 177,764 | |
| 10 | ITA/OJT Committed in FY13-14 spent in FY14-15 | 100,000 | 150,000 | | | | 250,000 | 150,000 | |
| 11 | Total Available Grants to to be Spent | 2,710,635 | 2,065,101 | 2,174,153 | 467,272 | 150,000 | 7,567,161 | 7,876,247 | |
| 12 | Grants % | 35.8% | 27.3% | 28.7% | 6.2% | 2.0% | 100.0% | 100.0% | |
| 13 | CSD FTEs Assigned to the programs | 12.30 | 10.20 | 2.60 | 1.90 | | 27.00 | 27.00 | |
| 14 | % Direct FTEs Allocated to Grants | 45.6% | 37.8% | 9.6% | 7.0% | 0.0% | 100.0% | 100.0% | |
| 15 | % Admin Staff Allocated to Grants | 36.0% | 28.0% | 28.0% | 8.0% | 8.0% | 108.0% | 100.0% | |
| 16 | Expenditure Projection: | | | | | | - | | |
| 17 | Salaries and Benefits: | | | | | | - | | |
| 18 | CSD 2,508,000 | 1,142,533 | 947,247 | 241,511 | 176,709 | - | 2,508,000 | 2,507,980 | 2,269,974 91% |
| 19 | WIB Administration 866,000 | 311,760 | 242,480 | 242,480 | 69,280 | | 866,000 | 866,000 | 810,435 94% |
| 20 | Subtotal Salaries and Benefits | 1,454,293 | 1,189,727 | 483,991 | 245,989 | - | 3,374,000 | 3,373,980 | 3,080,409 91% |
| 21 | Direct Expenses: | | | | | | - | | |
| 22 | Grant Specific Contracts | | | | | | - | | |
| 23 | EDC-VC Business Services 12-13 Extension | | | | | | - | 21,384 | 21,381 |
| 24 | EDC-VC Business Services (\$125,000) | | | | 95,000 | - | 95,000 | 130,800 | 131,388 138% |
| 25 | Boys and Girls Club: Core Program | | | 475,000 | | | 475,000 | 575,000 | 565,417 119% |
| 26 | Pathpoint Core Program | | | 475,000 | | | 475,000 | 575,000 | 589,287 124% |
| 27 | VACE Core Program | | | 260,000 | | | 260,000 | 437,491 | 391,548 151% |
| 28 | Cost/benef analysis (ROI) emsi 3/13 repo - | - | - | - | - | - | - | 7,000 | |
| 29 | Special Projects | | | | | | - | | |
| 30 | Subtotal - Contracted Program Expense | - | - | 1,210,000 | 95,000 | - | 1,305,000 | 1,746,675 | 1,699,021 130% |
| 31 | Client Expenses: | | | | | | - | | |
| 32 | ITA/Education (20% cash + 10% leverage) | 452,532 | 365,937 | | | | 818,470 | 1,125,890 | 939,109 115% |
| 33 | ITA/OJT Committed in 13-14 to be spent in 14-15 | 100,000 | 150,000 | | | | 250,000 | 150,000 | 120,000 48% |
| 34 | Others/ChildCare/Trans - JTA | 84,307 | 77,821 | - | | | 162,128 | 207,660 | 83,604 52% |
| 35 | Universal Clients (now charged in oh/admin) | - | - | - | | | - | 27,513 | 7,577 |
| 36 | Subtotal - Client Expense | 636,839 | 593,759 | - | - | - | 1,230,598 | 1,511,064 | 1,150,290 93% |
| 37 | Other Allocated/Contracted Expenses | 30% | 17% | 47% | 5% | 0% | 100% | 100% | 0% |
| 38 | Geographic Solutions 0 | - | - | - | - | - | - | 97,387 | 97,385 |
| 39 | Outrch/Mktg: theAgency (\$150,000) 125,000 | 31,250 | 12,500 | 75,000 | 6,250 | - | 125,000 | 224,616 | 224,279 179% |
| 40 | Outreach -WIB 30,000 | 11,341 | 8,187 | 8,619 | 1,852 | - | 30,000 | 50,000 | 25,346 84% |
| 41 | WIB Expense - Non Staff 20,000 | 7,561 | 5,458 | 5,746 | 1,235 | - | 20,000 | 20,000 | 20,366 102% |
| 42 | Program Outreach-CSD 30,000 | 11,341 | 8,187 | 8,619 | 1,852 | - | 30,000 | 50,000 | 7,168 24% |
| 43 | Kiosk 5,000 | 1,890 | 1,365 | 1,437 | 309 | - | 5,000 | 5,000 | 1,896 38% |
| 44 | Contract Labor Mkt Study - | - | - | - | - | - | - | 14,500 | |
| 45 | Subtotal - other allocated expense 210,000 | 63,383 | 35,697 | 99,422 | 11,499 | - | 210,000 | 461,503 | 376,440 179% |
| 46 | Subtotal- Program/Clients Expenses | 700,222 | 629,456 | 1,309,422 | 106,499 | - | 2,745,598 | 3,719,242 | 3,225,751 117% |
| 47 | Total Direct Program Expense | 2,154,515 | 1,819,182 | 1,793,413 | 352,488 | - | 6,119,598 | 7,093,222 | 6,306,160 103% |
| 48 | Overhead/Administration: | 35% | 30% | 29% | 6% | 0% | 100% | 100% | 0% |
| 49 | Communication/Voice/data 75,000 | 26,405 | 22,295 | 21,980 | 4,320 | - | 75,000 | 75,000 | 61,657 82% |
| 50 | Insurance 19,725 | 6,945 | 5,864 | 5,781 | 1,136 | - | 19,725 | 19,725 | 19,724 100% |
| 51 | Facilities Maint. 89,000 | 31,334 | 26,457 | 26,082 | 5,126 | - | 89,000 | 89,000 | 99,536 112% |
| 52 | Membership and dues 12,000 | 4,225 | 3,567 | 3,517 | 691 | - | 12,000 | 12,000 | 11,912 99% |
| 53 | Education allowance 5,000 | 1,760 | 1,486 | 1,465 | 288 | - | 5,000 | 5,000 | 0% |
| 54 | Indirect cost recovery(County A87) - | - | - | - | - | - | - | - | |
| 55 | Books and Publication 3,000 | 1,056 | 892 | 879 | 173 | - | 3,000 | 3,000 | 7,647 255% |
| 56 | Office Equipment/Supplies & Furniture/I 26,000 | 9,154 | 7,729 | 7,620 | 1,498 | - | 26,000 | 16,000 | 18,866 73% |
| 57 | Mail Center - ISF 5,000 | 1,760 | 1,486 | 1,465 | 288 | - | 5,000 | 5,000 | 3,746 75% |
| 58 | Purchase Charges - ISF 4,000 | 1,408 | 1,189 | 1,172 | 230 | - | 4,000 | 4,000 | 3,167 79% |
| 59 | Copy Machine - ISF 15,000 | 5,281 | 4,459 | 4,396 | 864 | - | 15,000 | 15,000 | 18,422 123% |
| 60 | Stores - ISF 300 | 106 | 89 | 88 | 17 | - | 300 | 300 | 257 86% |
| 61 | Information Tech - ISF 5,000 | 1,760 | 1,486 | 1,465 | 288 | - | 5,000 | 5,000 | 1,380 28% |
| 62 | Computer Services Non ISF 25,000 | 8,802 | 7,432 | 7,327 | 1,440 | - | 25,000 | 25,000 | 2,608 10% |
| 63 | Building Lease/Rental 85,000 | 29,926 | 25,268 | 24,910 | 4,896 | - | 85,000 | 85,000 | 67,260 79% |
| 64 | Storage Charges - ISF 5,000 | 1,760 | 1,486 | 1,465 | 288 | - | 5,000 | 5,000 | 5,296 106% |
| 65 | Mileage Reimb. - Staffs only 25,000 | 8,802 | 7,432 | 7,327 | 1,440 | - | 25,000 | 15,000 | 27,198 109% |
| 66 | Conference and Seminars - Staffs 15,000 | 5,281 | 4,459 | 4,396 | 864 | - | 15,000 | 15,000 | 4,533 30% |
| 67 | Conference and Seminars - WIB Staffs 20,000 | 7,041 | 5,945 | 5,861 | 1,152 | - | 20,000 | 20,000 | 12,235 61% |
| 68 | Misc. Travel - Staffs only 15,000 | 5,281 | 4,459 | 4,396 | 864 | - | 15,000 | 15,000 | 13,485 90% |
| 69 | Fiscal/HR/BTD/ET (HSA) 350,000 | 123,224 | 104,045 | 102,571 | 20,160 | - | 350,000 | 350,000 | 383,298 110% |
| 70 | Other Admin Services 4,000 | 1,408 | 1,189 | 1,172 | 230 | - | 4,000 | 4,000 | 0% |
| 71 | Subtotal Overhead 803,025 | 282,719 | 238,716 | 235,335 | 46,254 | - | 803,025 | 783,025 | 762,227 95% |
| 72 | WIB Special Projects (to be determined) | - | - | - | - | - | - | - | |
| 73 | Planned Total Grant Expenses | 2,437,235 | 2,057,899 | 2,028,748 | 398,742 | - | 6,922,623 | 7,876,247 | 7,068,387 102% |
| 74 | Admin Rate for State Reporting | 8% | 8% | 8% | 8% | #DIV/0! | #DIV/0! | | |
| 75 | Admin Rate (State Reported + Other) | 10% | 12% | 11% | 10% | 0% | 43% | 10% | |
| 76 | Work in Progress: Grant Balances | 273,400 | 7,203 | 145,405 | 68,530 | 150,000 | 644,538 | | |

