



**COUNTY OF VENTURA
HUMAN SERVICES AGENCY & WORKFORCE DEVELOPMENT BOARD**

**ANNOUNCE A REQUEST FOR PROPOSALS for
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

COMPREHENSIVE YOUTH SERVICES (RFP #1920.02)

The Workforce Development Board of Ventura County (WDB) and the Human Services Agency (HSA) of the County of Ventura will be issuing a competitive Request for Proposals (RFP) to seek qualified organizations to provide a comprehensive array of workforce and supportive services to economically disadvantaged youth in Ventura County. Funding is available under the Workforce Innovation and Opportunity Act (WIOA). We anticipate up to \$1,070,000 will be available for comprehensive youth services.

A bidder's conference is scheduled for 10:30 a.m. to 12:00 p.m. on Friday, November 1, 2019 in the Ventura Room at the America's Job and Career Center, Oxnard, at 2901 N. Ventura Road, 3rd Floor, Oxnard, CA 93036. Organizations interested in applying for these funds are strongly encouraged to attend and should RSVP their attendance to Holly.Shaw@ventura.org providing the organization name and number and name of planned attendees. Please RSVP by October 31st.

The RFP and opportunity details will be posted in the County's new procurement portal on October 31, 2019 at <https://ventura.bonfirehub.com>. Potential bidders must register in the system (or log in if already registered) to review the full RFP and submit a proposal at <https://ventura.bonfirehub.com> after the planned 10/31/19 posting date.

Tips for the Bonfire transition:

- Don't forget to register all relevant service areas and commodity codes.
- HSA RFPs going forward will use a minimum of the 95243 Family & Social Services NIGP Commodity Code. Other WDB related activity codes include 92486, 95239, and 95295
- Going forward bid announcements will be matched to vendors and contractors with the same codes listed in the bid opportunity. **The HSA Email RFP distribution list will be discontinued in fall 2019.**
- You may set up multiple registered users in Bonfire if you want redundancy in the system to account for staff turnover.
- Email notifications will come from Bonfire, so don't forget to add them to your safe senders list.
- Questions regarding the RFP are to be submitted in the Bonfire system.
- Bonfire offers technical assistance if you have issues registering or uploading proposal documents.