

# ITC Meeting

January 27, 2021  
3:30 pm  
Hall of Administration  
Multi-Purpose Room



## Agenda

**The Hall of Administration is currently closed to the public.  
This meeting may be viewed or only listened to through the Microsoft Teams app  
using the following telephone number and access code:**

**Call in Number: +1 805-947-0499**

**Meeting Access Code: 784530722#**

1. WELCOME
2. REVIEW, APPROVE AND VOTE ON ITC MEETING MINUTES:
  - September 23, 2020
3. PUBLIC COMMENTS
4. COMMITTEE COMMENTS
5. RECEIVE AND FILE REPORT ON NEW PROJECTS REVIEWED/APPROVED BY ITC SUBCOMMITTEE:
  - a. Leaning Management System LMS – Health Care Agency (approved on Oct. 23, 2020)
  - b. New Land Information System Upgrade (Tyler Technologies) – Clerk and Records Office (approved on January 21, 2021)
6. PROJECTS FOR REVIEW/APPROVAL BY THE ITC
  - None this quarter
7. RECEIVE AND FILE REPORT ON STATUS OF ITC PROJECTS (copies of status reports provided; presentations only conducted at ITC request):

**Open Projects on Schedule and on Budget:**

- a. Integrated Property Tax Assessment and Collection System PTACS (Assessor, Auditor-Controller's, Treasurer-Tax Collector)
- b. Enterprise Content Management (District Attorney)
- c. VCHRP Payroll System 9.2 Upgrade (Auditor Controller, County Executive Office, IT Services Department)
- d. Water and Sanitation Advanced Meeting Infrastructure (Public Works Agency)
- e. Enterprise Content Management (Public Defender's Office)
- f. CEO Finance Budget Software Upgrade (County Executive Office)

**Open Projects on Budget and not on Schedule:**

- g. Automated Ambulance System Status Management System (Fire)
- h. Inmate Telephone System (Sheriff's Department)
- i. Library Public Access Virtual Desktops (Library)
- j. Northwood - Traverse– Searchable CFS Content Management (Human Services Agency)
- k. Sheriff's Scheduling Project (Sheriff's Department)
- l. Kronos Time and Attendance System (Health Care Agency)
- m. APPSIAN People Soft Security (Auditor Controller's, County Executive Office, Human Resources)

**Open Projects not on Budget and not on Schedule:**

- n. DataGate Replacement-Corepoint (Health Care Agency)

**Completed and Closed Projects**

- o. Laboratory Information Management System LIMS (Sheriff's Department)
- p. Telematics Project (General Services Agency)
- q. SAS Analytics & Case Management (Sheriff's Department)
- r. NextGen 9-1-1 VIPER Telephone Systems (Fire)
- s. Granicus Finance Land Information System (County Clerk/Recorder)

8. RECEIVE UPDATE FROM CIO

I. BTC Policies – Tony Sheppard

- Password (Draft Policy) Minimum Recommendations for ITC Adoption
- Digital Signatures (Draft Policy) Minimum Recommendations for ITC Adoption

II. Cyber Security Update – Kamil Manuel

9. REVIEW OF ACTION ITEMS

- Review Policies from 8.1
- Allow call in access from the public

10. CLOSING COMMENTS/AGENDA ITEMS FOR NEXT MEETING

**Next Meeting Date:**

Date & Location: April 29<sup>th</sup>, 2021

3:30pm – Multi Purpose Room - HOA