RECOMMENDATION FOR WIB APPROVAL
June 12, 2014

| FY 2014-15 WIA Preliminary Budget Plan (Allocations for FY14-15 updated except RR) | | | | | | | | | |
|--|-----------|---|-----------|-----------|----------------|-------------|-------------------|--------------------------|---------------------------------|
| NOTES RE: POST-CLOSE CHANGES Yellow = Up; Blue = Down | | Dislocated Worker Adult Youth | | | Rapid Response | WAF Project | FY 14-15 Pre Plan | FY 13-14 Plan w/Rollover | FY13-14 Projection as of May 14 |
| Revenue Projection: | | | | | | | | | |
| FY14-15 Grants(Per WSIN13-52 04/15/14) RR Estimate | | 2,262,662 | 1,829,687 | 1,995,263 | 400,000 | | 6,487,612 | 6,847,397 | |
| FY14-15 Management Reserve (6.5%) | | (147,073) | (118,930) | (129,692) | | | (395,695) | (334,687) | |
| Balance rolled over from prior year grants: | | | | | | | - | - | |
| FY13-14 Mgt Reserve | | 94,399 | 85,418 | 154,870 | | | 334,687 | 558,573 | |
| Additional rollover - Salaries Savings/(Overage) | | 109,230 | 89,456 | 2,330 | - | | 201,016 | 304,700 | |
| Overhead Saving/(Overage) | | - | - | | | | - | 76,500 | |
| FY13-14 EDC-VC Business Srvs | | | | | | | - | 96,000 | |
| FY 13-14 Unspent Contracts/Misc | | 15,000 | 15,000 | 15,000 | - | | 45,000 | 177,764 | |
| ITA/OJT Committed but spent in FY 14-15 | | 30,000 | 30,000 | | | | 60,000 | 150,000 | |
| Total Available Grants to to be Spent | | 2,364,218 | 1,930,631 | 2,037,771 | 400,000 | | 6,732,620 | 7,876,247 | |
| Grants % | | 35.1% | 28.7% | 30.3% | 5.9% | | 100.0% | 100.0% | |
| CSD FTEs Assigned to the programs | | 12.30 | 10.20 | 2.60 | 1.90 | | 27.00 | 27.00 | |
| % Direct FTES Allocated to Grants | | 45.6% | 37.8% | 9.6% | 7.0% | | 100.0% | 100.0% | |
| % Admin Staff Allocated to Grants | | 36.0% | 28.0% | 28.0% | 8.0% | | 100.0% | 100.0% | |
| Expenditure Projection: | | | | | | | | | |
| Salaries and Benefits: | | | | | | | | | |
| CSD | 2,508,000 | 1,142,533 | 947,247 | 241,511 | 176,709 | | 2,508,000 | 2,507,980 | 2,350,000 94% |
| WIB Administration | 866,000 | 311,760 | 242,480 | 242,480 | 69,280 | | 866,000 | 866,000 | 815,000 94% |
| Subtotal Salaries and Benefits | | 1,454,293 | 1,189,727 | 483,991 | 245,989 | | 3,374,000 | 3,373,980 | 3,165,000 94% |
| Direct Expenses: | | | | | | | | | |
| Grant Specific Contracts | | | | | | | | | |
| EDC-VC Business Services 12-13 Extension | | | | | | | | 21,384 | |
| Business Services Contract TBD 14-15 (\$125,000) | | | | | 95,000 | | 95,000 | 130,800 | 130,700 138% |
| Boys and Girls Club: Core Program | | | | 475,000 | | | 475,000 | 575,000 | 575,000 121% |
| Pathpoint: Core Program | | | | 475,000 | | | 475,000 | 575,000 | 575,000 121% |
| VACE Core Program | | | | 260,000 | | | 260,000 | 437,491 | 440,438 169% |
| Cost/benef analysis (ROI) emsi 3/13 repc | | - | - | - | - | | - | 7,000 | - |
| Special Projects | | | | | | | - | - | - |
| Subtotal - Contracted Program Expense | | - | - | 1,210,000 | 95,000 | | 1,305,000 | 1,746,675 | 1,721,138 132% |
| Client Expenses: | | | | | | | - | | |
| ITA/Education (20% cash + 10% leverage) | | 452,532 | 365,937 | | | | 818,470 | 1,125,890 | 1,205,638 147% |
| ITA/OJT Committed in 13-14 to be spent in 14-15 | | 30,000 | 30,000 | | | | 60,000 | 150,000 | 150,000 250% |
| Others/ChildCare/Trans - JTA | | 84,307 | 77,821 | - | | | 162,128 | 207,660 | 92,209 57% |
| Universal Clients (now charged in oh/admin) | | - | - | - | | | - | 27,513 | 7,577 |
| Subtotal - Client Expense | | 566,839 | 473,759 | - | - | | 1,040,598 | 1,511,064 | 1,455,423 140% |
| Other Allocated/Contracted Expenses | | 29% | 18% | 48% | 5% | | 100% | 100% | 0% |
| Geographic Solutions | | 0 | - | - | - | | - | 97,387 | 97,309 |
| Outreach Contract 14-15 (\$150,000) | | 125,000 | 31,250 | 12,500 | 75,000 | 6,250 | 125,000 | 224,616 | 224,272 179% |
| Outreach -WIB | | 30,000 | 10,535 | 8,603 | 9,080 | 1,782 | 30,000 | 50,000 | 40,000 133% |
| WIB Expense - Non Staff | | 20,000 | 7,023 | 5,735 | 6,053 | 1,188 | 20,000 | 20,000 | 18,200 91% |
| Program Outreach-CSD | | 30,000 | 10,535 | 8,603 | 9,080 | 1,782 | 30,000 | 50,000 | 30,000 100% |
| Kiosk | | 5,000 | 1,756 | 1,434 | 1,513 | 297 | 5,000 | 5,000 | 3,000 60% |
| Contract Labor Mkt Study | | - | - | - | - | | - | 14,500 | - |
| Subtotal - other allocated expense | | 210,000 | 61,098 | 36,874 | 100,727 | 11,300 | 210,000 | 461,503 | 412,781 197% |
| Subtotal- Program/Clients Expenses | | | 627,938 | 510,633 | 1,310,727 | 106,300 | 2,555,598 | 3,719,242 | 3,589,343 140% |
| Total Direct Program Expense | | | 2,082,231 | 1,700,360 | 1,794,718 | 352,289 | 5,929,598 | 7,093,222 | 6,754,343 114% |
| Overhead/Administration: | | | 35% | 29% | 30% | 6% | 100% | 100% | 0% |
| Communication/Voice/data | | 75,000 | 26,337 | 21,507 | 22,700 | 4,456 | 75,000 | 75,000 | 75,000 100% |
| Insurance | | 19,725 | 6,927 | 5,656 | 5,970 | 1,172 | 19,725 | 19,725 | 19,725 100% |
| Facilities Maint. | | 89,000 | 31,253 | 25,521 | 26,938 | 5,288 | 89,000 | 89,000 | 92,000 103% |
| Membership and dues | | 12,000 | 4,214 | 3,441 | 3,632 | 713 | 12,000 | 12,000 | 12,000 100% |
| Education allowance | | 5,000 | 1,756 | 1,434 | 1,513 | 297 | 5,000 | 5,000 | 2,083 42% |
| Indirect cost recovery(County A87) | | - | - | - | - | - | - | - | - |
| Books and Publication | | 3,000 | 1,053 | 860 | 908 | 178 | 3,000 | 3,000 | 3,664 122% |
| Office Equipment/Supplies & Furniture/I | | 26,000 | 9,130 | 7,456 | 7,869 | 1,545 | 26,000 | 16,000 | 23,000 88% |
| Mail Center - ISF | | 5,000 | 1,756 | 1,434 | 1,513 | 297 | 5,000 | 5,000 | 5,800 116% |
| Purchase Charges - ISF | | 4,000 | 1,405 | 1,147 | 1,211 | 238 | 4,000 | 4,000 | 5,000 125% |
| Copy Machine - ISF | | 15,000 | 5,267 | 4,301 | 4,540 | 891 | 15,000 | 15,000 | 18,000 120% |
| Stores - ISF | | 300 | 105 | 86 | 91 | 18 | 300 | 300 | 382 127% |
| Information Tech - ISF | | 5,000 | 1,756 | 1,434 | 1,513 | 297 | 5,000 | 5,000 | 4,000 80% |
| Computer Services Non ISF | | 25,000 | 8,779 | 7,169 | 7,567 | 1,485 | 25,000 | 25,000 | 14,000 56% |
| Building Lease/Rental | | 85,000 | 29,849 | 24,374 | 25,727 | 5,050 | 85,000 | 85,000 | 81,000 95% |
| Storage Charges - ISF | | 5,000 | 1,756 | 1,434 | 1,513 | 297 | 5,000 | 5,000 | 5,000 100% |
| Mileage Reimb. - Staffs only | | 25,000 | 8,779 | 7,169 | 7,567 | 1,485 | 25,000 | 15,000 | 22,000 88% |
| Conference and Seminars - Staffs | | 15,000 | 5,267 | 4,301 | 4,540 | 891 | 15,000 | 15,000 | 10,000 67% |
| Conference and Seminars - WIB Staffs | | 20,000 | 7,023 | 5,735 | 6,053 | 1,188 | 20,000 | 20,000 | 15,000 75% |
| Misc. Travel - Staffs only | | 15,000 | 5,267 | 4,301 | 4,540 | 891 | 15,000 | 15,000 | 12,000 80% |
| Fiscal/HR/BTD/ET (HSA) | | 350,000 | 122,906 | 100,365 | 105,935 | 20,794 | 350,000 | 350,000 | 370,000 106% |
| Other Admin Services | | 4,000 | 1,405 | 1,147 | 1,211 | 238 | 4,000 | 4,000 | 2,690 67% |
| Subtotal Overhead | | 803,025 | 281,989 | 230,274 | 243,052 | 47,709 | 803,025 | 783,025 | 792,344 99% |
| WIB Special Projects (to be determined) | | | - | - | - | | - | - | |
| Planned Total Grant Expenses | | | 2,364,220 | 1,930,634 | 2,037,771 | 399,998 | 6,732,623 | 7,876,247 | 7,546,687 112% |
| Admin Rate for State Reporting | | | 8% | 8% | 8% | 8% | 8% | | |
| Admin Rate (State Reported + Other) | | | 12% | 12% | 12% | 12% | 12% | 10% | |
| Work in Progress: Grant Balances | | | - | (3) | 0 | 2 | (0) | | |

