



WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY

MEMBERSHIP COMMITTEE MEETING

Tuesday, August 6, 2019

8:30 a.m. – 10:00 a.m.

United Food and Commercial Workers, Local 770 (UFCW)
816 Camarillo Springs Road (Meeting Room), Camarillo, CA

Amended AGENDA

8:30 a.m.	1.0 Call to Order and Agenda Review	Patty Schulz
8:32 a.m.	2.0 Public Comments <i>Procedure: The public is welcome to comment. All comments not related to items on the agenda may be made at the beginning of the meeting only.</i>	Patty Schulz
8:35 a.m.	3.0 Consent Items <ul style="list-style-type: none">• Approval of Minutes: June 4, 2019	Patty Schulz
8:40 a.m.	4.0 ACTION ITEM RECOMMENDATION THAT THE MEMBERSHIP COMMITTEE OF THE WORKFORCE DEVELOPMENT BOARD OF VENTURA COUNTY (WDB) RECOMMEND TO WDB APPROVAL OF THE APPOINTMENT OF ONE NON-WDB MEMBER: STAN MANTOOTH, AND REAPPOINTMENT OF ONE NON-MEMBER: LINDA FISHER-HELTON TO THE PROGRAMS COMMITTEE FOR A THREE-YEAR TERM	Patrick Newburn
	5.0 Membership Status <ul style="list-style-type: none">• Appointments• Reappointments• Recruitments	
9:05 a.m.	6.0 WIOA Workforce Development Planning <ul style="list-style-type: none">• Year-End Review 2018-2019	Patrick Newburn
9:50 a.m.	7.0 Committee Member Comments	Committee Members
10:00 a.m.	8.0 Adjournment	Patty Schulz

Next Meeting

October 1, 2019 (8:30 a.m.-10:00 a.m.)

United Food and Commercial Workers (UFCW), Local 770
816 Camarillo Springs Road (Meeting Room), Camarillo CA

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the Workforce Development Board of Ventura County staff at (805) 477-5306 at least five days prior to the meeting. TTY line: 1-800-735-2922.



WDB Membership Committee Meeting

Tuesday, June 4, 2019

8:30 a.m. – 10:00 a.m.

Human Services Agency
855 Partridge Drive (Juniper Room), Ventura, Ca. 93003

MINUTES

Meeting Attendees

Membership Committee

Patty Schulz, Committee Chair*

Capt. Doug King*

Jeremy Goldberg*

Jesus Torres*

WDB Staff

Patrick Newburn

* *WDB Member*

1.0 Call to Order and Agenda Review

Committee Chair Patty Schulz called the meeting to order at 8:30 a.m.

2.0 Public Comments

No public comments.

3.0 Approval of Minutes: April 16, 2019

Motion to approve: Jeremy Goldberg

Second: Jesus Torres

Motion carried

4.0 Membership Status

- Reappointments: Committee members reviewed all WDB membership terms and discussed each member with no new reappointments required. Committee members accepted term Resignation of Captain Doug King, USN effective July 3, 2019 related to his retirement on October 1, 2019 from USN career. Captain King was a non-voting member and not representing a mandated category.
- Appointments: Committee members discussed board composition, WIOA categories of representation, required business member and workforce member ratios, and the engagement/recruitment process. The committee agreed to recommend addition of one

new Business Category member, Laura Martinez, Ventura Pacific Company from the agriculture industry sector. The committee voted to extend a recommendation to the BOS for one candidate based upon the strength of their recommendation from the Ventura Pacific Company. One education sector application received was considered and discussed, with no action taken as no mandated category was open and warranted for appointment at this time. WDB is compliant in all WIOA categories with 25 voting members.

- Recruitments: Once the WDB membership increases to 26 members, should Ms. Martinez be appointed, the WDB will be required to add one Workforce Category member. The committee discussed the possibility of adding a labor representative. Jeremy Goldberg offered to research potential labor recommendations for future consideration for appointment.
- Attendance: Members discussed WDB member attendance at WDB and Committee meetings and agreed to review records at next committee meeting in August. Members agreed in the importance of WDB membership regularly attending the bi-monthly meetings is important to provide consistent and informed oversight of WIOA funds and programs.

5.0 WIOA Workforce Development Planning

No report.

6.0 Committee Member Comments

Captain Doug King, USN announced is upcoming retirement from United States Navy July 3, 2019. Effective that date he will resign from the WDB and will provide a recommendation that Capt. Kirk Lagerquist, USN be considered as a potential non-voting member to represent Naval Base Ventura County. Chair Patty Schultz and Committee members personally thanked Capt. King for his service to our country including his outstanding participation on the WDB and the Membership Committee.

7.0 Adjournment

Patty Schulz adjourned the meeting at 9:45 a.m.

Next Meeting

August 6, 2019 (8:30 a.m.-10:00 a.m.)

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