CONSIDERATIONS FOR USE OF WIA FUNDS

Workforce Investment Board of Ventura County

WIB Policy on Uncommitted Funds

The use of uncommitted funds in any WIA budget category must be consistent with Workforce Investment Act (WIA) regulations and with the WIB's established priorities. These funds may be used in one or more of the following ways:

- Maintaining Management Reserve levels
- Modifying existing contracts or in-house budgets
- Funding special projects identified as WIB priorities
- Funding new Requests for Proposals (RFPs)
- Funding unsolicited proposals that comply with the WIB's policy on unsolicited proposals

WIB Policy on Unsolicited Proposals

- Unsolicited proposals must meet the following minimum standards for initial consideration by the WIB Executive Director:
 - Provide needed services that are consistent with WIA regulations and with the WIB's established priorities.
 - Provide documentation that supports one or more of the following WIA requirements for noncompetitive proposal/sole source:
 - Service(s) in the proposal is only available from that organization.
 - Public exigency or emergency for the proposal service(s) will not permit a delay resulting from competitive solicitation.
 - Employment Development Department (EDD) gave written authorization for the proposal.
 - After solicitation of a number of sources for the proposal service(s), competition is determined inadequate.
- The WIB Executive Director may accept unsolicited proposals for subsequent consideration by the WIB, or may reject them.
- Unsolicited proposals may be used as a basis for establishing a Request for Proposal (RFP).
- The Executive Director will refer previously-screened unsolicited proposals to the appropriate WIB committee for consideration and subsequent action by the WIB Executive Committee and/or the full WIB.

Guidelines for Use of Funds

- Target training opportunities (WIB approved priority sectors including Clean/Green, Healthcare and Manufacturing; pre-apprenticeship/apprenticeship training; on-the-job training; customized training for businesses; incumbent worker training)
- Target special needs (veterans, persons with disabilities, foster youth, incarcerated/probationary youth, parolees)
- Increase enrollments and/or activities/services for enrolled clients
- Increase employer services (recruitment; business attraction/layoff aversion; business management consulting; business workshops; employer outreach)
- Offer WIA-related training for potential providers
- Build program capacity to align participant services and activities with priorities under the Workforce Innovation and Opportunity Act (WIOA)

RECOMMENDATION FOR USE OF UNCOMMITTED 2014-2015 WIA FUNDS
Workforce Investment Board of Ventura County

| <u>Options for Consideration</u> | <u>Disloca. Worker</u> \$ 273,400* | <u>Adult</u> \$ 7,203* | <u>Youth</u> \$ 145,405* | <u>Rapid Resp.</u> \$ 68,530* |
|--|---|-----------------------------------|-------------------------------------|--|
| 1. Restore Management Reserve levels to 8% of Dislocated Worker and Youth allocations. | \$ 33,940 | | \$ 29,928 | |
| 2. Augment the current \$95,000 contract with the Economic Development Collaborative-Ventura County to the original RFP funding level (\$125,000) to continue the incumbent worker training pilot project and/or increase the number of jobs saved for layoff aversion reporting and related funding (122 Report). | | | | \$ 30,000 |
| 3. Augment the current \$125,000 contract with the Agency to the original RFP funding level (\$150,000) to support previously developed plans for targeted employer, job seeker, and youth outreach/marketing. | \$ 17,000 | | \$ 2,000 | \$ 6,000 |
| 4. Augment the current contract funding for one or more of the comprehensive youth providers (Boys and Girls Clubs of Greater Oxnard and Port Hueneme, PathPoint, and/or Ventura Adult and Continuing Education) to provide additional WIA youth enrollments, training, and/or support services. | | | \$ 113,477 | |
| 5. Augment funding for the Community Services Department/WIA to increase training opportunities and related supportive services for Dislocated Worker/Adult participants. | \$ 157,789 | \$ 7,203 | | |
| 6. Move remaining carryover to "WIB Special Projects," pending future WIB decision on use of funds. | \$ 64,671 | | | \$ 32,530 |

**Grant balances are not final. Estimates listed are from WIA FY 14-15 Budget Plan Working Draft dated 081414.*

GRANTS AND PROPOSALS

Workforce Investment Board of Ventura County of Ventura

Program Year 2014-2015

(Revised 7/9/14)

PROPOSAL IN PROGRESS

| Source | Amount | Title | Term | Purpose | Partner/Role | Notes |
|--------|--------|-------|------|---------|--------------|-------|
| | | | | | | |

GRANTS IN PROGRESS

| Source | Amount | Title | Term | Purpose | Partner/Role | Notes |
|--------|-----------|-----------------------------|------------------------|---|---------------------------------|--|
| CWIB | \$150,000 | Workforce Accelerator Grant | 10 months from 7/14/14 | Innovative strategies for job seekers: CSD STEPS program for ex-offenders | County Office of Probation Etc. | Leveraging of \$320,000 in AB 109 funds Submitted 05/30/14 Granted 06/18/14 |

OTHER GRANT COMMITMENT

| Source | Amount | Title | Term | Purpose | Partner/Role | Notes |
|---|--------------------|---|------|--------------------------------|--|--|
| California Career Pathways Trust; Calif. Dept. of Education | Up to \$13 million | Ventura County Innovates (Morse) | | Development of career pathways | WIB general support of consortium of VCOE, VCCCD, etc. | Letter of 3/26/14 Granted 05/30/14 |
| California Career Pathways Trust; Calif. Dept. of Education | Up to \$6 million | Oxnard Union High School District (Soumakian) | | Development of career pathways | WIB general support of OUHSD | Letter of 3/26/14 Granted 05/30/14 |

GRANTS AND PROPOSALS

Workforce Investment Board of Ventura County of Ventura

**Program Year 2014-2015
(Revised 7/9/14)**

| | | | | | | |
|---|---|---|--|---|---|--|
| U.S. Department of Commerce: Investing in Manufacturing Communities Partnership (IMCP) initiative | One of 12 regions in U.S. to receive support in competing for federal funds (\$1.3 billion total) | Advanced Manufacturing Partnership of Southern California (AMP SoCal) | | <ul style="list-style-type: none"> Position the region for success in competitive federal grant applications relating to aerospace and defense <p>Grow the region's manufacturing sector through collaborative research and innovation, infrastructure and site development, workforce and training, supplier networks, trade and international development, operations improvement and capital access</p> | <ul style="list-style-type: none"> Four-county partnership (Los Angeles, Orange, San Diego, Ventura) Commitments of support from business, education, economic development, WIBs, and others Ventura County represented on Executive Board, Pillar Committees, and Implementation Strategy Working Groups Complement the work of the WIB Manufacturing Committee and the Manufacturing Roundtable of Ventura County | Letter of 4/4/14 Granted 06/14 |
|---|---|---|--|---|---|--|

LETTER OF SUPPORT/COMMITMENT

| Source | Amount | Title | Term | Purpose | Partner/Role | Notes |
|---|--------|---|------------------------------|--|--|--|
| Trade Adjustment Assistance Community College & Career Training Grant (TAACCCT) | | Center for Emergency & Safety Training for the Energy Industry (CESTEI) | From Oct. 2014 for 48 months | Emergency response training for the energy industry by Allan Hancock College at their site in Lompoc | WIB & CSD costs: \$197,635 (staff costs, recruitment, case mgt., etc.) EDD costs: \$340,273 | Letter of 7/2/14 Grant not submitted |

GRANTS AND PROPOSALS

Workforce Investment Board of Ventura County of Ventura

**Program Year 2014-2015
(Revised 7/9/14)**

| | | | | | | |
|---|--------------|---|-----------------------|---|---|---|
| California Career Pathways Trust; Calif. Dept. of Education | \$13 million | Santa Barbara City College (Hollems) | PYs 14-15-18-19 | Development of Career Pathways | WIB general support of the SCRC of the Calif. Community Colleges and associated schools | Letter of 3/26/14; Not granted 05/30/14 |
| California Career Pathways Trust; Calif. Dept. of Education | | Ventura Unified School District (Arriaga) | | Development of Career Pathways | WIB general support of VUSD | Letter of 3/26/14; Not granted 05/30/14 |
| U. S. Dept. of Labor | \$3,063,919 | CareerConnect (based on H1-B Visa funds) | 2014-2015 School Year | Integrated academic and career-focused learning; work-based learning; employer engagement; integration of post-secondary education & training. Emphasis on manufacturing/engineering/biomedical Engineering | WIB general support of five school districts and the VCOE | Letter of 1/24/14; Declined |
| Ventura Co. Community College District | \$10,000 | Responsive Training Fund Initiative | 12 months, 2011-2012 | In-kind match: collaboration with the College district staff on regional industry sector committees | | Grant declined (before 3/26/14) |
| U.S. Dept. of Education | | College Assistance Migrant Program (CAMP) | | Provide access to post-secondary education for students from migrant and seasonal farmworker families | Letter of support for CSUCI, Office of the President (Rush) 1/11/12 | Grant declined (before 3/26/14) |

GRANTS AND PROPOSALS

Workforce Investment Board of Ventura County of Ventura

**Program Year 2014-2015
(Revised 7/9/14)**

| | | | | | | |
|--|-------------------------|--|--------------------------------|--|--|---|
| U.S. Department of Labor: Workforce Innovation Fund | \$4,241,929 | Health Care Career Pathways | 36-40 months from summer, 2012 | Pre-college bridge programs, career pathways for RNs and Med. Assistants, career modules for geriatrics and chronic care, etc. | A letter of support from the WIB directors of the WCCCC, allowing the use of the WCCCC rubric for a submission from Santa Cruz, Monterey and San Benito Counties | Application not submitted (before 3/26/14) |
| Simi Valley High School | Unknown | | | Develop a health science pathway in biotechnology | | Letter of 4/11/13 Grant declined (before 3/26/14) |
| Boys & Girls Clubs of Greater Oxnard and Port Hueneme | \$1,000,000 | Youth Offender Re-Entry: Face Forward | 39 months, beginning 7/1/13 | Through diversion and/or record expungement, youth given a chance to succeed in the workplace | Workforce & supportive services | Letter of 5/6/13 Grant declined (before 3/26/14) |
| CA Dept. of Education (High School Innovations & Initiatives Office) | Unknown; planning grant | Unmanned Aerial System (UAS) Secondary Specialized Program | | UAS high school program/articulation with training program at CSUCI | A letter of general support, emphasizing the important of STEM | Letter of 10/16/13 for VCOE (Morse) |
| US2020 City Competition | Unknown | | | | A letter of general support for the Ventura County STEM network: we will continue our current efforts to develop workforce pipelines | Letter of 10/17/13 Grant declined (before 3/26/14) |

GRANTS AND PROPOSALS

Workforce Investment Board of Ventura County of Ventura

Program Year 2014-2015
(Revised 7/9/14)

PROPOSALS IN PREPARATION

| Source | Amount | Title | Term | Purpose | Partner/Role | Notes |
|---------------|---------------|--------------|-------------|----------------|---------------------|--------------|
| | | | | | | |

PROPOSALS CONSIDERED BUT NOT SUBMITTED (Note: standard 4-week turnaround for proposals)

| Source | Amount | Title | Term | Purpose | Partner/Role | Notes |
|---------------------------------------|--|--|----------------------------|--|---|--|
| U.S. Dept. of Labor | \$1,100,000 | Youthbuild | 2 years + | Teach youth 16-24 construction techniques and improve their education and provide low-income housing | Cabrillo Economic Development Corporation & (presumably) VACE | CBDC decided that this grant project was not within their mission (3/14). No other CBO is suitable. |
| U. S. Dept of Labor | \$6,000,000 (\$100,000-\$300,000 grants) | Urban & Non-Urban Homeless Veterans Reintegration Program (HVRP) | 1 year: 2014-2015 | Job preparation for homeless veterans | | HSA Veterans Services advises that Goodwill has an existing grant from Walmart for this purpose for 2 ½ years (Good Jobs Program). |
| California Workforce Investment Board | \$1.76 million; 4-8 grants from \$220K to \$750K | Dislocated Worker NEG (Healthcare sector); due 10/31/13 | 18 months, beginning 12/13 | Delivery of training services through work-based learning (esp. OJTs) resulting in credentials & certificate | Multi-employer; CCCCCO, especially | Premature for our own Healthcare priority (partnerships not sufficiently developed); funds for training only |

GRANTS AND PROPOSALS

Workforce Investment Board of Ventura County of Ventura

Program Year 2014-2015 (Revised 7/9/14)

| | | | | | | |
|---------------------------------------|----------------------|---|----------------------------|---|---|---|
| National Fund for Workforce Solutions | \$75,000 - \$100,000 | Support for Regional Funding Collaboratives | One year | Established regional funding collaboratives supporting sectoral industry partnerships | Industry partnerships and matching required | 3-5 awards nationally; not for provision of services, but for professional or organizational development; deadline 12/12/13 |
| Calif. Dept. of Education | \$500,000 | ASSETs | One year, beginning 7/1/14 | After-school enrichment program for high school students (Ventura & Pacifica); for VACE in conjunction with the Ventura Unified School District | WIB will supply support through its current youth contract with VACE. | Letter of 12/05/13 |

The Workforce Innovation and Opportunity Act – July 22, 2014

The Workforce Innovation and Opportunity Act (WIOA) will help job seekers and workers access employment, education, training, and support services to succeed in the labor market and match employers with skilled workers they need to compete in the global economy. Congress passed WIOA, the first legislative reform of the public workforce system in more than 15 years, by a wide bipartisan majority. In doing so, Congress reaffirmed the role of the American Job Center (AJC) system, a cornerstone of the public workforce investment system, and brought together and enhanced several key employment, education, and training programs. In recent years over 20 million people annually turn to these programs to obtain good jobs and a pathway to the middle class. WIOA continues to advance services to these job seekers and employers.

HIGHLIGHTS OF WIOA REFORMS TO THE PUBLIC WORKFORCE SYSTEM

Aligns Federal Investments to Support Job Seekers and Employers:

At the State level, WIOA establishes unified strategic planning across “core” programs, which include Title I Adult, Dislocated Worker and Youth programs; Adult Education and Literacy programs; the Wagner-Peyser Employment Service; and Title I of the Rehabilitation Act programs.

Strengthens the Governing Bodies that Establish State, Regional and Local Workforce Investment Priorities:

WIOA streamlines membership of business-led, state and local workforce development boards. The Act emphasizes the role of boards in coordinating and aligning workforce programs and adds functions to develop strategies to meet worker and employer needs.

Helps Employers Find Workers with the Necessary Skills:

WIOA emphasizes engaging employers across the workforce system to align training with needed skills and match employers with qualified workers. The Act adds flexibility at the local level to provide incumbent worker training and transitional jobs as allowable activities and promotes work-based training, for example by increasing on-the-job training reimbursement rates to 75 percent. The law also emphasizes training that leads to industry-recognized post-secondary credentials

Aligns Goals and Increases Accountability and Information for Job Seekers and the Public:

WIOA aligns the performance indicators for core programs, and adds new ones related to services to employers and postsecondary credential attainment. Performance goals must reflect economic conditions and participant characteristics. It makes available data on training providers’ performance outcomes and requires third party evaluations of programs.

Fosters Regional Collaboration to Meet the Needs of Regional Economies:

WIOA requires states to identify economic regions within their state, and local areas are to coordinate planning and service delivery on a regional basis.

Targets Workforce Services to Better Serve Job Seekers:

WIOA promotes the use of career pathways and sector partnerships to increase employment in in-demand industries and occupations. To help local economies target the needs of job seekers, WIOA allows 100 percent funds transfer between the Adult and Dislocated Worker programs. WIOA adds basic skills deficient as a priority category for Adult services. WIOA also focuses Youth program services to out-of-school youth. The Act strengthens services for unemployment insurance claimants. It also merges WIA core and intensive services into a new category of career services, clarifying there is no required sequence of services. The Act allows Governors to reserve up to 15 percent of formula funds for activities such as innovative programs.

Improves Services to Individuals with Disabilities:

WIOA increases individuals with disabilities’ access to high-quality workforce services to prepare them for competitive integrated employment. It requires better employer engagement and promotes physical and programmatic accessibility to employment and training services for individuals with disabilities. Youth with disabilities receive extensive pre-employment transition services to obtain and retain competitive integrated employment. It creates an Advisory Committee on strategies to increase competitive integrated employment for individuals with disabilities.

The Workforce Innovation and Opportunity Act

HIGHLIGHTS CONTINUED

Supports Access to Services: To make services easier to access, the WIOA requires co-location of the Wagner-Peyser Employment Service in AJCs and adds the Temporary Assistance for Needy Families program as a mandatory partner. WIOA establishes dedicated funding from AJC partner programs to support the costs of infrastructure and other shared costs that support access to services. It asks the Secretary of Labor to establish a common identifier for the workforce system to help workers and employers find available services. In addition, WIOA allows local areas to award pay for performance contracts so providers of services get paid for results. It also allows direct contracts to higher education institutions to provide training.

STAKEHOLDER ENGAGEMENT AND TECHNICAL ASSISTANCE

DOL, in coordination with the U.S. Departments of Education (ED) and Health and Human Services (HHS), is working diligently to ensure that states and local areas, other grantees, and stakeholders are prepared for implementation of WIOA. DOL will provide technical assistance, tools, and resources to States and local areas through the WIOA Resource Page (www.doleta.gov/WIOA), Webinars, and virtual and in-person discussions.

DOL will actively engage stakeholders in the implementation of WIOA. Opportunities to provide input will be communicated through the WIOA Resource Page.

WIOA PROGRAMS

WIOA supersedes the Workforce Investment Act of 1998 and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.

WIOA authorizes the Job Corps, YouthBuild, Indian and Native Americans, and Migrant and Seasonal Farmworker programs, in addition to the core programs.

EFFECTIVE DATES FOR IMPLEMENTATION

President Barack Obama signed WIOA into law on July 22, 2014.

In general, the Act takes effect on July 1, 2015, the first full program year after enactment, unless otherwise noted. The State Unified Plans and Common Performance Accountability provisions take effect July 1, 2016. The U.S. Department of Labor (DOL) will issue further guidance on the timeframes for implementation of these changes.

DOL will issue proposed regulations reflecting the changes in WIOA soon after enactment.

WIOA RESOURCE PAGE

Visit www.doleta.gov/WIOA to learn more about WIOA and access relevant guidance and technical assistance tools and resources developed by the U.S. Department of Labor's Employment and Training Administration (ETA). All relevant guidance will also be posted on the ETA Advisory Website (<http://wdr.doleta.gov/directives/>) Please email your questions to DOL.WIOA@dol.gov or contact your ETA regional Office.

DIAGRAM 4
Oxnard Union High School District
Tri-Cities Consortium • Regional High School Engagement

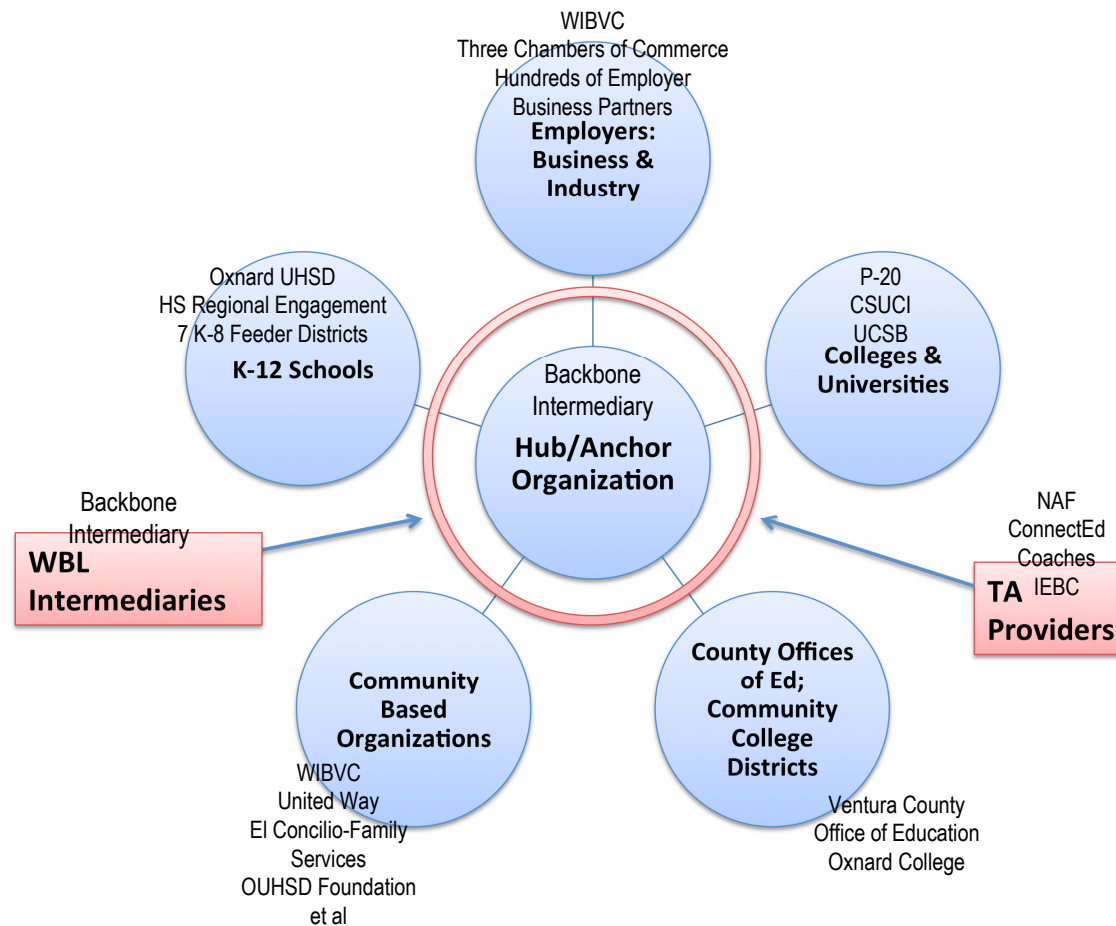
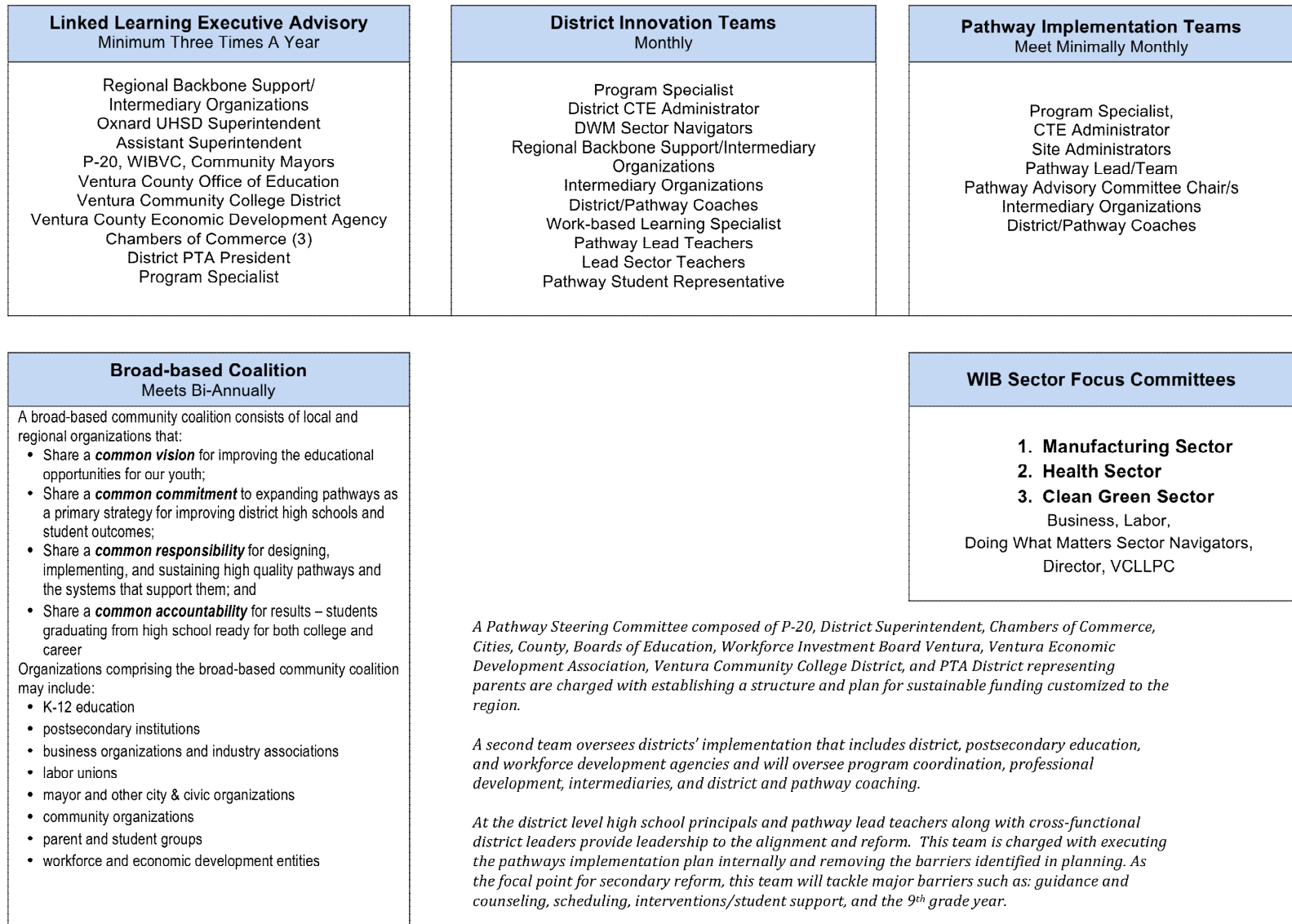


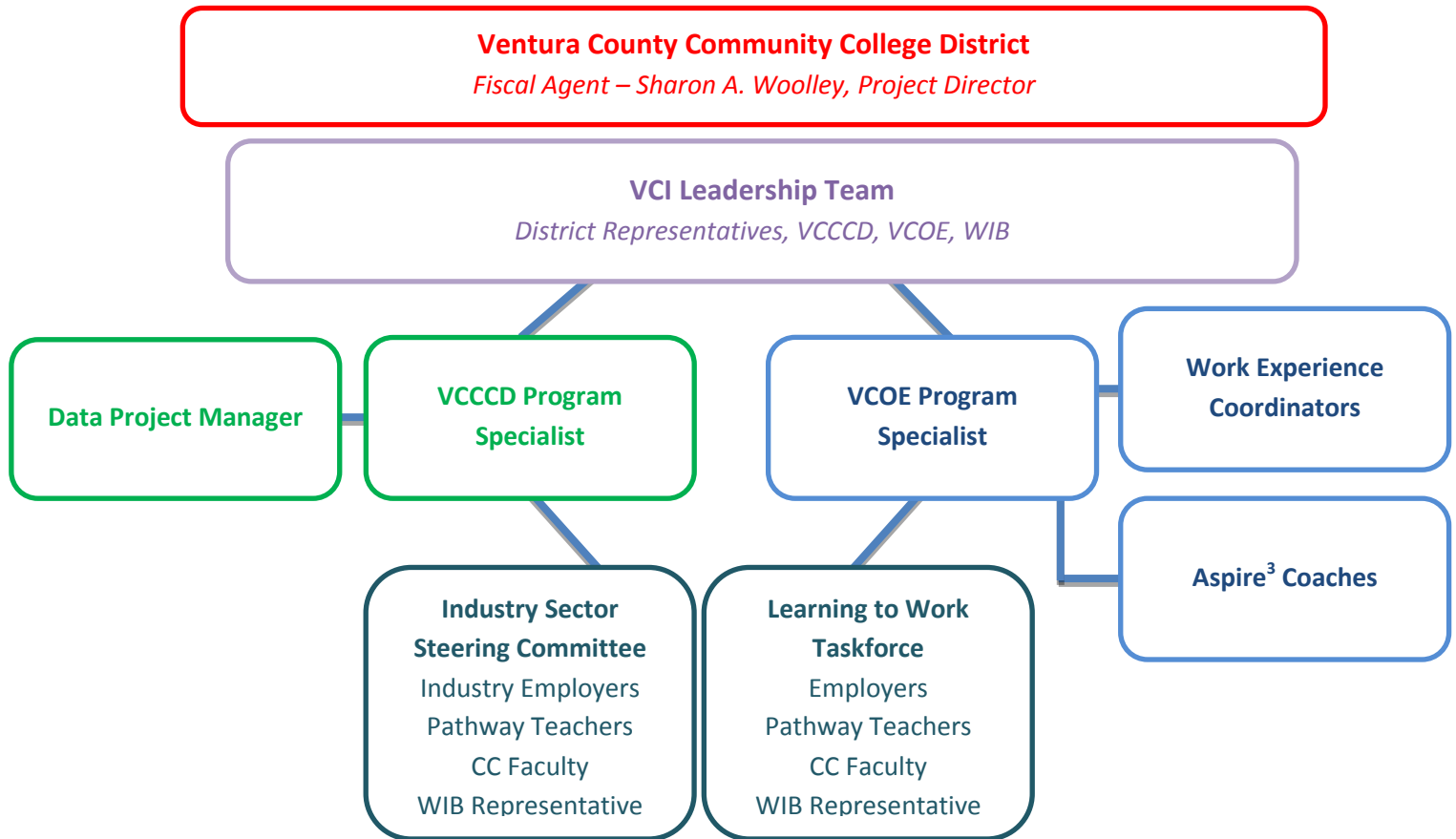
Diagram Source: Jobs for the Future

DIAGRAM 6

**Oxnard Union High School District Linked Learning Pathway Consortium
Organization and Governance**



Section VI - Attachment 8: Organizational Chart



| | |
|------------------------------------|---|
| VCCCD | Responsible for receipt and administration of grant funds and submittal of the required reports to account for the use of grant funds. Will act as the fiscal agent and provide the Project Director to provide overall leadership, compliance monitoring, and direction to VCI. |
| VCI Leadership Team | Responsible for the performance of any services provided through funds awarded under this grant by the partners, consultants, or other organizations. |
| VCCCD Program Specialist | Responsible for leading all postsecondary activities. Shared responsibility for the implementation and daily operations with VCOE Program Specialist; providing grant-related support and technical assistance to participating LEAs; supervising the data specialist and the required data collection and analysis processes and procedures; communicating with local business and community partners; co- leading curriculum and professional development activities. |
| VCOE Program Specialist | Responsible for leading all secondary activities. Shared responsibility for implementation and daily operations with VCCD Program Specialist; providing grant-related support and technical assistance to participating LEAs; supervising the Work Experience Coordinators; communicating with local business and community partners; co- leading curriculum and professional development activities. |
| Work Experience Coordinators | Individuals grouped by industry sectors that act as intermediaries between schools and businesses to arrange, coordinate and oversee all high school work-based experiences, and provide training to employers prior to all work-based experiences. |
| Industry Sector Steering Committee | Regional Industry sector groups that meet quarterly to review and vet curriculum, inform pacing guides, review student competencies and develop Learn, Design, Develop (LDD) projects for each course. Replaces current advisory groups currently held by each individual institution. |
| Learning to Work Taskforce | Taskforce comprised of representatives from each Industry Steering Committee that meet to develop, refine, and expand the Learning to Work Fundamentals of Employability curriculum. |

The funding of two Career Pathways Trust grants in Ventura County provides an incredible opportunity to serve our students and our region through strong, collaborative partnerships. By collaborating in the ways outlined below, we can collaboratively accomplish the following goals: 1) Create regional structures that are not duplicative for employers and community partners 2) Include OUHSD pathways in the work conducted by Oxnard College faculty, as most OC students come from OUHSD 3) Expand services to include both middle schools and adult education partners in the region.

| | VC Innovates | OUHSD | Potential Connections |
|-----------------------------|--|--|-----------------------|
| Targeted Pathways | 62 Pathways in 13 Industry Sectors | CIHS Business Finance, HHS Engineering, Youth Education Services, Green Technologies, Multimedia, DECA Business, MERIT Manufacturing, RC Health Science, RC Manufacturing and Engineering, RC Performing Arts, | |
| Age/Grade Span | Includes Adult Education Includes funding for CC staff participation | Includes Middle School feeders | |
| Skills gaps to be addressed | Learning to Work (Fundamentals of Employability) | Basic Skills, critical thinking, etc. | |
| Method for addressing gaps | Learning to Work Taskforce and modules to be developed by employers and taught in pathway courses in grades 9-CC | <ul style="list-style-type: none"> • Linked Learning • P-20 Council Logic Model for Solution Summit Process (?) • Graduate Profile | |
| Technical Assistance | None specified | NAF: Common core aligned project-based learning curriculum, NAF e-college, Field Guide, Gold Standard Internships, etc. | |

| | | | |
|------------------------------------|---|---|--|
| Employer Engagement and Management | <ol style="list-style-type: none"> 1) 13 Industry Sector Steering Committees (meeting quarterly); convened by VC Innovates 2) 10 Industry sector education liaisons | <ol style="list-style-type: none"> 1) Backbone organization to convene stakeholders (HUB organization) 2) Pathway steering committee 3) 1 Work-based industry specialist | |
| PD | To be determined annually by VC Innovates Leadership team | Areas of integrated curriculum, a-g for CTE courses, dual-enrollment course development | |
| Curriculum | Work-based projects in each course, including Aspire3 entrepreneurial curriculum | Provided by NAF | |
| Primary components of budget | <ul style="list-style-type: none"> • 2 Program Specialists (AKA Grant Coordinators, HS and CC) • Equipment in each pathway (HS and CC) • Staff development time (HS and CC) • 10 Industry Sector Education Liaisons • Aspire³ Coaches • Field Trips (HS) • Travel (HS and CC) | <ul style="list-style-type: none"> • Program Specialist • Work-based Learning Coordinator • Pathway Director • Teacher Summer Institute • PD for VC School Districts and VCOE • Equipment • Backbone/Intermediary Agency • Travel | |

AMP SoCal Structure

4/1/14-12/31/2014

Lead co-applicant: *Leonard Mitchell*, USC CED
 Co-applicant: *Glyn Milburn*, Los Angeles Mayor's Office
 Industry: *Ivan Rosenberg*, Aerospace & Defense Forum

Executive Board

6 pillar committee reps | 4 county reps
2 co-applicant reps | 1 industry rep

Los Angeles: *JoAnne Stewart*, LA County EDC
 Orange: *Matthew Jenusaitis*, OCTANE
 San Diego: *Theresa Andrews*, CONNECT
 Ventura: *Cheryl Moore*, Ventura County WIB



Implementation Strategy Working Groups

AMP SoCal Red Carpet
Lead: Los Angeles County Economic Development Corporation

Accessible Smart Digital One-Stop
Lead: UCLA

SMM Growth Acceleration
Lead: California Manufacturing Technology Consulting

Model-Based Engineering & Design
Lead: Mira Costa Community College

Additive Manufacturing Certificate Program
Lead: RapidTech, UC-Irvine

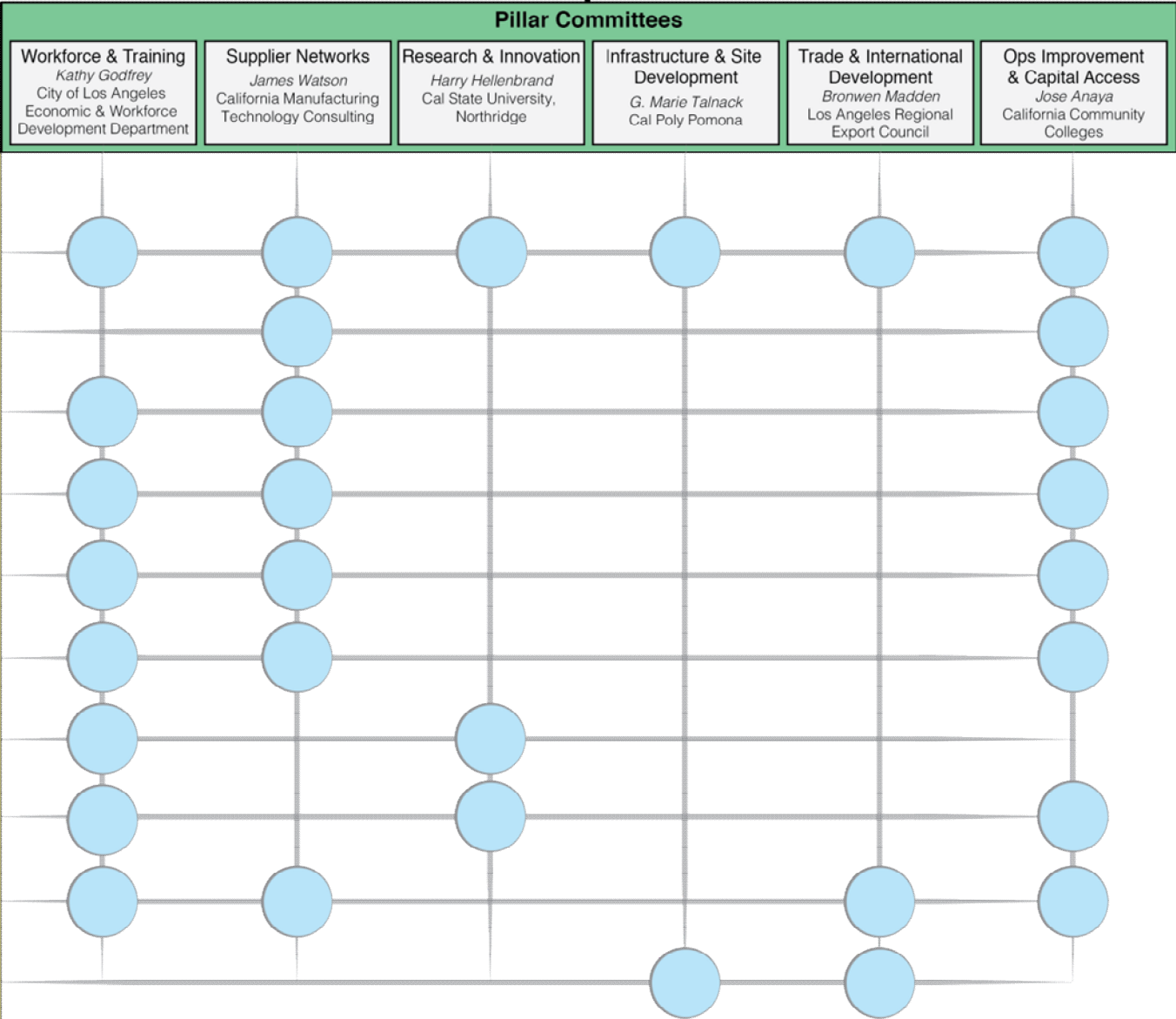
Managed Career Pipeline for Advanced Manufacturing
Lead: LA EWDD

Higher Education Guides
Lead: Cal State, Northridge

Systematic Innovation, Incubation & Business Development
Lead: Cal State, Northridge

Export Acceleration
Lead: LARExC

57/60 Confluence: Freight Corridor Bottleneck Relief
Lead: City of Industry



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Speakers scheduled to appear include:



Kish Rajan
Director of GO-BIZ
California Governor's Office
of Business & Economic
Development



John Ratzenberger
Host of "Made in
America," formerly
Cliff Clavin on "Cheers"



Lucy Dunn
President and CEO,
Orange County
Business Council



Harold Edwards
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CITY OF
VENTURA
ECONOMIC DEVELOPMENT

Co-conveners include: (partial list)

Ventura College
Federal Reserve Bank of San Francisco
Federal Deposit Insurance Corporation
Congresswoman Julia Brownley
Assemblymember Jeff Gorell
California Governor's Office of
Business & Economic Development
Cal Lutheran School of Management
Economic Development
Collaborative – Ventura County
Greater Conejo Valley Chamber of Commerce
Greater Ventura Chamber of Commerce

Manufacturing Roundtable of Ventura County
Ojai Valley Chamber of Commerce
Oxnard Chamber of Commerce
Port Hueneme Chamber of Commerce
Santa Paula Chamber of Commerce
Simi Valley Chamber of Commerce
Ventura County Community College District
Ventura County Civic Alliance
Ventura County Community Foundation
Ventura County Economic
Development Association
Women's Economic Ventures
Workforce Investment Board of Ventura County